



Board of Commissioners Meeting March 4, 2013



Board of Commissioners Meeting

Agenda

03/04/13

Alden Town Hall

6 PM

- Call to order
- Approve or consider changes to Agenda
- Treasurer's Report
 - AOP 12/31/12 Approval
 - AOP 01/31/13 Approval
 - District Property Inventory
- Secretary's Report
 - Approval of 12/10/12 Board Meeting Minutes
 - Website Public Document Update
- Chairman's Report & Board Administration
 - APMP Implementation Grant Status
 - Audit Committee
 - WI Lakes Partnership Convention
- Committee Reports
 - APMP –2014 AIS Grant Application, 2013 Herbicide Contractor, 2014 PL Control and Beetle Plans, Bay D Discussion
 - CBCW – 2014 CBCW (Education) Grant Application Plan, Wireless review of videos by Inspectors.
 - Dam Inspection – Dam Title Transfer, Engineering firm selection
 - Fish Stocking – New supplier selection, 2013 stocking budget, Walleye temporary bag limit
 - Water Quality – Project Update
 - Water Patrol – Boat Revenue
 - Others
- Old Business
- New Business
- 04/15/13 Board Meeting Agenda Items



Treasurer's Report

Year End 2012

Church Pine, Round and Big Lake Protection and Rehabilitation District Annual Operating Plan (AOP) & Account Balances Year End 12/31/2012

Annual Operating Plan	2011 Actual	2012				Budget	2012 Approved Budget Assumptions		% Expenses Reimbursed by Grant at 75% Rate
		Budget	Actual YTD	Pending	Forecast YE		Budget		
Operating Balance Carried Forward	\$27,151	\$26,701	\$19,674	\$0	\$19,674	\$26,701			
Interest Income (checking only)	\$110	\$350	\$26	\$0	\$26	\$350			
DNR Water Patrol Rebate	\$2,319	\$2,319	\$2,319	\$0	\$2,319	\$2,319	65% of \$3,568		
DNR Dredging Grant			\$2,475	\$0	\$2,475	\$0			
Insurance Rebate	\$520	\$0	\$213	\$0	\$213	\$0			
Grant LPL-1299-09 (APMP Preparation)	\$2,500	\$0	\$0	\$0	\$0	\$0	Closed		
Grant AEPP-212-10 (CBCW)	\$11,745	\$0	\$0	\$0	\$0	\$0	Closed		
Grant ACEI-099-11 (APMP Implementation)	\$18,452	\$27,800	\$34,470	\$0	\$34,470	\$27,800	75% of "Grant Eligible" expenses		
Donation (Big Lake Store)	\$1,839	\$0	\$2,000	\$0	\$2,000	\$0	Upside to support fish stocking		
Sub Total (w/o Levy)	\$64,636	\$57,170	\$61,176	\$0	\$61,177	\$57,170			
Levy	\$35,682	\$24,934	\$25,252	\$0	\$25,252	\$24,934			
Total Revenue	\$100,318	\$82,104	\$86,428	\$0	\$86,429	\$82,104			
Education and Travel	\$2,187	\$3,500	\$2,128	\$0	\$2,128	\$3,500	5 Commissioners to WAL mtg/training, and Board Travel		
Purple Loosestrife Control	\$763	\$1,250	\$870	\$0	\$870	\$1,250	Purple Loosestrife Control	100%	
Curley Leaf Pondweed Control	\$25,691	\$24,997	\$20,525	\$0	\$20,525	\$24,997	Herbicide Treatment, Surveys, & Permits for CLP.	100%	
Native Plant Control for Navigation	\$0	\$1,220	\$0	\$0	\$0	\$1,220	Potential Herbicide Treatment of Bay D (West Side Big Lake)	100%	
AIS Monitoring	\$560	\$1,000	\$337	\$0	\$337	\$1,000	Annual Diver Inspection for AIS	100%	
EWM Rapid Response Fund Payment*	\$2,500	\$5,000	\$5,000	\$0	\$5,000	\$5,000	Transfer to Savings for Emergency AIS control (Target \$15K)		
Surveillance Cameras Purchase (ILIDS)	\$5,926	\$0	\$0	\$0	\$0	\$0			
Surveillance Cameras Services	\$4,889	\$2,240	\$2,247	\$0	\$2,247	\$2,240	ILID monitoring, Installation/Removal, Travel, Insurance, DSL		
Clean Boats Clean Waters	\$12,832	\$9,100	\$8,947	\$0	\$8,947	\$9,100	Supplies \$650, \$450 Brochure, \$8000 Salaries (667hrs * \$12)	100%	
Lake Maintenance Fund Payment*	\$0	\$12,500	\$12,500	\$0	\$12,500	\$12,500	Transfer to savings for Lake Maintenance Fund		
Channel Dredging	\$6,000	\$0	\$4,320	\$0	\$4,320	\$0	Channel dredging expense	0%	
Channel Buoys (Replacement)	\$694	\$347	\$432	\$0	\$432	\$347	2 Additional Buoys		
Water Patrol Labor & Expenses	\$1,259	\$2,600	\$2,701	\$0	\$2,701	\$2,600	100 Patrol Hours		
Insurance	\$2,136	\$2,069	\$2,295	\$0	\$2,295	\$2,069	Workman's Comp and Liability for Board		
Mailings and Newsletter	\$849	\$600	\$611	\$0	\$611	\$600	Meetings notices & Printing costs	37%	
Website	\$808	\$1,500	\$1,138	\$0	\$1,138	\$1,500	Upgrade Software, Site Maintenance	33%	
Miscellaneous	\$2,968	\$4,326	\$1,909	\$0	\$1,909	\$4,326	Port-a-Potty, Supplies, Other & Budget Oversights		
Water Patrol Boat Loan Service	\$3,916	\$0	\$0	\$0	\$0	\$0	Paid off in 2011		
Meetings	\$500	\$500	\$500	\$0	\$500	\$500	2 District Meetings @250 = \$500	25%	
Fish Stocking	\$5,839	\$4,000	\$0	\$0	\$0	\$4,000	Same as 2011 Budget		
Association Memberships	\$330	\$355	\$355	\$0	\$355	\$355	Run Rate		
Water Quality	\$0	\$5,000	\$442	\$0	\$442	\$5,000	District net cost contingent on Water Quality Grant		
Total Expenditures	\$80,645	\$82,104	\$67,257	\$0	\$67,257	\$82,104			
Operating Balance	\$19,674	\$0	\$19,171	\$0	\$19,172	\$0			

Account Balances as of 12/31/12

Checkbook	\$19,171	Lake Maintenance Fund	\$18,515
		Rapid Milfoil Response	\$7,507
Total	\$19,171	Total	\$26,022

Total of all Accounts = \$45,193

*The \$5,000 expense to Eurasian Milfoil Rapid Response and the \$12,500 expense to Lake Maintenance Fund represent funds transferred to separate accounts.

Year To Date 03/01/13

Church Pine, Round and Big Lake Protection and Rehabilitation District Annual Operating Plan (AOP) & Account Balances Year to Date 3/1/2013

Annual Operating Plan	2012 Actual	2013				2013 Approved Budget Assumptions	% Expenses Reimbursed by Grant at 75% Rate
		Budget	Actual YTD	Pending	Forecast YE		
Operating Balance Carried Forward	\$19,674	\$3,386	\$19,172	\$0	\$19,172	\$3,386	
Interest Income (checking only)	\$26	\$45	\$2	\$43	\$45	\$45	
DNR Water Patrol Rebate	\$2,319	\$2,319	\$0	\$2,319	\$2,319	\$2,319	DNR Water Patrol Reimbursement
DNR Dredging Grant	\$2,475	\$0	\$0	\$2,475	\$2,475	\$0	Up-side if no claims
Insurance Rebate	\$213	\$0	\$0	\$0	\$0	\$0	
Grant ACEI-099-11 (APMP Implementation)	\$34,470	\$25,950	\$0	\$25,950	\$25,950	\$25,950	75% of "Grant Eligible" expenses
Donation (Big Lake Store)	\$2,000	\$0	\$0	\$0	\$0	\$0	Upside to support fish stocking
Sub Total (w/o Levy)	\$61,177	\$31,700	\$19,173	\$30,787	\$49,961	\$31,700	
Levy	\$25,252	\$29,353	\$8,315	\$21,038	\$29,353	\$29,353	
Total Revenue	\$86,429	\$61,053	\$27,488	\$51,826	\$79,314	\$61,053	
Education and Travel	\$2,128	\$2,800	\$0	\$2,800	\$2,800	\$2,800	4 Commissioners to WAL mtg/training, and Board Travel
Purple Loosestrife Control	\$870	\$1,332	\$0	\$1,332	\$1,332	\$1,332	Purple Loosestrife Control
Curley Leaf Pondweed Control	\$20,525	\$23,351	\$570	\$22,781	\$23,351	\$23,351	Herbicide Treatment, Surveys, & Permits for CLP.
Native Plant Control for Navigation	\$0	\$1,220	\$0	\$1,220	\$1,220	\$1,220	Potential Herbicide Treatment of Bay D (West Side Big Lake)
AIS Monitoring	\$337	\$1,000	\$0	\$1,000	\$1,000	\$1,000	Annual Diver Inspection for AIS
EWM Rapid Response Fund Payment*	\$5,000	\$0	\$0	\$0	\$0	\$0	No Funding Pymt., Loan will cover deficit given AIS infestation
Surveillance Cameras Services	\$1,947	\$2,240	\$0	\$2,240	\$2,240	\$2,240	ILID monitoring, Installation/Removal, Travel, DSL
Clean Boats Clean Waters	\$8,947	\$8,300	\$0	\$8,300	\$8,300	\$8,300	Supplies \$300, \$800 Salaries (667hrs * \$12)
Lake Maintenance Fund Payment*	\$12,500	\$2,500	\$0	\$2,500	\$2,500	\$2,500	Dredging \$10K & Dam Insp. \$15K Withdrawals
Channel Dredging	\$4,320	\$0	\$0	\$4,320	\$4,320	\$0	Close Line Item, included in Lake Maint. Fund
Channel Buoys (Replacement)	\$432	\$216	\$0	\$216	\$216	\$216	1 Replacement Buoy
Water Patrol Labor & Expenses	\$2,701	\$2,600	\$0	\$2,600	\$2,600	\$2,600	200 Patrol Hours
Insurance	\$2,295	\$2,345	\$0	\$2,345	\$2,345	\$2,345	Workman's Comp and Liability for Board
Mailings and Newsletter	\$611	\$500	\$0	\$500	\$500	\$500	Meetings notices & Printing costs
Website	\$1,438	\$808	\$0	\$808	\$808	\$808	Site Maintenance, Same as pre-upgrade in 2011
Miscellaneous	\$1,905	\$3,600	\$1,162	\$2,438	\$3,600	\$3,600	Port-a-Potty, Supplies, Grant Writing, & Budget Oversights
Meetings	\$500	\$500	\$0	\$500	\$500	\$500	Spring & Annual District Meetings @250 = \$500
Fish Stocking	\$0	\$4,000	\$0	\$10,000	\$10,000	\$4,000	Same as 2011 Budget
Association Memberships	\$355	\$355	\$0	\$355	\$355	\$355	Run Rate
Water Quality	\$442	\$0	\$0	\$4,558	\$4,558	\$0	Anticipate all expenses in 2012
Total Expenditures	\$67,257	\$57,667	\$1,732	\$70,813	\$72,545	\$57,667	
Operating Balance	\$19,172	\$3,386	\$25,756	-\$18,988	\$6,769	\$3,386	

Account Balances as of 3/01/2013

Checkbook	\$25,757	Lake Maintenance Fund	\$18,518
		Rapid Milfoil Response	\$7,508
Total	\$25,757	Total	\$26,026
Total of all Accounts =		\$51,782	



Treasurer's Report

Action Items

- 1) Inventory of District Property
 - a) Add names of people in possession of property
 - b) Email list to Board Members
 - c) Helen Johnson will file it in District cabinet



Secretary's Report



Approved

**Church Pine, Round and Big Lake Protection and Rehabilitation District
December 10th, 2012 6-8pm
Board of Commissioners Meeting
Alden Town Hall, Star Prairie, WI**

Members in attendance: Gary Ovick, Jerry Tack, Heidi Hazzard, Helen Johnson, Steve Oswald, Tom Magnafici. David Zanick by telephone conference for part of meeting.

Meeting was called to order by Gary Ovick at 6:02 p.m.

Approval of agenda: Jerry Tack made a motion to approve the agenda, seconded by Steve Oswald. Motion carried

Secretary's report: Heidi Hazzard reported. Helen Johnson made a motion to approve the secretary's report with changes from Oct, 2012, seconded by Jerry Tack, motion carried.

Treasurer's report: Jerry Tack reported. Steve Oswald made a motion to approve the treasurer's report, seconded by Helen Johnson. Motion carried.

Chairman's Report & Board Administration

Inventory of District Property: Jerry Tack has the property list complete. Names of people who are in possession of district property will be added to the list. Jerry will email it to board members. Helen Johnson will file it in our cabinet in Alden Town Hall.

Grant Status: Gary Ovick reported. Grants are on track.

March meeting has been changed to Monday, March 4th 2013.

Committee Reports

APMP: Grant status update from Steve Oswald. We discussed some additions to the grant applications. We looked at the budget for the grant. Steve Oswald will finalize the application. We will be going for the maximum 75% reimbursement for the grant. Heidi Hazzard made a motion to approve the resolution for AIS control grant, seconded by Steve Oswald, motion carried with unanimous vote by all present. Gary Ovick made a motion to hire Harmony Environmental to manage the procurement process for CLP herbicide treatment, seconded by Steve Oswald, motion carried.

CBCW: Heidi Hazzard reported. CBCW grant info for 2014 is on track. Heidi has been in contact with Cheryl Clemens. Ann Wasescha and Steve Schanbach have volunteered to do video monitoring for next season. We will look into the DSL



Approved

becoming a wireless option at Church Pine boat landing for inspectors to view videos as well.

Dams: The title transfer will be completed by Steve Oswald. He will contact Dick Berquist to get Dick's name removed from the title. Steve is hiring an engineer to do a dam inspection, which is required by the DNR every 10 years.

Fish Stocking: Bob Meyer is taking over the program. There is no report. Our current fish hatchery supplier has been discontinued by the DNR. This means no fish were stocked in 2012.

Navigation: Jerry Tack reported. The dredging project was completed during the 1st week of November, 2012. We received a grant for 50% of cost of project. Thank you to Jerry Tack for managing this project and getting it done so efficiently.

Water Patrol Committee: Committee members are Tom Bach and Hien Cao. Jerry Tack is looking into the revenue boat lease to see if the reimbursement will continue after this year.

Water Quality Grant Project: David Zanick reported by conference call. Meetings will begin in January when Katelin Holm from Polk County has all results from fall turnover, algae, and zooplankton. At that time we will look at goals and objectives from the Water Quality Study Committee.

Website Committee Report: Our domain name expires in April 2013.

Social Committee: No report.

Old Business

The Polk County Board will assign each lake association to a county board member after redistricting occurs.

Workman's comp insurance: The DNR has said our workman's comp insurance is grant eligible but for no more than \$4,000 per landing. Jerry will shop the insurance going forward.

New Business

Agenda for next meeting:

- Herbicide contractor
- Board approval for 2012 financials
- Dam Inspection schedule
- 2012 Audit Committee and Schedule



Approved

Jerry Tack made a motion to adjourn at 8:42 p.m. seconded by Heidi Hazzard.
Motion carried.

Next board meeting will be March 4th, 2013 from 6-8 p.m. at Alden Town Hall.



Chairman's Report

(Board Administration)



Chairman's Report

- APMP Implementation Grant Status
- Audit Committee
- Wisconsin Lakes Partnership Convention
- PCALR - Lake and River Management Workshop
- To Do List



Grant Status Report



ACEI-099-11

APMP Implementation

Grant Status Report

Grant Status Report		03/04/13								
ACEI-099-11 APMP Implementation										
Term 04/01/11 to 12/31/13										
Committee Chairs = Steve Oswald APM Chair & Heidi Hazzard CBCW Chair										
		Budget	Reimbursements				Performance to Budget			
			Received	Pending	Processing	Total	Balance	%		
Consulting		\$15,590	\$7,724		\$140	\$7,864	\$7,726	50%		
Contracted Staff CBCW		\$16,000	\$7,898			\$7,898	\$8,102	49%		
Services		\$64,995	\$41,325			\$41,325	\$23,670	64%		
Printing / Mailing		\$1,110	\$756		\$5	\$761	\$349	69%		
Supplies/Misc.		\$12,067	\$6,422			\$6,422	\$5,645	53%		
Volunteer \$		\$14,532	\$6,438		\$108	\$6,546	\$7,986	45%		
	<i>Volunteer Hours</i>	<i>1,211</i>	<i>537</i>		<i>9</i>	<i>546</i>	<i>666</i>	<i>45%</i>		
Total Project Exp.		\$124,294	\$70,563	\$0	\$253	\$70,816	\$53,478	57%		
Revenue		\$93,221	\$52,922	\$0	\$190	\$53,112	\$40,109	57%		
Reimbursement Rate	75%		75%			75%	75%			



Audit Committee Selection

- 1) Board ... Determine potential members or wait and appoint at Spring Meeting?
- 2) Treasurer ... Contact members to set up audit meeting and provide 2012 documents.
- 3) Audit Committee ... Forward report to Chairman by July 8th Board Meeting (*in time to take corrective actions before the Annual Meeting*).





Wisconsin Lakes Partnership Convention

35th Annual Wisconsin Lakes Partnership Convention

April 9-11, 2013
 KI Convention Center, Green Bay

<http://www4.uwsp.edu/cnr/uwexlakes/conventions/>

 **2013 WISCONSIN LAKES PARTNERSHIP CONVENTION**



WE'RE ALL IN THIS TOGETHER
Celebrating Diversity

<p>Call for Posters deadline (extended): February 14, 2013</p>	<p>Online Registration</p> <p>Printable registration form</p>
<p>Photography Contest deadline: March 12, 2013</p>	<p>Agenda</p>
<p>Lodging & Restaurants</p>	<p>Keynote Speakers</p>
<p>Exhibitor Information for businesses (leave UWEX Lakes)</p>	<p>Exhibit Opportunities for Non-profit organizations (leave UWEX Lakes)</p>
	<p>2013 Costs</p>



<http://www4.uwsp.edu/cnr/uwexlakes/conventions/>

Tuesday, April 9th - Pre-Con Workshops/Technical Sessions	
8:00 am	Registration Desk Opens
9:00 am - 6:30 pm	Exhibit Hall Open
9:00 am - 12:00 pm	Morning Workshops (click here for details)
10:15 am - 10:45 am	Refreshment Break
12:00 - 1:30 pm	Lunch on your own (click here for details)
1:30 - 4:30 pm	Afternoon Workshops (click here for details)
2:30 - 3:00 pm	Refreshment Break
4:30 - 5:30 pm	Special Technical Sessions (click here for details)
5:30 - 7:00 pm	Networking Time - Dinner on your own
7:00 - 11:00 pm	Wisconsin Lakes Partnership Convention Welcome Reception (click here for details)
Wednesday, April 10th	
6:45 - 7:45 am	Sunrise Yoga (click here for details)
7:30 am	Registration Desk Opens
8:00 am - 6:00 pm	Exhibit Hall Open (click here for details)
8:00 - 8:50 am	Sunrise Concurrent Sessions 1 (click here for details)
9:00 - 10:45 am	Welcome & Digital Production "We're All In This Together: Celebrating Diversity" Kickoff Keynote Speaker Dr. David E.J. Garman (click here for details)
11:00 am - Noon	Poster Presentations, Visit Exhibitors & Educational Displays, Networking (click here for details)
12:15 - 1:30 pm	Lunch in Exhibit Hall - Keynote Speaker Kenneth Johnson (click here for details)
1:45 - 2:25 pm	Concurrent Sessions 2 (click here for details)
2:35 - 3:15 pm	Concurrent Sessions 3 (click here for details)
3:15 - 3:45 pm	Refreshment Break in Exhibit Hall
4:00 - 5:00 pm	Concurrent Sessions 4 (click here for details)
5:00 - 6:00 pm	Networking Time in Exhibit Hall
6:00 - 8:00pm	Wisconsin Lake Stewardship Banquet & Awards Ceremony (click here for details)
8:00 - 11:00pm	Lakes Partnership After Hours (click here for details)
Thursday, April 11th	
6:45 - 7:45 am	Sunrise Yoga (click here for details)
7:30 am	Registration & Exhibit Hall Opens
8:00 - 8:40 am	Sunrise Concurrent Sessions 5 (click here for details)
8:50 - 9:50 am	Concurrent Sessions 6 (click here for details)
9:50 - 10:20 am	Refreshment Break in Exhibit Hall
10:30 - 11:30 am	Concurrent Sessions 7 (click here for details)
11:45 am - 1:15 pm	Lunch in Exhibit Hall - Keynote Speaker Dr. Mamie Parker (click here for details)
1:30 - 2:30 pm	Special Sessions (click here for details)
2:45 - 3:45 pm	"Take Action" Keynote Speaker Allison Argo (click here for details)
3:45 - 4:00 pm	Closing Statements - See you in Stevens Point April 24-26, 2014!



<http://www4.uwsp.edu/cnr/uwexlakes/conventions/>

<i>We're All in this Together: Celebrating Diversity</i>		Convention Registration Form 35 th Annual Wisconsin Lakes Partnership Convention		April 9-11 2013
Required	Name: _____			
	Address: _____			
	City: _____		State: _____	Zip: _____
	Daytime Phone: () _____		Email: _____	
Name Tag	Affiliation: _____		<input type="checkbox"/> I am a Wisconsin Lakes Member	
	Lake: _____		<input type="checkbox"/> I would like vegetarian meals	
	County: _____		<input type="checkbox"/> I am a speaker at this convention circle day(s) Tues. Wed. Thurs.	
Pre-convention Workshops - Tuesday, April 9	<i>Please indicate your first and second choice. We will try to accommodate your first choice.</i>			
	<u>Tuesday 9:00am-12:00pm</u> _____ Shoreland Property Management and Erosion Control <i>Limit: 50</i> _____ The New Water Tour: Green Bay Metro. Sewerage District Operations <i>Limit: 30</i> _____ Name That Plant! Aquatic Plant ID <i>Limit: 30 Additional Fee: \$30</i> _____ Limnology 101: So You Want to Understand Lakes? <i>Limit: 50</i> _____ DIY Lake Monitoring Gear <i>Limit: 30 Additional Fee: \$30</i> _____ Techniques for Manual Removal of Eurasian Watermilfoil <i>Limit: 30</i>		<u>Afternoon workshops 1:30-4:30pm</u> _____ Lake Data on the Web <i>Limit: 20</i> _____ Using GIS and the Web to Monitor and Communicate Shoreland Health <i>Limit: 30</i> _____ Variances, Appeals, and Water Resources: Navigating the Board of Adjustment <i>Limit: 50</i> _____ Connecting Youth with Nature: Workshop at Bay Beach Wildlife Sanctuary <i>Limit: 30</i> _____ County-wide Lake Organizations' Roundtable <i>Limit: 30</i> _____ Recruit, Retain, and Train Volunteers (Tentative) <i>Limit: 40</i> _____ Restoring Ecological Health to Your Land: A Workshop for Owners of Larger Parcels <i>Limit: 50</i>	
	<u>All-day workshop 9:00am-4:30pm</u> _____ Lake District Commissioner Training (9:00am-4:00pm)		_____ Name That Plant! Aquatic Plant ID <i>Limit: 30 Additional Fee: \$30</i> _____ Limnology 101: So You Want to Understand Lakes? _____ DIY Lake Monitoring Gear <i>Limit: 30 Additional Fee: \$30</i> _____ Techniques for Manual Removal of Eurasian Watermilfoil <i>Limit: 30</i>	
	Please fill out both sides of this registration form.			



Wisconsin Lakes Partnership Convention Costs

[Lakes Home](#) | [2013 Agenda](#) | [Registration](#) | [Lodging](#) | [Convention Home](#)

2013 Convention Costs

	Early Bird (March 18th)	After March 19th
Tues, April 9	\$15 (pre-convention workshops only)	\$20 (pre-convention workshops only)
Wed, April 10	\$80	\$90
Thurs, April 11	\$65	\$75
Save \$10	Two-day deal (Wed & Thurs) = \$135	Two-day deal (Wed & Thurs) = \$155
	All three days = \$150	All three days = \$175

These costs include:

Tuesday, April 9, 2013

Morning and afternoon breaks included
Lunch and dinner on your own

Wednesday, April 10, 2013

Includes:

Tuesday evening [Welcome Reception](#) at Tilletown (beverages and hors d'oeuvres included)
Keynote speakers
Morning and afternoon breaks
Lunch
Stewardship Awards Banquet/Dinner
(Breakfast included with your stay at the Hyatt on Main - see [Lodging](#))

Thursday, April 11, 2013

Includes:

Morning break
Lunch included
(Breakfast included with your stay at the Hyatt on Main - see [Lodging](#))

Also included: Convention materials (may be additional cost for some workshop materials)

How can I reduce my costs and impact on the planet?

Ride Share
Carbon Offset

<http://www4.uwsp.edu/cnr/uwexlakes/conventions/>



Lake and River Management Workshop

Workshop Registration Now Open

president@pcalr.org

Sent: Sat 3/2/2013 10:56 AM

To: Garyovick@aol.com

Greetings, PCALR Members and Friends,

Polk County Association of Lakes & Rivers (PCALR) in partnership with Polk County Land & Water Resources Department is proud to announce that registration for our spring **Lake and River Management Workshop is now open at www.pcalr.org!**

Register now and save 40% of the workshop cost. Go to www.pcalr.org to review the agenda for all three workshop sessions and information on each speaker. You can complete your registration online with PayPal or credit card or download a printed registration form to mail with your check.

Affordable • Expert • Nearby

In this three-session workshop you'll learn lake/river management principles that will help you make sensible decisions for your lake or river.

- How lakes work - lake science for anyone
- Understanding your lake's capacity and its users' desires, then setting goals
- Project planning and implementation
- Q&A with water resources professionals

Who should attend

You and others responsible for lake/river management decisions, anyone who wants to learn how lakes work and how to protect them: lake/river management volunteers, property owners, county, town and village officials. This learning opportunity brings DNR, UW Extension and Polk County water quality specialists together in a new, unique education format right here in Polk County. You'll leave with plenty of knowledge and multiple resources for sound lake management practices.

Please register now to take advantage of the early bird discount!

Questions? Reply to president@pcalr.org



Polk County Association of Lakes and Rivers

(PCALR)

Polk County, Wisconsin

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Lake and River Management Workshop Registration

Register now and save 40%

Early bird! All 3 sessions, register by March 31st – \$15

All 3 sessions, register after March 31st – \$25

Individual sessions – \$10

Select registration type and add to cart

All 3 sessions (early bird) by March 31st, \$15.00 USD ▼

Add to Cart

Or register by mail

Download a [printable registration form](#) and register by US Mail. Print and fill by hand, or pre-fill and print.

More Information on This Workshop

Visit the [agenda](#) for this exciting opportunity to learn together and meet others in the area who are involved with lake and river management.

Workshop Summary

Session 1

How lakes work, lake science for anyone

Date: Saturday, May 4, 9-11:30 a.m.

Session 2

Understanding your lake and its users, then setting goals

Date: Tuesday, May 14, 6:30-9 p.m.

Session 3

Project planning and implementation

Working with government and consultants

Q&A with lake professionals

Date: Tuesday, June 4, 6:30-9 p.m.



To Do List

1. Book rooms for Wisconsin Lakes Partnership Convention
2. Need to replace (or minimize) By-Laws with Chapter 33 – Board, by 2013 Annual Meeting
3. Other items ??



Committee Reports



Aquatic Plant Management Committee Report



Aquatic Plant Management Committee Report

- 2014 AIS Control Grant Application Status?
 - Final application results vs. 12/10/12 Board Discussions
- 2013 Herbicide Contractor Procurement Process Status?
- 2014 PL Control and Beetle Plans
- 2014 Bay D Discussion

2014 AIS Grant Board Action Items

1. Consider additional grant tasks (all increase grant scoring and are recommended)
 - a. Knotweed control – have Dale Dressel add to purple loosestrife contract – currently 4 sites around the lakes, Polk County done w/ knotweed control in 2013 (2 pts)

I just spoke with Eric Wojchik with Polk County LWRD. He has been working on Japanese and Giant Knotweed control for the past few years. See Alex's comments below – he can't count knotweed control when the county already has a grant. Thing is their grant expires at the end of 2013, and this one would start in 2014.

Eric explained to me that he is willing to contact the owners near the lakes to let them know the county grant is expiring and that the lake district would be offering to control the knotweed beginning in 2014. It would make sense to me to simply expand Dale Dressel's contract to include knotweed control. Eric would be able to provide recommendations regarding what chemical would be best to use for different scenarios. I think it would be reasonable to budget this along with purple loosestrife control and ask Dale for a rough estimate at this point. I am not sure who would take that on? Steve?

Adding this work adds 2 points to the grant scoring if Alex approves. Please let me know what you think of adding this task.

Cheryl

- b. Citizen monitoring at the landings according to standard protocols – training by Polk County LWRD (2pts)

Would it help to have student citizen monitors? I could also put a call into my daughter's biology teacher, not sure if he would want to take part, but it's worth a call if you think it would help. My daughter is already committed to doing the secchi readings.

Heidi

- c. Herbicide concentration monitoring (1 pt)



2013 Herbicide Contractor

LAKE RESTORATION, INC. SINCE 1977



SERVICES PRODUCTS LAKEMAID

January 15, 2013

Cheryl Clemens
Harmony Environmental
516 Keller Ave. S
Amery, WI 54001

RE: Curly leaf pondweed and navigation channel bids for Round and Big Lakes

Dear Ms. Clemens,

Enclosed you will find pricing for the proposed 20.66 acres of Curly leaf pondweed identified in the bid request along with the pricing for the potential navigation channel.

Lake Restoration has a proven track record of providing on time curly leaf pondweed treatments through the following:

- o Five full time year round trained and licensed applicators.
 - o One application team dedicated to our Wisconsin projects with four of our applicators licensed to conduct treatments in Wisconsin.
- o Seven application boats each equipped with GPS units which we upload the lake treatment map onto. This redundancy of application equipment allows us to not miss the appropriate treatment window.
- o Our 15,000 square foot warehouse facility has the capacity to have the necessary product on hand to deliver on time treatments when the water temperatures are in the 50 to 60 degree Fahrenheit window.
- o Full time year round office staff to coordinate DNR permit applications.

If you have questions related to the enclosed pricing please give me a call.

Sincerely,

Chad Hadler

Enclosures



LAKE RESTORATION, INC. SINCE 1977



SERVICES PRODUCTS LAKEMAID

Lake Restoration Staff and Years of Experience

Person:		Years of Experience:
Kevin Kretsch	President/Owner	35
Chad Hadler	Operations Manager	6
James Bartlett	Serving our WI Lakes	33
Steve S.		16
Mike N.		6

Other Projects we are involved with in the area

- Balsam Lake in Polk County treating 55.9 acres of curly leaf pondweed in 2012.
- Bone in Polk County treating 14.35 acres of curly leaf pondweed in 2012.
- Spoooner in Washburn County treating 9.45 acres of curly leaf pondweed in 2012.

2013 Herbicide Contractor



2013 Herbicide Contractor

LAKE RESTORATION, INC.

12425 Ironwood Circle

Rogers, MN 55374

www.lakerestoration.com

(763) 428-9777 Ph.

Toll Free 877-428-8898

(763) 428-1543 Fax

lmal@lakerestoration.com

2013 CURLYLEAF SIGN UP FORM

Lake: Big and Round

County: Polk, WI

Cheryl Clemens
Harmony Environmental
516 Keller Ave. S
Amery, WI 54001

Billing Address
(If Different than Mailing)

Please sign at the bottom and return to us.

Information: EARLY SEASON Curlyleaf Pondweed Treatment

- Treatment will be made for: Curlyleaf Pondweed
- The treatment area includes: as determined by the lake association with input from Lake Restoration.
- Treatment to be made during: Late April/ May 2013 when water temperatures are between 50 and 60 degrees F.
- The product used will be Aquathol K at 1.5 ppm for beds > 5 acre feet and 2.5 ppm for beds =< 5 acre feet

Pricing & Terms:

The value of this program is dependant upon size and depth. Price based upon treating 20.66 acres with a cost of \$106.00 per acre foot. Subject to change if fewer acres treated than size noted above.

- An invoice will be sent out upon completion of treatment. Net 30
- The treatment area must be pre-determined using GPS coordinates, either by the Lake Association, Lake Restoration, or the like.
- All permits will be submitted by the lake district as noted in the bid documents.
- Many factors (dosage, treatment area size, depth, wind) can affect the results of a treatment. Lake Restoration strives to achieve the best possible results during the treatment. Results can vary from season to season.
- Pre-treatment inspection or survey (when required) MUST be completed before water temperature reaches 48 degree.

Total area to be treated: _____

Number of sites: _____

Home phone: _____

E-Mail address: _____

Work phone: _____

Lake phone: _____

Signature: _____

Date: _____

Please sign & return completed form to Lake Restoration



2013 Herbicide Contractor

LAKE RESTORATION, INC.

12425 Ironwood Circle

Rogers, MN 55374

www.lakerestoration.com

(763) 428-9777 Ph.

Toll Free 877-428-8898

(763) 428-1543 Fax

lrmal@lakerestoration.com

2013 NAVIGATION CHANNEL SIGN UP FORM

Lake: Big and Round

County: Polk, WI

Cheryl Clemens
Harmony Environmental
516 Keller Ave. S
Amery, WI 54001

Billing Address
(If Different than Mailing)

Please sign at the bottom and return to us.

Information: Navigational channel treatment

- Treatment will be made for primarily Coontail and other submerged vegetation.
- The treatment area includes: as determined by the lake association with input from Lake Restoration.
- Treatment to be made during: as conditions are identified by APM lead and approved by WI DNR.
- The product used will be a Diquat product at 2 gallon per acre rate appropriate to average depth.

Pricing & Terms:

The value of this program is dependant upon size. The price is based upon treating an area 30 feet wide by 600 feet long. Cost for the project would be \$2050.00. Subject to change if less acres treated than size noted above.

- An invoice will be sent out upon completion of treatment. Net 30
- The treatment area must be pre-determined using GPS coordinates, either by the Lake Association, Lake Restoration, or the like.
- All permits will be submitted by the lake district as noted in the bid documents.
- Many factors (dosage, treatment area size, depth, wind) can affect the results of a treatment. Lake Restoration strives to achieve the best possible results during the treatment. Results can vary from season to season.

Total area to be treated: _____

Number of sites: _____

Home phone: _____

E-Mail address: _____

Work phone: _____

Lake phone: _____

Signature: _____

Date: _____

Please sign & return completed form to Lake Restoration

AQUATIC PLANT MANAGEMENT NOTICE

The Church Pine, Round and Big Lake P&R District is applying for a permit from the Wisconsin DNR to treat about 20 acres on Big Lake and <1 acre on Round Lake with the aquatic herbicide Endothall to control the invasive plant curly leaf pondweed. This proposed treatment would occur between April 15 and June 1, 2013. The treatment is according to the Aquatic Plant Management Plan approved by the Wisconsin DNR. The membership approved the budget for the treatment at the 2012 annual meeting.

A map of the treatment areas and a copy of the permit application are available on our web site: bigroundpine.com or by calling Steve Oswald at 715-294-3135.





Audit Committee Report



Clean Boats Clean Water Committee Report



Clean Boats Clean Water Committee Report

- 2014 CBCW (Education) Grant Application Plan

Action Items

- 1) Ann Wasescha and Steve Schanbach have volunteered to do video monitoring for next season. We will look into the DSL becoming a wireless option at Church Pine boat landing for inspectors to view videos as well.



Dam Inspection Committee Report



Dam Inspection Committee Report

Action Items

- 1) Transfer Dam Title
- 2) Select Engineering Firm for Dam Inspection
- 3) Schedule Dam Inspection



Fish Stocking Committee Report



Fish Stocking Committee Report

Fwd: Fish Stocking

Bob Meyer <bob459@centurytel.net>

 This message has been replied to or forwarded.

Sent: Wed 1/2/2013 11:25 AM

To: Gary Owick

Gary. As an update for future meetings, here is the latest information I have about stocking. Bottom line is we have to get fish from a different supplier because the DNR won't let us use the one we have been due to a difference in what the DNR now accepts as an acceptable genetic strain. I did try to argue the point that since we have been stocking from the same supplier for years now that fish from a different supplier could be from a different genetic strain, thus causing the same problem they are trying to avoid but his response was (paraphrased but pretty close to a quote) 'we don't look at it that way'. I will visit a couple of hatcheries on the "approved" list, gather some facts, and attempt to get confirmation of stocking levels for 2013. Apparently the DNR has some suggestions for us on that now too as they have guidelines that apply to all programs. From what I gathered there won't be any issues, but apparently some lake districts stock very low levels and don't have good luck, and others try to stock too high and cause other problems. It's all based on lake information like size and historic data. Funny thing though, when I pushed on some details about our lake and past stocking levels he didn't have a clue as to whether those numbers were in range or not. Basically i came away with the impression that we simply have to use one of the suppliers they recommend but they don't actually "recommend" them officially

More to come when I set up a visit with potential suppliers. I can fit that in with my normal job travels so it won't be a big hassle.

Bob Meyer



Walleye Temporary Bag Limit

Steve Oswald <cri.steveo@gmail.com>

 You replied to this message on 2/25/2013 8:58 AM.

Sent: Mon 2/25/2013 8:24 AM

To: Gary Ovick

Cc: David Zanick; Heidi Hazzard; Helen Johnson; Jerry Tack; Tom Magnafici; Bob Meyer; Jeri Diaz; Tom & Karen Bach

All,

It came up over the last month or so that the walleye in our lakes are mostly around 13-14 inches with the size limit at 15 inches per fish and the keeper number at 5. Some would like a temporary bag limit set down to two.

Can we include this item in the agenda?

Steve

Sent: Tue 2/26/2013 5:31 AM

To: Gary Ovick

Cc: Steve Oswald; David Zanick; Heidi Hazzard; Helen Johnson; Jerry Tack; Tom Magnafici; Jeri Diaz; Tom & Karen Bach

I suggest that an agenda item for discussion would be ok but I think it should be an agenda item for discussion at the spring meeting with input from the DNR and a subsequent agenda item (if requested) for the annual meeting in the fall. Adequate time for the membership to weigh in on this issue needs to be observed

Bob Meyer



2013 Fish Stocking Budget?

Fish Stocking History

All available data as of 03/01/13

	Church Pine Lake				Round Lake			Big Lake				Total Fish	Cost
	Walleye	Brown Trout	Rainbow Trout	Northern Pike	Walleye	Brown Trout	Rainbow Trout	Walleye	Brown Trout	Rainbow Trout	Northern Pike		
2000				835							2071	2906	
2001												0	
2002				830							2160	2990	
2003	500				300			2500				3300	
2004								1500				1500	
2005	2000							2000				4000	
2006	2000							2000			518	4518	
2007								2000				2000	
2008								2362			488	2850	\$4,000
2009		2000			300			600				2900	\$4,000
2010		720	180		300			1830				3030	\$6,000
2011	1160				200			1800				3160	\$5,839
2012												0	\$0
2013												0	\$10,000
Total	5660	2720	180	1665	1100	0	0	16592	0	0	5237	33154	\$29,839



Legal Resource Committee Report



Navigation Committee Report



Navigation Committee Report

Dredging of Church Pine and Round Lake Channel

During the first week of November, J&S Contracting, Osceola completed the dredging of the channel connecting Church Pine and Round Lake. The channel was dredged to a depth of at least 36 inches extending from the north entrance of the channel, then south at least 150 feet. The channel extending into Church Pine was also widened to 25 feet.

The sand and silt were deposited onto the Keith and Beth Hartman property (the island). As a result of their cooperation, the Lake District will save the cost of transporting the debris to an offsite location.

Next spring, J&S will complete the shoreline restoration and repair the landscape and lawn damage created by the heavy equipment and depositing of the silt/sand.

The Lake District was successful in obtaining a \$4,950 DNR grant to fund 50% of the cost of this project.

A special thanks to the Hartman's for allowing J&S Contracting to access the channel by moving the heavy equipment over their property and for accepting the sand/silt.



Water Patrol Committee Report



Water Patrol Committee Report

Action Items

1. Jerry Tack is looking into the revenue from the boat lease to see if the reimbursement will continue after this year.



Water Quality Committee Report



LPL-1473-12 Water Quality Grant

Next Meeting
March 25, 7-9 PM
Alden Town Hall

Church Pine, Round, and Big Lakes Management Plan Water Quality Committee Meeting 1 Minutes

Monday, February 11th, 2013, Alden Town Hall, 6-8 pm

Overview

Scheduled future meetings, reviewed grant requirements and purpose of lake management plans, public survey results, water quality study results, identified concerns and questions

Future meeting dates

- March 25th
- April 22nd
- May 18th *present plan goals at Spring Informational Meeting*
- June 3rd

All meetings will take place at the Alden Town Hall from 7-9 (**note time change**)

Identified committee concerns

- Algae is the primary concern the plan should address
- Controlling/reducing phosphorus
 - Education of residents
 - Reduction in North Creek phosphorus input
- Boats turning up nutrients
 - No wake
- Concerns over impervious surfaces and impact on water quality
- Continued lake monitoring
- Trout—2 story?
- Education—rain gardens and conservation of existing water
- Irrigation of lawns using lake water
- How to get neighbors and farmers not on the lake to get involved?
- Submergent plant control; lily pad control (addressed in Aquatic Plant Management Plan)

Questions to be answered at future meetings?

- How to address internal loading; more information on alum
- Nutrient budget
- Define the state of the lakes—specific changes to result in specific improvements
- Quantify the return on investment and costs of various practices
- More information on algae
- More information on fish habitat, fish sticks

Katelin Holm, (715) 485-8637, katelin.holm@co.polk.wi.us

Jeremy Williamson, (715) 485-8639, jeremyw@co.polk.wi.us



Meeting Objective

- Develop a Lake Management Plan(LMP)
 - A LMP identifies goals, objectives, and action items to maintain and/or improve the health of a lake.
 - The goals should align with lake resident goals.



Identify Committee Concerns

- Algae
- Controlling/reducing Phosphorous
- Boat turbulence causing release of nutrients from bottom sediment
- Continued lake monitoring
- Irrigation of lawns with lake water
- Getting involvement of people in the watershed who are not on the lake



Reviewed public input (survey) regarding management practices

- Continued collection of lake water quality data
- Enhanced efforts to monitor for aquatic invasive species
- Information and education opportunities
- Cost sharing assistance for the installation of shoreline buffers and rain gardens



Review of lake data collected during the 2012 season

- Lake level precipitation
- Chemical data: P, N,
- O₂
- Clarity



Shoreline survey of the 3 lakes

- Natural: 60%
- Riprap:30
- Lawn:7
- Sand:2
- Structure:1



Future Meeting Dates

- March 25
- April 22
- May 18 (Present plan goals at the Spring informational Meeting)
- June 3



WQ Committee Members:

- All board members are invited to attend
- Jeremy Williamson
- Katelin Holm
- Tom Tinkham
- Jake Macholl
- Ann Layton
- Carl Pierson



Website Committee Report



Website Activity

- Minutes of all Meetings back to 1986 have been scanned and are in the process of being posted to the Website in an Archive Page. *(Need to find minutes for 2007 ??)*.
- Everything older than 2008 is moving to the Archive Page.
- The bundled folder for 2012 Board Minutes has been unbundle into individual folders for easy of finding.
- Reminder ... 10/8 and 12/10 board minutes and 8/25 Annual Minutes *(with Board Approval Only on the document)* need to be posted
- Jeri is deleting old Bulletin Board Items. Send new items to her



Social Committee Report



Old Business

- See Action Items in Committee Reports



New Business



District Calendar 2013

Board Meetings, 2nd Monday of each month, 6PM , Alden Town Hall

- January No Meeting
- February No Meeting
- March 4th Board Meeting
- April 15th Board Meeting (Rescheduled from April 8, due WAL Conference)
- May 13th Board Meeting
- May 18th Spring Informational Meeting
- June 10th Board Meeting
- July 8th Board Meeting
- August 12th Board Meeting
- August 24th Annual Meeting & Board Meeting to Elect Officers
- October 14th Board Meeting
- November No Meeting
- December 9th Board Meeting



Agenda Items

04/15/13

Board of Commissioners Meeting

- Draft May 18th Spring Informational Meeting Agenda.
- CBCW Staffing and Training Plan
- Navigation Committee ... Status of Dredging and Grant.
- 2014 AIS Control Grant Award Status?
- Other?????



Motion to Adjourn?



Board of Commissioners Meeting

April 15, 2013



Board of Commissioners Meeting

Agenda

04/15/13

Alden Town Hall

6 PM

- Call to order
- Approve or consider changes to Agenda
- Secretary's Report
 - Approval of 03/04/13 Board Meeting Minutes
- Treasurer's Report
 - AOP 04/01/13 Approval
 - NLF 04/01/13 Approval
 - District Property Inventory
 - 2012 Audit status
- Chairman's Report & Board Administration
 - May 18th Spring Informational Meeting Agenda & Mailing
 - APMP Implementation Grant Status
 - WI Lakes Partnership Convention Report
 - Replacement/Update By-Laws Proposal
- Committee Reports
 - APMP –2013 CLP Treatment Status, 2013 PL Control Plan, Un-awarded 2014 AIS Control Grant & Contingency Funding Plans, Bay D Discussion
 - CBCW – 2014 CBCW (Education) Grant Application Plan, 2013 Staffing and Training Plan, Wireless Review of Videos by Inspectors
 - Dam Inspection – Dam Title Transfer, Engineering Firm Selection & Schedule
 - Fish Stocking – 2013 Stocking, Walleye Temporary Bag Limit?
 - Navigation - Status of Dredging Project and Grant.
 - Social – 05/18/13 Final Lake District Dinner Plans
 - Water Quality – Project Update
 - Water Patrol – Boat Lease Revenue
 - Website - Updates
- Old Business (Included in Above Reports)
- New Business
- 05/13/13 Board Meeting Agenda Items



Secretary's Report



Unapproved

**Church Pine, Round and Big Lake Protection and Rehabilitation District
March 4th, 2013 6-8pm
Board of Commissioners Meeting
Alden Town Hall, Star Prairie, WI**

Members in attendance: Gary Ovick, Jerry Tack, Heidi Hazzard, Tom Magnifici, David Zanick, Town of Alden Chairperson-Brad Johnson

Meeting was called to order by Gary Ovick at 6:05 p.m.

Approval of agenda: Jerry Tack made a motion to approve the agenda, seconded by David Zanick. Motion carried

Secretary's report: Heidi Hazzard reported. David Zanick made a motion to approve the secretary's report from Dec 10th 2012, seconded by Tom Magnifici. motion carried.

Treasurer's report: Jerry Tack reported. David Zanick made a motion to approve the treasurer's report for 2012-year end and 3/1/13, seconded by Tom Magnifici. Motion carried.

Chairman's Report & Board Administration

Inventory of District Property: Jerry Tack has the property list complete. Names of people who are in possession of district property will be added to the list. Jerry will email it to board members. Helen Johnson will file it in our cabinet in Alden Town Hall.

Grant Status: Gary Ovick reported. APMP grant is on schedule.

Committee Reports

Audit Committee: Joel Hazzard, Kelly Dudek, and Mark Erickson will be asked to be on audit committee.

Annual Wisconsin Lakes Partnership Convention will be held in Green Bay April 9-11th and 3-4 board members will be attending.

PCLAR (Polk County Association of Lakes and Rivers) workshop will be held May 4, 14 and June 4.

To Do List: By laws with Ch 33 will be reviewed.

CBCW: Heidi Hazzard reported. CBCW grant info for 2014 is on track. Heidi has been in contact with Cheryl Clemens. Ann Wasescha and Steve Schanbach have volunteered to do video monitoring for next season. We will look into the DSL



Unapproved

becoming a wireless option at Church Pine boat landing for inspectors to view videos as well.

Dams: No report

Fish Stocking: Bob Meyer is looking for a new provider for fish stocking.

Legal Resource Committee Report: No report

Navigation: No report.

Water Patrol Committee: No new report. Committee members are Tom Bach and Hien Cao. Jerry Tack is looking into the revenue boat lease to see if the reimbursement will continue after this year.

Water Quality Grant Project: There will be 4 more meetings March 25, April 22, May 18, and June 3 with committee members Jeremy Williamson, Katelin Holm, Tom Tinkham, Jake Macholl, Ann Layton, Carl Pierson and any board members available to attend. The goal is to develop a Lake Management Plan. Committee concerns differed from lake resident concerns.

Committee concerns are: ~~turbulence~~ Algae, control and reduce phosphorus, boat turbulence, lake monitoring, irrigation of lawns with lake water, involvement of people from watershed who are not living on lake.

Survey showed resident concerns to be: Collection of water quality data, efforts to monitor for aquatic invasive species, information and education opportunities, cost sharing assistance for installation of shoreline buffers and rain gardens.

Round and Big are slightly above a healthy level, Church Pine is healthy. Clarity was ok on all lakes at time of testing. Tributary at North Creek showed the highest level of phosphorus.

Website Committee Report: all minutes back to 1986 have been scanned and posted to Archive page.

Social Committee: May 18th evening social will be at Village Pizzeria again this year.

Old Business

New Business

Agenda for next meeting

Next board meeting will be April 15th, 2013 from 6-8 p.m. at Alden Town Hall.

Prepare for May 18th Informational meeting-keep it shorter than last year.

CBCW staffing and training



Unapproved

AIS control grant notification coming in next 2 weeks

Action Items for Steve Oswald:

Copy board members on AIS control grant status

Treatment areas and permit put on website or send to Gary Ovick.

Dam inspection: Select engineering firm, schedule inspection, transfer dam title

Heidi Hazzard made a motion to adjourn at 7:38 p.m. seconded by Tom Magnifici. Motion carried.

Signature and Letterhead, Please?



Treasurer's Report

AOP Year To Date 04/01/13

Church Pine, Round and Big Lake Protection and Rehabilitation District Annual Operating Plan (AOP) & Account Balances Year to Date 4/1/2013

Annual Operating Plan	2012 Actual	2013				Budget	2013 Approved Budget Assumptions		% Expenses Reimbursed by Grant at 75% Rate
		Budget	Actual YTD	Pending	Forecast YE		Budget		
Operating Balance Carried Forward	\$19,674	\$3,386	\$19,172	\$0	\$19,172	\$3,386			
Interest Income (checking only)	\$26	\$45	\$3	\$42	\$45	\$45			
DNR Water Patrol Rebate	\$2,319	\$2,319	\$0	\$2,319	\$2,319	\$2,319	DNR Water Patrol Reimbursement		
DNR Dredging Grant	\$2,475	\$0	\$0	\$2,475	\$2,475	\$0	Up-side if no claims		
Insurance Rebate	\$213	\$0	\$0	\$0	\$0	\$0			
Grant ACEI-099-11 (APMP Implementation)	\$34,470	\$25,950	\$0	\$25,950	\$25,950	\$25,950	75% of "Grant Eligible" expenses		
Donation (Big Lake Store)	\$2,000	\$0	\$0	\$0	\$0	\$0	Upside to support fish stocking		
Sub Total (w/o Levy)	\$61,177	\$31,700	\$19,174	\$30,786	\$49,961	\$31,700			
Levy	\$25,252	\$29,353	\$17,037	\$12,316	\$29,353	\$29,353			
Total Revenue	\$86,429	\$61,053	\$36,211	\$43,102	\$79,314	\$61,053			
Education and Travel	\$2,128	\$2,800	\$330	\$2,470	\$2,800	\$2,800	4 Commissioners to WAL mtg/training, and Board Travel		
Purple Loosestrife Control	\$870	\$1,332	\$0	\$1,332	\$1,332	\$1,332	Purple Loosestrife Control	100%	
Curley Leaf Pondweed Control	\$20,525	\$23,351	\$570	\$22,781	\$23,351	\$23,351	Herbicide Treatment, Surveys, & Permits for CLP.	100%	
Native Plant Control for Navigation	\$0	\$1,220	\$0	\$1,220	\$1,220	\$1,220	Potential Herbicide Treatment of Bay D (West Side Big Lake)		
ALS Monitoring	\$337	\$1,000	\$0	\$1,000	\$1,000	\$1,000	Annual Diver Inspection for ALS	100%	
E/W/M Rapid Response Fund Payment*	\$5,000	\$0	\$0	\$0	\$0	\$0	No Funding Pymt., Loan will cover deficit given ALS infestation		
Surveillance Cameras Services	\$1,947	\$2,240	\$0	\$2,240	\$2,240	\$2,240	ILID monitoring, Installation/Removal, Travel, DSL		
Clean Boats Clean Waters	\$8,947	\$8,300	\$0	\$8,300	\$8,300	\$8,300	Supplies \$300, \$8000 Salaries (667hrs * \$12)	100%	
Lake Maintenance Fund Payment*	\$12,500	\$2,500	\$0	\$2,500	\$2,500	\$2,500	Dredging \$10K & Dam Insp. \$1.5K Withdrawals		
Channel Dredging	\$4,320	\$0	\$0	\$4,320	\$4,320	\$0	Close Line Item, included in Lake Maint. Fund		
Channel Buoys (Replacement)	\$432	\$216	\$157	\$59	\$216	\$216	1 Replacement Buoy		
Water Patrol Labor & Expenses	\$2,701	\$2,600	\$0	\$2,600	\$2,600	\$2,600	200 Patrol Hours		
Insurance	\$2,295	\$2,345	\$0	\$2,345	\$2,345	\$2,345	Workman's Comp and Liability for Board		
Mailings and Newsletter	\$611	\$500	\$0	\$500	\$500	\$500	Meetings notices & Printing costs	45%	
Website	\$1,438	\$808	\$587	\$221	\$808	\$808	Site Maintenance, Same as pre-upgrade in 2011	33%	
Miscellaneous	\$1,905	\$3,600	\$1,217	\$2,383	\$3,600	\$3,600	Port-a-Potty, Supplies, Grant Writing, & Budget Oversights		
Meetings	\$500	\$500	\$0	\$500	\$500	\$500	Spring & Annual District Meetings @250 = \$500	25%	
Fish Stocking	\$0	\$4,000	\$0	\$10,000	\$10,000	\$4,000	Same as 2011 Budget		
Association Memberships	\$355	\$355	\$0	\$355	\$355	\$355	Run Rate		
Water Quality	\$442	\$0	\$0	\$4,558	\$4,558	\$0	Anticipate all expenses in 2012		
Total Expenditures	\$67,257	\$57,667	\$2,861	\$69,684	\$72,545	\$57,667			
Operating Balance	\$19,172	\$3,386	\$33,350	-\$26,581	\$6,769	\$3,386			

Account Balances as of 4/01/2013

Checkbook	\$33,350	Lake Maintenance Fund	\$18,520
		Rapid Milfoil Response	\$7,509
Total	\$33,350	Total	\$26,029

Total of all Accounts = \$59,379

NLF Year To Date 04/01/13

Church Pine, Round and Big Lake Protection and Rehabilitation District Non-Lapsing Funds 4/1/2013

Fund	2012	2013				2013 Proposed Budget	
	Actual	Budget	Actual YTD	Pending	Forecast EOY	Budget	
AIS Rapid Response							
Balance Carried Forward From Prior Year	2502	\$7,507	\$7,507	\$0	\$7,507	\$7,507	Balance Carried Forward From Prior Year
Payment From Operating Account	\$5,000	\$0		\$0	\$0	\$0	Payment from Operating Account
Interest Income	\$5	\$7	\$2	\$0	\$6	\$7	Interest Income
Total Revenue	\$7,507	\$7,514	\$7,509	\$0	\$7,513	\$7,514	
AIS Control	\$0	\$0	\$0	\$0	\$0	\$0	AIS Control Expense
Other	\$0	\$0	\$0		\$0	\$0	Other
Total Expenditures	\$0	\$0	\$0				
Dredging	\$0	\$5,000	\$0	\$5,000	\$5,000	\$5,000	Dredging
Dam Inspection	\$0	\$1,500	\$0	\$0	\$0	\$1,500	Dam Inspection
Dam Repair	\$0	\$0	\$0	\$0	\$0	\$0	Dam Repair
Other	\$0	\$0	\$0	\$0	\$0	\$0	Other
Total Expenditures	\$0	\$6,500	\$0	\$5,000	\$5,000	\$6,500	
Fund Balance	\$18,515	\$14,535	\$18,520	-\$4,982	\$13,538	\$14,535	
Balance All Funds	\$26,022	\$22,049	\$26,029	-\$4,982	\$21,051	\$22,049	



Treasurer's Report

Action Items

- 1) Inventory of District Property
 - a) Add names of people in possession of property
 - b) Email list to Board Members
 - c) Helen Johnson will file it in District cabinet
- 2) Contact Audit Committee Members and schedule a review of documents



Chairman's Report

(Board Administration)



Chairman's Report

- Draft May 18th Spring Informational Meeting Agenda
- Finalize May 18th Spring Informational Meeting Mailing
- APMP Implementation Grant Status
- Wisconsin Lakes Convention Attendees Report
- Reminder, PCALR - Lake and River Management Workshop
- By-Laws Revision or Rescinding
- To Do List



May 18th Spring Informational Meeting Agenda

May 18, 2013 Spring Informational Meeting

Agenda Planning Tool

Agenda Item	Content	Presenter	Time	Handout	Slide	Start Times
Set Up		All Board Members	30:00			8:00
Coffee, Snack, Sign-in, Video?		Heidi Hazzard (Confirm Coffee / Snacks)	30:00			8:30
Opening Remarks	Board intro, Committees, Volunteers, Lake Districts Agenda, Handouts	Gary Dvick	10:00	Yes	Yes	9:00
Treasurer's Report	2011 Year End, 2012 ADP ytd, Grant funding	Jerry Tack	10:00	Yes	Yes	9:10
Aquatic Plant Management	Funding for 2014 AIS Control APMP implementation Status AIS Identification and Prevention CLP Treatment Plan Purple Loosestrife Treatment Plan	Steve Oswald	15:00	No No Yes No No	Yes Yes Yes Yes Yes	9:20
Clean Boats Clean Waters	2012 Results, 2013 Plan - Staffing, Training, Volunteers, Videos	Heidi Hazard	10:00	Yes	Yes	9:35
Water Patrol	Water Patrol, Hours, Contacts, Issues, Laws, SNW etc.	Tom Bach / Deputy Jeff Hahn	15:00	Yes	Yes	9:45
Water Quality	Water Quality Grant Project Plan	David Zanick / Katelin Holm	30:00	Yes	Yes	10:00
Dams	Inspection Plans, Ownership, Water Level	Steve Oswald	05:00	No	Yes	10:30
Navigation	Dredging Results & Grant Award, SNW Buoy Propose,	Jerry Tack	05:00	No	Yes	10:35
Fish Stocking	History, Issues, 2012 plan, Big Lake Store Donations	Bob Meyer	05:00	Yes	Yes	10:40
Web Site	New Look, Public Record, Studies & Plans Archive	Jeri Diaz	05:00	Yes	Yes	10:45
Social Committee	Spring Dinner, Logistics and Participation 4th of July Parade Plans	Dave Zanick	05:00	Yes Yes	Yes Yes	10:50
Questions & Public Input	3 minute limit?	Gary Dvick - All	15:00	No	Place holder	10:55
Closing	Volunteer Committee & Board Opportunities	Gary Dvick	05:00	Yes	Yes	11:10
Adjourn, Restore and Pack Up		All Board Members	2:15:00			11:15



May 18th Spring Informational Meeting Mailing Preparation

Key items to include:

- Date, Location, Time 9:00 (Coffee Social @ 8:30)
- Guest speakers Katelin Holm LWRD and Jeff Hahn Water Patrol
- Social Committee to provide input Lake District Dinner, Date, Time, Location, Price and comments e.g. Support Your Lake District & bring a neighbor that hasn't attended before.



Grant Status Report



ACEI-099-11 APMP Implementation Grant Status Report

Grant Status Report 04/01/13

ACEI-099-11 APMP Implementation

Term 04/01/11 to 12/31/13

Committee Chairs = Steve Oswald APM Chair & Heidi Hazzard CBCW Chair

	Budget	Reimbursements				Performance to Budget	
		Received	Pending	Processing	Total	Balance	%
Consulting	\$15,590	\$7,724		\$140	\$7,864	\$7,726	50%
Contracted Staff CBCW	\$16,000	\$7,898			\$7,898	\$8,102	49%
Services	\$64,995	\$41,325		\$78	\$41,403	\$23,592	64%
Printing / Mailing	\$1,110	\$756		\$5	\$761	\$349	69%
Supplies/Misc.	\$12,067	\$6,422		\$77	\$6,499	\$5,568	54%
Volunteer \$	\$14,532	\$6,438		\$120	\$6,558	\$7,974	45%
<i>Volunteer Hours</i>	<i>1,211</i>	<i>537</i>		<i>10</i>	<i>547</i>	<i>665</i>	<i>45%</i>
Total Project Exp.	\$124,294	\$70,563	\$0	\$420	\$70,983	\$53,311	57%
Revenue	\$93,221	\$52,922	\$0	\$315	\$53,237	\$39,983	57%
Reimbursement Rate	75%	75%			75%	75%	75%

Attn: Steve (APM) and Heidi (CBCW), we need your volunteer hours reported.



2013 Attendees Report

Jerry Tack
David Zanick
Gary Ovick



2013 WISCONSIN LAKES PARTNERSHIP CONVENTION



WE'RE ALL IN THIS TOGETHER
Celebrating Diversity



**2013
WI Lakes
Conference**

***Key thoughts
from
Commissioners
Training***

**by Gary Ovick
Attendee**

- Ensure Commissioner terms are staggered for “Institutional Memory”
- Must do secret ballot for commissioners w/write-in candidate space
- County and Town appointees can vote on Board, but can't vote at Annual Mtg. unless they are a *resident* of the District
- County appointees do not have to be Supervisors
- Must create a Grievance Policy per Ch. 66
- A “Walking Quorum” is 3 Commissioners. Can't be change to 4, Ch. 33
- Non-posted Committees Mtgs. *Recommend* & Posted Board Mtgs. *Decide*, e.g. Open Meeting Law
- Post meeting notices at the same place and newspaper as the Town
- Website is only supplemental to hardcopy posting
- Can only change order of agenda, cant change content w/o posting
- Need to mail Annual Meeting notices to the WDNR *Spooner*
- Annual Mtg. Voting .. 1 only vote for trusts. (*includes living trusts!*)
- Get displays from UWEX for Annual and Spring Meetings
- If Budget is not approved at the Annual Mtg. ...The meeting must be *continued* to anew date vs calling a Special Meeting.
- Assign board member responsibility for P.O. Box and consider using the forwarding option for convenience. Easy to change forwarding.
- Annual Mtg. must authorized Board's \$5K flexibility or Special Mtgs. must be called for all over budget spending and excess reallocations.
- Bid *awards* must be “minuted”
- Professional Services (including herbicide treatment) do not have to be put out to bid.



Polk County Association of Lakes and Rivers

(PCALR)

Polk County, Wisconsin

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Lake and River Management Workshop Registration

Register now and save 40%

Early bird! All 3 sessions, register by March 31st – \$15

All 3 sessions, register after March 31st – \$25

Individual sessions – \$10

Select registration type and add to cart

All 3 sessions (early bird) by March 31st, \$15.00 USD ▼

Add to Cart

Or register by mail

Download a [printable registration form](#) and register by US Mail. Print and fill by hand, or pre-fill and print.

More Information on This Workshop

Visit the [agenda](#) for this exciting opportunity to learn together and meet others in the area who are involved with lake and river management.

Workshop Summary

Session 1

How lakes work, lake science for anyone

Date: Saturday, May 4, 9-11:30 a.m.

Session 2

Understanding your lake and its users, then setting goals

Date: Tuesday, May 14, 6:30-9 p.m.

Session 3

Project planning and implementation

Working with government and consultants

Q&A with lake professionals

Date: Tuesday, June 4, 6:30-9 p.m.



By-Laws Revisions

By-Law Revision

Gary Ovick <Garyovick@aol.com>

Sent: Sat 4/6/2013 11:58 PM

To: 'David Zanick'; 'Gary Ovick'; 'Heidi Hazzard'; 'Helen Johnson'; 'Jerry Tack'; 'Oswald Steve'; 'Tom Magnafici'

Message By-Law vs Chapter 33.pdf (2 MB) By_laws 08-26-95.pdf (326 KB) By-Laws 08-24-13.docx (69 KB)

All,
It's amazing the work you can get done given a broken ankle. I finally got to my last item on my to-do list ... By-Law Revision / Elimination.

If you have had a need to interpret our legal position on a topic using our 1995 By-Laws and Wisconsin Statute Chapter 33, (dated March 1, 2013) you will quickly realize that there are a lot of inconsistencies.

Those of you that have been to Commissioners training may recall the following:

Bylaws

Most districts rely on Chapter 33 and other state statutes to guide their rules of procedure. A lake district should only develop bylaws if it has the need for more specific rules of order. For example, some lake districts having multiple lakes may use bylaws to add representation requirements for the elected members of the board of commissioners.

If bylaws are used, they need to comply with Chapter 33. In the event of a conflict between the bylaws and Chapter 33 (or another state statute), the statutes control. Bylaws should avoid addressing issues already covered by statute. Districts that do adopt bylaws should take care to insure that the bylaws are periodically updated to reflect state law requirements.

Alternatively, lake district policies can be adopted for specific areas of procedure that are not addressed in the statutes. Often, these are more easily changed and provide a better alternative to lake district bylaws.

So ... while I started with the idea that we should entirely eliminate our bylaws and rely on chapter 33, I ended up thinking that we may have some unique characteristics that might have some residents wanting some limited Bylaws.

The process I when through created a couple of documents which are attached:

- By-Law vs. Chapter 33 In this document I inserted every paragraph of our By-laws into the latest revision of Chapter 33 document. The purpose was to find out which statements in our Bylaws complied with Ch.33 and which ones did not comply. Compliance is represented by paragraphs in solid line boxes _____ and non-compliance is represented by dashed line boxes-----. *My comments are in italics.*
- By-Laws 08-23-13 This is a re-write of our Bylaw document eliminating every statement in the original Bylaws (1995 also attached) that:
 - o Complied with Ch.33
 - o Was close to complying with Ch.33
 - o Did not comply with Ch.33 and we need to follow Ch.33
 - o Then I included a couple of Bylaws that are unique to our district.
 - o We went from 7 pages to 2 pages of Bylaws and one of the two pages was rules to administer the Bylaws.

So what's next?

1. At the April 15 board meeting I will explain this again and we can discuss.
2. Please review what you can before the meeting to form an opinion on whether or not to eliminate the bylaws entirely or to shorten them to just unique items as I have done above.
3. If we decide to shorten the Bylaws, we will need to add any items you would like by the May 13 board meeting.
4. To propose changes to the Bylaws at the Annual Meeting, the board must approve the proposal by a majority vote. We should bring our proposal to a vote at the May 13 board meeting.
5. I will present our proposal at the Annual Meeting for a 2/3 vote.

Thanks for your attention to this matter.

Let me know if I can clarify anything.

Gary



By-Laws Advice

Bylaws

Most districts rely on Chapter 33 and other state statutes to guide their rules of procedure. A lake district should only develop bylaws if it has the need for more specific rules of order. For example, some lake districts having multiple lakes may use bylaws to add representation requirements for the elected members of the board of commissioners.

If bylaws are used, they need to comply with Chapter 33. In the event of a conflict between the bylaws and Chapter 33 (or another state statute), the statutes control. Bylaws should avoid addressing issues already covered by statute. Districts that do adopt bylaws should take care to insure that the bylaws are periodically updated to reflect state law requirements.

Alternatively, lake district policies can be adopted for specific areas of procedure that are not addressed in the statutes. Often, these are more easily changed and provide a better alternative to lake district bylaws.



By-Laws vs. Chapter 33

from among its members.

(5) Commissioners shall be paid actual and necessary expenses incurred while conducting business of the district, plus such compensation as may be established by the annual meeting.

Ch. 33 provides for annual meeting authorized compensation

Section 7 - COMPENSATION: The commissioners shall receive no remuneration for their service in office, but a commissioner shall be paid for actual and necessary expenses incurred while conducting the business of the District. [Sec. 33.28(5)]

(6) The board shall meet at least quarterly, and at other times on the call of the chairperson or the petition of 3 of the members.

Section 2 - OPEN MEETINGS: The Board shall meet at least quarterly, and at other times on the call of the chairperson or the request of three of the commissioners. [Sec. 33.28(6)] Meetings shall be open and proper notice given in accordance with legislation governing meeting of public bodies. [Sec. 19.81-98]

(7) If a vacancy occurs in the membership of the board under sub. (2) (a) or (b), the appointing authority shall appoint a person to fill the vacancy. If a vacancy occurs in the membership of the board under sub. (2) (c), the chairperson of the board shall appoint a person to fill the remainder of the unexpired term, subject to approval by a majority vote of the board.

Section 4 - VACANCY: Vacancies on the board caused by death or resignation of an elected commissioner shall be filled by the chair. The appointment for the remainder of the unexpired term shall be subject to approval by a majority vote of the board [Sec. 33.28(7)]. The Commissioner appointed by the county and the commissioner appointed by the town, village, or city shall serve at the pleasure of those bodies, who are also responsible for filling vacancies in those positions.

History: 1973 c. 301; 1975 c. 197; 1977 c. 391; 1979 c. 299; 1981 c. 18, 346; 1989 a. 159, 359; 1991 a. 32; 1993 a. 167.

Sub. (2) (a) provides that the county representative upon a public inland lake protection and rehabilitation board is to be a person appointed by the county board. By operation of s. 59.17 (2) (c), the power of appointing the county representative to a public inland lake protection and rehabilitation district is therefore transferred from the county board to the county executive once the office of county executive is created, subject to confirmation by the board. OAG 2-00

under s. 33.27(1) or 33.28 that a person own property within the district to be eligible for membership on the board of commissioners is satisfied if a person is an official representative, officer or employee of any trust, foundation, corporation, association or organization which is an owner of property within the district.
History: 1975 c. 197; 1979 c. 299.

33.29 Board of commissioners; officers; powers and duties. (1) The board shall be responsible for:

(a) Initiating and coordinating research and surveys for the purpose of gathering data on the lake, related shorelands and the drainage basin;

1. Initiating and coordinating research and surveys for the purpose of gathering data on the lake, related shorelands, and the drainage basin. [Sec. 33.29(1)(a)]

(b) Planning lake protection and rehabilitation projects;

2. Planning lake rehabilitation projects. [Sec. 33.29(1)(b)]

(c) Contacting and attempting to secure the cooperation of officials of units of general purpose government in the area for the purpose of enacting ordinances deemed necessary by the board as furthering the objectives of the district;

3. Contacting and attempting to secure the cooperation of units of general purpose government in the area for the purpose of enacting ordinances deemed necessary by the Board to further the objectives of the District. [Sec. 33.29(1)(c)]

Redundant ... See Chapter 30.79, Navigable Waters, Harbors and Navigation, Local Water Safety Patrols

Section 3 - BOATING, SEAPLANE, AND VEHICLE REGULATIONS: Pursuant to the delegation of authority from all towns, villages, and cities with frontage on the lake, the lake district may adopt ordinances to regulate equipment, use, and operation of watercraft, vehicles on ice-bound lakes, and seaplanes.

(d) Adopting and carrying out lake protection and rehabilitation plans and obtaining any necessary permits therefor;



By-laws

Revised August 24th 2013

Church Pine, Round and Big Lake Protection and Rehabilitation District

Preface

In keeping with the resolution of the Polk County Board that created the Church Pine, Round and Big Lake Protection and Rehabilitation District, the electors of said District do adopt these By-laws. The District operates in compliance with the Laws of the State of Wisconsin and Chapter 33 of the Wisconsin Statutes under which it was created. These By-laws have been created to address the unique characteristics of this District and shall at all times to be interpreted to be consistent with and supplemental to existing law.

Article 1 - Adoption of By-laws

These By-laws may be adopted at any legal annual meeting of the District providing the proposed adoption was included in the notice. Adoption shall require a two-thirds vote of eligible voters as defined in Chapter 33, present at the meeting. The By-laws shall become effective immediately upon passage.

Article 2 – Amending By-laws

By-laws changes may be proposed by a majority of the commissioners or a majority vote of the previous annual meeting. These By-laws may be amended at any legal meeting of the District providing the proposed change was included in the notice. Amendments shall require a two-thirds of eligible voters as defined in Chapter 33, present at the meeting.



Article 3 – Commissioner Lake Representation

There shall be at least one Commissioner Representative from each of our three lakes. If no resident for a specific lake is willing to be elected as required for a given term, the specific lake residency requirement shall be waived until the next vacancy occurs.

Article 4 – Quorum

Whereas the District as provided for under Ch. 33.28 (1)(c) has increase the number of members of the board of commissioners to be elected from 3 to 5, Ch. 33.28 (3) shall be interpreted as four commissioners shall constitute a quorum for the transaction of business.

New Info, Not legal, Trumped by Ch 33

Certification

These By-laws were adopted by a vote of ____ yes and ____ no at the Annual Meeting on this 24th day of August, 2013

Secretary



Board Administration To Do List

- Employee Grievance Policy
 - Ch. 66.0509(1m)(c) As of October 2010
 - A local government unit, not having a civil service system must have a Grievance Policy.
 - Suggestion ... Clone Legend Lake P&R District, Menominee or Town of Alden?
 - Volunteer?



Committee Reports



Aquatic Plant Management Committee Report



Aquatic Plant Management Committee Report

- 2013 CLP Control
 - Action Item - Post treatment map and permit on the Website
 - Contractor Status
 - Permit status
 - Wind and Temperature Monitoring
 - Dock posting
 - Pre & Post Surveys via Steve Schieffer
- 2013 PL Control
 - Action Item - Letter to “Dean” on access to his property
 - Dale Dressel treating this year?
 - Beetle plans?
- Contingency Plans for 2014 AIS Funding
- Bay D Discussion



2013 Herbicide Contractor

From: Steve Oswald [<mailto:cri.steveo@gmail.com>]

Sent: Tuesday, March 26, 2013 11:14 AM

To: Gary Ovick; Heidi Hazzard; Jerry Tack; Tom Magnafici; Timm Johnson; David Zanick

Subject: Curly leaf treatment

Hello All,

I just spoke with Chad Hadler from Lake Restoration, Inc. He says Jim Bartlett will be our applicator this year and I will begin monitoring the Lake temps and reporting back to Chad and Jim.

Winter can let go any time now.

--

Steve Oswald

Custom Remodelers, Inc.



2013 Herbicide Contractor

LAKE RESTORATION, INC. SINCE 1977



SERVICES PRODUCTS LAKEMAID

January 15, 2013

Cheryl Clemens
Harmony Environmental
516 Keller Ave. S
Amery, WI 54001

RE: Curly leaf pondweed and navigation channel bids for Round and Big Lakes

Dear Ms. Clemens,

Enclosed you will find pricing for the proposed 20.66 acres of Curly leaf pondweed identified in the bid request along with the pricing for the potential navigation channel.

Lake Restoration has a proven track record of providing on time curly leaf pondweed treatments through the following:

- o Five full time year round trained and licensed applicators.
 - o One application team dedicated to our Wisconsin projects with four of our applicators licensed to conduct treatments in Wisconsin.
- o Seven application boats each equipped with GPS units which we upload the lake treatment map onto. This redundancy of application equipment allows us to not miss the appropriate treatment window.
- o Our 15,000 square foot warehouse facility has the capacity to have the necessary product on hand to deliver on time treatments when the water temperatures are in the 50 to 60 degree Fahrenheit window.
- o Full time year round office staff to coordinate DNR permit applications.

If you have questions related to the enclosed pricing please give me a call.

Sincerely,

Chad Hadler

Enclosures



LAKE RESTORATION, INC. SINCE 1977



SERVICES PRODUCTS LAKEMAID

Lake Restoration Staff and Years of Experience

Person:		Years of Experience:
Kevin Kretsch	President/Owner	35
Chad Hadler	Operations Manager	6
James Bartlett	Serving our WI Lakes	33
Steve S.		16
Mike N.		6

Other Projects we are involved with in the area

- Balsam Lake in Polk County treating 55.9 acres of curly leaf pondweed in 2012.
- Bone in Polk County treating 14.35 acres of curly leaf pondweed in 2012.
- Spoooner in Washburn County treating 9.45 acres of curly leaf pondweed in 2012.

2013 Herbicide Contractor



2013 Herbicide Contractor

LAKE RESTORATION, INC.

12425 Ironwood Circle

Rogers, MN 55374

www.lakerestoration.com

(763) 428-9777 Ph.

Toll Free 877-428-8898

(763) 428-1543 Fax

lmal@lakerestoration.com

2013 CURLYLEAF SIGN UP FORM

Lake: Big and Round

County: Polk, WI

Cheryl Clemens
Harmony Environmental
516 Keller Ave. S
Amery, WI 54001

Billing Address
(If Different than Mailing)

Please sign at the bottom and return to us.

Information: EARLY SEASON Curlyleaf Pondweed Treatment

- Treatment will be made for: Curlyleaf Pondweed
- The treatment area includes: as determined by the lake association with input from Lake Restoration.
- Treatment to be made during: Late April/ May 2013 when water temperatures are between 50 and 60 degrees F.
- The product used will be Aquathol K at 1.5 ppm for beds > 5 acre feet and 2.5 ppm for beds =< 5 acre feet

Pricing & Terms:

The value of this program is dependant upon size and depth. Price based upon treating 20.66 acres with a cost of \$106.00 per acre foot. Subject to change if fewer acres treated than size noted above.

- An invoice will be sent out upon completion of treatment. Net 30
- The treatment area must be pre-determined using GPS coordinates, either by the Lake Association, Lake Restoration, or the like.
- All permits will be submitted by the lake district as noted in the bid documents.
- Many factors (dosage, treatment area size, depth, wind) can affect the results of a treatment. Lake Restoration strives to achieve the best possible results during the treatment. Results can vary from season to season.
- Pre-treatment inspection or survey (when required) MUST be completed before water temperature reaches 48 degree.

Total area to be treated: _____

Number of sites: _____

Home phone: _____

E-Mail address: _____

Work phone: _____

Lake phone: _____

Signature: _____

Date: _____

Please sign & return completed form to Lake Restoration



2013 Herbicide Contractor

LAKE RESTORATION, INC.

12425 Ironwood Circle

Rogers, MN 55374

www.lakerestoration.com

(763) 428-9777 Ph.

Toll Free 877-428-8898

(763) 428-1543 Fax

lrmal@lakerestoration.com

2013 NAVIGATION CHANNEL SIGN UP FORM

Lake: Big and Round

County: Polk, WI

Cheryl Clemens
Harmony Environmental
516 Keller Ave. S
Amery, WI 54001

Billing Address
(If Different than Mailing)

Please sign at the bottom and return to us.

Information: Navigational channel treatment

- Treatment will be made for primarily Coontail and other submerged vegetation.
- The treatment area includes: as determined by the lake association with input from Lake Restoration.
- Treatment to be made during: as conditions are identified by APM lead and approved by WI DNR.
- The product used will be a Diquat product at 2 gallon per acre rate appropriate to average depth.

Pricing & Terms:

The value of this program is dependant upon size. The price is based upon treating an area 30 feet wide by 600 feet long. Cost for the project would be \$2050.00. Subject to change if less acres treated than size noted above.

- An invoice will be sent out upon completion of treatment. Net 30
- The treatment area must be pre-determined using GPS coordinates, either by the Lake Association, Lake Restoration, or the like.
- All permits will be submitted by the lake district as noted in the bid documents.
- Many factors (dosage, treatment area size, depth, wind) can affect the results of a treatment. Lake Restoration strives to achieve the best possible results during the treatment. Results can vary from season to season.

Total area to be treated: _____

Number of sites: _____

Home phone: _____

E-Mail address: _____

Work phone: _____

Lake phone: _____

Signature: _____ **Date:** _____

Please sign & return completed form to Lake Restoration

AQUATIC PLANT MANAGEMENT NOTICE

The Church Pine, Round and Big Lake P&R District is applying for a permit from the Wisconsin DNR to treat about 20 acres on Big Lake and <1 acre on Round Lake with the aquatic herbicide Endothall to control the invasive plant curly leaf pondweed. This proposed treatment would occur between April 15 and June 1, 2013. The treatment is according to the Aquatic Plant Management Plan approved by the Wisconsin DNR. The membership approved the budget for the treatment at the 2012 annual meeting.

A map of the treatment areas and a copy of the permit application are available on our web site: bigroundpine.com or by calling Steve Oswald at 715-294-3135.



Final AIS Grants Priority List

Aquatic Invasive Species - Established Population Control Projects (ACEI)

Grant #	Sponsor	Project	Awarded Amt	Running Total	Region	County	Access	Total
ACEI-130-13	Tomahawk Lake Association, Inc.	Control and Education Project	\$173,333.00	\$173,333.00	NOR	Oneida	Y	24
ACEI-131-13	Lake Nokomis Lake Dist	Control and Prevention Project	\$66,357.75	\$239,690.75	NOR	Lincoln	Y	23
ACEI-132-13	Long Lake of Phelps Lake Dist	Control and Prevention Project	\$91,796.65	\$331,487.40	NOR	Vilas	Y	23
ACEI-133-13	Big Chetac Chain Lake Assoc	CLP Monitoring & Control - 3 Y	\$164,008.50	\$495,495.90	NOR	Sawyer	Y	23
ACEI-134-13	Long Lk P&R Dist	CLP Monitoring & Control - 2 Y	\$66,189.50	\$561,685.40	NOR	Polk	Y	23
ACEI-135-13	Legend Lake	Legend Lake	\$27,850.50	\$589,535.90	NER	Menominee	Y	23
ACEI-136-13	North & South Twin Lakes Riparian Assoc	AIS Control and Prevention Pro	\$20,695.00	\$610,230.90	NOR	Vilas	Y	22
ACEI-137-13	Red Cedar Lakes Association	CLP & PL Monitoring & Contro	\$104,835.75	\$715,066.65	NOR	Barron	Y	22
ACEI-138-13	Town of Jackson	Deep Lake EWM	\$26,189.00	\$741,255.65	WCR	Adams	y	21
ACEI-139-13	Spooner Lake P&R District	Monitoring & Ed 2013-2015	\$22,980.00	\$764,235.65	NOR	Washburn	Y	21
ACEI-140-13	Black Otter Lake Dist	AIS Control in Black Otter Lake	\$52,045.00	\$816,280.65	NER	Outagamie	Y	21
Total			\$816,280.65					

Aquatic Invasive Species - Established Population Control Projects (ACEI)

SPONSOR	PROJECT	\$ REQUESTED	County	Total
Phillips Chain O'Lakes Assoc.	Control & Prevention Project-In	\$14,857.25	Price	20
Delavan Lake Sanitary Dist	Sacred Lotus & Water Pennyw	\$52,140.26	Walworth	20
Big, Round, Church Pine P&R Dist	CLP, PL,&Knotweed Monitorin	\$62,851.50	Polk	18
Lower Turtle Lk Mgmt Dist	CLP Monitoring & Control - 3 Y	\$47,911.65	Barron	18
Clear Lake POA	EWM Monitoring & Control - 1	\$16,978.00	Sawyer	17
City of Marion	Marion Millpond EWM Control	\$23,047.89	Waupaca	17
Beaver Dam Lk Mgmt Dist	EWM & CLP Control - 1 Yr	\$24,163.50	Barron	15
Round Lake POA	EWM Monitoring & Control - 3	\$123,525.00	Sawyer	15
Silver Lake District	Silver Lake EWM control	\$22,230.75	Waupaca	14
Town of Salem	Park Buckthorn Removal Proje	\$4,635.00	Kenosha	12
Callahan - Mud Lks Protective Assoc	EWM Monitoring & Control - 1	\$12,615.00	Sawyer	12
Delavan Lake Sanitary Dist	Clipper vs Diquat Effectiveness	\$14,500.27	Walworth	9
Cranberry Lake/Flowage Assoc	Control of EWM	\$22,500.00	Douglas	9



Contingency Plans for 2014 AIS Funding

RE: Final AIS Grants Priority List

Gary Ovick <Garyovick@aol.com>

Sent: Tue 3/26/2013 10:47 AM

To: 'Steve Oswald'

Cc: 'Cheryl Clemens'; 'Heidi Hazzard'; 'David Zanick'; 'Jerry Tack'; 'Tom Magnafici'; 'Timm Johnson'

Steve,
Sorry ... this must be disappoint knowing the work you and Cheryl put into this.

Please get with Cheryl to develop a strategy on moving forward. I will put this topic on the agenda for the April 15th board meeting so you can present your recommendations.

Some recommended tactics to discuss and consider with Cheryl:

- Reapply in August 2013?
 - Contingency plan
 - I don't think we will not know if the grant is awarded by the 8/24/13 Annual Mtg.
 - At the 2013 Annual Meeting, budget for 2014 treatments.
- Reapply in February of 2014?
 - Contingency plan
 - Since the timing will be close to get permits and contractors, plan on paying out of our funds. If we get the grant we'll have excess for the Lake Maintenance Fund.
 - At the 2013 Annual Meeting, budget for 2014 treatments.
- Extend and reallocate excess funds in our current ACEI-099-11 grant to cover some of the 2014 costs??? (Timing issue?)
- How/can we get our points up? I was surprise that we only where given 18 points. Winners had 21+ this year.

Thanks



Contingency Plans for 2014 AIS Funding

On Wed, Apr 3, 2013 at 9:11 AM, Cheryl Clemens <Harmonyenv@amerytel.net> wrote:

I was sorry to see that you didn't receive your grant. It is good that you have budget remaining in your current grant to allow time give this another try.

I just got back from vacation, so I have quite a bit to catch up on. I think you should reapply for the grant in August. Easiest additional points will be to request 50% instead of 75% grant (2 points). This would bring your score to 20. The other place you could get points is getting the boat patrol involved somehow in invasive species enforcement.

I will review remaining points with Alex Smith and get back to you.

Cheryl Clemens

Cheryl,

We will discuss this option at the next Board Meeting.

Thanks,

Steve

Update ... Gary Ovick / Cheryl Clemens Conference Discussion:

Cheryl will discuss why we didn't get our anticipated points with Alex Smith of DNR.

Action: Cheryl will schedule a meeting sometime before the May 13th Board Meeting to review grant strategies for AIS Control and AIS Education (CBCW).



Audit Committee Report



Clean Boats Clean Water Committee Report



Clean Boats Clean Water Committee Report

- 2014 CBCW (Education) Grant Application Plan
- 2013 Staffing and Training Plan
 - Big Lake landing on April 27th **(changed to May 11)** with Katelin Holm from Polk County at 9 a.m.
 - Training for video inspectors

Action Items

- 1) Look into the DSL becoming a wireless option at Church Pine boat landing for inspectors to view videos as well.



Dam Inspection Committee Report



Dam Inspection Committee Report

Action Items

- 1) Transfer Dam Title
- 2) Select Engineering Firm for Dam Inspection
- 3) Schedule Dam Inspection
- 4) Investigate a grant to modify the dam to improve carp protection

Dam Inspection Seminar ... Dave Zanick has info



Fish Stocking Committee Report



Fish Stocking Committee Report

“I am working with the DNR. There aren't any approved suppliers on this side of the state.”

Bob Meyer



Walleye Temporary Bag Limit

Steve Oswald <cri.steveo@gmail.com>

 You replied to this message on 2/25/2013 8:58 AM.

Sent: Mon 2/25/2013 8:24 AM

To: Gary Ovick

Cc: David Zanick; Heidi Hazzard; Helen Johnson; Jerry Tack; Tom Magnafici; Bob Meyer; Jeri Diaz; Tom & Karen Bach

All,

It came up over the last month or so that the walleye in our lakes are mostly around 13-14 inches with the size limit at 15 inches per fish and the keeper number at 5. Some would like a temporary bag limit set down to two.

Can we include this item in the agenda?

Steve

Sent: Tue 2/26/2013 5:31 AM

To: Gary Ovick

Cc: Steve Oswald; David Zanick; Heidi Hazzard; Helen Johnson; Jerry Tack; Tom Magnafici; Jeri Diaz; Tom & Karen Bach

I suggest that an agenda item for discussion would be ok but I think it should be an agenda item for discussion at the spring meeting with input from the DNR and a subsequent agenda item (if requested) for the annual meeting in the fall. Adequate time for the membership to weigh in on this issue needs to be observed

Bob Meyer



Legal Resource Committee Report



Navigation Committee Report



Navigation Committee Report

- J&S Contracting will be completing the landscape repair at the Hartman residence and upgrading the rip rap of the channel as soon as weather permits.
- Received a new No Wake buoy to be placed at the Church Pine boat ramp. There will be two No Wake buoys at the Big Lake and Church Pine ramps.
- Depending on ice out conditions, the buoys will be in place before May 1.



Social Committee Report



Social Committee Report

- Final Plans for May 18th Lake District Dinner



Water Patrol Committee Report



Water Patrol Committee Report

Action Items:

- 1) Jerry Tack is looking into the revenue from the boat lease to see if the reimbursement will continue after this year.

Boat Patrol Committee: (email from Tom Bach)

- 1) Dave Nelson is certain there is more year left on the boat lease with the Sheriff's office. So, we should be set for this year, with a decision to be made for next year. Jerry is meeting with the Sheriff's office April 15 on this.
- 2) I invited Shirley to attend the May 18 Lake Association meeting and make a presentation on the patrol and safety. Shirley sent me a note today and said she will not be the water patrol for this year. She didn't give me any more information. So, I will contact the Sheriff's office for an update on who will be assigned. This also means she will not be attending our meeting, but I will try to get a name and invite her replacement.



Water Quality Committee Report



WQ Committee Members:

- All board members are invited to attend
- Jeremy Williamson
- Katelin Holm
- Tom Tinkham
- Jake Macholl
- Ann Layton
- Carl Pierson



LPL-1473-12 Water Quality Grant

Next Meeting
April 22, 7-9 PM
Alden Town Hall

**Church Pine, Round, and Big Lakes Management Plan
Water Quality Committee Meeting 2**

Monday, March 25th, 2013

7-9 pm

Alden Town Hall

Agenda

7:00 Introductions

7:10 Initial study results continued (nutrient budget)

7:40 Explore options for lake management

8:00 Review and discuss draft plan vision, guiding principle, goals, and objectives

9:00 Adjourn

Katelin Holm, (715) 485-8637, katelin.holm@co.polk.wi.us

Jeremy Williamson, (715) 485-8639, jeremyw@co.polk.wi.us

Enclosed are two documents for review for Monday's meeting:

1. A document providing examples of plan vision statements, guiding principles, goals, objectives, and actions. This is by no means a comprehensive list and may include options that are not priorities for Church Pine, Round, and Big Lakes and may be lacking options that are priorities for Church Pine, Round, and Big Lakes. The purpose of this document is solely to provide examples from other Lake Management Plans.
2. A document called Choosing Management Strategies for Lakes which was initially prepared for Portage County lakes. This document provides additional information on the wide range of management strategies available for lakes.



Church Pine, Round, and Big Lakes Management Plan

Water Quality Committee Meeting 2 Minutes

Monday, March 25th, 2013, Alden Town Hall, 7-9 pm

Overview

Presentations on watershed modeling and options for lake management; reviewed and discussed draft plan vision, guiding principles, goals, and objectives

Next meeting

Monday, April 22nd

Alden Town Hall

7-9 pm

Plan vision, guiding principles, goals and objectives drafted at the meeting:

Vision

Church Pine, Round, and Big Lake are clear lakes with ideal nutrient levels which are free of algae blooms and provide a healthy environment that supports a diversity of fish, birds, wildlife, plants, and human uses.

Guiding Principles

- Lake management decisions are driven by what is best for the lakes according to past, present, and future data.
- Lake residents and users are provided information to understand:
 - the ever evolving nature of lake management
 - the complexity of issues
 - the status of projects and activities
 - the costs and benefits of actions, and;
 - the opportunity and techniques to reduce or prevent any negative consequences of lake use and lakeside living.
- Communication regarding lake management is easy to understand, concise, and frequent.
- Financial decisions are made in cooperation with Lake District members.



Goals and Objectives

- I. Maintain and improve current water quality and in-lake nutrient levels by reducing watershed runoff**
 - A. Ensure that stakeholders understand watershed runoff and how it can be reduced
 - B. Engage stakeholders in reducing nutrient and sediment runoff
 - C. Reduce watershed phosphorus runoff by X%
 - D. Support installation of best management practices, or practices that reduce runoff to the lake

- II. Maintain and improve current water quality and in-lake nutrient levels by reducing internal loading**
 - A. Consider further studies to better understand internal loading
 - B. Ensure that stakeholders understand internal loading and how it can be reduced
 - C. Engage stakeholders in reducing internal loading
 - D. Reduce internal phosphorus loading by X%
 - E. Support practices that reduce internal loading

- III. Protect, maintain, and enhance fish, bird, and wildlife habitat**

Balancing fish, bird, and wildlife habitat can impact zooplankton populations, which can in turn impact algae populations.

 - A. Maintain desirable levels of game fish in the lakes
 - B. Increase understanding of options for attracting desirable wildlife to property
 - C. Protect existing natural areas with native vegetation
 - D. Enhance native shoreline vegetation

- IV. Maintain and enhance the natural beauty of the lakes**

Definition includes wildlife, plants, trees, clear water, quiet solitude, a variety of scenery, and views of the lake. Where development occurs, it is preferable to have minimal views of buildings.

 - A. Maintain undeveloped natural areas where feasible
 - B. Enhance natural beauty of developed areas
 - C. Increase opportunities for silent sports



V. Evaluate the progress of lake management efforts

- A. Continue current data collecting efforts
- B. Expand data collection efforts depending on needs
- C. Consider additional studies to answer significant questions

VI. Increase knowledge and participation

- A. Increase information and education opportunities
- B. Provide education regarding lake management
- C. Expand education efforts emphasizing the following topics: ...provide a list
- D. Explore options for recruiting, retaining, and recognizing volunteers

VII. Implement the goals of the Aquatic Plant Management Plan

- A. Prevent introduction of aquatic invasive species and pursue any new introduction aggressively
- B. Reduce the population and spread of curly leaf pondweed, purple loosestrife, and other invasive aquatic plants
- C. Maintain navigable routes for boating
- D. Preserve diverse native aquatic plant community
- E. Reduce runoff of nutrients and sediment from the lake's watershed
- F. Educate the public regarding aquatic plant management



Future Meeting Dates

- March 25
- April 22
- May 18 (Present plan goals at the Spring informational Meeting)
- June 3



Website Committee Report



Website Activity

- Minutes of all Meetings are posted back to 1987
- Watershed & WQ Analysis w-Recommendations 1987 is now posted under Aquatic Plant and Water Quality Management



Old Business

- See Action Items in Committee Reports



New Business



District Calendar 2013

Board Meetings, 2nd Monday of each month, 6PM , Alden Town Hall

January	No Meeting
February	No Meeting
March 4 th	Board Meeting
April 15 th	Board Meeting (Rescheduled from April 8, due WAL Conference)
• May 13 th	Board Meeting
• May 18 th	Spring Informational Meeting
• June 10 th	Board Meeting
• July 8 th	Board Meeting
• August 12 th	Board Meeting
• August 24 th	Annual Meeting & Board Meeting to Elect Officers
• October 14 th	Board Meeting
• November	No Meeting
• December 9 th	Board Meeting



Agenda Items

05/13/13

Board of Commissioners Meeting

- Finalize May 18 Spring Informational Meeting
 - Agenda
 - Handouts
 - Presentations (dry run at Board Mtg.)
- 2014 CBCW & AIS Control Grant / Funding Strategies
- Action Items
- By-Laws proposal
- Board Terms



Motion to Adjourn?



Board of Commissioners Meeting

May 13, 2013



Board of Commissioners Meeting

Agenda

05/13/13

Alden Town Hall

6 PM

- Call to order
- Approve Agenda
- Secretary's Report
 - Approval of 04/15/13 Board Meeting Minutes
- Treasurer's Report
 - AOP 05/03/13 Approval
 - NLF 05/03/13 Approval
 - 2012 Audit status
- Chairman's Report & Board Administration
 - Finalize May 18th Spring Info. Meeting : Agenda, Presentations, Handouts
 - APMP Implementation Grant Status
 - Vote on proposal to rescind By-Laws in favor of WI Statutes
 - Board Terms
- Committee Reports
 - APMP –2013 CLP Treatment & Survey Status, 2013 PL Control Plan, Un-awarded 2014 AIS Control Grant & Contingency Funding Plans
 - CBCW – 2014 CBCW (Education) Grant Application Plan
 - Dam Inspection – Dam Title Transfer, Engineering Firm Selection & Schedule
 - Fish Stocking – 2013 Stocking
 - Navigation - Status of Dredging Project and Grant.
 - Social – 05/18/13 Final Lake District Dinner Plans, 4th of July Parade
 - Water Quality – Project Update
 - Water Patrol – 2014 Boat Financial Proposal
- Old Business (Included in Above Reports)
- New Business
 - Public Input & Questions
 - 06/10/13 Board Meeting Agenda Items



Secretary's Report



Unapproved



**Church Pine, Round and Big Lake Protection and Rehabilitation District
April 15th, 2013 6-8pm
Board of Commissioners Meeting
Alden Town Hall, Star Prairie, WI**

Members in attendance: Gary Ovick, Jerry Tack, Heidi Hazzard, David Zanick, Helen Johnson, Steve Oswald.

Meeting was called to order by Gary Ovick at 6:02 p.m.

Approval of agenda: David Zanick made a motion to approve the agenda, seconded by Helen Johnson. Motion carried

Secretary's report: Heidi Hazzard reported. David Zanick made a motion to approve the secretary's report with changes from March 4th 2013, seconded by Steve Oswald motion carried.

Treasurer's report: Gary Ovick made a motion to approve the treasurer's report from April 14th, 2013 subject to relocating the dredging expenses to the lake maintenance fund, seconded by Helen Johnson. Motion carried.

Gary Ovick made a motion to approve reimbursement to Jerry Tack for his attendance to Wisconsin Area Lake Conference, seconded by Helen Johnson.

Gary Ovick made a motion to give authorization to Jerry Tack to pay bills in a timely fashion for budgeted items, seconded by Helen Johnson. Motion carried.

Chairman's Report & Board Administration

Inventory of District Property: Jerry Tack has the property list complete. Helen Johnson filed it in our cabinet in Alden Town Hall.

The board reviewed the agenda for the informational meeting on May 18th, 2013. Postcard will go out as soon as possible.



Unapproved

Grant Status: Gary Ovick reported. Current grants are going well. Volunteer hours need to be submitted. We did not win our most recent grant request for APMP. We will meet with Cheryl Clemmens and reapply in August, 2013.

Committee Reports

Audit Committee: Joel Hazzard will pick up audit documents tomorrow from Jerry Tack and begin working on our audit.

Annual Wisconsin Lakes Partnership Convention was held in Green Bay April 9-11th and 3 board members attended: Gary Ovick, Jerry Tack, and David Zanick.

PCLAR (Polk County Association of Lakes and Rivers) workshop will be held ~~May 4, 14 and June 4.~~

By laws with Ch 33 were reviewed and revised by Gary Ovick. Helen Johnson will follow up with Town's attorney to see if replacing our by laws will be appropriate.

To Do List:

We are preparing a grievance policy for our lake district. Helen Johnson will look into the Town of Alden policy as a reference for creating our policy.

Committee Reports

APMP: 2013 CLP Control: Steve Oswald reported. Treatment map and permit will be posted to website.

Steve Oswald made a motion that we accept the Lake Restoration bid for CLP treatment in the amount of \$106 per acre-foot for 20.66 acres, seconded by Heidi Hazzard. Motion carried.

Steve Oswald will be monitoring wind and water temp. Pre and Post survey will be done by Steve Schieffer. The dock posting will be prepared by Lake Restoration.

Beetle plan for attacking Purple Loosestrife is underway with a local School Teacher from Osceola.

Contingency plan for 2014 AIS funding: There will be a meeting with Heidi Hazzard, Gary Ovick, and Steve Oswald and Cheryl Clemmens to discuss our approach for submitting our next grant proposal.



Unapproved

Bay D Discussion: It was tough to navigate last summer due to low water level. It is a breeding space for many fish and listed as a sensitive area by DNR. Nothing will be done on Bay D at this time.

CBCW: Heidi Hazzard reported. Ann Wasescha and Steve Schanbach have volunteered to do video monitoring for next season. Homeowners near Church Pine landing have agreed to allow inspectors to use WIFI for video review. Marianne Shira will be our main inspector at Church Pine and Scott Shira will be our main inspector at Big Lake. There will be a training session at Big Lake on May 11th with Katelin Holm and our inspectors. Heidi Hazzard made a motion to approve the purchase of a tablet with WIFI for video review-not to exceed \$350 to be used at Church Pine landing, seconded by Helen Johnson. Motion carried.

Dams: Jerry Tack reported that title correction is underway. Steve Oswald reported that we will hire an engineering firm for dam inspection this year. Steve Oswald is also pursuing a grant to modify the dam to improve carp protection.

Fish Stocking: Bob Meyer is working on procuring new suppliers.

Legal Resource Committee Report: No report

Navigation: J & S Contracting will complete landscape repair at Hartman residence and upgrade rip-rap as soon as weather permits. One new buoy will be placed at Big Lake. All buoys will be in place by May 1st.

Social Committee: Meeting this Saturday to plan for 4th of July parade and Social gathering on May 18th at Village Pizzeria.

Water Patrol Committee: When our lease is fully paid for boat we will have to decide what to do for a water patrol boat. We have been fully reimbursed over the 5-year use of the boat that we currently share with Lake Wapogasset. We will look into this with Sheriff's dept. We will budget for this for our annual meeting. Jerry Tack will have a recommendation for this at the July board meeting.

Water Quality Grant Project: There will be 3 more meetings April 22, May 18, and June 3 with committee members Jeremy Williamson, Katelin Holm, Tom Tinkham, Jake Macholl, Ann Layton, Carl Pierson and any board members available to attend. The goal is to develop a Lake Management Plan.

Minutes of all meetings are posted back to 1987 on website. [Watershed and Water Quality Analysis recommendations from 1987](#) is now posted under Aquatic Plant and Water Quality Management.



Unapproved

Website Committee Report: No report.

Old Business

New Business

Agenda for next meeting

Next board meeting will be May 13th, 2013 from 6-8 p.m. at Alden Town Hall.
Heidi Hazzard and Steve Oswald need to turn in volunteer hours to Gary Owick.

Heidi Hazzard made a motion to adjourn at 9:10 p.m. seconded by Helen Johnson. Motion carried.

Heidi Hazzard
Secretary



Treasurer's Report

Church Pine, Round and Big Lake Protection and Rehabilitation District

Annual Operating Plan (AOP) & Account Balances

Year to Date 5/3/2013

Annual Operating Plan	2012 Actual	2013				2013 Approved Budget Assumptions		% Expenses Reimbursed by Grant at 75% Rate
		Budget	Actual YTD	Pending	Forecast YE	Budget		
Operating Balance Carried Forward	\$19,674	\$3,386	\$19,172	\$0	\$19,172	\$3,386		
Interest Income (checking only)	\$26	\$45	\$4	\$41	\$45	\$45		
DNR Water Patrol Rebate	\$2,319	\$2,319	\$0	\$2,319	\$2,319	\$2,319	DNR Water Patrol Reimbursement	
DNR Dredging Grant	\$2,475	\$0	\$0	\$0	\$0	\$0		
Insurance Rebate	\$213	\$0	\$0	\$0	\$0	\$0	Up-side if no claims	
Grant ACEI-099-11 (APMP Implementation)	\$34,470	\$25,950	\$0	\$25,950	\$25,950	\$25,950	75% of "Grant Eligible" expenses	
Donation (Big Lake Store)	\$2,000	\$0	\$0	\$0	\$0	\$0	Upside to support fish stocking	
Sub Total (w/o Levy)	\$61,177	\$31,700	\$19,176	\$28,310	\$47,486	\$31,700		
Levy	\$25,252	\$29,353	\$17,441	\$11,912	\$29,353	\$29,353		
Transfer from Lake Maintenance Fund*		\$0	\$1,845					
Total Revenue	\$86,429	\$61,053	\$38,462	\$40,222	\$76,839	\$61,053		
Education and Travel	\$2,128	\$2,800	\$1,704	\$1,096	\$2,800	\$2,800	4 Commissioners to WAL mtg/training, and Board Travel	
Purple Loosestrife Control	\$870	\$1,332	\$0	\$1,332	\$1,332	\$1,332	Purple Loosestrife Control	100%
Curley Leaf Pondweed Control	\$20,525	\$23,351	\$570	\$22,781	\$23,351	\$23,351	Herbicide Treatment, Surveys, & Permits for CLP.	100%
Native Plant Control for Navigation	\$0	\$1,220	\$0	\$1,220	\$1,220	\$1,220	Potential Herbicide Treatment of Bay D (West Side Big Lake)	
AIS Monitoring	\$337	\$1,000	\$0	\$1,000	\$1,000	\$1,000	Annual Diver Inspection for AIS	100%
EWM Rapid Response Fund Payment*	\$5,000	\$0	\$0	\$0	\$0	\$0	No Funding Pymt., Loan will cover deficit given AIS infestation	
Surveillance Cameras Services	\$1,947	\$2,240	\$0	\$2,240	\$2,240	\$2,240	ILID monitoring, Installation/Removal, Travel, DSL	
Clean Boats Clean Waters	\$8,947	\$8,300	\$0	\$8,300	\$8,300	\$8,300	Supplies \$300, \$8000 Salaries (667hrs * \$12)	100%
Lake Maintenance Fund Payment*	\$12,500	\$2,500	\$0	\$2,500	\$2,500	\$2,500	Dredging \$10K & Dam Insp. \$1.5K Withdrawals	
Channel Dredging	\$4,320	\$0	\$0	\$0	\$0	\$0	Close Line Item, included in Lake Maint. Fund	
Channel Buoys (Replacement)	\$432	\$216	\$157	\$59	\$216	\$216	1 Replacement Buoy	
Water Patrol Labor & Expenses	\$2,701	\$2,600	\$0	\$2,600	\$2,600	\$2,600	200 Patrol Hours	
Insurance	\$2,295	\$2,345	\$0	\$2,345	\$2,345	\$2,345	Workman's Comp and Liability for Board	
Mailings and Newsletter	\$611	\$500	\$0	\$500	\$500	\$500	Meetings notices & Printing costs	45%
Website	\$1,438	\$808	\$587	\$221	\$808	\$808	Site Maintenance, Same as pre-upgrade in 2011	33%
Miscellaneous	\$1,905	\$3,600	\$1,247	\$2,353	\$3,600	\$3,600	Port-a-Potty, Supplies, Grant Writing, & Budget Oversights	
Meetings	\$500	\$500	\$0	\$500	\$500	\$500	Spring & Annual District Meetings @250 = \$500	25%
Fish Stocking**	\$0	\$4,000	\$0	\$7,000	\$7,000	\$4,000	Same as 2012 Budget	
Association Memberships	\$355	\$355	\$0	\$355	\$355	\$355	Run Rate	
Water Quality	\$442	\$0	\$0	\$4,558	\$4,558	\$0	Anticipate all expenses in 2012	
Total Expenditures	\$67,257	\$57,667	\$4,265	\$60,960	\$65,225	\$57,667		
Operating Balance	\$19,172	\$3,386	\$34,197	-\$20,738	\$11,614	\$3,386		

Account Balances as of 5/03/2013

Checkbook	\$34,197	Lake Maintenance Fund	\$16,681
		Rapid Milfoil Response	\$7,510
Total	\$34,197	Total	\$24,191

Total of all Accounts = \$58,388



NLF Year To Date 05/01/13

Church Pine, Round and Big Lake Protection and Rehabilitation District Non-Lapsing Funds 5/3/2013

Fund	2012	2013				2013 Approved Budget	
	Actual	Budget	Actual YTD	Pending	Forecast EOY	Budget	Assumptions
AIS Rapid Response							
Balance Carried Forward From Prior Year	2502	\$7,512	\$7,507	\$0	\$7,507	\$7,512	Balance Carried Forward From Prior Year
Payment From Operating Account	\$5,000	\$0	\$0	\$0	\$0	\$0	Payment from Operating Account
Interest Income	\$5	\$7	\$3	\$4	\$7	\$7	Interest Income
Grants	\$0	\$0	\$0	\$0	\$0	\$0	Grant Revenue
Total Revenue	\$7,507	\$7,519	\$7,510	\$4	\$7,514	\$7,519	
AIS Control	\$0	\$0	\$0	\$0	\$0	\$0	AIS Control Expense
Other	\$0	\$0	\$0	\$0	\$0	\$0	Other
Total Expenditures	\$0	\$0	\$0	\$0	\$0	\$0	
Fund Balance	\$7,507	\$7,519	\$7,510	\$4	\$7,514	\$7,519	
Lake Maintenance							
Balance Carried Forward From Prior Year	\$6,001	\$7,021	\$18,515	\$0	\$18,515	\$7,021	Balance Carried Forward From Prior Year
Payment From Operating Account	\$12,500	\$2,500	\$0	\$2,500	\$2,500	\$2,500	Payment from Operating Account
Interest Income	\$14	\$15	\$11	\$4	\$15	\$15	Interest Income
Grants	\$0	\$0	\$0	\$2,475	\$2,475	\$0	Grant Revenue
Total Revenue	\$18,515	\$9,536	\$18,526	\$4,979	\$23,505	\$9,536	
Dredging	\$0	\$0	\$1,845	\$4,320	\$6,165	\$0	Dredging
Dam Inspection	\$0	\$0	\$0	\$1,500	\$1,500	\$0	Dam Inspection
Dam Repair	\$0	\$0	\$0	\$0	\$0	\$0	Dam Repair
Other	\$0	\$0	\$0	\$0	\$0	\$0	Other
Total Expenditures	\$0	\$0	\$1,845	\$5,820	\$7,665	\$0	
Fund Balance	\$18,515	\$9,536	\$16,681	-\$841	\$15,840	\$9,536	
Balance All Funds	\$26,022	\$17,055	\$24,191	-\$837	\$23,354	\$17,055	



Treasurer's Report

Action Items

- 1) Contact Audit Committee Members and schedule a review of documents



Chairman's Report

(Board Administration)



Chairman's Report

- Final May 18th Meeting Agenda, Presentations & Handout
- APMP Implementation Grant Status and 2014 grant planning
- Lakes Conference Training *Clarification*
- By-Laws Revision or Rescinding
- Board Member Terms
- To Do List



May 18th Spring Informational Meeting Agenda

May 18, 2013 Spring Informational Meeting						
Agenda Planning Tool						
Agenda Item	Content	Presenter	Time	Handout	Slide	Start Times
Set Up		All Board Members	30:00			8:00
Coffee, Snack, Sign-in, Video?		Heidi Hazzard (Confirm Coffee / Snacks)	30:00			8:30
Opening Remarks	Board intro, Committees, Volunteers, Lake Districts Agenda, Handouts	Gary Ovick	10:00	Yes	Yes	9:00
Water Patrol	Water Patrol, Hours, Contacts, Issues, Laws, SNW etc.	Tom Bach / Deputy Jeff Hahn	15:00	Yes	Yes	9:10
Treasurer's Report	2011 Year End, 2012 AOP ytd, Grant funding	Jerry Tack	10:00	Yes	Yes	9:25
Aquatic Plant Management	Funding for 2014 AIS Control	Steve Oswald	15:00	No	Yes	9:35
	APMP implementation Status			No	Yes	
	AIS Identification and Prevention			Yes	Yes	
	CLP Treatment Plan			No	Yes	
	Purple Loosestrife Treatment Plan			No	Yes	
Clean Boats Clean Waters	2012 Results, 2013 Plan - Staffing, Training, Volunteers, Videos	Heidi Hazard	10:00	Yes	Yes	9:50
Water Quality	Water Quality Grant Project Plan	David Zanick / Katelin Holm	30:00	Yes	Yes	10:00
Dams	Inspection Plans, Ownership, Water Level	Steve Oswald	05:00	No	Yes	10:30
Navigation	Dredging Results & Grant Award, SNW Buoy Propose,	Jerry Tack	05:00	No	Yes	10:35
Fish Stocking	History, Issues, 2012 plan, Big Lake Store Donations	Bob Meyer	05:00	Yes	Yes	10:40
Web Site	New Look, Public Record, Studies & Plans Archive	Jeri Diaz	05:00	Yes	Yes	10:45
Social Committee	Spring Dinner, Logistics and Participation	Dave Zanick	05:00	Yes	Yes	10:50
	4th of July Parade Plans			Yes	Yes	
Questions & Public Input	3 minute limit?	Gary Ovick - All	15:00	No	Place holder	10:55
Closing	Volunteer Committee & Board Opportunities	Gary Ovick	05:00	Yes	Yes	11:10
Adjourn, Restore and Pack Up		All Board Members	2:15:00			11:15



Spring Informational Meeting

05/18/13

West Immanuel
Lutheran Church
Servants Hall
9 a.m.

(Coffee Social 8:30 a.m.)

Agenda

- Opening Remarks
- Water Patrol
- Treasurer's Report
- Aquatic Plant Management
- Clean Boats Clean Waters
- Water Quality
- Dams
- Navigation
- Fish Stocking
- Web Site "bigroundpine.com"
- Social Committee
- Questions & Public Input
- Closing Remarks



Grant Status Report



ACEI-099-11 APMP Implementation Grant Status Report

Grant Status Report 05/01/13									
ACEI-099-11 APMP Implementation									
Term 04/01/11 to 12/31/13									
Committee Chairs = Steve Oswald APM Chair & Heidi Hazzard CBCW Chair									
	Budget	Grant To Date Costs Reimbursed				Performance to Budget		Year End Estimate	
		Received	Pending	Processing	Total	Balance	%	Pending	Balance
Consulting	\$15,590	\$7,724		\$140	\$7,864	\$7,726	50%	\$3,500	\$4,226
Contracted Staff CBCW	\$16,000	\$7,898			\$7,898	\$8,102	49%	\$8,102	\$0
Services	\$64,995	\$41,325		\$78	\$41,403	\$23,592	64%	\$14,000	\$9,592
Printing / Mailing	\$1,110	\$756		\$5	\$761	\$349	69%	\$300	\$49
Supplies/Misc.	\$12,067	\$6,422		\$77	\$6,499	\$5,568	54%	\$200	\$5,368
Volunteer \$	\$14,532	\$6,438		\$372	\$6,810	\$7,722	47%	\$2,400	\$5,322
<i>Volunteer Hours</i>	<i>1,211</i>	<i>537</i>		<i>31</i>	<i>568</i>	<i>644</i>	<i>47%</i>	<i>200</i>	<i>444</i>
Total Project Exp.	\$124,294	\$70,563	\$0	\$672	\$71,235	\$53,059	57%	\$28,702	\$24,557
Revenue	\$93,221	\$52,922	\$0	\$504	\$53,426	\$39,794	57%	\$21,527	\$18,268
Reimbursement Rate	75%	75%			75%	75%		75%	

Attn: Steve (APM), we need your volunteer hours reported.



Contingency Planning for 2014 AIS/CBCW Funding

#	Timing	Who	Grant and Actions
1	06/01/13		CBCW Grant for 2014
		HH	Apply online for 08/01/13 deadline
		HH	If no award in September, reapply for 02/01/14 deadline
2	06/10/13		Current APMP Implementation 2011 - 2013
		GO	Request extension to 2014 of estimated year end unused excess funds
3	07/01/13		AIS Control, Planning, Education Grant 2014 - 2015
		CC/SO	Provides advice on maximizing points and finalizes budget
4	07/08/13		2014 Budget Preparation
		BRD	Assume no grant funding (except #2) & budget for all 2014 services
5	08/01/13		AIS Control, Planning, Education Grant 2014 - 2015
		CC/SO	Submits grant application to meet 08/01/13 deadline
		CC/SO	If no award in September, reapply for 02/01/14 deadline
6	08/24/13		Annual Business Meeting
		BRD	Acquires authority to lower Tax Levy base upon September awards



2013

WI Lakes
Conference

**Key thoughts
from
Commissioners
Training**

by Gary Ovick
Attendee

- Ensure Commissioner terms are staggered for “Institutional Memory”
- Must do secret ballot for commissioners w/write-in candidate space
- County and Town appointees can vote on Board, but can't vote at Annual Mtg. unless they are a *resident* of the District
- County appointees do not have to be Supervisors
- Must create a Grievance Policy per Ch. 66
- A “Walking Quorum” is 3 Commissioners. Can't be change to 4, Ch. 33
- Non-posted Committees Mtgs. *Recommend* & Posted Board Mtgs. *Decide*, e.g. Open Meeting Law
- Post meeting notices at the same place and newspaper as the Town
- Website is only supplemental to hardcopy posting
- Can only change order of agenda, cant change content w/o posting
- Need to mail Annual Meeting notices to the WDNR *Spooner*
- **Annual Mtg. Voting .. 1 only vote for trusts. (includes living trusts!)**
- Get displays from UWEX for Annual and Spring Meetings
- If Budget is not approved at the Annual Mtg. ...The meeting must be *continued* to a new date vs calling a Special Meeting.
- Assign board member responsibility for P.O. Box and consider using the forwarding option for convenience. Easy to change forwarding.
- Annual Mtg. must authorized Board's \$5K flexibility or Special Mtgs. must be called for all over budget spending and excess reallocations.
- Bid *awards* must be “minuted”
- Professional Services (including herbicide treatment) do not have to be put out to bid.



By-laws

Revised August 24th 2013

Church Pine, Round and Big Lake Protection and Rehabilitation District

Preface

In keeping with the resolution of the Polk County Board that created the Church Pine, Round and Big Lake Protection and Rehabilitation District, the electors of said District do adopt these By-laws. The District operates in compliance with the Laws of the State of Wisconsin and Chapter 33 of the Wisconsin Statutes under which it was created. These By-laws have been created to address the unique characteristics of this District and shall at all times to be interpreted to be consistent with and supplemental to existing law.

Article 1 - Adoption of By-laws

These By-laws may be adopted at any legal annual meeting of the District providing the proposed adoption was included in the notice. Adoption shall require a two-thirds vote of eligible voters as defined in Chapter 33, present at the meeting. The By-laws shall become effective immediately upon passage.

Article 2 – Amending By-laws

By-laws changes may be proposed by a majority of the commissioners or a majority vote of the previous annual meeting. These By-laws may be amended at any legal meeting of the District providing the proposed change was included in the notice. Amendments shall require a two-thirds of eligible voters as defined in Chapter 33, present at the meeting.



I talked to the Towns attorney yesterday and it sounds like we have to follow the state statutes. We can have five members but they have to be at large. I asked him about a bylaw or a resolution and he said we couldn't have either because of the state statutes. I don't know if I agree with him or not. I believe he understood what I was explaining but I was not real happy with his explanation.

Helen

Article 3 – Commissioner Lake Representation

There shall be at least one Commissioner Representative from each of our three lakes. If no resident for a specific lake is willing to be elected as required for a given term, the specific lake residency requirement shall be waived until the next vacancy occurs.

Article 4 – Quorum

Whereas the District as provided for under Ch. 33.28 (m) (a) has increase the number of members of the board of commissioners to be elected from 3 to 5, Ch. 33.28 (3) (c) be interpreted as four commissioners shall constitute a quorum for the transaction of business.

New Info, Not legal, Trumped by Ch 33

Certification

These By-laws were adopted by a vote of ____ yes and ____ no at the Annual Meeting on this 24th day of August, 2013

Secretary



Lake Protection and Rehabilitation Districts

- Operation is governed by Wisconsin Statutes:
 - Chapter 33 Public Inland Waters
 - Chapter 19 General Duties of Public Officials
 - Chapter 985 Publication of Legal Notices
 - Chapter 66 Municipal Law (*Bids*)
 - Chapter 65 Budget Systems
 - Chapter 30 Navigable Waters
 - Others



Board Proposal Regarding 1995 By-Laws

“The Board of Commissioners propose that the Voters at the August 24th 2013, Annual Meeting, rescind the By-Laws of the Church Pine, Round & Big Lake P & R District in favor of compliance with the Laws of the State of Wisconsin.”



Board Administration To Do List

- Employee Grievance Policy
 - Ch. 66.0509(1m)(c) As of October 2010
 - A local government unit, not having a civil service system must have a Grievance Policy.
 - Suggestion ... Clone Legend Lake P&R District, Menominee or Town of Alden?
 - Volunteer = Helen



Committee Reports



Aquatic Plant Management Committee Report



Aquatic Plant Management Committee Report

- 2013 CLP Control
 - Action Item - Post treatment map and permit on the Website
 - Contractor Status
 - Permit status
 - Wind and Temperature Monitoring
 - Dock posting
 - Pre & Post Surveys via Steve Schieffer
 - Diver Schedule
- 2013 PL Control
 - Action Item - Letter to “Dean” on access to his property
 - Dale Dressel treating this year?
 - Beetle plans?



5 bags of leaves = 1 lb. of Phosphorous = 500 to 1000 lb. of Algae!



Aquatic Plant Management Plan

“Implementation Update”

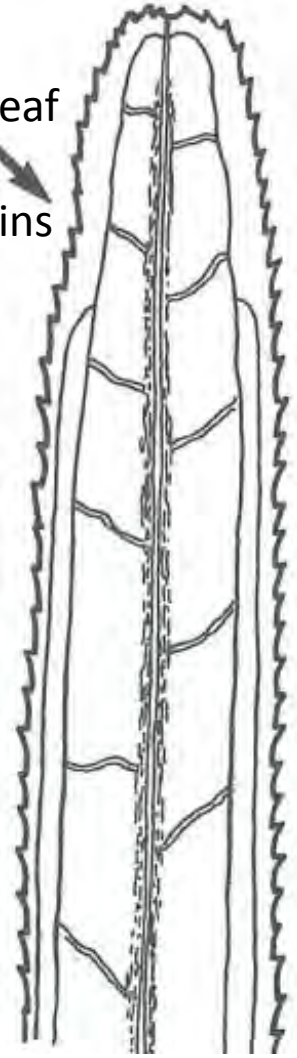
- 12/10/10 ... APMP Approved by DNR
- 04/01/11 ... Implementation Grant Approved
- Accomplishments To Date

• AIS Control	<u>2011</u>	<u>2012</u>
• CLP Treatment	05/14/11	04/20/12
• PL Treatment	All Summer	Pending
• AIS Prevention		
• Diver Inspection	07/28/11	Pending
• Camera Install C.P.L.	08/05/11	
• AIS Education		
• AIS Educational Kiosks	08/24/11	
• AIS Identification	05/21/11 & 08/27/11	Pending

Curly-Leaf Pondweed



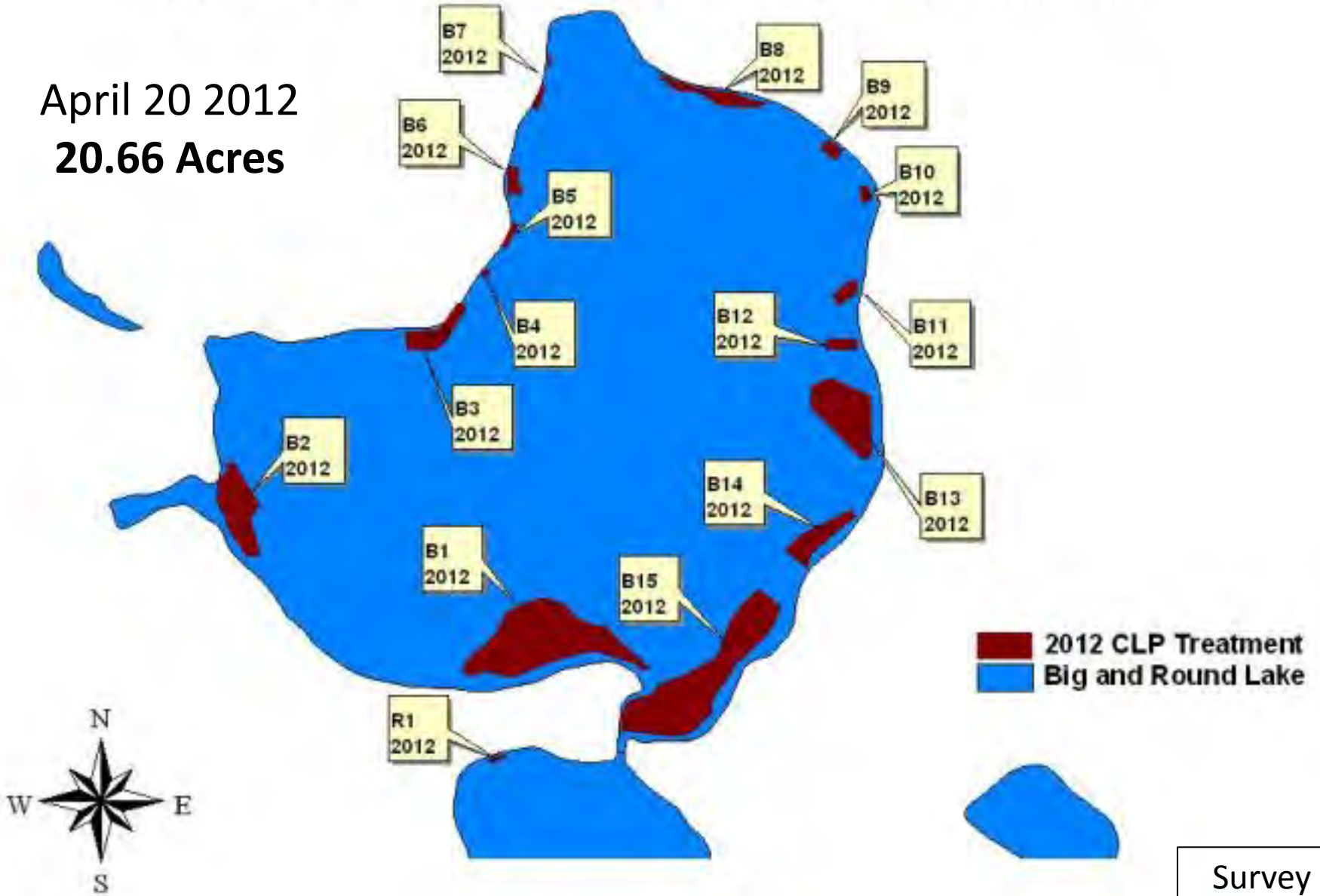
Serrated leaf margin & angled veins



Big Lake/Round Lake 2012 CLP Treatment

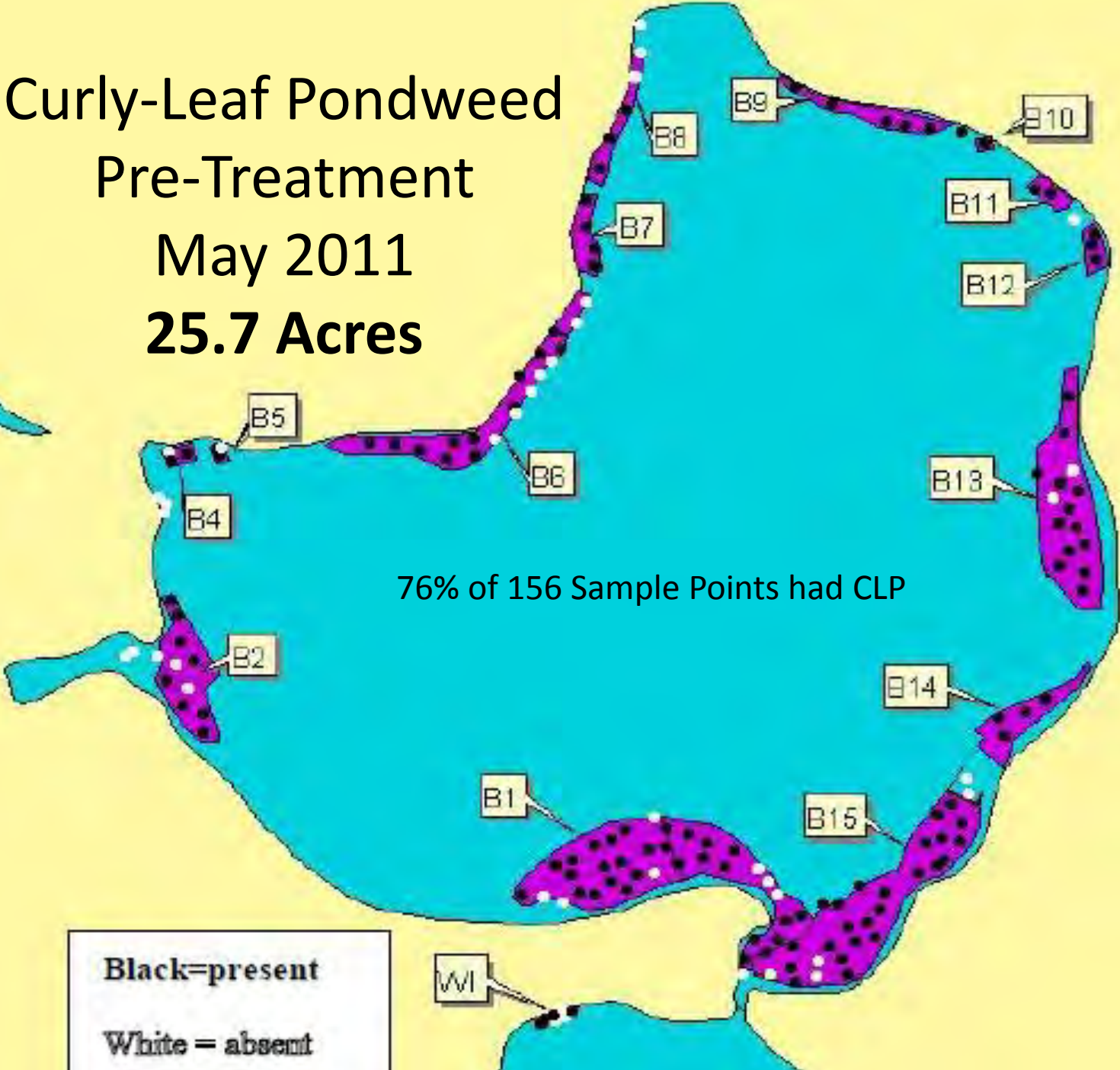
Control

April 20 2012
20.66 Acres



Survey
04/14/12

Curly-Leaf Pondweed
Pre-Treatment
May 2011
25.7 Acres



Black=present
White = absent

Treatment
04/20/12

<i>Big Lake 2012 CLP</i>			
	Acres	Mean Depth(ft)	Acre-feet
B1	5.88	5.55	32.63
B2	1.95	5.3	10.34
B3	0.94	6.5	6.11
B4	0.04	6.5	0.26
B5	0.13	6	0.78
B6	0.27	5.1	1.38
B7	0.14	5.9	0.83
B8	0.82	6.56	5.38
B9	0.2	6.53	1.31
B10	0.13	7	0.91
B11	0.29	7.7	2.23
B12	0.29	6	1.74
B13	2.49	6.4	15.94
B14	1.06	5.7	6.04
B15	5.95	5.3	31.54
Total	20.58		117.40
<i>Round Lake 2012 CLP</i>			
	Acres	Mean Depth(ft)	Acre-feet
R1	0.08	4.2	0.34
Grand total (both lakes)	20.66		117.74

H

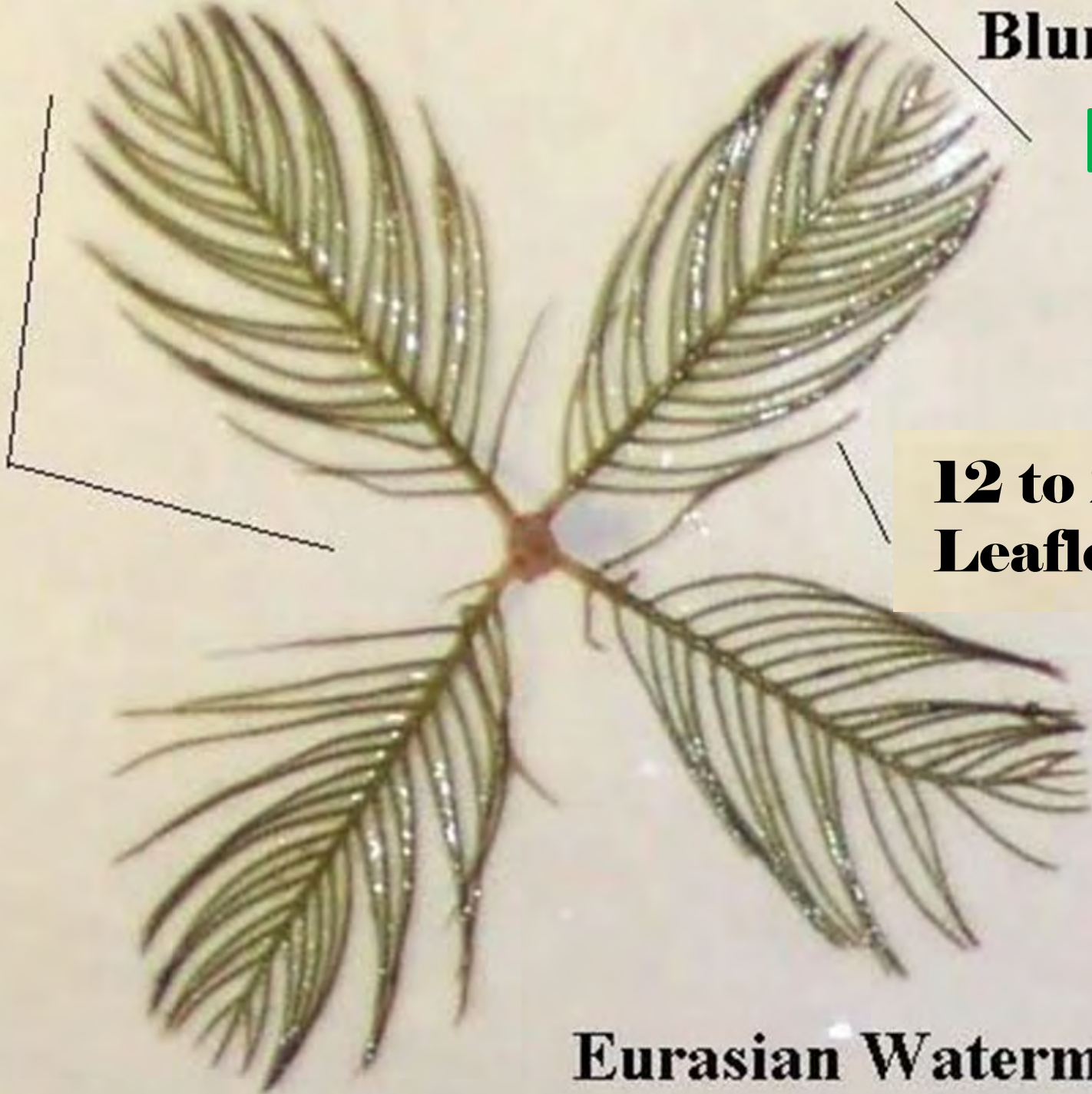
Blunt tip

Education

Leaf

**12 to 20
Leaflets**

Eurasian Watermilfoil





What if you think you found Eurasian Water Milfoil (EWM)?

1. Mark the location
2. Bag the sample
 - Do not fragment the plant ... it spreads by fragmentation!
3. Contact Lake District EWM ID Volunteers
 - Steve Oswald (715) 294-3135 (651) 248-8827 Cell
 - Gary Ovick (715) 294-3988 (715) 417-1770 Cell
4. If positive ... The Lake District Board will execute the Rapid Response Protocol per the Aquatic Plant Management Plan

Purple Loosestrife



Zebra Mussels



Zebra Mussels

Education





Frequency of CLP at Sample Points

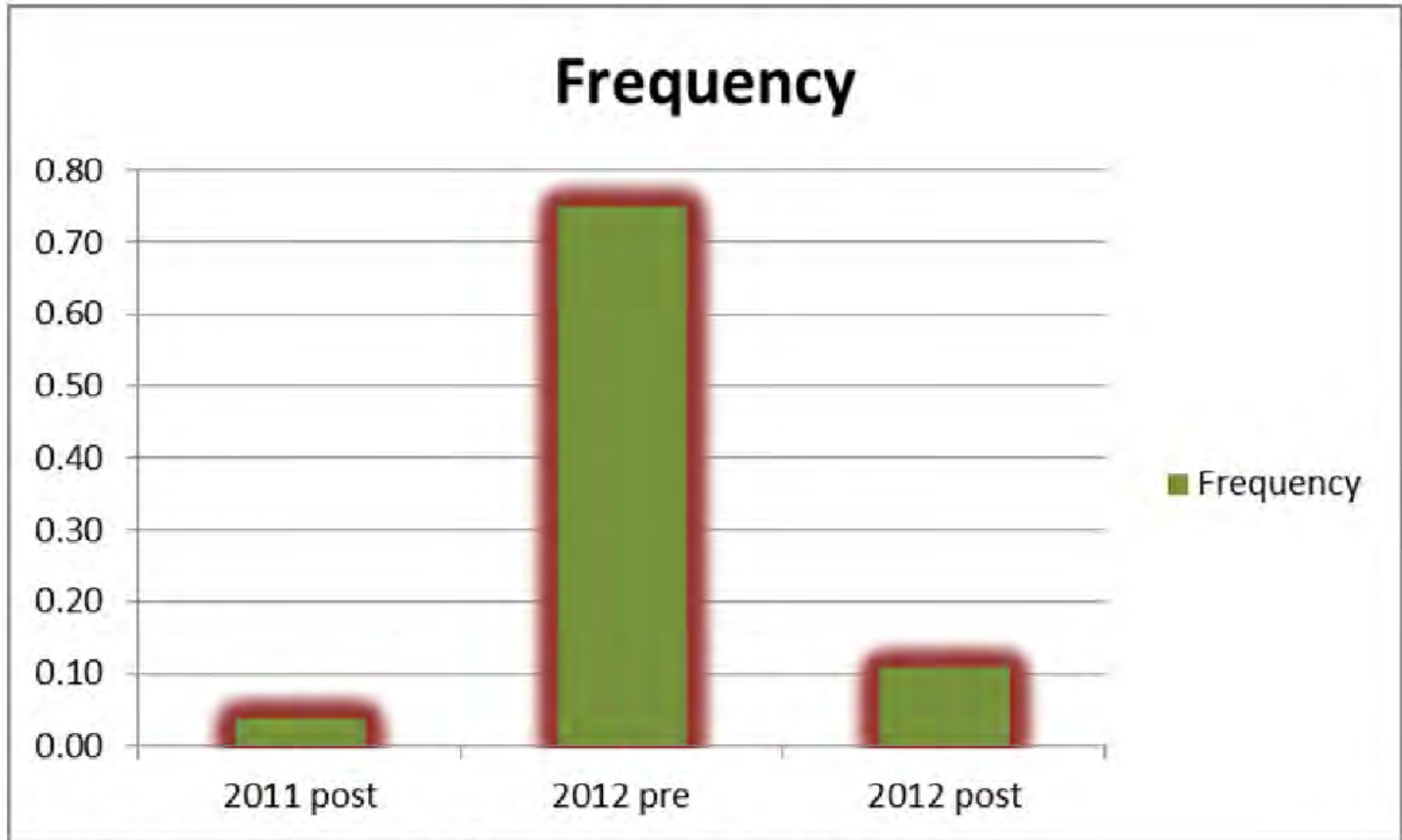


Figure 4: Graph showing frequency in various surveys.



Change in CLP Turion Density

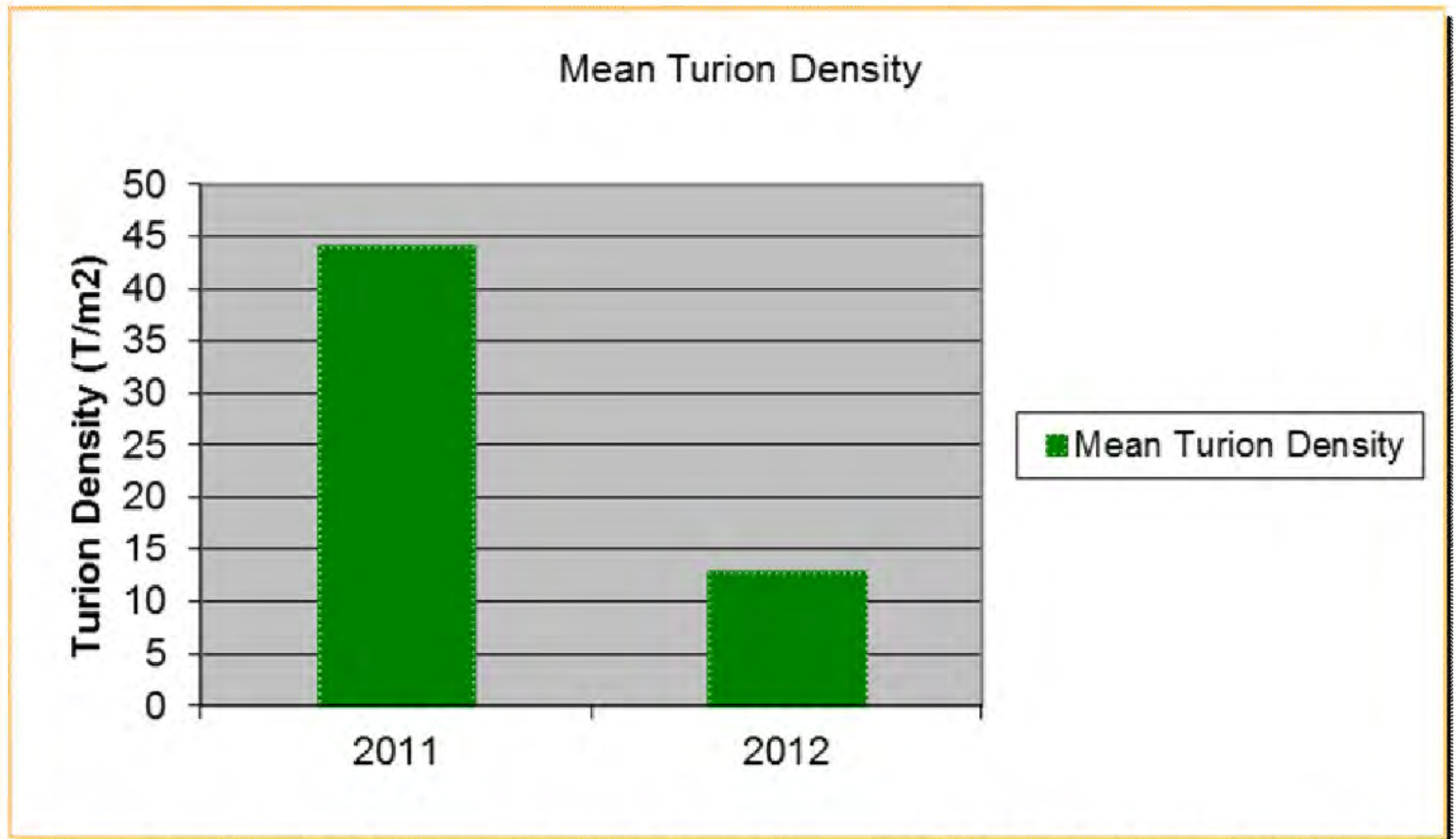


Figure 6: Graph showing turion density-mean all beds, highest bed and lowest bed.



Audit Committee Report



Clean Boats Clean Water Committee Report



Clean Boats Clean Water Committee Report

- 2014 CBCW (Education) Grant Application Plan
- 2013 Staffing and Training Plan
 - Big Lake landing on April 27th **(changed to May 11)** with Katelin Holm from Polk County at 9 a.m.
 - Training for video inspectors

Action Items

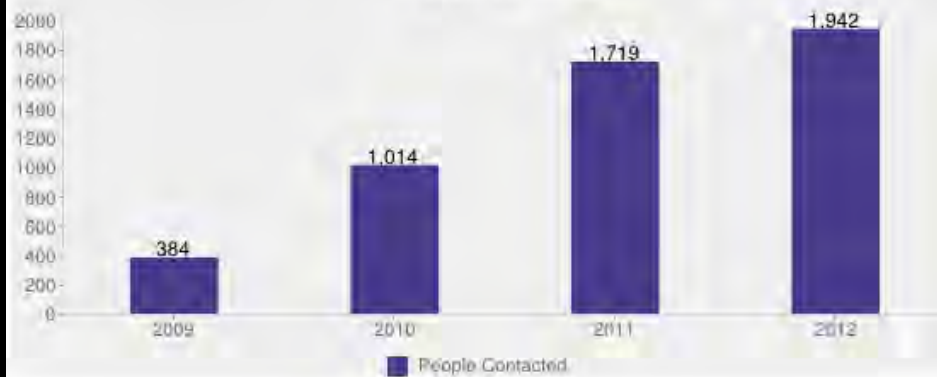
- 1) Look into the DSL becoming a wireless option at Church Pine boat landing for inspectors to view videos as well.

Church Pine & Big Lake Landings

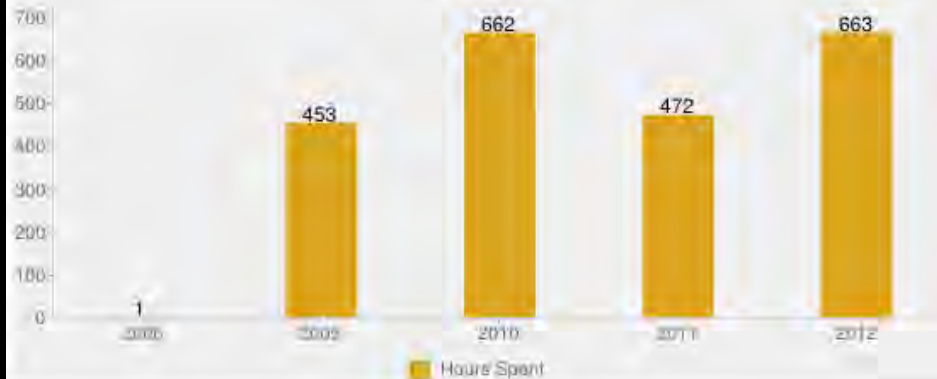
Boats Inspected



People Contacted



Hours Spent



All Polk County Landings

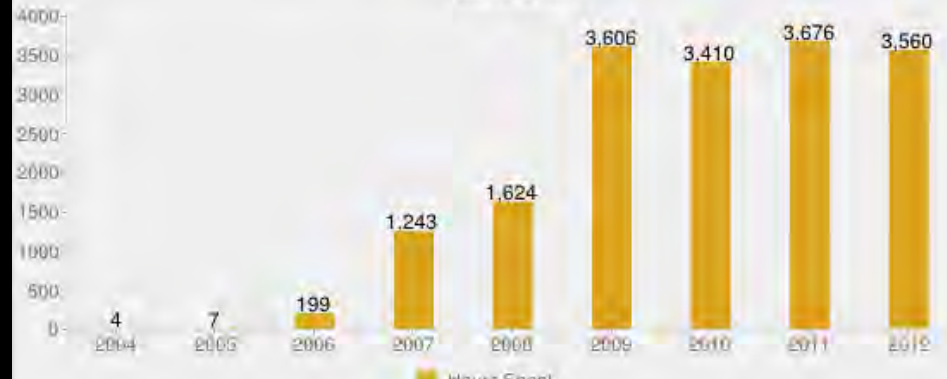
Boats Inspected



People Contacted

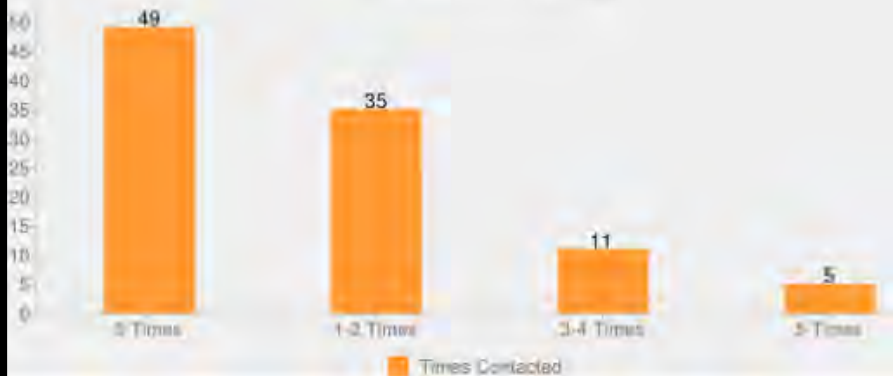


Hours Spent



Church Pine & Big Lake Landings

Times Contacted (2012)



Boat Used During Past 5 Days On Different Waterbody? (2010-2012)

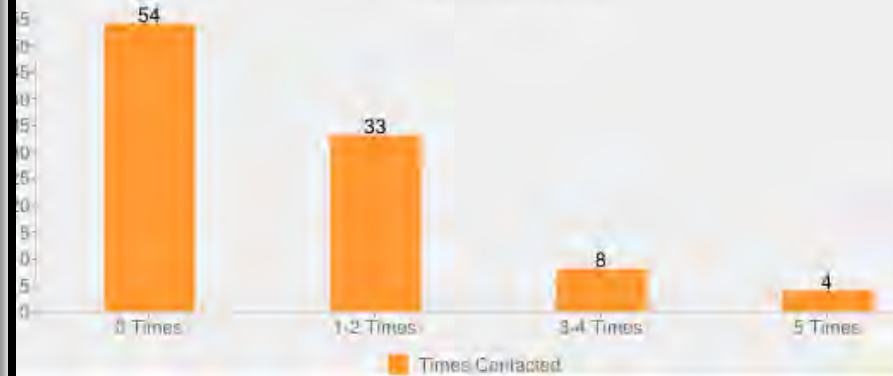


Waterbodies Visited (2012)

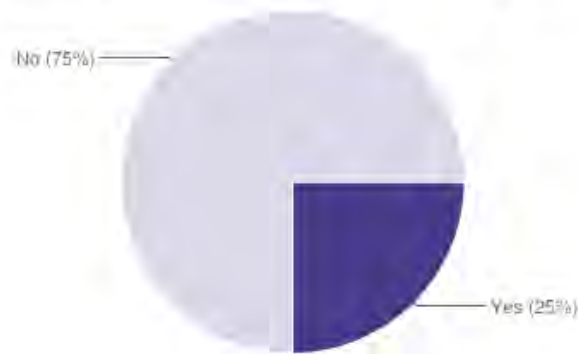


All Polk County Landings

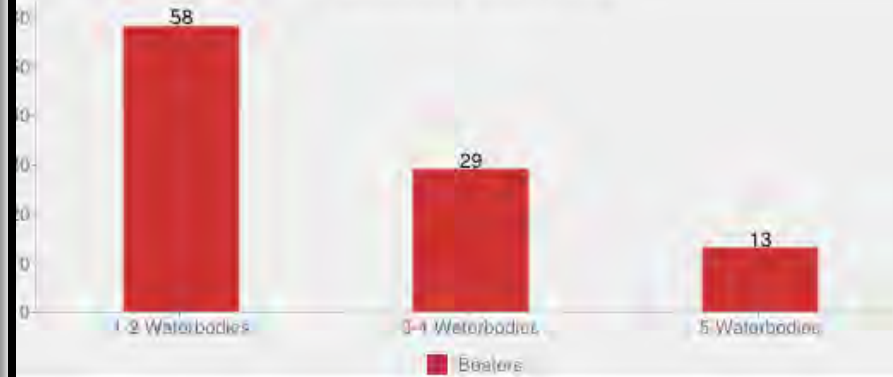
Times Contacted (2012)



Boat Used During Past 5 Days On Different Waterbody? (2010-2012)

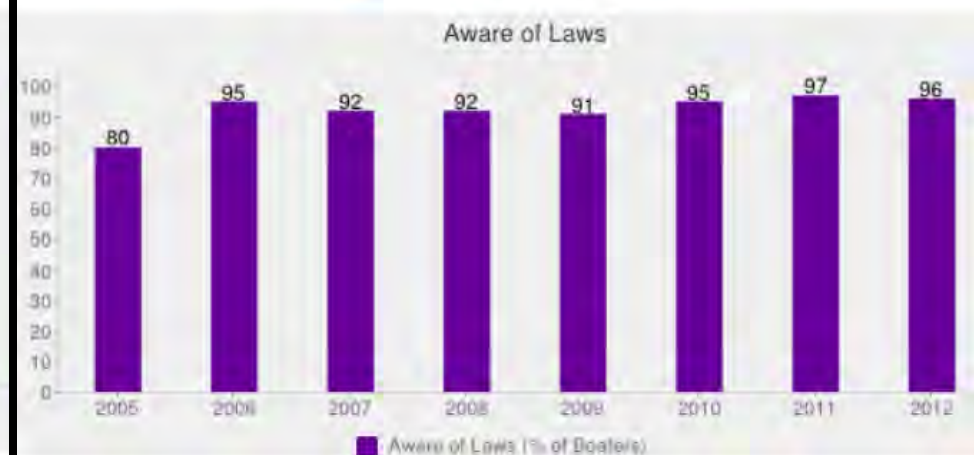
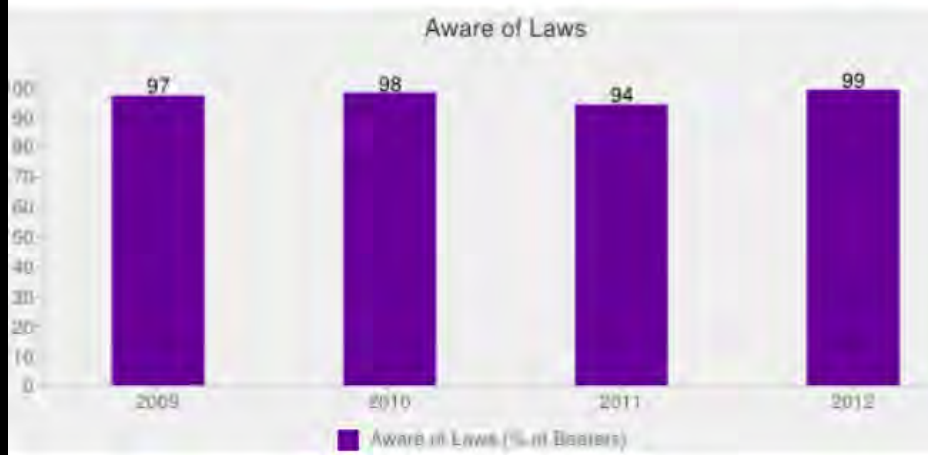
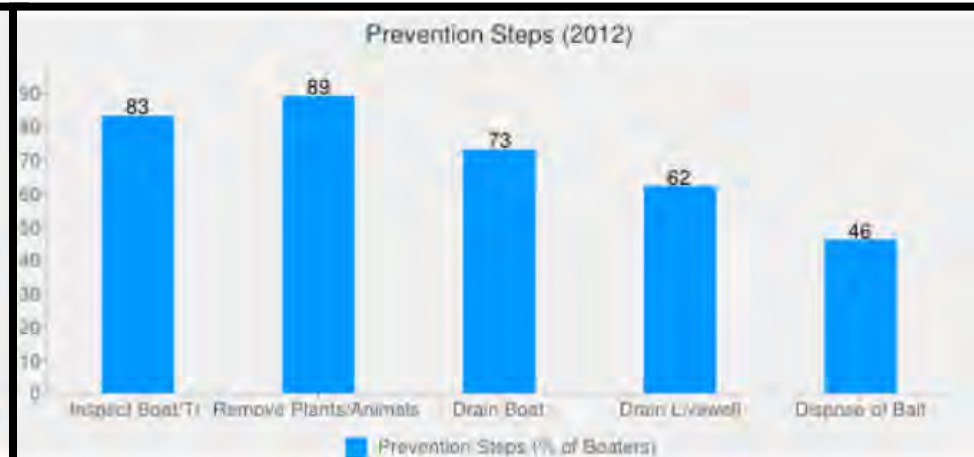
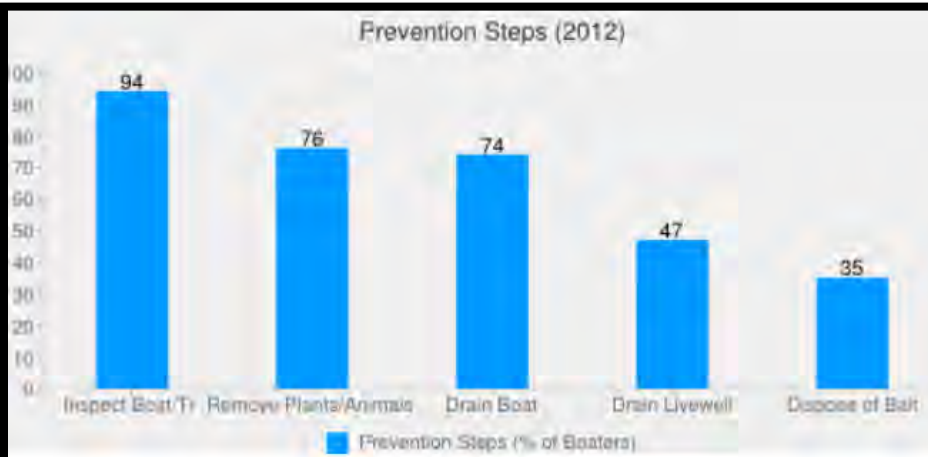


Waterbodies Visited (2012)



Church Pine & Big Lake Landings

All Polk County Landings

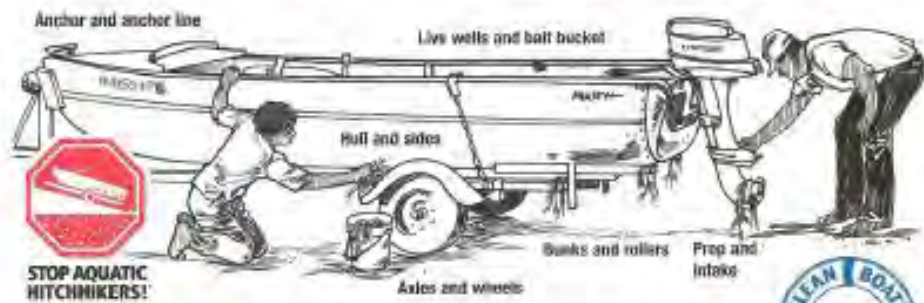


New CBCW Waterproof Handout



Stop aquatic hitchhikers...

Clean your boat and equipment to prevent the spread of invasive species!



In Wisconsin it's the law... failure to follow these steps can lead to fines up to \$2000.

Aquatic invasive plants and animals like Eurasian water milfoil, curly leaf pondweed, reedy crayfish, and zebra mussels are easily transported by boats and equipment as trailers travel from one lake to another. The fish disease Viral Hemorrhagic Septicemia (VHS) is easily spread when fish are transported from one waterbody to another.

It is important for all of us to follow these preventative steps for all water activities, not just boating and fishing. These activities include:

- Using personal watercraft
- Shore and fly-fishing
- Sailing
- Scuba diving
- Waterfowl hunting

Be diligent! Even small fragments, roots or seeds transported by your boat can grow and infect another lake!

Before you leave a body of water:

- **Inspect** boats, trailers, and equipment.
- **Remove** all attached aquatic plants, animals, and mud before launching and before leaving the water access.
- **Drain** all water from boat, motor, bilge, live wells, bait containers and equipment before leaving the water access.
- **Never move** plants, live fish, bait, or fish eggs away from a water body.
- **Buy** minnows from a Wisconsin licensed bait dealer.
- **Dispose** of unwanted bait in the trash, not in the water or on land.

Additional steps

- Spray, rinse, or dry your boat and equipment to remove or kill species not visible. Spray/rinse with hot or high pressure water OR dry your boat for 5 days before entering another lake or river.
- Disinfect boats and equipment to kill species and fish diseases using a mixture of two tablespoons of household bleach to one gallon of water.

*State of Wisconsin: Section 30.715 Wis Act 16 prohibits launching a boat or placing a boat or trailer in navigable waters if it has aquatic plants or animals attached.

*Polk County Ordinance 29-11: prohibits launching or operating on a public roadway any boat, boat trailer, or landing, trapping, fishing or boating equipment, including canoes, kays, anchors, nets, decoys, and trailers if aquatic plants or toxic animals are attached.

Polk County Sheriff
 715-485-8300
 (non emergency)
EMERGENCY DIAL 911

Source: Wisconsin Department of Natural Resources. For more information check these sources: DNR.WISCONSIN search "Aquatic Invasives"; WWW.WISCONSINSTATEUNIVERSITYLAKES.COM; WWW.SEA Grant.WISCONSIN.COM; WWW.DNR.WISCONSIN.COM



Dam Inspection Committee Report



Dam Inspection Committee Report

Action Items

- 1) Transfer Dam Title
- 2) Select Engineering Firm for Dam Inspection
- 3) Schedule Dam Inspection
- 4) Investigate a grant to modify the dam to improve carp protection



ALGAE PRESENTATION

URGENT: PUBLIC SERVICE ANNOUNCEMENT

"HARMFUL ALGAE BLOOMS IN WISCONSIN WATERS"

What are Blue-Green Algae?

Photosynthetic Bacteria. (CYANOBACTERIA)



The Blue/Green Algae (noted by it's pond scummy blue/green characteristics) can be toxic to both you and your PETS. Algae produces toxins as a Defense System.

The Blue Green Algae is native to *EVERY LAKE IN WISCONSIN.*

BOUYANCY: They regulate Position up or down in the lake.

DANGER: Some strains are toxic, and some are not. Some algae blooms have caused **DOG DEATHS and HUMAN SICKNESS.**



The Wisconsin DNR

Estimates

(through fish sampling)

that there are

FIVE MILLION POUNDS

OF CARP

IN CEDAR LAKE

THE ONLY THING

KEEPING THEM FROM

BIG LAKE

IS OUR

MILL POND DAM



Google

**FORST
CRACK**

Get Google Maps on your phone
Text the word "GMAPS" to 466453



Big Lake's Two Dams





THE HISTORY OF THE BIG LAKE OUTLET AND MILL POND DAMS

UPDATED MARCH, 2012

1883: ORIGINAL CONSTRUCTION OF MILL POND DAM AND BIG LAKE OUTLET

Both wooden structured with a waterwheel at the Mill Pond (Wier) Dam. Approximate head was 15 to 17.5 feet. It was used to generate mechanical power to run a Grist Mill. Upper outlet was constructed lowering the level of the natural outlet (dredging) and a wooden spillway was built to control the water level to the mill pond to provide a steady flow of mechanical power. Maximum outlet height was 96.80 feet (PSC datum). Normal Big Lake levels established at 95.35 and 96.33 feet. Research has determined that lake levels were to be regulated by the Railroad Commission of Wisconsin per Treaty(ies) with the Native Americans.





- 1924: MILL POND DAM CEASED TO BE USED FOR POWER GENERATION
- 1924: OWNER OF MILL POND RE-BUILDS OUTLET
Water level controlled by wooden flume.
- 1938: SECOND MILL POND DAM BUILT
Project of the Polk County Sportsman's Club. The purpose was for a fish rearing pond within the ¼ mile area formerly occupied by the mill pond.
Is there any fish releases currently within the Mill Pond?
- 1938: SECOND BIG LAKE OUTLET SPILLWAY CONSTRUCTED.
Also a project of the Sportsman's Club. Concrete construction, adjustable.
- 1940: PUBLIC SERVICE COMMISSION ORDERS DAM ALTERED, MINIMUM AND MAXIMUM HEIGHTS RECORDED
Public Service Commission records normal lake levels of Big Lake to be between 95.35 feet and 96.33 feet. PSC orders lake levels to be no higher than 94.46 feet. PSC orders outlet dam width to 10 feet.
- 1952: PUBLIC SERVICE COMMISSION ORDERS NEW MIN & MAX LEVELS
The PSC issues new high water level to be 96.5 feet. Minimum level to be 95.5 feet. With a maximum level to be held at 96.0 feet until spillway was enlarged to meet 10 foot requirement.
- 1956: NORTH LANDS DEVELOPED
Public road now encompasses the Big Lake Outlet's north side. The current Big Lake Outlet spillway is approximately 20 feet west of the north corner of the 60 foot public road. (Map).
- 1962: PUBLIC SERVICE COMMISSION RECOMMENDS RE-CONSTRUCTION OF BIG LAKE OUTLET
Recommended construction of a new dam with a spillway of 10 feet wide and a spillway elevation of 95.50 feet. Please reference Navigatibile Waterways and spillway width-minimum laws...
- 1967: NEW DAM OUTLET CONSTRUCTED
Spillway was changed to 10 feet wide and a spillway elevation of 96.47 Feet. Spillway elevation was constructed at an elevation 0.97 ft.; (1) foot above the recommendation of the PSC.
- 1967: PSC BECOMES DNR
- 1968: PUBLIC DISPUTE – COURT CASE FILED TO RAISE AND ENLARGE OUTLET SPILLWAY (July 10, 1968)
Case stayed as no ownership was established.



1968: DEED TRANSFER OF BIG LAKE OUTLET FROM PRIVATE PARTY TO TOWN OF GARFIELD
 Lands owned by private parties at Big Lake Outlet now all owned by Town of Garfield. (July 11, 1968). **Unknown is when DNR received Easement Rights to the property South of the Big Lake Spillway (Map).**

1968: TOWN OF GARFIELD CONTINUES COURT DISPUTE (1968 Case)
 August 14, 1969. Town of Garfield joins dispute. On October 16th 1969: Change requested based on a previous **Order** which established a maximum and minimum levels in 2-WP-469, and 2-WP-870 (which is about the same as the ordinary high watermark), since flowage rights existed only up to that level. Flowage rights established through the Railroad Commission of Wisconsin. **No document or date on file.**
 Request is for 1 foot above previous high water mark. Existing level is at 1' above mark with **no flowage rights** to be requested beyond the existing request.

1970: FINDING OF FACT AND ORDER – BEFORE THE DNR
 Much of the information within this History prior to 1970 is contained in this Document dated 2/26/1970.

1980: WISCONSIN DNR INSPECTION REPORT OF MILL POND DAM
 Dam washed out in late March, 1980. Inspection of washed out mill pond dam was on September 2, 1980. First note filed that the mill pond dam acts as a carp barrier (invasive species).

1982: LAKES DISTRICT IS FORMED – INCLUDES SANITARY DISTRICT (?)
No solid documents in Dams file...

1984: INVESTIGATION BY DISTRICT BOARD FOR RE-CONSTRUCTION OF WASHED OUT DAM AT MILL POND AS BARRIER TO INVASIVE SPECIES
Mentioned, need Reference Doc.

1985: PERMIT FOR MILL POND DAM CONSTRUCTION SUBMITTED
 On November 1, 1985 the DNR received the Permit Application to re-construct the mill pond dam.

1985: MILL POND DAM SITE IS ACQUIRED BY LAKE DISTRICT
 On September 6, 1985, the land at the dam site was Quit Claimed to the District. (including an easement to town road).

1986: THIRD MILL POND DAM BUILT
 Starting in June, 1986, construction of the the mill pond dam began. This structure was to be an earthen dam. **(Photos)**



1990: LAWSUIT OVER LAKE LEVELS AND BOARDS IN OUTLET

On January 26, 1990, the DNR corresponds with E. A. Needels Stating that any time a plank is in the outlet mouth, the lake would be above its authorized level: (426-D) benchmarked by chisel mark on right abutment wall of dam.

1995: DOCUMENTATION OF MAJOR RAINFALL OVER 8 DAYS

On August 22, 1995, the Needels' and 2 other parties recorded an 8 day rainfall of 9.5 inches from August 7 through the 14th. Documentation of flooding and subsequent lake level drops recorded.

1996: TAX EXEMPT STATUS FOR PROPERTY OF MILL POND DAM SITE DOCUMENTED

Document on file.

1996: DNR DECREES THAT NO BOARD MAY BE INSTALLED AT OUTLET

On August 6, 1996, the DNR decrees that Big Lake water levels are 96.5 feet maximum and 95.5 feet minimum. Any board in outlet spillway would be in violation of said maximum.

1997: DISTRICT DISPUTES HIGH WATER BENCHMARKS

In a letter to the DNR dated May 21, 1997, a District Board Member, states that some confusion exists regarding actual high water mark and recorded benchmarks.

1997: DNR DECREES THAT BOARDS IN OUTLET SPILLWAY ARE TO BE REMOVED PERMANENTLY

On August 6, 1997, the DNR again stated that the spillway is a fixed crest. The elevation is 96.5 feet (already set at the maximum allowable height). The DNR recommends permanent removal of boards and metal brackets.

1998: DNR FINDS STOP LOG IN SPILLWAY – ORDERS ITS REMOVAL

On November 3, 1998, a steel stop log was found in spillway of outlet raising the lake level to 96.7 feet – exceeding the 96.5 feet maximum. On November 23, 1998, the DNR sent a letter to the District requiring the removal of said stop log.

2000: DISTRICT RESIDENTS COMPLAIN OF LOWER LAKE LEVELS

In a letter to the DNR dated May 28th, 2000, a complaint to the DNR was sent stating that all but one member of the District would prefer the level of the lake be 3.5 inches higher – requesting that the stop log be put back in.





2002: DISTRICT AUTHORIZES REBUILDING MILL POND WIER DAM

District fall meeting authorizes Graham Construction of Deer Park to re-Construct the north side of the mill pond dam. Work to be in fall/winter/spring of 2002/2003.

2003: MILL POND REPAIRS COMPLETED

(Photos).

2004: OUTLET REPAIRS MADE

Sometime in 2004, the District volunteers reconstructed the north side of the Big Lake outlet. Unfortunately, the benchmark (426-D) was destroyed in the process. No permit was issued. (Photos).

2005: DNR AGREES TO POST-AUTHORIZATION OF OUTLET REPAIRS

In a letter dated January 25, 2005, the DNR considers repairs made to the Big Lake outlet to be necessary and appropriate, and agreed to previous verbal authorization.

2005: LAKE LEVEL MONITOR RESIGNS

In a letter dated September 20, 2005, Ey Needels resigned as a volunteer monitor of Big Lake water levels.

2009: DISTRICT BEGINS INVESTIGATING DAM INSPECTION PROCESSES

In a letter dated January 8, 2009, Northern Environmental (Now Bonestroo) offers Dam inspection services.

2009: DISTRICT BEGINS INVESTIGATION OF GRANT STATUS FOR FUTURE REPAIRS/RECONSTRUCTION OF DAMS

In a letter dated September 9, 2009, Bonestroo (formerly Northern Environmental) announces potential funding availability through the Dam Safety Aid program at the DNR.

2011: A VISUAL DAM INSPECTION REVEALS NO CHANGE

The Dams Committee inspected the Dams and no visible change from previous inspections was noted. Videos are posted on District Website.

2011: DISTRICT OBTAINS PHOTOS AND DETAILED MAPS OF DAMS AND ADJACENT PROPERTIES

Maps to be available on the District website by the Summer of 2012.

2012: DISTRICT RECEIVES PROPOSAL FOR DAMS INSPECTION

In a letter dated March 13, 2012, Civil Engineer Warren White, PE, proposes taking on the Dam Inspection job. In addition Mr. White proposes verifying existing benchmarks. Also, Mr. White would analyze lake level records, reconcile benchmarks (past and present) and provide an interactive and expandable database spreadsheet from which to move



forward. Mr. White's fee for said services would be \$1,200.

2012: DAMS COMMITTEE INSPECTS DAMS

On March 25, 2012 the Dams Committee made a visual inspection of the Dams and found no change from the previous year. Steve Oswald and Dave Dudek performed inspection with Bob Meyer consulted. **There is an issue with debris and clearing of debris that needs addressing. In addition, based on a previous history of plant growth leading to failure, clearing both Dam Sites of trees is recommended.**

2012: DNR CONFIRMS MILL POND DAM IS "INVASIVE SPECIES BARRIER".

On March 28, 2012, the Dams Committee Chair, Steve Oswald contacted the DNR referencing the Mill Pond Dam's purpose of "being an Invasive Species Barrier" and which species are potentially invading. On April 3, 2012 Terry Margenau, the Fisheries Supervisor, St. Croix Basin at the DNR responded that there are carp in the Horse Creek system. He also mentioned that Sturgeon are a potential invasive species. **At present, the Mill Pond Dam is an effective barrier for Big Lake if carp are not currently present.** Terry also informed Steve that there is a new Biologist for Polk & Barron Counties by the name of Aaron Cole, out of the Barron office. He will be our future contact.



2012: COMMITTEE CHAIR INVESTIGATES FLOWAGE RIGHTS AND THE ESTABLISHMENT OF LAKE LEVELS

Ongoing investigation reveals a Precedent Case involving attempting to change Lake level flowage rights:

<http://www.rkld.org/Portals/0/documents/hearing/RKLDsurreplyBrief9-22-06.pdf>

The investigation of "Flowage Rights" revealed that the Wisconsin Railroad Commission became the Regulatory Authority for Flowage Rights (establishment of OWHW mark). **Exact dates of Big Lake levels to be further investigated.**













Fish Stocking Committee Report



Fish Stocking

2012... No stocking, supplier's fish wrong DNA

2013... Central Wisconsin Fish Farm, Stevens Point

- Permit is in process
- Fall delivery is scheduled
- 6-8 inch range .. anticipate higher survival rate
- Cost \$2.00 each (delivery included)
- Exact numbers to be determined by the DNR
- Estimate 3500 fish ... under budget

Fish Stocking History

Fish Stocking History

All available data as of 05/01/13

	Church Pine Lake				Round Lake			Big Lake				Total Fish	Cost	
	Walleye	Brown Trout	Rainbow Trout	Northern Pike	Walleye	Brown Trout	Rainbow Trout	Walleye	Brown Trout	Rainbow Trout	Northern Pike			
2000				835							2071	2906		
2001												0		
2002				830							2160	2990		
2003	500				300			2500				3300		
2004								1500				1500		
2005	2000							2000				4000		
2006	2000							2000			518	4518		
2007								2000				2000		
2008								2362			488	2850	\$4,000	
2009		2000			300			600				2900	\$4,000	
2010		720	180		300			1830				3030	\$6,000	
2011	1160				200			1800				3160	\$5,839	
2012												0	\$0	
2013	?				?			?				3500	\$7,000	<i>Estimates</i>
Total	5660	2720	180	1665	1100	0	0	16592	0	0	5237	33154	\$26,839	



Legal Resource Committee Report



Navigation Committee Report



Navigation Committee Report

DREDGING

- Last October, J&S Contracting from Osceola completed the dredging of the Round/Church Pine channel. The channel was dredged to a depth of 36 inches and opened up to a width of at least 20 feet.
- A special thanks to Keith and Bev Hartman. They have once again graciously allowed J&S to move the backhoe and other heavy equipment over their property to gain access to the channel.
- Depending on the weather, on May 20 J&S plans to begin work adding additional erosion control matting and rock rip rap in the narrow portion of the channel. They will also complete the repair and restoration of the Hartman's property resulting from damage created by the heavy equipment and depositing of the silt.
- The total cost of dredging and restoring the Hartman's property will be about \$9,000. We were successful in obtaining a grant from the DNR that reimburses the District for 50% of the cost.











Navigation Committee Report

NAVIGATION BUOYS

- The District purchased one additional No Wake buoy this winter.
- It will be placed 100 feet out from the Big Lake boat landing.



Social Committee Report



Social Committee

- David Zanick, Chair
- Jacq Hauser
- Bev Medvec
- Jeanne Meyer
- Steve Paulson
- Sally Pierson
- Rachel Starbuck
- Glenna Tack
- Jess Vindal
- Suzanne Zanick



	<p>You're Invited to Our Annual Big, Round, Church Pine Spring Dinner</p>	
--	---	--



When: Saturday, May 18th

- 6:00 p.m. Cash Bar/6:45 p.m. Dinner Buffet
- Door Prizes

Where: The Village Pizzeria in Dresser, WI

Enjoy our annual spring dinner renewing old friendships and making new ones. Menu will include: Broccoli Pasta, Baked Ham, Italian Sausage and Pepper Pasta, Roast Beef, Garden Salad, Garlic Mash Potatoes and non-alcoholic beverages and topped off with a choice of Sopapilla (New Mexico, Argentina, Bolivia, Peru, Chile and Texas style cheesecake) or Brownies.

Cost: \$12.99 per person (tax & tip not included)

R.S.V.P: Please RSVP to attend—required by May 11th.

Call David Zanick at 952-237-4374 or davidzanick@ymail.com



4th of July Parade



- Start time Noon
- Start Location South end of Church Pine
(near the boat landing)
- Follow the leader
- Prizes will be awarded!
- Judges will be in Steve Paulson's boat at the North
end of Church Pine
- Stay in the area around the judges until all prizes have
been awarded
- Boats are to be identified with their fire number



Water Patrol Committee Report



Water Patrol Committee Report

Action Items:

- 1) Jerry Tack to provide recommendation to the Board on the best financial approach to retain Water Patrol Boat in 2013.
- 2) Water Patrol speaker for the May 18 Lake Association meeting.



Water Patrol Committee

Tom Bach

May 2013



Water Patrol Committee

- Big/Church/Round Chair
 - Tom Bach, Church-Pine
 - 612.578.5274
 - tom.j.bach@gmail.com

- Wapogasset Chair - Dave Nelson
 - 715.928.2656
 - DaveVi@amerytel.net

Boat Patrol Basics

- Boat jointly owned by B/C/R and Wapo
- Sheriff's office leases boat from us
- Cost of patrol partially funded by state (68%)
- "Performance measures" (citations, warnings)
must be met to qualify for funding



Water Patrol

- New Patrol Deputy
 - Sheriff Deputy
- Primary patrol responsibility
- Contact info: Office 715.485.
Email:
- Sheriff non-emergency: 715.485.8300





Key Regulations

- Number of PFDs
- Abide by Slow/no-wake zones
- No riding on boat gunwale
- Inflatables pulled behind boat/PWC do NOT count towards boat/PWC load.
- Water Skiing behind PWC – must be 3 person PWC with one observer



Lake District Water Patrol

HAVE A WONDERFUL, SAFE SUMMER
BOATING ON OUR WATERS!





Water Quality Committee Report



Polk County Land and Water
Resource Department

&

The Church Pine, Round and Big Lake
P&R District

**Awarded a Lake Planning Grant to Study
Water Quality in 2012**



Grant Requirements

- Study in lake physical and chemical data
- Study lake levels and precipitation
- Study algae, and zooplankton
- Perform tributary monitoring
- Perform a shoreline survey
- Study watershed land use
- Survey residents opinions regarding their lake
- Develop a Lake Management Plan



Lake Management Plan

- Developed by the Polk County LWRD with assistance from the WQ committee
- Includes study results and action items to drive Water Quality improvement
- To be submitted to WDNR for approval
- Once approved, the Plan will also serve as the foundation for future grant applications.



Grant Financials

- Grant Award = \$21,825
- District Obligation = \$5,000
- District Obligation for Volunteer Hours = 300 hrs.
 - Hours above 300 reduced the \$5,000 at a rate of \$12 per hour
- Current District Financial Obligation = \$2900



WQ Committee Members:

- Katelin Holm
- Jeremy Williamson
- Tom Tinkham
- David Zanick
- Gary Ovick
- Jerry Tack
- Carl Pierson
- Jake Macholl
- Ann Layton
- Members of the Board



Thank You!
To All Volunteers

Water Quality

Katelin Holm

Polk County LWRD

May 18th 2013 Spring Informational Meeting



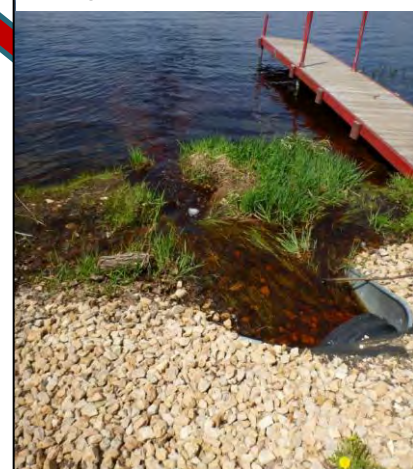
North Creek



Forest Creek



Cty Rd K Culvert



Membership Survey

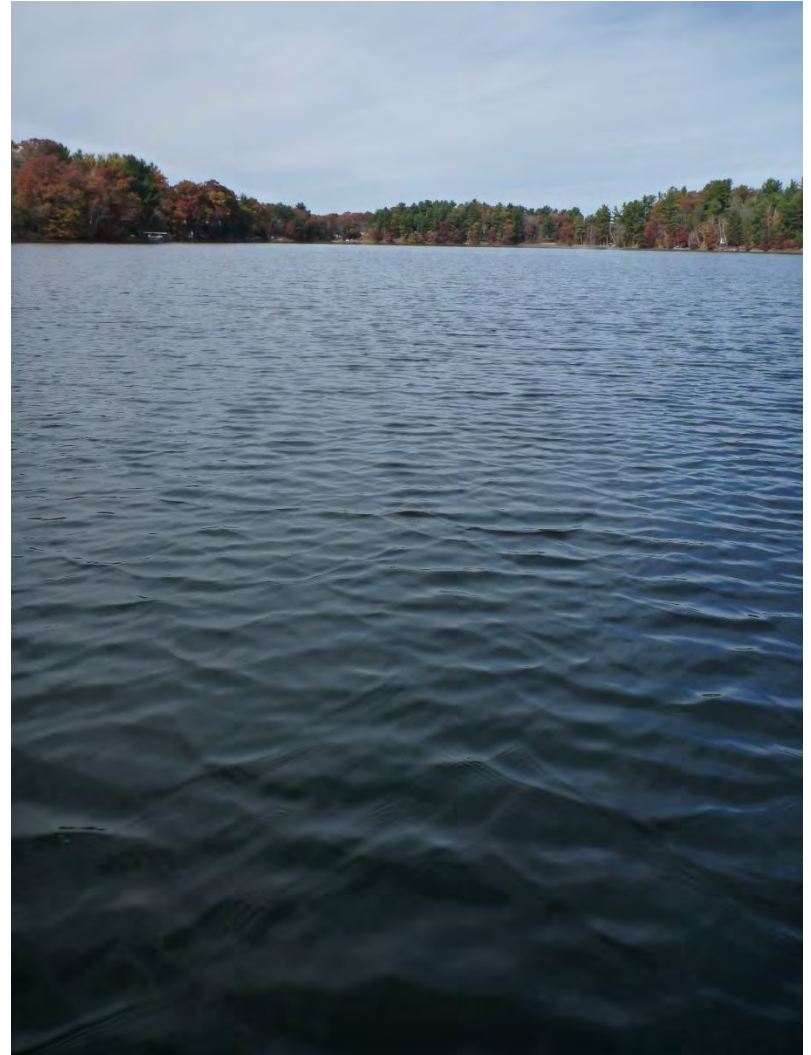


116 surveys
Church Pine 36
Round 17
Big 62

52% response rate

Member Concerns

- Top Three
 1. Property values/taxes
 2. Invasive species
 3. PollutionAquatic plants

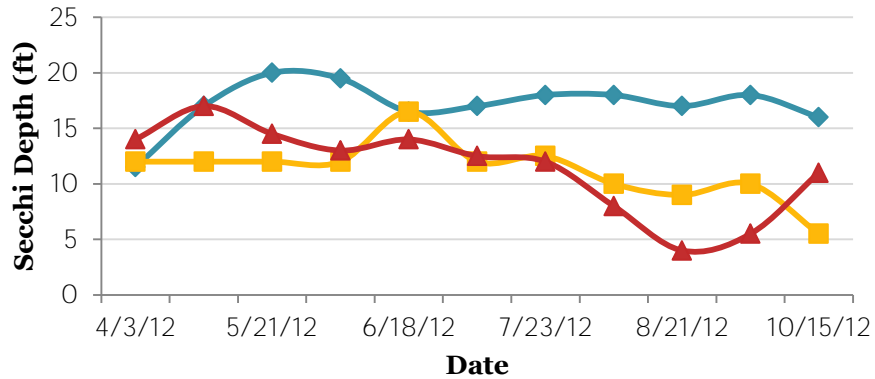


Supported Management Practices

- In-lake data collection
- Monitoring for AIS
- Information and education
- Cost-sharing shoreline buffers and rain gardens

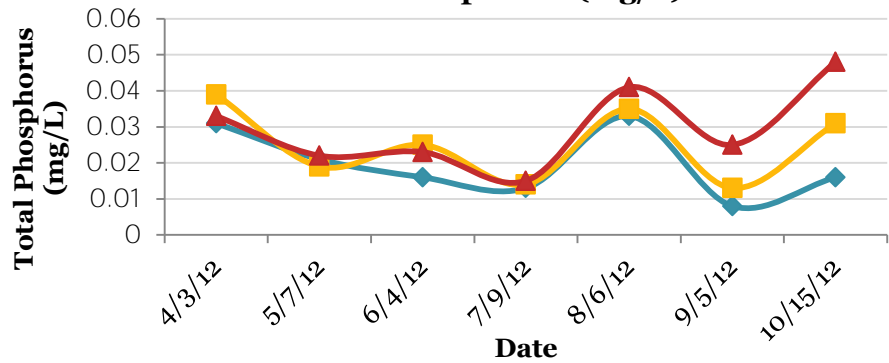


2012 Secchi Depth (ft)



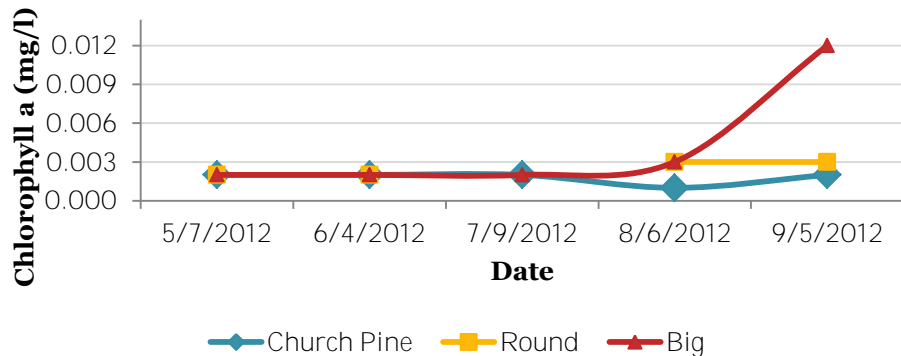
1. Secchi depth
2. Total phosphorus
3. Chlorophyll a

2012 Total Phosphorus (mg/L)

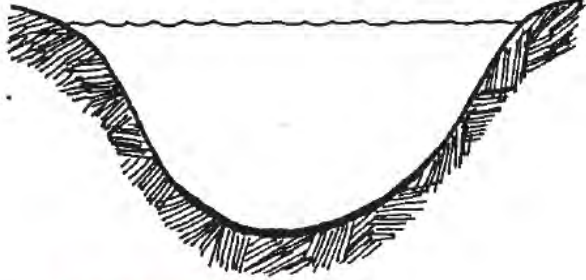


Data is combined into 1 equation to describe a lake

2012 Chlorophyll a (mg/l)

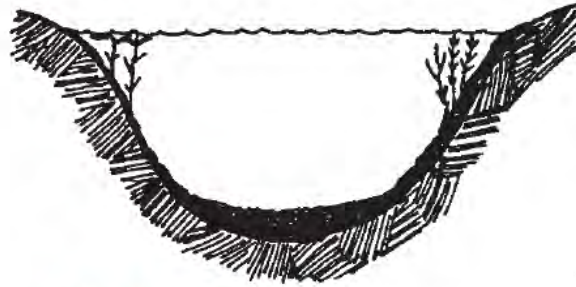


Trophic State Index



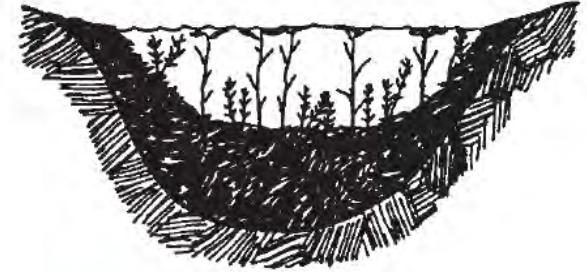
OLIGOTROPHIC

- Clear water, low productivity
- Very desirable fishery of large game fish



MESOTROPHIC

- Increased production
- Accumulated organic matter
- Occasional algal bloom
- Good fishery



EUTROPHIC

- Very productive
- May experience oxygen depletion
- Rough fish common

Church Pine Lake Round Lake Big Lake

TSI	General Description
<30	Oligotrophic; clear water, high dissolved oxygen throughout the year/lake
30-40	Oligotrophic; clear water, possible periods of oxygen depletion in the lower depths of the lake
40-50	Mesotrophic; moderately clear water, increasing chance of anoxia near the bottom of the lake in summer, fully acceptable for all recreation/aesthetic uses
50-60	Mildly eutrophic; decreased water clarity, anoxic near the bottom, may have macrophyte problem; warm-water fisheries only
60-70	Eutrophic; blue-green algae dominance, scums possible, prolific aquatic plant growth. Full body recreation may be decreased
70-80	Hypereutrophic; heavy algal blooms possible throughout the summer, dense algae and macrophytes
>80	Algal scums, summer fish kills, few aquatic plants due to algal shading, rough fish dominate

Church
Pine: 39

Round:
45

Big: 51

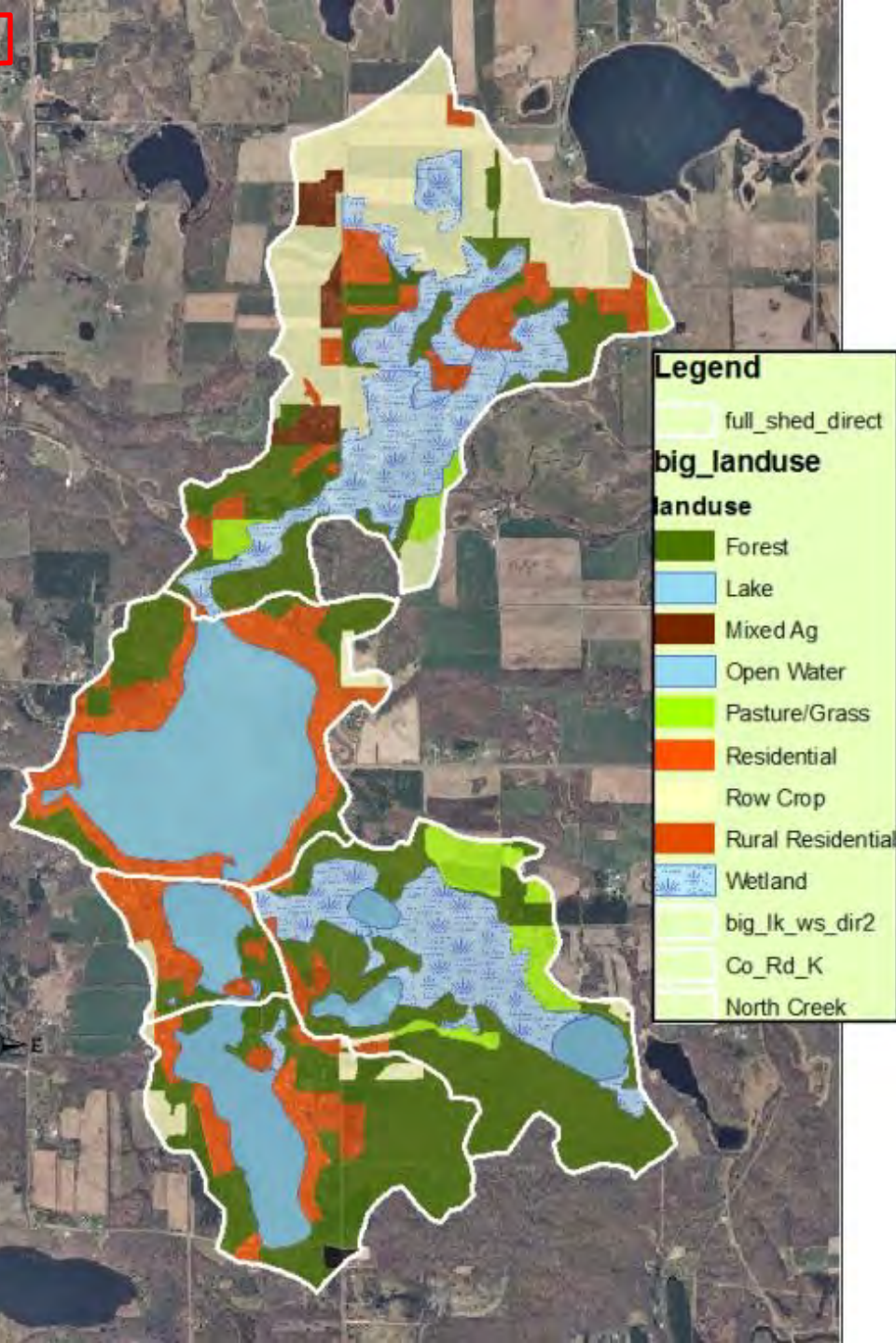
Algae

- Why are we concerned with algae?
 - Blue green algae can produce toxins
 - All three lakes = low risk of toxin production



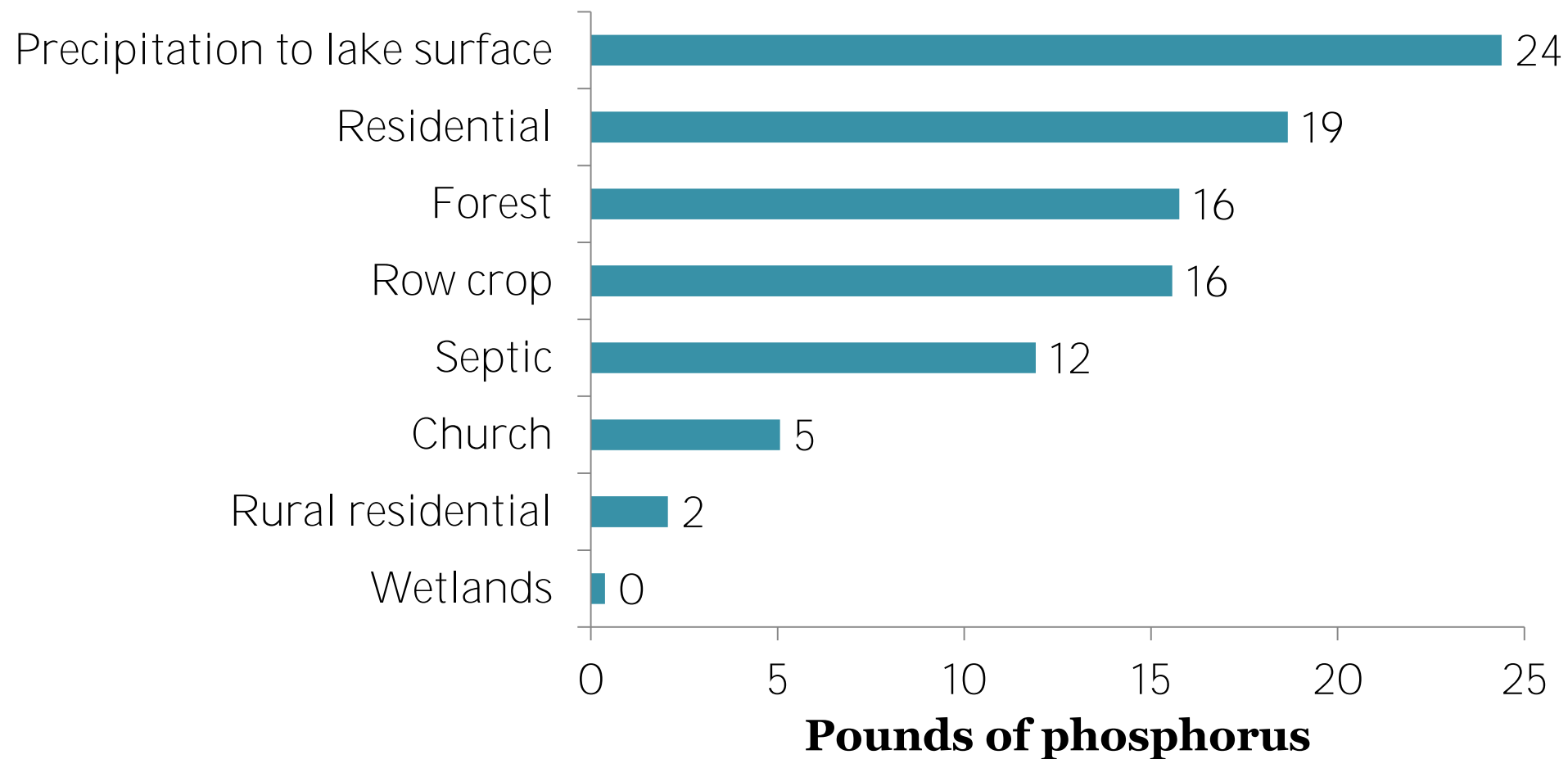


Watershed size

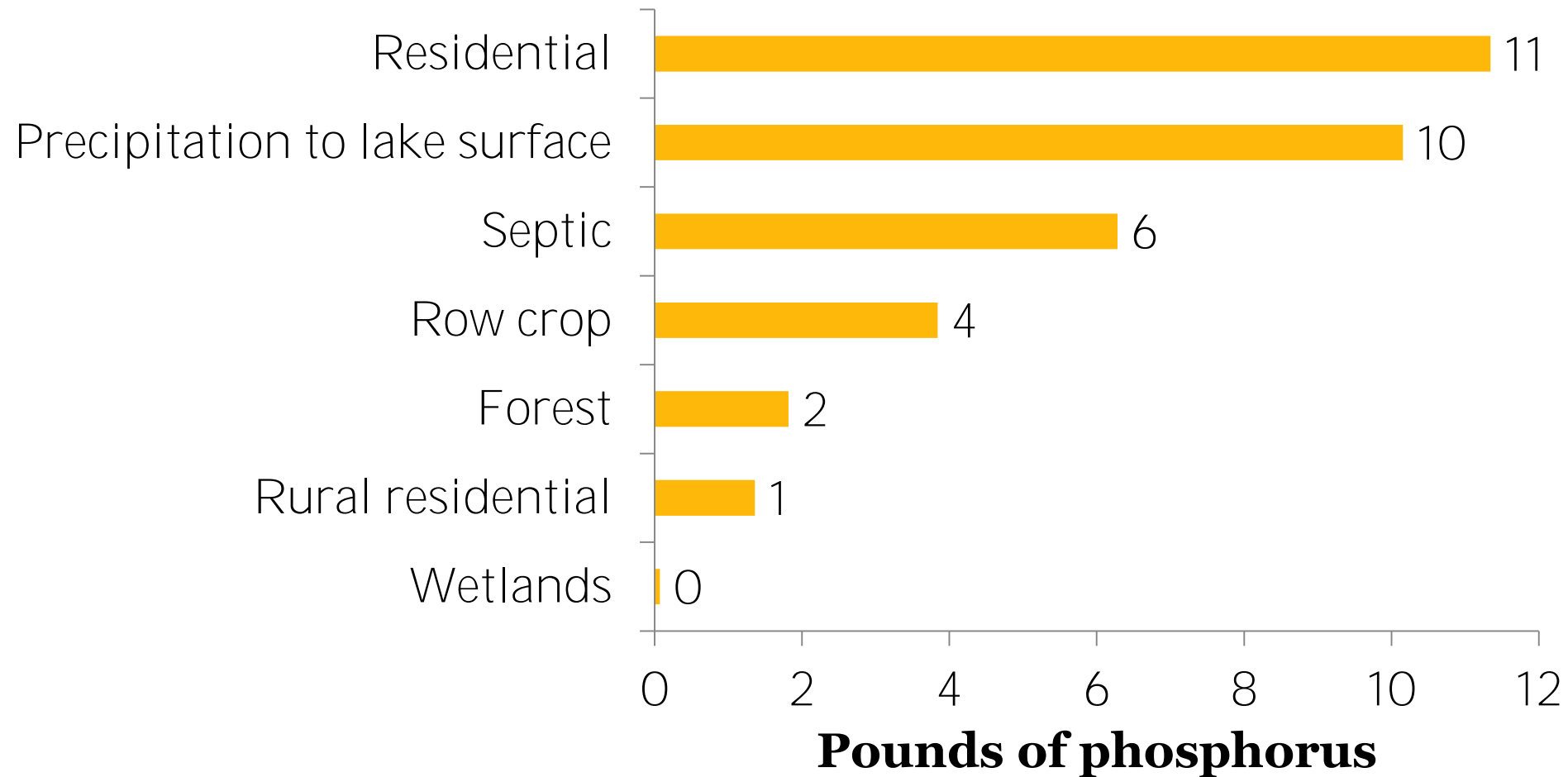


- Church Pine Lake: 378 acres
- Round Lake: 107 acres
- Big Lake: 1,766 acres

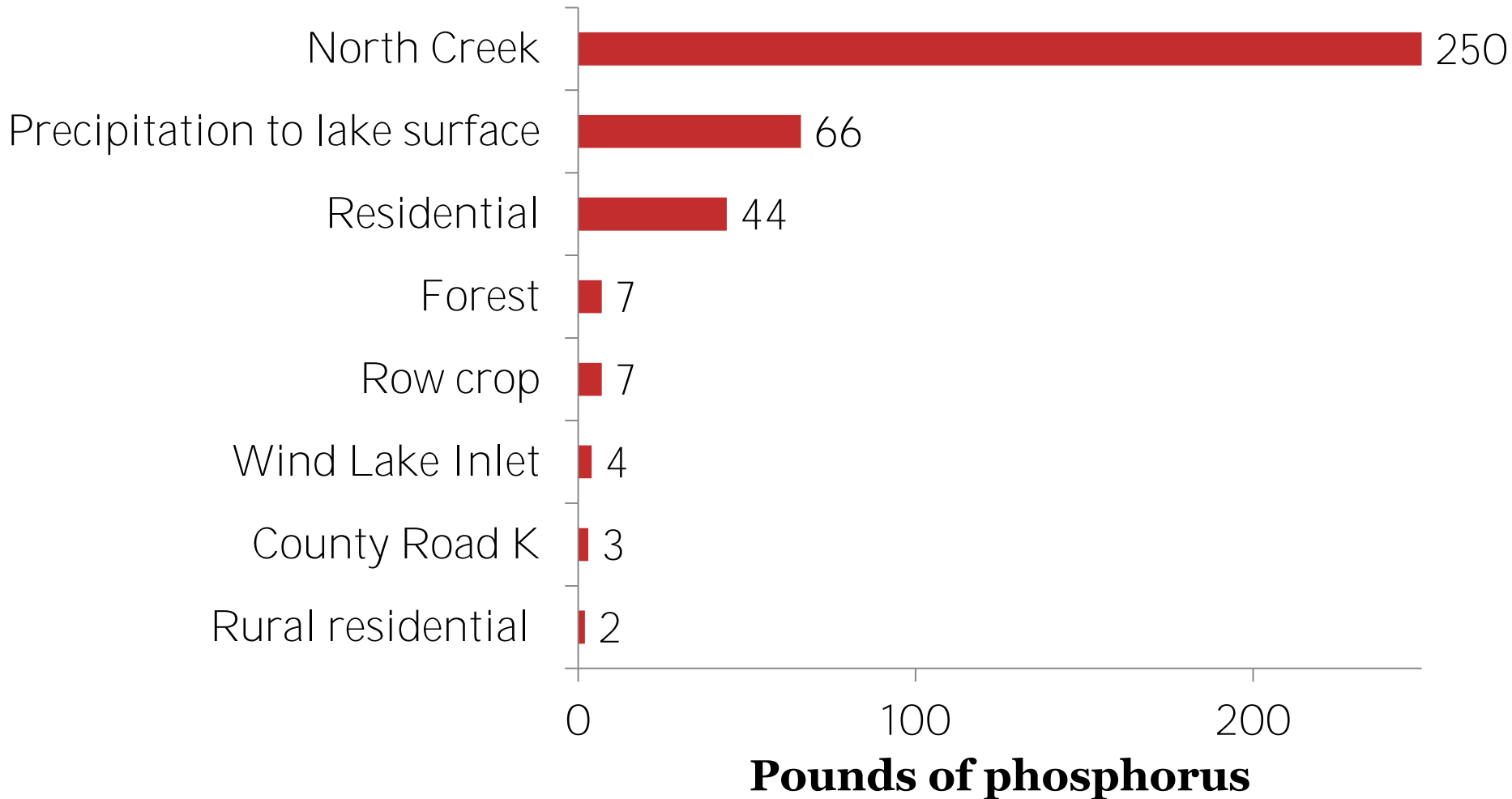
Church Pine Lake phosphorus contributions by source: 94 pounds phosphorus



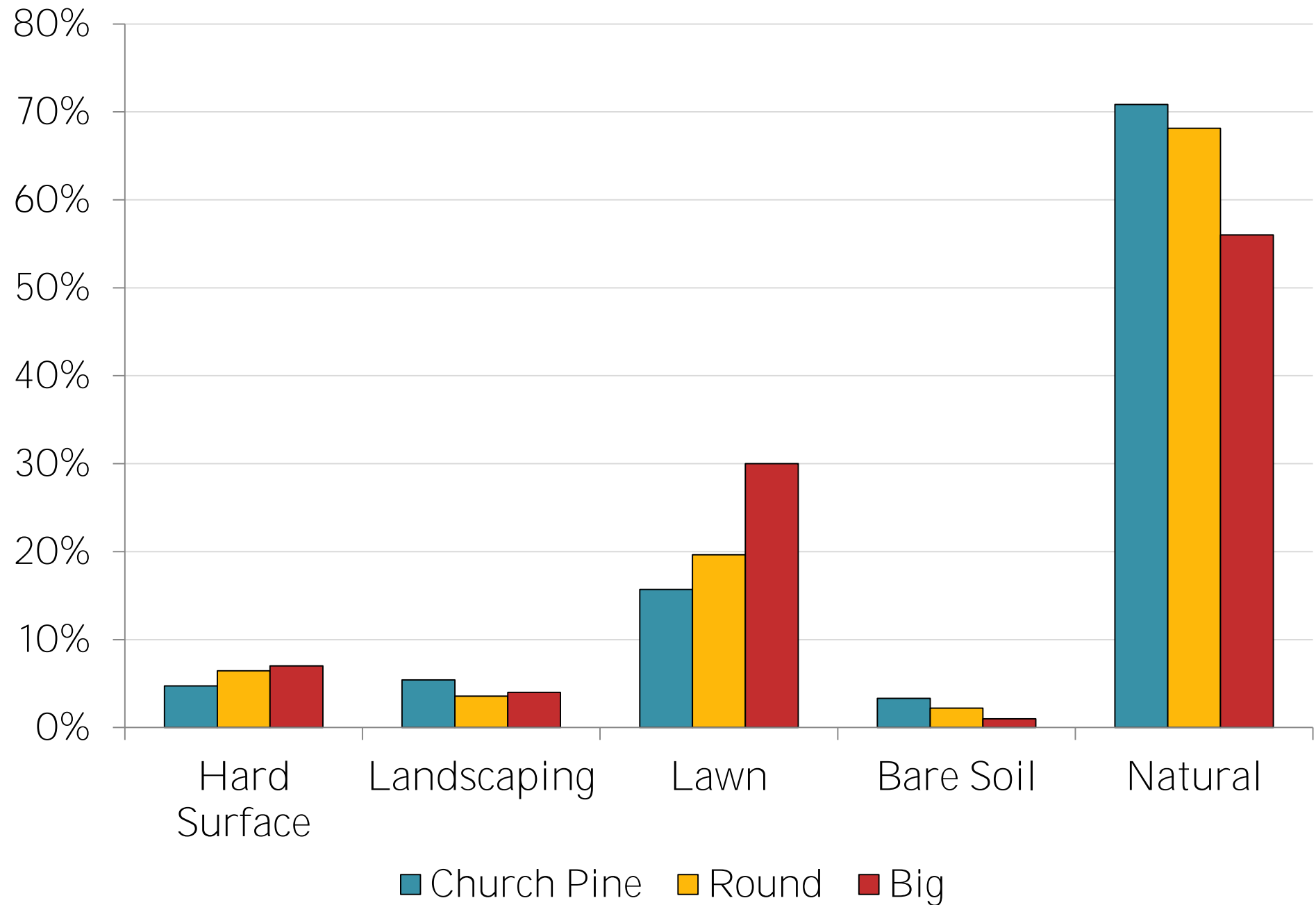
Round Lake phosphorus contributions by source: 35 pounds phosphorus



Big Lake phosphorus contributions by source: 383 pounds phosphorus



2012 Shoreline Buffer Land Use (%) by Lake



Goals

- Reduce algae and phosphorus in the three lake system by reducing watershed runoff
- Evaluate the progress of lake management efforts
- Protect, maintain, and enhance fish habitat
- Increase knowledge and participation
- Support the goals of the Aquatic Plant Management Plan

Next Steps

- June 2013: Final Committee Meeting
Public comment on draft plan
Finalize plan
- July 2013: Submit plan to DNR for approval (60 days)
- May 1st 2014: Lake Protection Grants due



LPL-1473-12 Water Quality Grant

Next Meeting
June 3, 7-9 PM
Alden Town Hall

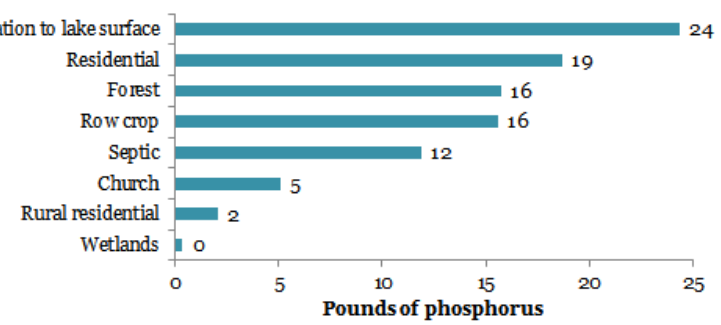
1. Church Pine Lake is a 107 acre drainage lake with a mean depth of 23 feet; Round Lake is a 38 acre drainage lake with a maximum depth of 22 feet; and Big Lake is a 259 acre seepage lake with a mean depth of 2.4 feet.
2. Water flows from Church Pine, to Round, to Big Lake. Big Lake receives water from North Creek and a culvert on County Road K. North Creek is classified as a trout water. The outlet, Forest Creek, is located on Big Lake and is regulated by a dam.
3. The lakes respond greatly to precipitation, with levels dropping nearly a foot during 2012 drought conditions.
4. One hundred sixteen lake residents completed a survey regarding the lakes (52% response rate). The highest concerns for the lakes were property values and/or taxes, invasive species, pollution, and aquatic plants. Data collection, monitoring for new aquatic invasive species, information and education opportunities, and cost-sharing shoreline buffers and rain gardens are practices respondents feel should be continued.
5. Phosphorus levels (the primary nutrient that fuels algae blooms) were lowest on Church Pine Lake, followed by Round Lake, and Big Lake.
6. Church Pine Lake had the greatest water clarity, followed by Round Lake, and Big Lake.
7. Citizen Lake Monitoring Data has been collected since 1986 and indicate that Church Pine lake is oligotrophic/mesotrophic (low nutrient/productivity), Round Lake is mesotrophic/mildly eutrophic (moderate nutrient/productivity), and Big Lake is mildly eutrophic (high nutrient/productivity).
8. The most abundant type of algae on all three lakes was blue green algae. Blue green algae are of specific concern because they produce toxins when their populations are large. Populations in all three lakes in 2012 were associated with a low risk of toxin production.
9. The majority of the shoreline buffer area on all three lakes is in a natural state. However, 30% of the shoreline buffer area on Big Lake is lawn.
10. A watershed is the area of land that drains to a lake. The Church Pine Lake Watershed is 378 acres, the Round Lake Watershed is 107 acres, and the Big Lake Watershed is 1,766 acres.
11. Modeling was used to estimate how much phosphorus enters Church Pine, Round, and Big Lakes from watershed sources. Shoreline property owners contribute the greatest amount of phosphorus to Church Pine and Round Lakes. North Creek contributes the greatest amount of phosphorus to Big Lake, followed by shoreline property owners.



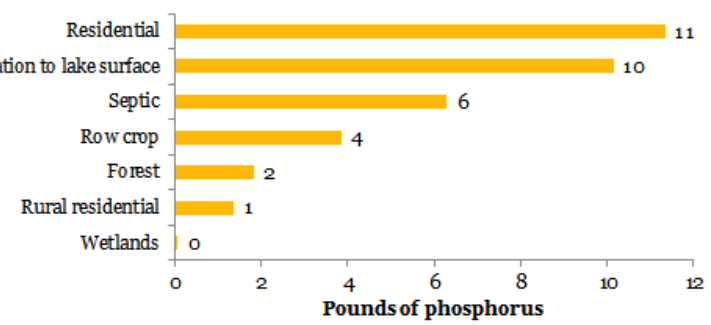
LPL-1473-12 Water Quality Grant

Next Meeting
June 3, 7-9 PM
Alden Town Hall

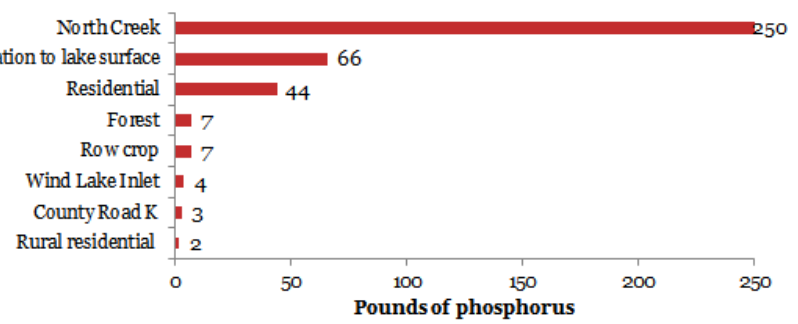
Church Pine Lake phosphorus contributions by source: 94 pounds phosphorus



Round Lake phosphorus contributions by source: 35 pounds phosphorus



Big Lake phosphorus contributions by source: 383 pounds phosphorus





LPL-1473-12 Water Quality Grant

Next Meeting
June 3, 7-9 PM
Alden Town Hall

The following goals for Church Pine, Round, and Big Lake were developed through a series of four meetings by the Water Quality Committee. The development of these goals take into account current and past water quality data and a 2012 sociological survey regarding the needs of the Long Lake District.

1. Reduce algae and phosphorus in the three lake system by reducing watershed runoff
2. Evaluate the progress of lake management efforts
3. Protect, maintain, and enhance fish habitat
4. Increase knowledge and participation
5. Support the goals of the Aquatic Plant Management Plan



Website Committee Report



www.bigroundpine.com
Home Page

Welcome
Church Pine, Round and Big Lake Protection and Rehabilitation District website



Contact Us



2012 - 2013 Propane rates



The RiverView Propane, Inc. LP rate for BRP residents who pro-bay and own their own tanks is \$4.34/gal. To order service or get pricing for other plans (bank rental rates, 3 monthly payment option, etc.), please contact RiverView Propane in Somerset at 781-667-2285 and tell them you are a resident of Church Pine, Round and Big Lake & R District.



4th of July Boat Parade!
[more photos >](#)



Field along a EBCV portico inspection at Big Lake landing.

Volunteers Wanted

Volunteer hours count towards qualified District expenditures, grants. Print Volunteer Time Sheet and send to your committee chair.
[download time sheet >](#)

Fish Stocking History by lake and species since 2000.
[download pdf file >](#)

Current Committee Chairs and Members list.
[download list >](#)

2012 Annual Operating Plan Proposal table.
[download pdf file >](#)

About Our Lakes



Find out unique information on each of the Lakes such as size, habitat and more...

Swap Meet



See what your neighbors are selling in gently used and new items.

Photo Album



Meet your neighbors, submit photos of District and family events.



District Meetings

Board Meetings
The Board meets monthly on the 2nd Monday of each month at 8 p.m., except for JANUARY. Location: Alden Town Hall, 132 135th Street, Star Prairie, WI 54226. All District Members are welcome! Minutes and Agendas are [posted here](#).

General Meetings
Spring Member Meeting: Sat., May 19, 2012
Fall Annual Member Meeting: Sat., Aug. 25, 2012
Minutes and Agendas are [posted here](#).



The Bulletin Board

Check for meetings, classes, social events, etc...



Aquatic Plant Management

Current and past Aquatic Plant Management Study Surveys and Plans.



District History Overview

Thought you were done with Geology, History and Geography? The three lakes are steeped in it - read on!



Miss Manners

Pointed tips and broad hints for keeping our lakes clean and safe!



Recreation Page

Places to go, people to see, things to do...



Aerial Photos of the Lakes

View aerial photos of our lakes.



District Business

Shoreline management, invasive species control, good stewardship, District Fun Facts.



Local Flora and Fauna

Have you seen me? Check out the varied local flora, fauna and mammae.



Naturalist's Calendar

Average temps, migrations and hibernation patterns, etc.



Links to Websites

Making it easy for you to buy a boating, snowmobile or fishing license, find maps and navigate Wisconsin's water.



Archives

Can't find something? Maybe it's in our archives.



Garden Photos

Scenes from local gardens - your submissions welcome!



www.bigroundpine.com

- ▶ Home
- ▶ About Our Lakes
- ▶ Swap Meet
- ▶ Photo Album
- ▶ District Meetings
- ▶ The Bulletin Board
- ▶ Aquatic Plant & Water Quality Management
- ▶ District History Overview
- ▶ Miss Manners
- ▶ Recreation
- ▶ District Business
- ▶ Local Flora and Fauna
- ▶ Naturalist's Calendar
- ▶ Links to Websites
- ▶ Archives

AQUATIC PLANT AND WATER QUALITY MANAGEMENT

- 📄 [2013 CLP Treatment Permits and Maps](#)
- 📄 [2012 Church Pine Round and Big Lake Watershed Survey Results](#)
- 📄 [Docks & Water Craft Survey 08-25-12](#)
- 📄 [Big and Round Lakes CLP Herbicide Treatment Analysis 2012](#)
- 📄 [Big & Round Lakes CLP Herbicide Treatment Analysis 2011](#)
- 📄 [Aquatic Plant Management Plan 2010](#)
- 📄 [Aquatic Macrophyte Survey 2009](#)
- 📄 [Aquatic Macrophyte Survey 2009, Appendix A – Big Lake Species Maps](#)
- 📄 [Aquatic Macrophyte Survey 2009, Appendix B – Church Pine Species Maps](#)
- 📄 [Aquatic Macrophyte Survey 2009, Appendix C – Wind Lake Species Maps](#)
- 📄 [Aquatic Macrophyte Survey 2009, Appendix D – Sediment Types](#)
- 📄 [Big Lake Management Plan Implementation 2001](#)
- 📄 [Church Pine & Round Lakes Macrophyte Survey & Management Plan 1998](#)
- 📄 [Big Lake Macrophyte Survey & Management Plan 1997](#)
- 📄 [Watershed & WQ Analysis w-Recommendations 1987](#)
- 🌐 [Wisconsin Invasive Species Transport and Bait Laws](#)

Eurasian Watermilfoil – The “Bad Milfoil”

Usually 12-21 Leaflet Pairs, Leaves Limp When Out Of Water





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ARCHIVES

District Board Meeting Presentations

- ▶ [Board Presentation 12-12-11](#)
- ▶ [Board Presentation 10-10-11](#)

District Board Meeting Minutes

- ▶ [District Board Meeting Minutes 2009](#)
- ▶ [District Board Meeting Minutes 2008](#)
- ▶ [District Board Meeting Minutes 2007](#)
- ▶ [District Board Meeting Minutes 2006](#)
- ▶ [District Board Meeting Minutes 2005](#)
- ▶ [District Board Meeting Minutes 2004](#)
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- ▶ [District Board Meeting Minutes 1996](#)
- ▶ [District Board Meeting Minutes 1995](#)
- ▶ [District Board Meeting Minutes 1994](#)
- ▶ [District Board Meeting Minutes 1993](#)
- ▶ [District Board Meeting Minutes 1992](#)
- ▶ [District Board Meeting Minutes 1991](#)
- ▶ [District Board Meeting Minutes 1990](#)
- ▶ [District Board Meeting Minutes 1989](#)
- ▶ [District Board Meeting Minutes 1988](#)
- ▶ [District Board Meeting Minutes 1987](#)



Old Business

- See Action Items in Committee Reports



New Business



District Calendar 2013

Board Meetings, 2nd Monday of each month, 6PM , Alden Town Hall



January	No Meeting
February	No Meeting
March 4 th	Board Meeting
April 15 th	Board Meeting (Rescheduled from April 8, due WAL Conference)
May 13 th	Board Meeting
• May 18 th	Spring Informational Meeting
• June 10 th	Board Meeting
• July 8 th	Board Meeting
• August 12 th	Board Meeting
• August 24 th	Annual Meeting & Board Meeting to Elect Officers
• October 14 th	Board Meeting
• November	No Meeting
• December 9 th	Board Meeting



Agenda Items

06/10/13

Board of Commissioners Meeting

- ACEI-099-11 APMP Implementation Grant ... Finalize year end estimates for unused funding and request extension to 2014.
- Establish 2014 budget working group to prepare draft budget for the 07/08/13 Board Meeting
- Other?



Motion to Adjourn?



Board of Commissioners Meeting

June 10, 2013



Board of Commissioners Meeting

Agenda

06/10/13
Alden Town Hall
6 PM

- Call to order
- Approve Agenda
- Secretary's Report
 - 05/13/13 Board Meeting Minutes Approval
- Treasurer's Report
 - AOP 06/01/13 Approval
 - NLF 06/01/13 Approval
 - 2012 Audit status
- Chairman's Report & Board Administration
 - APMP Grant Extension Letter Approval
 - Establish 2014 Budget Working Group
 - Confirm Board Terms and Openings
- Committee Reports
 - APMP – Plan Implementation Status, CLP Treatment & Concentration Testing Update, PL Control Plan
 - CBCW – 2014 CBCW Grant Application Status, Video Monitoring Status
 - Dam Inspection – Meeting Results, Engineering Firm Selection & Schedule
 - Fish Stocking – 2013 Stocking Status
 - Navigation - Status of Dredging Project and Grant.
 - Social – Dinner Results, 4th of July Parade Marketing Plans
 - Water Quality – Project Update
 - Water Patrol – New Deputy?
- Old Business (Included in Above Reports)
- New Business
 - Public Input & Questions
 - 07/08/13 Board Meeting Agenda Items



Secretary's Report



Unapproved

**Church Pine, Round and Big Lake Protection and Rehabilitation District
May 13th, 2013 6-8pm
Board of Commissioners Meeting
Alden Town Hall, Star Prairie, WI**

Members in attendance: Gary Ovick, Jerry Tack, Heidi Hazzard, David Zanick, Tom Magnifici, Steve Oswald, Brad Johnson-Town of Alden.

Meeting was called to order by Gary Ovick at 6:00 p.m.

Approval of agenda: David Zanick made a motion to approve the agenda, seconded by Jerry Tack. Motion carried

Secretary's report: Heidi Hazzard reported. Steve Oswald made a motion to approve the secretary's report, seconded by David Zanick motion carried.

Treasurer's report: Steve Oswald made a motion to approve the treasurer's report from May 13th, 2013, seconded by David Zanick. Motion carried. Audit is underway.

Chairman's Report & Board Administration

Spring Informational Meeting: Presentation, agenda and handouts finalized.

Grant Status Report: A year-end project cost excess of approximately \$24,000 has been forecasted. Action Item: Steve Oswald to report his volunteer hours. A contingency plan for 2014 AIS/CBCW Funding for 2014 budget: Plan is in place based upon the results of a meeting with Gary Ovick, Heidi Hazzard and Steve Oswald with Cheryl Clemmens-our consultant. Grants will be reapplied for in August, if not awarded we will reapply for grants in Feb 2014.

Contingency plan for 2014 AIS/CBCW Funding for 2014 budget: Plan is in place. Grants will be reapplied for in August and Sept 2013, if not awarded we will reapply for grants in Feb 2014.



Unapproved

By Laws update: Towns attorney confirmed that we have to follow the state statutes.

Board Proposal Regarding 1995 By-Laws: Gary Ovick made a motion that "The Board of Commissioners propose that the Voters at the August 24th 2013, Annual Meeting, rescind the By-Laws of the Church Pine, Round & Big Lake P & R District in favor of compliance with the Laws of the State of Wisconsin." Seconded by Steve Oswald. Motion carried. This will be reviewed and voted on at the annual meeting in August, 2013. Research has shown that our by laws are not legal and all are trumped by WI State Statutes.

Board Member Terms: Discussion on how to prevent 3 commissioner terms from ending at the same time in 2014. Steve Oswald made a motion to add an extension for Jerry Tack's treasurer term to a 4-year term, seconded by Gary Ovick. This will be an agenda item at annual meeting. Motion carried. Heidi Hazzard made the board aware that she will resign in August 2013 from the board. David Zanick advised that he will not seek re-election to the board.

Grievance Policy: No Report from Helen Johnson.

Committee Reports

Audit Committee: Joel Hazzard completed audit documents.

APMP: 2013 CLP Control: Steve Oswald reported. Treatment map and permit has been posted to website. Steve is taking temps to be ready for treatment of the CLP. Steve is getting the beetle program ready to attack the Purple Loosestrife.

Pre and Post survey will be done by Steve Schieffer. The dock posting will be prepared by Lake Restoration. Steve will let us know about monitoring treatment areas.

Contingency plan for 2014 AIS funding: Heidi Hazzard, Gary Ovick, and Steve Oswald and Cheryl Clemmens met and discussed our approach for submitting our next grant proposal.

CBCW: Training was held May 11, 2013. Action Item: Heidi Hazzard will provide attendee list and syllabus to Gary Ovick for grant administration.



Unapproved

Dams: Jerry Tack reported that title correction is completed. Steve will present and request a committee meeting for the weekend of May 25th.

Fish Stocking: Bob Meyer found a new supplier. We are looking at spending \$7000 for fish stocking if DNR allows it, permit is underway.

Legal Resource Committee Report: No report

Navigation: J & S Contracting will complete landscape repair at Hartman residence and upgrade rip-rap as soon as weather permits. One new buoy will be placed at Big Lake Landing. All buoys will be in place by May 18th.

Social Committee: Social gathering on May 18th at Village Pizzeria. 4th of July parade will be on Church Pine only this year.

Water Patrol Committee: Jerry Tack will make a recommendation at July board meeting regarding boat finances. Lease revenue for the current boat will end next spring. We were billed \$27 hour for patrol.

Water Quality Grant Project: There will be 2 more meetings May 18, and June 3 with committee members, Jeremy Williamson, Katelin Holm, and any board members available to attend. The goal is to develop a Lake Management Plan and submit it for DNR approval to be the foundation for further grants.

Website Committee Report: No report.

Old Business

None

New Business

Variance for boat house for Big Lake resident-ok by all present, no action taken.

Agenda items for next meeting: 1) ACEI-099-11 APMP Implementation Grant ...

Finalize year-end estimates for unused funding and request extension to 2014.

2) Establish 2014 budget working group to prepare draft budget for the 07/08/13 Board Meeting

Next board meeting will be June 10, 2013 from 6-8 p.m. at Alden Town Hall.

Dave Zanick made a motion to adjourn seconded by Steve Oswald. Motion carried.

Heidi Hazzard
Secretary



Informational Meeting
@ West Immanuel Lutheran Church
Saturday, May 18, 2012 9a.m.-12p.m.
Sign-in and coffee at 8:30 a.m.

Board members present: Heidi Hazzard, Gary Ovick, Jerry Tack, Steve Oswald
David Zanick, Brad Johnson-Town of Alden.

53 Lake District members were present. Visitors/Presenters from Polk County:
Katelin Holm and Jeff Hahn

Opening remarks: Gary Ovick

Water Patrol: Tom Bach is our Water Patrol Chairperson. He is partnering with Dave Nelson from Lake Wapogasset. He can be reached at Tom.j.bach@gmail.com or 612-578-5274. Polk County Deputy Jeff Hahn will oversee our water patrol his office # is 715-485-8313 desk phone, his email is jeffrey.hahn@co.polk.wi.us. Keith Brantner from Durand will be our dedicated water patrol deputy. He can be reached at 715-485-8300. This is a non-emergency number that should be used for non-emergencies only. We have budgeted 200 hours for summer 2012. There will be varied hours and varied days, but he will plan to be on our lakes on weekends and some weekdays. June 28, 29, 30 are dedicated dates so far. Patrol will lead 4th of July parade at noon starting on Church Pine Lake. If you see something that needs to be reported call Sheriff dispatch at 715-485-8300. DNR patrol website http: tip line 1 800 TIP WDNR 1800 847-9367 to report a not in progress violation. Southern Polk County Warden Shawn Tyznik 715-416-3510
Northern Polk County Warden Jesse Ashton 715-472-2252

Treasurer's report: Jerry Tack reported.

Aquatic Plant Management: Steve Oswald reported. We have had great success with the treatment of Curley Leaf Pondweed. We are on year 3 of treatment and grant. We will apply for another grant next fall. Lake residents will perform the

Unapproved



Unapproved

survey of water 1 hour, 2 hours, 6 hours, 24 hours, and 48 hours after treatment application for CLP with the Aquathol k Herbicide. We are **ALWAYS** on the lookout for Eurasian Water Milfoil. We will act quickly if it is found. Take samples and call Gary Ovick or Steve Oswald if you find something questionable.

Some native species have been affected from our treatment of CLP.

We are also actively eradicating Purple Loosestrife.
We are also watching for Zebra Mussels and Japanese Knotweed.

Clean Boats Clean Water: Heidi Hazzard gave overview of the CBCW 2013 plan.

Water Quality: David Zanick reported on grant requirements. Katelin Holm gave an overview of the water quality grant and study. See the May 18, 2013 informational meeting presentation on www.bigroundpine.com for more information on the Water Quality Study.

Dams: Steve Oswald reported and gave a historical view of our dams. We are very concerned about carp getting to our lakes. See the Informational Meeting presentation May 18, 2013 on www.bigroundpine.com for more info. There will be a Dam committee meeting next Saturday May 25 at 3 p.m. at Forest Creek (near Brad Anfinson's home).

Navigation: Jerry Tack reported. The channels were dredged in November, 2012. The Church Pine channel was 12 ft wide and is now about 30 ft wide. Landscaping repair still needs to be done, waiting for good weather. A special thanks to the Hartmans for allowing the Lake District to use their property to access the channel. Buoys are not in yet, we have a total of 7. One additional buoy will be placed 100 ft out from the Big Lake boat ramp.

Fish Stocking: Gary Ovick reported. We could not stock last fall due to fish DNA. Bob Meyer has resolved this and has stocking scheduled for Walleyes on all 3 lakes next fall. We will spend \$2 each for 6-8 inch for about 3500 Walleye.

Web Site: Jeri Diaz reported. www.bigroundpine.com. Everything is downloadable as PDF. Send info, photos, or swap meet info to info@bigroundpine.com
All public records are available on website.

Social Committee: David Zanick reported.
Social Gathering is tonight! Door Prizes!
Saturday, May 18, 6:00 p.m. cocktails
6:45 dinner at the Village Pizzeria in Dresser, WI.



Unapproved

Boat parade will start at noon on July 4th at South end of Church Pine, with judging on Church Pine. Judges will be on Steve Paulson's boat at North end of Church Pine.

Questions and public input

Tom Diaz asked about Big Lake boat landing repair.

A question was asked about the beetle program for purple loosestrife. Steve Oswald is taking this on and has a youth volunteer as well as the permit underway through DNR.

Ed Bruno, Frank ~~Weinecke~~, and Jerry Hazzard will be missed-they passed away this past year.

Volunteer Opportunities: Please consider volunteering, we need many hours to put toward our grant status. Also, we will have 1 board position open in August.

Agenda items for August 24th, 2013 annual meeting:

2014 Budget

New lake management plan

Obsolete by-laws replaced by Ch 33 WI Statutes

Boat replacement for water patrol

Board authority to move up the \$5000 spending limit within budget categories

Board authority to pursue grants

Board authority to lower tax levy based on grant awards

Adjustment of board terms

Election of commissioners

Please contact a board member for any agenda items you would like to see on the annual meeting agenda.

Meeting adjourned at 11:16 a.m.

Minutes by Heidi Hazzard



Treasurer's Report



AOP Year To Date 06/01/13

Church Pine, Round and Big Lake Protection and Rehabilitation District Annual Operating Plan (AOP) & Account Balances Year to Date 6/1/2013

Annual Operating Plan	2012 Actual	2013				2013 Approved Budget	2013 Approved Budget Assumptions	% Expenses Reimbursed by Grant at 75% Rate
		Budget	Actual YTD	Pending	Forecast YE			
Operating Balance Carried Forward	\$19,674	\$3,386	\$19,172	\$0	\$19,172	\$3,386		
Interest Income (checking only)	\$26	\$45	\$6	\$39	\$45	\$45		
DNR Water Patrol Rebate	\$2,319	\$2,319	\$0	\$2,319	\$2,319	\$2,319	DNR Water Patrol Reimbursement	
DNR Dredging Grant	\$2,475	\$0	\$0	\$0	\$0	\$0	Up-side if no claims	
Insurance Rebate	\$213	\$0	\$0	\$0	\$0	\$0	75% of "Grant Eligible" expenses	
Grant ACEI-099-11 (APMP Implementation)	\$34,470	\$25,950	\$0	\$25,950	\$25,950	\$25,950	Upside to support fish stocking	
Donation (Big Lake Store)	\$2,000	\$0	\$0	\$0	\$0	\$0		
Sub Total (w/o Levy)	\$61,177	\$31,700	\$19,177	\$28,308	\$47,486	\$31,700		
Levy	\$25,252	\$29,353	\$17,441	\$11,912	\$29,353	\$29,353		
Transfer from Lake Maintenance Fund*		\$0	\$1,845					
Total Revenue	\$86,429	\$61,053	\$38,463	\$40,220	\$76,839	\$61,053		
Education and Travel	\$2,128	\$2,800	\$1,884	\$916	\$2,800	\$2,800	4 Commissioners to WAL mtg/training, and Board Travel	
Purple Loosestrife Control	\$870	\$1,332	\$0	\$1,332	\$1,332	\$1,332	Purple Loosestrife Control	100%
Curley Leaf Pondweed Control	\$20,525	\$23,351	\$570	\$22,781	\$23,351	\$23,351	Herbicide Treatment, Surveys, & Permits for CLP.	100%
Native Plant Control for Navigation	\$0	\$1,220	\$0	\$1,220	\$1,220	\$1,220	Potential Herbicide Treatment of Bay D (West Side Big Lake)	
AIS Monitoring	\$337	\$1,000	\$0	\$1,000	\$1,000	\$1,000	Annual Diver Inspection for AIS	100%
EWM Rapid Response Fund Payment**	\$5,000	\$0	\$0	\$0	\$0	\$0	No Funding Pymt., Loan will cover deficit given AIS infestation	
Surveillance Cameras Services	\$1,947	\$2,240	\$0	\$2,240	\$2,240	\$2,240	ILID monitoring, Installation/Removal, Travel, DSL	
Clean Boats Clean Waters	\$8,947	\$8,300	\$0	\$8,300	\$8,300	\$8,300	Supplies \$300, \$8000 Salaries (667hrs * \$12)	100%
Lake Maintenance Fund Payment*	\$12,500	\$2,500	\$0	\$2,500	\$2,500	\$2,500	Dredging \$10K & Dam Insp. \$1.5K Withdrawals	
Channel Dredging	\$4,320	\$0	\$0	\$0	\$0	\$0	Close Line Item, included in Lake Maint. Fund	
Channel Buoys (Replacement)	\$432	\$216	\$157	\$59	\$216	\$216	1 Replacement Buoy	
Water Patrol Labor & Expenses	\$2,701	\$2,600	\$3,082	-\$482	\$2,600	\$2,600	200 Patrol Hours	
Insurance	\$2,295	\$2,345	\$901	\$1,444	\$2,345	\$2,345	Workman's Comp and Liability for Board	
Mailings and Newsletter	\$611	\$500	\$271	\$229	\$500	\$500	Meetings notices & Printing costs	45%
Website	\$1,438	\$808	\$587	\$221	\$808	\$808	Site Maintenance, Same as pre-upgrade in 2011	33%
Miscellaneous	\$1,905	\$3,600	\$1,247	\$2,353	\$3,600	\$3,600	Port-a-Potty, Supplies, Grant Writing, & Budget Oversights	
Meetings	\$500	\$500	\$74	\$426	\$500	\$500	Spring & Annual District Meetings @250 = \$500	25%
Fish Stocking**	\$0	\$4,000	\$0	\$7,000	\$7,000	\$4,000	Same as 2012 Budget	
Association Memberships	\$355	\$355	\$0	\$355	\$355	\$355	Run Rate	
Water Quality	\$442	\$0	\$0	\$4,558	\$4,558	\$0	Anticipate all expenses in 2013	
Total Expenditures	\$67,257	\$57,667	\$8,774	\$56,451	\$65,225	\$57,667		
Operating Balance	\$19,172	\$3,386	\$29,689	-\$16,231	\$11,614	\$3,386		

Account Balances as of 6/1/2013			
Checkbook	\$29,689	Lake Maintenance Fund	\$16,678
		Rapid Milfoil Response	\$7,510
Total	\$29,689	Total	\$24,188
Total of all Accounts =		\$53,877	



NLF Year To Date 06/01/13

Church Pine, Round and Big Lake Protection and Rehabilitation District Non-Lapsing Funds 6/1/2013

Fund	2012	2013				2013 Approved Budget	
	Actual	Budget	Actual YTD	Pending	Forecast EOY	Budget	Assumptions
AIS Rapid Response							
Balance Carried Forward From Prior Year	2502	\$7,512	\$7,507	\$0	\$7,507	\$7,512	Balance Carried Forward From Prior Year
Payment From Operating Account	\$5,000	\$0	\$0	\$0	\$0	\$0	Payment from Operating Account
Interest Income	\$5	\$7	\$3	\$4	\$7	\$7	Interest Income
Grants	\$0	\$0	\$0	\$0	\$0	\$0	Grant Revenue
Total Revenue	\$7,507	\$7,519	\$7,510	\$4	\$7,514	\$7,519	
AIS Control	\$0	\$0	\$0	\$0	\$0	\$0	AIS Control Expense
Other	\$0	\$0	\$0	\$0	\$0	\$0	Other
Total Expenditures	\$0	\$0	\$0	\$0	\$0	\$0	
Fund Balance	\$7,507	\$7,519	\$7,510	\$4	\$7,514	\$7,519	
Lake Maintenance							
Balance Carried Forward From Prior Year	\$6,001	\$7,021	\$18,515	\$0	\$18,515	\$7,021	Balance Carried Forward From Prior Year
Payment From Operating Account	\$12,500	\$2,500	\$0	\$2,500	\$2,500	\$2,500	Payment from Operating Account
Interest Income	\$14	\$15	\$8	\$7	\$15	\$15	Interest Income
Grants	\$0	\$0	\$0	\$2,475	\$2,475	\$0	Grant Revenue
Total Revenue	\$18,515	\$9,536	\$18,523	\$4,982	\$23,505	\$9,536	
Dredging	\$0	\$0	\$1,845	\$4,320	\$6,165	\$0	Dredging
Dam Inspection	\$0	\$0	\$0	\$1,500	\$1,500	\$0	Dam Inspection
Dam Repair	\$0	\$0	\$0	\$0	\$0	\$0	Dam Repair
Other	\$0	\$0	\$0	\$0	\$0	\$0	Other
Total Expenditures	\$0	\$0	\$1,845	\$5,820	\$7,665	\$0	
Fund Balance	\$18,515	\$9,536	\$16,678	-\$838	\$15,840	\$9,536	
Balance All Funds	\$26,022	\$17,055	\$24,188	-\$834	\$23,354	\$17,055	



Treasurer's Report

Action Items

- 1) Status of Audit Committee Results
- 2) Financial Proposal on New Water Patrol Boat for 2014 (Needed for Budget Working Group)



Chairman's Report

(Board Administration)



Chairman's Report

1. Spring Info Meeting Critique
2. ACEI-099-11 APMP Grant ... Finalize year end estimates for unused funding and request extension to 2014.
3. 2014 Budgeting Process and Working Group
4. Change August 12th Board Meeting to August 5th to better prepare for Annual Meeting while still providing legal notice?
5. Board Member Terms and Openings?
6. To Do List



Grant Status Report

ACEI-099-11 APMP Implementation Grant Status Report

06/10/13

Term = 04/01/11 to 12/31/13

	Budget	Grant To Date Costs Reimbursed				Performance to Budget YTD		2013 Year End Forecast	
		Received	Pending	Processing	Total	Balance	%	Pending Cost	Balance
Consulting	\$15,590	\$7,724		\$140	\$7,864	\$7,726	50%	\$4,150	\$3,576
Contracted Staff CBCW	\$16,000	\$7,898			\$7,898	\$8,102	49%	\$8,000	\$102
Services	\$64,995	\$41,325		\$13,362	\$54,686	\$10,309	84%	\$1,100	\$9,209
Printing / Mailing	\$1,110	\$756		\$42	\$798	\$312	72%	\$160	\$152
Supplies/Misc.	\$12,067	\$6,422		\$227	\$6,649	\$5,418	55%	\$225	\$5,193
Volunteer \$	\$14,532	\$6,438		\$1,020	\$7,458	\$7,074	51%	\$1,800	\$5,274
<i>Volunteer Hours</i>	1,211	537		85	622	590	51%	150	440
Total Project Exp.	\$124,294	\$70,563	\$0	\$14,791	\$85,354	\$38,940	69%	\$15,585	\$23,505
Revenue	\$93,221	\$52,922	\$0	\$11,093	\$64,016	\$29,205	69%	\$11,689	\$17,516
Reimbursement Rate	75%	75%			75%	75%		75%	

Pending Cost 2013	
Consulting	
CLP & PL Map	\$3,000
Procure Mgmt. 2014	\$150
AIS Diver Inspection	\$1,000
Contracted Staff CBCW	
Inspectors	\$8,000
Services	
PL Treatment	\$1,000
RFQ, Permit, Spr Mtg Ads	\$100
Printing / Mailing	
Ann Mtg Handouts	\$50
Ann Mtg Mtg Notice	\$100
DNR Reimb. Mailing	\$10
Supplies/Misc.	
WILC Rental	\$125
Misc.	\$100
Volunteer \$	\$1,800
<i>Ann Mtg, SO, HH, JT, GO Vol Hrs</i>	150

Total Project Cost Carry Over to 2014 w/o Vol. Hrs.	\$18,231
Total Revenue (State Reimbursement) in 2014	\$13,673



Contingency Planning for 2014 AIS/CBCW Funding

#	Timing	Who	Grant and Actions
1	06/01/13		CBCW Grant for 2014
		HH	Apply online for 08/01/13 deadline
		HH	If no award in September, reapply for 02/01/14 deadline
2	06/10/13		Current APMP Implementation 2011 - 2013
		GO	Request extension to 2014 of estimated year end unused excess funds
3	07/01/13		AIS Control, Planning, Education Grant 2014 - 2015
		CC/SO	Provides advice on maximizing points and finalizes budget
4	07/08/13		2014 Budget Preparation
		BRD	Assume no grant funding (except #2) & budget for all 2014 services
5	08/01/13		AIS Control, Planning, Education Grant 2014 - 2015
		CC/SO	Submits grant application to meet 08/01/13 deadline
		CC/SO	If no award in September, reapply for 02/01/14 deadline
6	08/24/13		Annual Business Meeting
		BRD	Acquires authority to lower Tax Levy base upon September awards



2014 Budgeting Process

06/10/13 ... Establish Budget Working Group

- Names? *(Heidi, Gary, David, Jerry)*

06/10/13 ... Schedule Budget Working Group Meeting

- Time, Date, Location *(10am, June 27, Gary's House)*

07/08/13 ... Board Adjusts and Approves & *Publishes Final Budget Proposal*

08/24/13 Board Presents Our Budget Proposal at Annual Meeting



District Calendar 2013

Board Meetings, 2nd Monday of each month, 6PM , Alden Town Hall

January	No Meeting
February	No Meeting
March 4 th	Board Meeting
April 15 th	Board Meeting (Rescheduled from April 8, due WAL Conference)
May 13 th	Board Meeting
May 18 th	Spring Informational Meeting
June 10 th	Board Meeting
• July 8 th	Board Meeting
• August 12 th	Board Meeting
• August 24 th	Annual Meeting & Board Meeting to Elect Officers
• October 14 th	Board Meeting
• November	No Meeting
• December 9 th	Board Meeting



Board Administration To Do List

- Employee Grievance Policy
 - Ch. 66.0509(1m)(c) As of October 2010
 - A local government unit, not having a civil service system must have a Grievance Policy.
 - Suggestion ... Clone Legend Lake P&R District, Menominee or Town of Alden?
 - Volunteer = Helen



Committee Reports



Aquatic Plant Management Committee Report



Aquatic Plant Management Committee Report

- 2013 CLP Control
 - Diver Schedule?

- 2013 PL Control
 - Action Item - Letter to “Dean” on access to his property
 - Dale Dressel treating this year?
 - Beetle plans?



Audit Committee Report



Clean Boats Clean Water Committee Report



Clean Boats Clean Water Committee Report

- 2014 CBCW (Education) Grant Application Plan
- 2013 Staffing and Training Plan
 - Need attendee list and syllabus for grant credit
 - Training for video inspectors
 - Wi-Fi access operational?



Dam Inspection Committee Report



Dam Inspection Committee Report

Action Items

- 1) Select Engineering Firm for Dam Inspection
- 2) Schedule Dam Inspection
- 3) Investigate a grant to modify the dam to improve carp protection



Fish Stocking Committee Report



Legal Resource Committee Report



Navigation Committee Report



Social Committee Report



Social Committee Report

Annual Spring Dinner

- 51 attendees
- Good venue
- Good food
- Goal .. To meet new neighbors and renew old friendships
- Mission accomplished!



Social Committee Report

4th of July Parade

- Deputy sheriff Keith Brantner to lead parade
- Date: Thursday, 4th of July, NOON
- Start location: Church Pine near boat landing
- Judge boat (Steve Paulson) at north end of Cp
- Prizes to be awarded
- In Progress: Flyer, Banner, Web site



Water Patrol Committee Report



Water Quality Committee Report



Water Quality Committee Report

- Lake Management Plan is in final stage of development
- To be reviewed by WQ committee
- Public comment period
- Board approval
- Submitted to WDNR for approval
- Application for lake protection grants to be submitted by May 1, 2014



Vision, Guiding Principles, and 5-10 year Implementation Plan Goals Already Reviewed

Goal 1

- Reduce algae and phosphorous in the 3 lakes by reducing runoff.
- ID shoreline owners willing to install shoreline buffers, rain gardens and water diversions on their properties
- Provide technical assistance and cost sharing
- Regarding North Creek:
 - Support the work of the Horse Creek Watershed Farmer Led Council
 - ID best management practices to decrease P load from North Creek
 - Examine economic feasibility of a sedimentation pond on North Creek

Goal 2

- Evaluate progress of lake management efforts by continuing data collection.

Goal 3

- Protect, maintain and enhance fish habitat
- Balance fish populations to maintain healthy zooplankton population which in turn eat algae.

Goal 4

- Increase resident knowledge about the lakes and participation in projects

Goal 5

- Support goals of the aquatic plan management plan



Website Committee Report



Old Business

- See Action Items in Committee Reports



New Business



Agenda Items

07/08/13

Board of Commissioners Meeting

- Approve 2014 Budget Proposal
- Prepare Annual Meeting Agenda
- Prepare Annual Meeting Publication
- Approve 2014 Water Patrol Boat purchase plan
- Approve Ski Show
- Committee Reports Fish Stocking, Dam Inspection
- Authorize Grant Consultant for WQ



Motion to Adjourn?



Board of Commissioners Meeting

July 8, 2013



Board of Commissioners Meeting

Agenda

07/08/13
Alden Town Hall
6 PM

- Call to order
- Approve Agenda
- Secretary's Report
 - 05/13/13 Board Meeting Minutes Approval
- Treasurer's Report
 - AOP 07/01/13 Approval
 - NLF 07/01/13 Approval
- Chairman's Report & Board Administration
 - APMP Grant Status & Extension
 - Board Nominations
- Committee Reports (Includes Old Business)
 - APMP –Status of goals, PL Control Plan
 - Audit – Board Approval of 2012 Audit Report
 - CBCW – 2014 CBCW Grant Application Status, Video Monitoring Status
 - Dam Inspection – Meeting Results, Engineering Firm Selection & Schedule
 - Fish Stocking – 2013 Stocking Status
 - Navigation - Status of Dredging Project and Grant
 - Social – 4th of July Parade Critique
 - Water Quality – Lake Management Plan Public Review Period
- New Business
 - Approve AIS Grant Budgets & Resolution
 - Approve 2014 Water Patrol Boat Purchase Proposal
 - Approve 2014 Budget Proposal
 - Finalize Annual Meeting Agenda
 - Finalize Annual Meeting Notice
 - Consider Ski Show
 - 08/12/13 Board Meeting Agenda Items
- Public Input & Questions



Secretary's Report



Approved as Amended



**Church Pine, Round and Big Lake Protection and Rehabilitation District
June 10th, 2013 6-8pm
Board of Commissioners Meeting
Alden Town Hall, Star Prairie, WI**

Members in attendance: Gary Ovick, Jerry Tack, Heidi Hazzard, David Zanick, Keith Karpenski -Town of Alden.

Meeting was called to order by Gary Ovick at 6:12 p.m.

Approval of agenda: Jerry Tack made a motion to approve the agenda, seconded by David Zanick. Motion carried

Secretary's report: Heidi Hazzard reported. Gary Ovick made a motion to approve the secretary's report as amended, seconded by David Zanick. Motion carried.

Spring Informational minutes were reviewed. Gary Ovick made a motion to approve the minutes from the spring informational meeting, seconded by Jerry Tack. Motion carried.

Treasurer's report: Gary Ovick made a motion to approve the treasurer's report from June 1st, 2013, seconded by David Zanick. Motion carried.
Audit is finished-Joel Hazzard will send a letter for the annual meeting.

Chairman's Report & Board Administration

Grant Status Report: Board members agreed to apply for an extension to use excess grant funding in 2014. AIS Control Grant will be reapplied for in August if not awarded we will reapply for grant in Feb 2014.

2014 Budget meeting will be Thursday June 27th at 10 a.m. at Gary Ovick's house.



Approved as Amended

Board Member Terms: Lake District members are being sought for new board term beginning in September 2013.

Grievance Policy: No report.

By Laws update: Agreed to proceed with elimination of By Laws at Annual Meeting

Committee Reports

Audit Committee: Completed and pending receipt of letter

APMP: No report

CBCW: Will apply for 2014 grant for \$8000 total project cost by end of June. Inspectors are hired and working both landings. Purchased tablet for CBCW Inspectors, but having trouble with browser and connection. Gary will assist.

Dams: No report.

Fish Stocking: No report

Legal Resource Committee Report: No report

Navigation: J and S finished the restoration at channel near the Hartman residence.

Social Committee: 51 people attended the spring dinner at Village Pizzeria. Deputy Brantner will lead 4th of July parade on Thursday, 4th of July at noon starting at Church Pine landing. Judge boat will be at North end of Church Pine. Prizes will be awarded.

Water Patrol Committee: No report.

Water Quality Grant Project: Lake management plan is in final stage of development. Application for grants will be submitted by May 1st, 2014.

Website Committee Report: No report.

Old Business

None

New Business

Budget meeting will be held on June 27th from 10-2 at Gary Ovick's house. Next board meeting will be July 8th 2013 from 6-8 p.m. at Alden Town Hall.



Approved as Amended

Agenda items for next meeting:

- Ski-show possibility for late August
- Approve 2014 budget proposal
- Prepare annual meeting agenda
- Prepare Annual meeting publication.
- Approve 2014 Water Patrol Boat purchase plan
- Committee Reports: Dam, Fish stocking
- Authorize grant consultant for Water Quality

Heidi Hazzard made a motion to adjourn seconded by David Zanick. Motion carried.

Heidi Hazzard
Secretary

Action items: Steve Oswald AIS, Heidi Hazzard AIS and CBCW (training info), Joel Hazzard AIS, Steve Paulson AIS volunteer hours.



Treasurer's Report



AOP Year To Date 07/01/13

Church Pine, Round and Big Lake Protection and Rehabilitation District Annual Operating Plan (AOP) & Account Balances Year to Date 07/01/2013

Annual Operating Plan	2012 Actual	2013				2013 Approved Budget Assumptions		% Expenses Reimbursed by Grant at 75% Rate
		Budget	Actual YTD	Pending	Forecast YE	Budget		
Operating Balance Carried Forward	\$19,674	\$5,525	\$19,172	\$0	\$19,172	\$5,525		
Interest Income (checking only)	\$26	\$45	\$7	\$6	\$13	\$45		
DNR Water Patrol Rebate	\$2,319	\$2,319	\$0	\$2,319	\$2,319	\$2,319	DNR Water Patrol Reimbursement (Lease Payment)	
DNR Dredging Grant	\$2,475	\$0	\$0	\$0	\$0	\$0		
Insurance Rebate	\$213	\$0	\$0	\$200	\$200	\$0	Up-side if no claims	
Grant ACEI-099-11 (APMP Implementation)	\$34,470	\$25,950	\$0	\$23,215	\$23,215	\$25,950	75% of "Grant Eligible" expenses	
Donation (Big Lake Store)	\$2,000	\$0	\$0	\$0	\$0	\$0	Upside to support fish stocking	
Sub Total (w/o Levy)	\$61,177	\$33,839	\$19,178	\$25,740	\$44,918	\$33,839		
Levy	\$25,252	\$29,353	\$17,441	\$11,912	\$29,353	\$29,353		
Transfer from Lake Maintenance Fund*		\$0	\$1,845	\$0	\$1,845			
Total Revenue	\$86,429	\$63,192	\$38,465	\$37,652	\$76,116	\$63,192		
Education and Travel	\$2,128	\$2,800	\$1,884	\$400	\$2,284	\$2,800	4 Commissioners to WAL mtg/training, and Board Travel	
Purple Loosestrife Control	\$870	\$1,332	\$0	\$1,000	\$1,000	\$1,332	Purple Loosestrife Control	100%
Curley Leaf Pondweed Control	\$20,525	\$23,351	\$13,284	\$3,150	\$16,434	\$23,351	Herbicide Treatment, Surveys, & Permits for CLP.	100%
Native Plant Control for Navigation	\$0	\$1,220	\$0	\$0	\$0	\$1,220	Potential Herbicide Treatment of Bay D (West Side Big Lake)	
AIS Monitoring	\$337	\$1,000	\$0	\$1,000	\$1,000	\$1,000	Annual Diver Inspection for AIS	100%
E'WM Rapid Response Fund Payment*	\$5,000	\$0	\$0	\$0	\$0	\$0	No Funding Pymt., Loan will cover deficit given AIS infestation	
Surveillance Cameras Services	\$1,947	\$2,240	\$0	\$2,554	\$2,554	\$2,240	ILID monitoring, Installation/Removal, Travel, DSL	
Clean Boats Clean Waters	\$8,947	\$8,300	\$748	\$7,552	\$8,300	\$8,300	Supplies \$300, \$8000 Salaries (667hrs * \$12)	100%
Lake Maintenance Fund Payment*	\$12,500	\$2,500	\$0	\$2,500	\$2,500	\$2,500	Dredging \$10K & Dam Insp. \$1.5K Withdrawals	
Channel Dredging	\$4,320	\$0	\$0	\$0	\$0	\$0	Close Line Item, included in Lake Maint. Fund	
Channel Buoys (Replacement)	\$432	\$216	\$157	\$0	\$157	\$216	1 Replacement Buoy	
Water Patrol Labor & Expenses	\$2,701	\$2,600	\$3,082	\$0	\$3,082	\$2,600	200 Patrol Hours	
Insurance	\$2,295	\$2,345	\$2,281	\$0	\$2,281	\$2,345	Workman's Comp and Liability for Board	
Mailings and Newsletter	\$611	\$500	\$346	\$229	\$575	\$500	Meetings notices & Printing costs	45%
Website	\$1,438	\$808	\$1,087	\$0	\$1,087	\$808	Site Maintenance, Same as pre-upgrade in 2011	33%
Miscellaneous	\$1,905	\$3,600	\$1,590	\$2,010	\$3,600	\$3,600	Port-a-Potty, Supplies, Grant Writing, & Budget Oversight	
Meetings	\$500	\$500	\$300	\$300	\$600	\$500	Spring & Annual District Meetings @250 = \$500	25%
Fish Stocking**	\$0	\$4,000	\$0	\$7,000	\$7,000	\$4,000	Same as 2012 Budget	
Association Memberships	\$355	\$355	\$0	\$355	\$355	\$355	Run Rate	
Water Quality	\$442	\$0	\$0	\$3,484	\$3,484	\$0	Anticipate all expenses in 2013	
Total Expenditures	\$67,257	\$57,667	\$24,758	\$31,534	\$56,293	\$57,667		
Operating Balance	\$19,172	\$5,525	\$13,706	\$6,118	\$19,824	\$5,525		

Account Balances as of 07/01/2013				
Checkbook		\$13,706	Lake Maintenance Fund	\$16,678
			Rapid Milfoil Response	\$7,499
Total		\$13,706	Total	\$24,177
Total of all Accounts =		\$37,883		



NLF Year To Date 07/01/13

Church Pine, Round and Big Lake Protection and Rehabilitation District Non-Lapsing Funds 7/1/2013

Fund	2012 Actual	Budget	2013			Budget	2013 Approved Budget Assumptions
			Actual YTD	Pending	Forecast EOY		
AIS Rapid Response							
Balance Carried Forward From Prior Year	2502	\$7,512	\$7,507	\$0	\$7,507	\$7,512	Balance Carried Forward From Prior Year
Payment From Operating Account	\$5,000	\$0	\$0	\$0	\$0	\$0	Payment from Operating Account
Interest Income	\$5	\$7	\$3	\$3	\$6	\$7	Interest Income
Grants	\$0	\$0	\$0	\$0	\$0	\$0	Grant Revenue
Total Revenue	\$7,507	\$7,519	\$7,510	\$3	\$7,513	\$7,519	
AIS Control	\$0	\$0	\$0	\$0	\$0	\$0	AIS Control Expense
Other	\$0	\$0	\$11	\$0	\$11	\$0	Other
Total Expenditures	\$0	\$0	\$11	\$0	\$11	\$0	
Fund Balance	\$7,507	\$7,519	\$7,499	\$3	\$7,502	\$7,519	
Lake Maintenance							
Balance Carried Forward From Prior Year	\$6,001	\$7,021	\$18,515	\$0	\$18,515	\$7,021	Balance Carried Forward From Prior Year
Payment From Operating Account	\$12,500	\$2,500	\$0	\$2,500	\$2,500	\$2,500	Payment from Operating Account
Interest Income	\$14	\$15	\$8	\$8	\$16	\$15	Interest Income
Grants	\$0	\$0	\$0	\$2,475	\$2,475	\$0	Grant Revenue
Total Revenue	\$18,515	\$9,536	\$18,523	\$4,983	\$23,506	\$9,536	
Dredging	\$0	\$0	\$1,845	\$4,320	\$6,165	\$0	Dredging
Dam Inspection	\$0	\$0	\$0	\$1,500	\$1,500	\$0	Dam Inspection
Dam Repair	\$0	\$0	\$0	\$0	\$0	\$0	Dam Repair
Other	\$0	\$0	\$0	\$0	\$0	\$0	Other
Total Expenditures	\$0	\$0	\$1,845	\$5,820	\$7,665	\$0	
Fund Balance	\$18,515	\$9,536	\$16,678	-\$837	\$15,841	\$9,536	
Balance All Funds	\$26,022	\$17,055	\$24,177	-\$834	\$23,343	\$17,055	



Chairman's Report

(Board Administration)



Chairman's Report

1. ACEI-099-11 APMP Grant Status
2. Board Member Nominations
3. To Do List



Grant Status Report

ACEI-099-11 APMP Implementation Grant Status Report
06/24/13

	Budget	Grant To Date Costs Reimbursed				2013 Year End Forecast		Forecast 2014	Total Project Forecast	
		Received	Pending	Processing	Total	Pending	2014 Budget		Cost	%
Consulting	\$15,590	\$7,724	\$140	\$180	\$8,044	\$4,150	\$3,396	\$3,396	\$15,590	100%
Contracted Staff CBCW	\$16,000	\$7,898	\$728	\$20	\$8,646	\$7,252	\$102	\$102	\$16,000	100%
Services	\$64,995	\$41,325	\$13,589	\$0	\$54,913	\$1,100	\$8,982	\$13,142	\$69,156	106%
Printing / Mailing	\$1,110	\$756	\$42	\$221	\$1,019	\$55	\$36	\$36	\$1,110	100%
Supplies/Misc.	\$6,541	\$6,422	\$202	\$25	\$6,649	\$225	-\$333	\$0	\$6,874	105%
Herbicide Monitoring	\$5,526		\$432	\$0	\$432	\$0	\$5,094	\$600	\$1,032	19%
Volunteer \$	\$14,532	\$6,438	\$1,332	\$0	\$7,770	\$1,260	\$5,502	\$3,000	\$12,030	83%
<i>Volunteer Hours</i>	1,211	537	111	0	648	105	459	250	1,003	83%
Total Project Exp.	\$124,294	\$70,563	\$16,465	\$446	\$87,474	\$14,042	\$22,778	\$20,276	\$121,792	98%
Revenue	\$93,221	\$52,922	\$12,349	\$335	\$65,606	\$10,532	\$17,083	\$15,207	\$91,344	98%
Reimbursement Rate	75%	75%			75%	75%	75%		75%	

Pending Cost 2013

Consulting	
CLP & PL Mapping	\$3,000
Procure Mgmt. 2014	\$150
AIS Diver Inspection	\$1,000
Contracted Staff CBCW	
Inspectors	\$7,252
Services	
PL Treatment	\$1,000
Ann Mtg Workshop Notice	\$100
Printing / Mailing	
Ann Mtg Workshop Handout	\$50
DNR Reimb. Mailing	\$5
Supplies/Misc.	
WILC Rental	\$125
Misc.	\$100
Volunteer \$	\$1,260
<i>Volunteer Hours</i>	105

No SO or CBCW student hours???



Contingency Planning for 2014 AIS/CBCW Funding

#	Timing	Who	Grant and Actions
1	06/01/13		CBCW Grant for 2014
	Done	HH	Apply online for 08/01/13 deadline
		HH	If no award in September, reapply for 02/01/14 deadline
2	06/10/13		Current APMP Implementation 2011 - 2013
	Done	GO	Request extension to 2014 of estimated year end unused excess funds
3	07/01/13		AIS Control, Planning, Education Grant 2014 - 2015
	Done	CC/SO	Provides advice on maximizing points and finalizes budget
4	07/08/13		2014 Budget Preparation
	Done	BRD	Assume no grant funding (except #2) & budget for all 2014 services
5	08/01/13		AIS Control, Planning, Education Grant 2014 - 2015
		CC/SO	Submits grant application to meet 08/01/13 deadline
		CC/SO	If no award in September, reapply for 02/01/14 deadline
6	08/24/13		Annual Business Meeting
		BRD	Acquires authority to lower Tax Levy base upon September awards



From: Gary Dvick <Garydvick@aol.com>
Sent: Wednesday, June 12, 2013 12:52 PM
To: 'Alex.Smith@wisconsin.gov'
Cc: 'Cheryl Clemens'; Malischke, Jane C - DNR
Subject: ACEI-099-11 Grant Extension Request
Attachments: Grant Status 06-10-13.xlsx

Alex,

The Church Pine, Round and Big Lake P & R District requests an extension of our ACEI-099-11 Grant.

Request Specifics:

1. We would like to extend the term of the grant from 12/31/13 to 12/31/14.
2. Please see the attached Grant Status Report, which shows we are forecasting and requesting:
 - a. Total Project Cost Carry Over to 2014 = \$23,505
 - b. State Reimbursement Carry Over to 2014 = \$17,516 75%
3. The primary reasons for existence of these carry overs are:
 - a. No purchase of Big Lake ILID camera due to Polk County Hwy Department objection
 - b. Better than anticipated CLP treatment results that reduced subsequent yearly costs
 - c. Better than anticipated PL treatment (beetles) that reduced subsequent yearly costs
 - d. Lower than anticipated Volunteer Hours
4. The primary allocation of the funds carried into 2014 are anticipated to fund the AIS control aspects of this grant, dependent on the award of other anticipated grant applications. In any case, we would agree that it would be appropriate to exhaust extended funds before seeking reimbursement on newly awarded grants for 2014 and subsequent years.

Thank you for considering this request. Please let me know if you desire additional information. A response before our June 27th 2014 budget workshop would be greatly appreciated.

All the best,
Gary

Gary Dvick
Chairman
Church Pine, Round and Big Lake
Protection and Rehabilitation District
P.O. Box 494
Oroona, WI 54020
gdvick@biglakes.com
(H) 715-294-3988
(C) 715-417-1770

Grant Extension Request



State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES

810 W Maple St
Spooner, WI 54801-1255

June 19, 2013

Scott Walker, Governor
Cathy Stepp, Secretary

Telephone 608-266-2621
FAX 715-635-4106
TTY Access via relay - 711



► GRANT TIME PERIOD EXTENSION ◀
Aquatic Invasive Species
Grant# ACEI-099-11 : 1
Grant Amount: \$93,220,50

Gary Oviak
Church Pine Round & Big Lake P & R District
491 Lakeview Ln
Osceola, WI 54020

Dear Mr. Oviak:

The project time period has been extended for the following project: *APM Plan Implementation*

This amendment extends the project period end date to December 31, 2014. Please consider this letter as your amendment for the time extension and attach it to your copy of the original grant agreement.

Please remember that in order to be eligible for reimbursement all costs must be incurred before December 31, 2014. Feel free to contact me at 715-635-4062, if you have any questions.

Sincerely,

Jane C Malischke
Environmental Grants Specialist

C Alex Smith, Spooner

Extension Approval



State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES

310 W Maple St
Spooner, WI 54801-1255

June 19, 2013

Scott Walker, Governor
Cathy Stepp, Secretary

Telephone 608-286-2621
FAX 715-635-4106
TTY Access via relay - 711



► GRANT SCOPE AMENDMENT ◀
Aquatic Invasive Species
Grant# ACEI-099-11-2
Grant Amount: \$93,220.50

Grant Amendment

Gary Ovjck
Church Pine Round & Big Lake P & R District
491 Lakeview Ln
Osceola, WI 54020

Dear Mr. Ovjck:

The Project Scope has been revised for the following grant agreement: *APM Plan Implementation.*

The project scope has been revised as follows: *The project scope is amended to include herbicide monitoring and also recognize the project change to install one surveillance camera rather than two as originally planned.*

Please consider this letter your amendment for the change in project scope and attach it to your copy of the original agreement.

Feel free to contact me at 715-635-4062, if you have any questions.

Sincerely,

Jane C. Maliszko
Environmental Grants Specialist



Board Member Nominations

- Mike Reiter – Big Lake
 - Will accept the nomination of the Board
 - Will serve if elected
 - Motion to nominate Mike Reiter

MSDV



Board Administration To Do List

- Employee Grievance Policy
 - Ch. 66.0509(1m)(c) As of October 2010
 - A local government unit, not having a civil service system must have a Grievance Policy.
 - Suggestion ... Clone Legend Lake P&R District, Menominee or Town of Alden?
 - Volunteer = Helen



Committee Reports



Aquatic Plant Management Committee Report



Aquatic Plant Management Committee Report

- 2013 CLP Control
 - Diver Schedule?

- 2013 PL Control
 - Action Item - Letter to “Dean” on access to his property
 - Dale Dressel treating this year?
 - Beetle plans?



Audit Committee Report



To: The Board of Directors, Church Pine, Round and Big Lake Protection and Rehabilitation District

Subject: Audit

An audit of the Financial Records was conducted on April 20th, 2013 by Joel Hazzard based on a request from Gary Ovick. Below, please find my comments and suggestions.

First, a thank you to Jerry Tack for doing a very nice job as Treasurer! My audit concluded that the financial documents are in order and that great care has been taken to ensure all payments, etc. have been properly recorded and with sufficient backup records and information.

Some comments and suggestions;

- 1.) Receipts for meals, etc. (travel expenses) should include detail versus just the total expense, e.g. each meal, any drinks, etc.
- 2.) Hours paid to clean boats should be detailed, e.g. hours worked on which specific days by person and total hours for the specific pay period, etc. versus just total hours listed on an email.
- 3.) A payment made to the DNR for \$303 did not have back up documentation (which Jerry subsequently explained was part of the dredging application permit fee and was a line item on the application which Jerry was going to add a copy to the records).
- 4.) Is there a travel policy to outline expense guidelines (meals, business expenses, etc.)? If not it may be a good idea to draft a simple process or adopt one from a similar type of organization that is fair.
- 5.) Do we have a procurement policy or guideline? Such a guideline could be established for purchases of products and services approved and in the budget. Typical guidelines would include things like quoting three qualified sources as applicable and language to use local sources where possible provided they are competitive. As an example I noted that there is a fair amount of printing done from a source in Stillwater where a mileage reimbursement expense is also included for drop off and pickup where if we considered using a local competitive source we could potentially save on mileage expense.
- 6.) Not sure it is a good idea to have an internet source provided via a private residence; however this may be the only viable option. Is this a separate internet access or does the private residence also use this access that is paid for by the Church Pine, Round and Big Lake Protection and Rehabilitation District Association?

I want to Thank all of the members for your volunteer work and service!

Joel Hazzard

2012 Audit Report



Clean Boats Clean Water Committee Report



Clean Boats Clean Water Committee Report

- 2014 CBCW Grant Application Status
- Video Monitoring Status



Dam Inspection Committee Report



Dam Inspection Committee Report

Action Items

- 1) Select Engineering Firm for Dam Inspection
- 2) Schedule Dam Inspection
- 3) Investigate a grant to modify the dam to improve carp protection



Fish Stocking Committee Report



Fish Stocking Committee Report

Fish stocking is on track. DNR has given me verbal approval for at least 3500 fish so we can use whatever money we have in the budget. Fish will be 2 bucks each, I think we have about 3000 available but the final count depends on the farm. Sometimes they have issues that reduce the total allotments. I will send the finalized permit over once I get the signed one back from the DNR

Bob Meyer



Legal Resource Committee Report



Navigation Committee Report



Social Committee Report



Social Committee Report

- 4th of July Parade Critique



Water Patrol Committee Report



Water Quality Committee Report



Water Quality Committee Report

- To be reviewed by WQ committee **DONE**
- Lake Management Plan is in the public review period until August 1, 2013
- Board approval August 12th
- Submitted to WDNR for approval
- Application for lake protection grants to be submitted by May 1, 2014



Website Committee Report



Old Business

- See Action Items in Committee Reports



New Business

- Approve AIS Grant Budgets & Resolution
- Approve 2014 Water Patrol Boat Purchase Proposal
- Approve 2014 Budget Proposal
- Finalize Annual Meeting Agenda
- Finalize Annual Meeting Notice
- Consider Ski Show
- 08/12/13 Board Meeting Agenda Items





ais grant application strategy

Cheryl Clemens <Harmonyenv@amerytel.net>

 This message has been replied to or forwarded.

Sent: Tue 6/25/2013 5:14 PM

To: Gary Ovick; Steve Oswald

 Message  2013 AIS Resolution.doc (25 KB)  ais control budget0813.xlsx (13 KB)  ais education budget0813.xlsx (13 KB)

I am proposing a 2014-2016 grant application for ais. Draft budgets are attached. Because of funds carried forward from the previous grant, the 3 year budget is quite similar to the 2 year budget proposed in February.

You have a strong application with clarifications and additions we discussed with Alex. The main change is to add some activities carried out by the lake district including: lake dredging – emphasizing shoreline restoration, fish cribs, and rain garden and planting volunteers. If our scoring discussion holds true, your application would score 23 points. You could add an additional point as a measure of safety by requesting only 65% funding.

A control grant at 75% would provide \$46,942.50 grant for project activities

A control grant at 65% would provide \$40,683.50 for project activities

Project funding history

02/13 to 21 pts. Top = 24

08/12 to 20 pts. Top = 23

02/12 to 17 pts. Top = 28

A second application in the category of education and planning could be prepared as a back-up. This project would likely be funding at the 75% grant rate.

An education grant at 75% would provide \$40,683.50

All grant estimates do not include the \$17,516 carryover into 2014.

I think we should work with Alex to resubmit a control application. You will need to decide if you want that to be at the 75% or 65% level.

I am attaching the grant resolution. Note that the match and meeting date need to be filled in.

Please let me know if you have any questions and what you decide to do. I will need to get working on updating the grant application.

Thanks,
Cheryl Clemens
Harmony Environmental
715-268-9992

AIS Control Grant	In-kind hours	In-kind value	Consulting / Contracted Staff	Services	Printing and mailing	Supplies	
AIS Prevention							
Landing Monitoring (3 years)	20	\$ 240.00	\$ 1,500.00				
Enforcement discussions	40	\$ 480.00					
CLP Control							
Coordination of project activities	100	\$ 1,200.00	\$ 3,000.00				
Pre- and post-treatment monitoring (2 @ \$1500)			\$ 3,000.00				
Map CLP beds			\$ 1,000.00				
Turion monitoring			\$ 1,000.00				
Permit fee (2 @ \$425)				\$ 850.00			
CLP Treatment (2 yrs/20 acres @ \$800)				\$ 32,000.00			
Herbicide concentration monitoring	40	\$ 480.00					
Purple Loosestrife and Giant Knotweed							
Cut/treat plants				\$ 2,000.00			
Grow and release beetles	80	\$ 960.00					
Map purple loosestrife locations			\$ 500.00				
ID and education for knotweed	60	\$ 720.00					
APM Planning							
Point intercept survey			\$ 3,500.00				
Aquatic plant management plan update			\$ 4,500.00				
Education							
Update web site	40	\$ 480.00	\$ 1,000.00				
Meeting education	40	\$ 480.00			\$ 40.00		
Workshops	40	\$ 480.00				\$ 400.00	
Mailings	40	\$ 480.00			\$ 400.00		
Clean Boats, Clean Waters Supplies						\$ 1,300.00	
Brochures					\$ 600.00		
		\$ 6,000.00	\$ 19,000.00	\$ 34,850.00	\$ 1,040.00	\$ 1,700.00	\$ 62,590.00
				DNR Grant (75%)	\$ 46,942.50	DNR Grant (65%)	\$ 40,683.50
				Match	\$ 15,647.50	Match	\$ 21,906.50
				In Kind	\$ (6,000.00)		\$ (6,000.00)
				Cash Match	\$ 9,647.50		\$ 15,906.50



Approved

Church Pine, Round and Big Lake Protection and Rehabilitation District
Board Resolution

RESOLUTION of the Church Pine, Round and Big Lake Protection and Rehabilitation District

County of Polk, Wisconsin

WHEREAS Church Pine, Round and Big Lakes are important resources used by the public for recreation and enjoyment of natural beauty; and
WHEREAS public use and enjoyment of Church Pine, Round and Big Lakes is best served by protection of Church Pine, Round and Big Lakes from infestation of aquatic invasive species; and
WHEREAS we recognize the need to provide information and education about aquatic invasive species; and
WHEREAS we are qualified to carry out the responsibilities of the aquatic invasive species project.

IT IS THEREFORE, RESOLVED THAT:


The Church Pine, Round and Big Lake Protection and Rehabilitation District requests the funds and assistance available from the Wisconsin Department of Natural Resources under the "Aquatic Invasive Species Grant Program;" and

HEREBY AUTHORIZES, the Church Pine, Round and Big Lake District APM Chair, to act on behalf of the Church Pine, Round and Big Lake Protection and Rehabilitation District to: submit an application to the State of Wisconsin for financial aid for aquatic invasive species grant purposes; sign documents; and take necessary action to undertake, direct, and complete an approved AIS grant. Grant reimbursement forms along with necessary supporting documentation will be submitted within six months of the project completion date.

BE IT FURTHER RESOLVED that the Church Pine, Round and Big Lake Protection and Rehabilitation District will meet the obligations of the AIS project including timely publication of the results and meet the financial obligations under this grant including the prompt payment of our 25% commitment to aquatic invasive species project costs.

Adopted this 8th day of July, 2013.

By a vote of 5 in favor, 0 against, 0 abstain.

By: 
Gary Dwyck, Chairman
Church Pine, Round and Big Lake Protection and Rehabilitation District



2014 AOP Budget Proposal

**Church Pine, Round and Big Lake Protection and Rehabilitation District
2014 Annual Operating Plan (AOP) Proposal
07/09/13 Board Approved**

Annual Operating Plan	2012 Actual	YTD 07/01/13				2014 Proposed Budget			% Expenses Reimbursed by Grant at 75% Rate
		Budget	Actual YTD	Pending	Forecast YE	Budget	Assumptions		
Operating Balance Carried Forward	\$19,674	\$5,525	\$19,172	\$0	\$19,172	\$19,824			
Interest Income(checking only)	\$26	\$45	\$7	\$6	\$13	\$12			
Sheriff Water Patrol Boat Lease	\$2,319	\$2,319	\$0	\$2,319	\$2,319	\$1,600	Lease payment from sheriff		
DNR Dredging Grant	\$2,475	\$0	\$0	\$0	\$0	\$0	NA, Line to be removed		
Insurance Rebate	\$213	\$0	\$0	\$200	\$200	\$0	Up-side if no claims		
Grant ACEI-099-11 (APMP Implementation)	\$34,470	\$25,950	\$0	\$23,215	\$23,215	\$15,207	Extended funding for 2014 (75% of "Grant Eligible" expenses)		
Donation (Big Lake Store)	\$2,000	\$0	\$0	\$0	\$0	\$0	Upside to support fish stocking		
Sub Total (w/o Levy)	\$61,177	\$33,839	\$19,178	\$25,740	\$44,918	\$36,643			
Levy	\$25,252	\$29,353	\$17,441	\$11,912	\$29,353	\$29,353			
Transfer from Lake Maintenance Fund*		\$0	\$1,845	\$0	\$1,845		NA, Line to be removed		
Total Revenue	\$86,429	\$63,192	\$38,465	\$37,652	\$76,116	\$65,996			
Education and Travel	\$2,128	\$2,800	\$1,884	\$400	\$2,284	\$1,800	3 Commissioners to WAL mtg/training, and Board Travel		
Purple Loosestrife Control	\$870	\$1,332	\$0	\$1,000	\$1,000	\$1,000	Purple Loosestrife Control	100%	
Curley Leaf Pondweed Control	\$20,525	\$23,351	\$13,284	\$3,150	\$16,434	\$16,500	Treatment & Monitoring, Surveys, & Permits, Consulting	100%	
Native Plant Control for Navigation	\$0	\$1,220	\$0	\$0	\$0	\$1,200	Potential Herbicide Treatment of Bay D (West Side Big Lake)		
AIS Monitoring	\$337	\$1,000	\$0	\$1,000	\$1,000	\$1,000	Annual Diver Inspection for AIS	100%	
EWM Rapid Response Fund Payment	\$5,000	\$0	\$0	\$0	\$0	\$0	No Funding Pymt., Loan will cover deficit given AIS infestation		
Surveillance Cameras Services	\$1,947	\$2,240	\$0	\$2,554	\$2,554	\$2,000	ILID monitoring, Installation/Removal, Travel, DSL		
Clean Boats Clean Waters	\$8,947	\$8,300	\$748	\$7,552	\$8,300	\$8,000	Supplies \$200, \$7800 Salaries (650hrs * \$12)	?	
Lake Maintenance Fund Payment	\$12,500	\$2,500	\$0	\$2,500	\$2,500	\$5,000	Dam Inspection & Repairs; Recover Dredging Withdrawals \$5K		
Boat Loan Service	\$0	\$0	\$0	\$0	\$0	\$1,600	Estimated Loan Payment for 5 Yrs = \$1600 / Yr		
Channel Buoys (Replacement)	\$432	\$216	\$157	\$0	\$157	\$160	Contingency for 1 Replacement Buoy		
Water Patrol Labor & Expenses	\$2,701	\$2,600	\$3,082	\$0	\$3,082	\$3,100	134 Patrol Hours		
Insurance	\$2,295	\$2,345	\$2,281	\$0	\$2,281	\$2,281	Workman's Comp and Liability		
Communications	\$611	\$500	\$346	\$229	\$575	\$600	Meetings Notices, Printing, Postage, Handouts etc	33%	
Website	\$1,438	\$808	\$1,087	\$0	\$1,087	\$1,100	Site Maintenance, Same as pre-upgrade in 2011	33%	
Miscellaneous	\$1,905	\$3,600	\$1,590	\$2,010	\$3,600	\$3,600	Port-a-Potty, Supplies, Grant Writing, & Budget Oversights		
Meetings	\$500	\$500	\$300	\$300	\$600	\$600	Spring & Annual District Meetings @300 = \$600	33%	
Fish Stocking	\$0	\$4,000	\$0	\$7,000	\$7,000	\$4,000	Same as 2013 Budget		
Association Memberships	\$355	\$355	\$0	\$355	\$355	\$355	Run Rate		
Water Quality	\$442	\$0	\$0	\$3,484	\$3,484	\$3,450	Lake Mgmt. Plan Implementation 2014 (\$1050); Grant Writing (\$2400)		
Total Expenditures	\$67,257	\$57,667	\$24,758	\$31,534	\$56,293	\$57,346			
Operating Balance	\$19,172	\$5,525	\$13,706	\$6,118	\$19,824	\$8,650			

Account Balances as of 7/1/2013			
Checkbook	\$13,706	Lake Maintenance Fund	\$16,678
		Rapid Milfoil Response	\$7,499
Total	\$13,706	Total	\$24,177
Total of all Accounts =		\$37,883	



2014 NLF Budget Proposal

Church Pine, Round and Big Lake Protection and Rehabilitation District Non-Lapsing Funds 2014 Proposal 06/27/13 Working Group

Fund	2012	YTD 07/01/13				2014 Proposed Budget	2014 Proposed Budget Assumptions
	Actual	Budget	Actual YTD	Pending	Forecast EOY		
AIS Rapid Response							
Balance Carried Forward From Prior Year	2502	\$7,514	\$7,507	\$0	\$7,507	\$7,502	Balance Carried Forward From Prior Year
Payment From Operating Account	\$5,000	\$0	\$0	\$0	\$0	\$0	Payment from Operating Account
Interest Income	\$5	\$7	\$3	\$3	\$6	\$6	Interest Income
Grants	\$0	\$0	\$0	\$0	\$0	\$0	Grant Revenue
Total Revenue	\$7,507	\$7,521	\$7,510	\$3	\$7,513	\$7,508	
AIS Control	\$0	\$0	\$0	\$0	\$0	\$0	AIS Control Expense
Other	\$0	\$0	\$11	\$0	\$11	\$0	Other
Total Expenditures	\$0	\$0	\$11	\$0	\$11	\$0	
Fund Balance	\$7,507	\$7,521	\$7,499	\$3	\$7,502	\$7,508	
Lake Maintenance							
Balance Carried Forward From Prior Year	\$6,001	\$7,021	\$18,515	\$0	\$18,515	\$15,841	Balance Carried Forward From Prior Year
Payment From Operating Account	\$12,500	\$2,500	\$0	\$2,500	\$2,500	\$5,000	Payment from Operating Account
Interest Income	\$14	\$15	\$8	\$8	\$16	\$16	Interest Income
Grants	\$0	\$0	\$0	\$2,475	\$2,475	\$0	Grant Revenue
Total Revenue	\$18,515	\$9,536	\$18,523	\$4,983	\$23,506	\$20,857	
Dredging	\$0	\$0	\$1,845	\$4,320	\$6,165	\$0	Dredging
Dam Inspection	\$0	\$0	\$0	\$1,500	\$1,500	\$0	Dam Inspection
Dam Repair	\$0	\$0	\$0	\$0	\$0	\$0	Dam Repair
Other	\$0	\$0	\$0	\$0	\$0	\$0	Other
Total Expenditures	\$0	\$0	\$1,845	\$5,820	\$7,665	\$0	
Fund Balance	\$18,515	\$9,536	\$16,678	-\$837	\$15,841	\$20,857	
Balance All Funds	\$26,022	\$17,057	\$24,177	-\$834	\$23,343	\$28,365	

August 24, 2013 Annual Meeting Agenda Planning Tool		Plan Revised 07/08/13					
Agenda Item	Content	Presenter	Time	Handout	PPT	Start	Action
Set Up		All	60			8:00	
Coffee, Snack, Voter Registration		Heidi / Helen				8:30	
Call to Order & Opening Remarks	Mission, Introduction, Agenda, Handout, Meeting Rules, Voting	Gary Ovick	10	Y	Y	9:00	Info
Secretary's Report	Approval of 8/25/12 Minutes	Heidi Hazzard	5	Y	Y	9:10	M,S,D,V
Treasurer's Report	Approval 2013 ADP YTD Approval 2012 Annual Audit	Jerry Tack	10	Y Y	Y Y	9:15	M,S,D,V M,S,D,V
Grant Status	Grant Funding	Gary Ovick	5	N	Y	9:25	Info
Committee Reports w / funding requirements	2012 / 2013 Todate ... Accomplishments 2014 ... Plans, Projects and Funding Requirements 2014 ... Specifics on any project in excess of \$5,000 net						
	Aquatic Plant Management	Steve Oswald	15	Y	Y	9:30	Info
	Clean Boats Clean Waters	Heidi Hazzard	5	N	Y	9:45	Info
	Dams	Steve Oswald	5	N	Y	9:50	Info
	Fish Stocking	Bob Meyer	5	Y	Y	9:55	Info
	Navigation	Jerry Tack	5	N	Y	10:00	Info
	Social Committee	David Zanick	5	N	Y	10:05	Info
	Water Patrol / Boat Purchase	Tom Bach/Jerry Tack	10	N	Y	10:10	info
	Water Quality - Lake Management Plan	David Zanick	15	Y	Y	10:20	Info
	Web Site	Jeri Diaz	5	Y	Y	10:35	Info
Break	10 Minutes Please		10		Place Holder	10:40	Info
New Business							
Presentation of Proposed 2014 Budget	Establish understanding of the Boards Proposal	Jerry Tack	15	Y	Y	10:50	Info
Approval of 2014 Budget	Motion, Second, Discussion, Vote, Amendment?	Gary Ovick	5	N	Y	11:05	M,S,D,V
Approve Board's authority to move up to \$5K between budget categories w/o calling Special Mtgs	Motion, Second, Discussion, Vote	Jerry Tack	5	Y	Y	11:10	M,S,D,V
Approve rescinding our obsolete By-Laws to comply with existing comprehensive WI Statues	Motion, Second, Discussion, Vote	Gary Ovick	5	Y	Y	11:15	M,S,D,V
Election of Commissioners	Ballot Committee, Present Nominations: Mike Reiter, Vote	Gary Ovick	10	Y	Y	11:20	M,S,D,V
Subtotal Presentations			150				
Questions, Public Input or Buffer Time	3 minute limit?	Gary Ovick - All	15	No	Place holder	11:30	Info
Closing and Adjournment	Volunteers	Gary Ovick	5	Yes	Yes	11:45	Info
Total Meeting Time			170			11:50	
Restore and Pack Up		All	30			12:00	Info



Annual Meeting Notice

August 24, 2013

West Immanuel Lutheran Church, Servant Hall

9:00 AM - 12:00

8:30 AM .. Coffee & Voter Registration

*Attend and support your
all volunteer Lake District!*

Agenda

- Call to Order & Opening Remarks
- Secretary's Report (08/25/12 Annual Meeting Minutes)
- Treasurer's Report (2013 YTD)
- Annual Audit (2012)
- Grant Status Report (YTD and future)
- Committee Reports & 2014 Funding Requirements
- New Business
 1. Approve 2014 Budget
 2. Approve Board's authority to reallocate up to \$5K between budget categories w/o calling a Special Mtg.
 3. Approve rescinding obsolete District By-Laws to comply with comprehensive State Statutes
- Election of Commissioners .. Nominee: Mike Reiter, Big Lake
- Questions & Public Input
- Closing Remarks & Adjournment
- Board Meeting ... immediately following the Annual Meeting to elect officers and establish the District Calendar

2014 Budget Proposal

Balance 2013 Year End	\$19,824
Grant & Other Revenue	\$16,819
<u>2014 Tax Levy (no change)</u>	<u>\$29,353</u>
Total Revenue	\$65,996
AIS Control & Water Quality	\$33,150
Water Patrol	\$3,100
Fish Stocking	\$4,000
Lake Maintenance Fund	\$5,000
<u>Other Operational</u>	<u>\$12,096</u>
Total Expenses	\$57,346
Balance 2014 Year End	\$8,650

**Complete Agenda
&
2014 Budget Proposal
available at
www.bigroundpine.com**



District Calendar 2013

Board Meetings, 2nd Monday of each month, 6PM , Alden Town Hall

January	No Meeting
February	No Meeting
March 4 th	Board Meeting
April 15 th	Board Meeting (Rescheduled from April 8, due WAL Conference)
May 13 th	Board Meeting
May 18 th	Spring Informational Meeting
June 10 th	Board Meeting
July 8 th	Board Meeting
• August 12 th	Board Meeting
• August 24 th	Annual Meeting & Board Meeting to Elect Officers
• October 14 th	Board Meeting
• November	No Meeting
• December 9 th	Board Meeting



Agenda Items

08/12/13

Board of Commissioners Meeting

- Consider Recommendations of the 2012 Audit Report
- Finalize Annual Meeting Presentations and Handouts
- Approval of Lake Management Plan



Motion to Adjourn?



Board of Commissioners Meeting

August 12, 2013



Board of Commissioners Meeting

Agenda

**08/12/13
Alden Town Hall
6 PM**

- Call to order
- Approve Agenda
- Secretary's Report
 - 07/08/13 Board Meeting Minutes Approval
- Treasurer's Report
 - AOP 08/01/13 Approval
 - NLF 08/01/13 Approval
- Chairman's Report & Board Administration
 - APMP Grant Status & Extension
 - Board Nominations – Ann Layton
- Committee Reports (Includes Old Business)
 - APMP –Content of AIS grant application, Status of Activities
 - Audit – Consider recommendation of Audit Report
 - CBCW – Self Video Monitoring Status
 - Dam Inspection – Inspection Report, Inspection Costs, DNR Requirements
 - Fish Stocking – 2013 Stocking Update
 - Navigation - Status of Dredging Project and Grant Reimbursement
 - Water Quality – Shoreline Restoration Survey
 - Others
- New Business
 - Approve Lake Management Plan
 - Finalize Annual Meeting Presentation
 - Finalize Annual Meeting Handouts
 - Consider Ski Show
 - 08/24/13 Board Meeting Agenda Items
- Public Input & Questions



Secretary's Report



Unapproved

The Church Pine, Round and Big Lakes Protection and Rehabilitation District

July 8, 2013 Board Meeting Minutes

Attendees: Gary Ovick, Steve Oswald, Jerry Tack, Helen Johnson, David Zanick and guest Mike Reiter.

Call to Order: 6:02p.m. Gary Ovick

Secretary's Report: Gary reported the June Meeting's minutes and noted changes. Jerry Tack motioned to approve the minutes as amended. David Zanick seconded. Motion carried.

Treasurer's Report: See spreadsheet. Jerry Tack presented the Treasurer's Report. Gary Ovick motioned to approve, David Zanick seconded. Motion carried.

Chairman's Report: Gary Ovick presented Mike Reiter to the Board as a nominee for the coming vacancy on the Board. Gary motioned to include Mike Reiter as a nominee to the Board. Steve Oswald seconded. Motion carried.

ACTION ITEM: Helen Johnson to research and provide an Employee Grievance Policy.

APMP Committee Report: Steve Oswald reported that due to the high water levels Purple Loosestrife is at a minimum so far this year. Dale Dressel will be treating the PL on a T & M basis.

ACTION ITEM: Steve Oswald to contact Steve Scheiffer to get Post Treatment scheduled—later than last year due to the weather.

Audit Report: Joel Hazzard sent a letter confirming that his audit reflects that the financial documents are in order.

ACTION ITEM: Jerry Tack to paraphrase Audit Conclusion status.

CBCW Committee Report: Gary Ovick presented that the Grant Application for the next cycle has been sent. It was noted that the ILID camera is not currently functioning.

Dams Committee Report: Steve Oswald reported that the Dams do not need a formal inspection. It was concluded that a "common sense" physical inspection by committee members will be ongoing.

ACTION ITEMS: Steve Oswald will follow up with the DNR person informing us of the "no inspection status" in writing. Steve Oswald will follow up with Engineering firm on what formal inspection would cost. Steve Oswald will get a letter to the Board as Inspection. Helen Johnson will investigate Dam at Cedar Lake and report to Steve Oswald on contact person.

Fish Stocking Report: Bob Meyer, in a letter, informed the Board that he has lined up the fish at a cost of \$2 each and stocking will once again commence this year. ~~Expected cost: \$6,000.~~

Legal Committee Report: No report.



Unapproved

Navigation Committee Report: Jerry Tack reported that the Hartman's are not yet happy with the final results of the restoration of their property. He also reported that J & S have not yet sent a final bill due to the Hartman's concerns.

ACTION ITEM: Jerry Tack will follow up with the Hartmans to resolve any issues.

Water Patrol Committee: Jerry Tack reported that the new Boat was quoted as costing \$1617 per year vs. the \$1400 budgeted. Budget was then amended to reflect the more accurate number. Tom Bach and Jerry Tack are in communication.

ACTION ITEM: Jerry Tack to work on explanation of why we are buying the new boat vs. keeping the existing boat for the Annual Meeting.

Water Quality Committee: David Zanick reported that the Water Quality Plan is now posted on the Website for public review until August 1. It will then be voted on at the Board Meeting on August 12, 2013. David suggested sending a postcard requesting volunteers for projects. Possible 100% Grant(s) available if approved next May 1st submittal deadline.

ACTION ITEM: Steve Oswald will approach Paul Fide for possible restoration services.

Website Committee Report: No Report. Facebook was discussed as a way to get more "hits".

Old Business: See above.

New Business: AIS Grant Resolution was discussed. Steve Oswald voiced concerns about follow up with the DNR on continuing the Herbicide Treatment without DNR feedback. David Zanick motioned to accept the Resolution and Gary Ovick seconded. Motion carried and was approved by a (5-0) vote.

ACTION ITEM: Steve Oswald to contact Alex Smith with concerns and feedback on the ongoing herbicide treatment.

AOP Budget Proposal: Gary Ovick motioned to approve the proposed budget, Steve Oswald seconded. Motion carried.

Annual Meeting Agenda Postcard: changes made. Ready to publish.

ACTION ITEM: Gary Ovick to forward final draft to Heidi Hazzard for publication.

ACTION ITEMS: All to get presentations to Gary Ovick prior to the August 12 Meeting.

Motion to Adjourn: Gary Ovick motioned, Helen Johnson seconded. Motion carried at 9:44 p.m.



Treasurer's Report



AOP Year To Date 08/01/13

Church Pine, Round and Big Lake Protection and Rehabilitation District Annual Operating Plan (AOP) & Account Balances Year to Date 8/1/2013

Annual Operating Plan	2012 Actual	2013				2013 Approved Budget	Assumptions	% Expenses Reimbursed by Grant at 75% Rate
		Budget	Actual YTD	Pending	Forecast YE			
Operating Balance Carried Forward	\$19,674	\$5,525	\$19,172	\$0	\$19,172	\$5,525		
Interest Income (checking only)	\$26	\$45	\$7	\$6	\$13	\$45		
DNR Water Patrol Rebate	\$2,319	\$2,319	\$2,319	\$0	\$2,319	\$2,319	DNR Water Patrol Reimbursement	
DNR Dredging Grant	\$2,475	\$0	\$0	\$0	\$0	\$0		
Insurance Rebate	\$213	\$0	\$0	\$200	\$200	\$0	Up-side if no claims	
Grant ACEI-099-11 (APMP Implementation)	\$34,470	\$25,950	\$12,349	\$10,866	\$23,215	\$25,950	75% of "Grant Eligible" expenses	
Donation (Big Lake Store)	\$2,000	\$0	\$0	\$0	\$0	\$0	Upside to support fish stocking	
Sub Total (w/o Levy)	\$61,177	\$33,839	\$33,846	\$11,072	\$44,919	\$33,839		
Levy	\$25,252	\$29,353	\$17,441	\$11,912	\$29,353	\$29,353		
Transfer from Lake Maintenance Fund*		\$0	\$1,845	\$0	\$1,845			
Total Revenue	\$86,429	\$63,192	\$53,132	\$22,984	\$76,117	\$63,192		
Education and Travel	\$2,128	\$2,800	\$1,884	\$400	\$2,284	\$2,800	4 Commissioners to WAL mtg/training, and Board Travel	
Purple Loosestrife Control	\$870	\$1,332	\$0	\$1,000	\$1,000	\$1,332	Purple Loosestrife Control	100%
Curley Leaf Pondweed Control	\$20,525	\$23,351	\$13,284	\$3,150	\$16,434	\$23,351	Herbicide Treatment, Surveys, & Permits for CLP.	100%
Native Plant Control for Navigation	\$0	\$1,220	\$0	\$0	\$0	\$1,220	Potential Herbicide Treatment of Bay D (West Side Big Lake)	
ALS Monitoring	\$337	\$1,000	\$0	\$1,000	\$1,000	\$1,000	Annual Diver Inspection for AIS	100%
EWM Rapid Response Fund Payment*	\$5,000	\$0	\$0	\$0	\$0	\$0	No Funding Pymt., Loan will cover deficit given AIS infestation	
Surveillance Cameras Services	\$1,947	\$2,240	\$2,676	\$0	\$2,676	\$2,240	ILID monitoring, Installation/Removal, Travel, DSL	
Clean Boats Clean Waters	\$8,947	\$8,300	\$4,238	\$4,062	\$8,300	\$8,300	Supplies \$300, \$8000 Salaries (667hrs * \$12)	100%
Lake Maintenance Fund Payment*	\$12,500	\$2,500	\$0	\$2,500	\$2,500	\$2,500	Dredging \$10K & Dam Insp. \$15K Withdrawals	
Channel Dredging	\$4,320	\$0	\$0	\$0	\$0	\$0	Close Line Item, included in Lake Maint. Fund	
Channel Buoys (Replacement)	\$432	\$216	\$157	\$0	\$157	\$216	1 Replacement Buoy	
Water Patrol Labor & Expenses	\$2,701	\$2,600	\$3,082	\$0	\$3,082	\$2,600	200 Patrol Hours	
Insurance	\$2,295	\$2,345	\$2,281	\$0	\$2,281	\$2,345	Workman's Comp and Liability for Board	
Communications	\$611	\$500	\$346	\$229	\$575	\$500	Meetings notices & Printing costs	45%
Website	\$1,438	\$808	\$1,092	\$0	\$1,092	\$808	Site Maintenance, Same as pre-upgrade in 2011	33%
Miscellaneous	\$1,905	\$3,600	\$1,634	\$1,966	\$3,600	\$3,600	Port-a-Potty, Supplies, Grant Writing, & Budget Oversights	
Meetings	\$500	\$500	\$300	\$300	\$600	\$500	Spring & Annual District Meetings @250 = \$500	25%
Fish Stocking**	\$0	\$4,000	\$0	\$7,000	\$7,000	\$4,000	Same as 2012 Budget	
Association Memberships	\$355	\$355	\$330	\$25	\$355	\$355	Run Rate	
Water Quality	\$442	\$0	\$0	\$3,484	\$3,484	\$0	Anticipate all expenses in 2013	
Total Expenditures	\$67,257	\$57,667	\$31,303	\$25,116	\$56,419	\$57,667		
Operating Balance	\$19,172	\$5,525	\$21,830	-\$2,132	\$19,698	\$5,525		

Account Balances as of 8/1/2013			
Checkbook		\$21,830	
		Lake Maintenance Fund	\$13,540
		Rapid Milfoil Response	\$7,499
Total		\$21,830	\$21,039
Total of all Accounts =		\$42,869	



NLF Year To Date 08/01/13

Church Pine, Round and Big Lake Protection and Rehabilitation District Non-Lapsing Funds 8/1/2013

Fund	2012	2013				2013 Approved Budget	
	Actual	Budget	Actual YTD	Pending	Forecast EOY	Budget	Assumptions
AIS Rapid Response							
Balance Carried Forward From Prior Year	2502	\$7,512	\$7,507	\$0	\$7,507	\$7,512	Balance Carried Forward From Prior Year
Payment From Operating Account	\$5,000	\$0	\$0	\$0	\$0	\$0	Payment from Operating Account
Interest Income	\$5	\$7	\$4	\$3	\$7	\$7	Interest Income
Grants	\$0	\$0	\$0	\$0	\$0	\$0	Grant Revenue
Total Revenue	\$7,507	\$7,519	\$7,511	\$3	\$7,514	\$7,519	
AIS Control	\$0	\$0	\$0	\$0	\$0	\$0	AIS Control Expense
Other	\$0	\$0	\$11	\$0	\$11	\$0	Other
Total Expenditures	\$0	\$0	\$11	\$0	\$11	\$0	
Fund Balance	\$7,507	\$7,519	\$7,499	\$3	\$7,503	\$7,519	
Lake Maintenance							
Balance Carried Forward From Prior Year	\$6,001	\$7,021	\$18,515	\$0	\$18,515	\$7,021	Balance Carried Forward From Prior Year
Payment From Operating Account	\$12,500	\$2,500	\$0	\$2,500	\$2,500	\$2,500	Payment from Operating Account
Interest Income	\$14	\$15	\$10	\$5	\$15	\$15	Interest Income
Grants	\$0	\$0	\$0	\$1,249	\$1,249	\$0	Grant Revenue
Total Revenue	\$18,515	\$9,536	\$18,525	\$3,754	\$22,279	\$9,536	
Dredging	\$0	\$0	\$4,973	\$0	\$4,973	\$0	Dredging
Dam Inspection	\$0	\$0	\$0	\$1,500	\$1,500	\$0	Dam Inspection
Dam Repair	\$0	\$0	\$0	\$0	\$0	\$0	Dam Repair
Other	\$0	\$0	\$11	\$0	\$11	\$0	Other
Total Expenditures	\$0	\$0	\$4,984	\$1,500	\$6,484	\$0	
Fund Balance	\$18,515	\$9,536	\$13,541	\$2,254	\$15,795	\$9,536	
Balance All Funds	\$26,022	\$17,055	\$21,041	\$2,257	\$23,298	\$17,055	



Chairman's Report

(Board Administration)



Chairman's Report

1. ACEI-099-11 APMP Grant Status
2. Board Member Nominations
3. To Do List



Grant Status Report



Contingency Planning for 2014 AIS/CBCW Funding

#	Timing	Who	Grant and Actions
1	06/01/13		CBCW Grant for 2014
	Done	HH	Apply online for 08/01/13 deadline
	Awarded	HH	If no award in September, reapply for 02/01/14 deadline
2	06/10/13		Current APMP Implementation 2011 - 2013
	Done	GO	Request extension to 2014 of estimated year end unused excess funds
3	07/01/13		AIS Control, Planning, Education Grant 2014 - 2015
	Done	CC/SO	Provides advice on maximizing points and finalizes budget
4	07/08/13		2014 Budget Preparation
	Done	BRD	Assume no grant funding (except #2) & budget for all 2014 services
5	08/01/13		AIS Control, Planning, Education Grant 2014 - 2015
	Done	CC/SO	Submits grant application to meet 08/01/13 deadline
		CC/SO	If no award in September, reapply for 02/01/14 deadline

ACEI-099-11 APMP Implementation Grant Status Report

07/23/13

	Budget	Grant To Date Costs Reimbursed				2013 Year End Forecast		Forecast 2014	Total Project Forecast	
		Received	Pending	Processing	Total	Pending	Excess		Cost	%
Consulting	\$15,590	\$7,864		\$180	\$8,044	\$4,150	\$3,396	\$3,396	\$15,590	100%
Contracted Staff CBCW	\$16,000	\$8,626		\$1,525	\$10,151	\$5,849	\$0	\$0	\$16,000	100%
Services	\$64,995	\$54,913		\$0	\$54,913	\$1,100	\$8,982	\$12,992	\$69,006	106%
Printing / Mailing	\$1,110	\$798		\$221	\$1,019	\$55	\$36	\$36	\$1,110	100%
Supplies/Misc.	\$6,541	\$6,624		\$25	\$6,649	\$225	-\$333	\$0	\$6,874	105%
Herbicide Monitoring	\$5,526	\$432		\$150	\$582	\$0	\$4,944	\$600	\$1,182	21%
Volunteer \$	\$14,532	\$7,770		\$0	\$7,770	\$1,260	\$5,502	\$3,000	\$12,030	83%
<i>Volunteer Hours</i>	1,211	648		0	648	105	459	250	1,003	83%
Total Project Exp.	\$124,294	\$87,028		\$2,101	\$89,129	\$12,639	\$22,526	\$20,024	\$121,792	98%
Revenue	\$93,221	\$65,271		\$1,576	\$66,847	\$9,479	\$16,894	\$15,018	\$91,344	98%
Reimbursement Rate	75%	75%			75%	75%	75%		75%	

Pending Cost 2013	
Consulting	
CLP & PL Mapping	\$3,000
Procure Mgmt. 2014	\$150
AIS Diver Inspection	\$1,000
Contracted Staff CBCW	
Inspectors	\$5,849
Services	
PL Treatment	\$1,000
Ann Mtg Workshop Notice	\$100
Printing / Mailing	
Ann Mtg Workshop Handout	\$50
DNR Reimb. Mailing	\$5
Supplies/Misc.	
WILC Rental	\$125
Misc.	\$100
Volunteer \$	\$1,260
<i>Volunteer Hours</i>	105

No SO or CBCW student hours???



Election of Commissioners: (Two Vacancies)

The Board Nominates:

- Ann Layton – Church Pine

Background:

- Served with on the Water Quality Committee
- Fulltime resident on Church Pine
- Retired and does a lot of volunteer work
- Her and husband Kel very active in outdoor activities
- Former IRS employee and is a CPA

Mike Reiter – Big Lake



Board Administration To Do List

- Employee Grievance Policy
 - Ch. 66.0509(1m)(c) As of October 2010
 - A local government unit, not having a civil service system must have a Grievance Policy.
 - Suggestion ... Clone Legend Lake P&R District, Menominee or Town of Alden?
 - Volunteer = Helen



Committee Reports



Aquatic Plant Management Committee Report



Aquatic Plant Management Committee Report

- AIS Grant Application
- 2013 CLP Control
 - ACTION ITEMS:
 1. Steve Oswald to contact Steve Scheiffer to get Post Treatment scheduled – later than last year due to the weather.
 2. Steve Oswald to contact Alex Smith with concerns and feedback on the ongoing herbicide treatment.
- 2013 PL Control
 - ACTION ITEM: Letter to “Dean” on access to his property



Audit Committee Report



ACTION ITEM: Jerry Tack to paraphrase audit conclusion.

To: The Church Pine, Round and Big Lake Protection and Rehabilitation District
Membership

From: The Board of Directors

Date: July 8, 2009

RE: 2012 Financial Records Audit

An audit of the Financial Records for the District was conducted on April 20th, 2013 by Joel Hazzard at the request of Gary Ovick, President of the Board of Directors. The results of the audit were reviewed at the July 8, 2013 Board of Directors meeting.

The audit concluded that “the financial documents are in order and that great care has been taken to ensure all payments, etc. have been properly recorded and with sufficient backup records and information.”



2012 Audit Report

To: The Church Pine, Round and Big Lake Protection and Rehabilitation District
Membership

From: The Board of Commissioners

Date: July 8, 2013

RE: 2012 Financial Records Audit

An audit of the Financial Records for the District was conducted on April 20th, 2013 by Joel Hazzard at the request of Gary Ovick, Chairman of the Board of Commissioners. The results of the audit were reviewed at the July 8, 2013 Board of Commissioners Meeting.

The audit concluded that “the financial documents are in order and that great care has been taken to ensure all payments, etc. have been properly recorded and with sufficient backup records and information.”

The Board of Commissioners thanks Joel for his service in completing the audit.



2012 Audit Report

To: The Board of Directors, Church Pine, Round and Big Lake Protection and Rehabilitation District

Subject: Audit

An audit of the Financial Records was conducted on April 20th, 2013 by Joel Hazzard based on a request from Gary Ovick. Below, please find my comments and suggestions.

First, a thank you to Jerry Tack for doing a very nice job as Treasurer! My audit concluded that the financial documents are in order and that great care has been taken to ensure all payments, etc. have been properly recorded and with sufficient backup records and information.

Some comments and suggestions;

- 1.) Receipts for meals, etc. (travel expenses) should include detail versus just the total expense, e.g. each meal, any drinks, etc.
- 2.) Hours paid to clean boats should be detailed, e.g. hours worked on which specific days by person and total hours for the specific pay period, etc. versus just total hours listed on an email.
- 3.) A payment made to the DNR for \$303 did not have back up documentation (which Jerry subsequently explained was part of the dredging application permit fee and was a line item on the application which Jerry was going to add a copy to the records).
- 4.) Is there a travel policy to outline expense guidelines (meals, business expenses, etc.)? If not it may be a good idea to draft a simple process or adopt one from a similar type of organization that is fair.
- 5.) Do we have a procurement policy or guideline? Such a guideline could be established for purchases of products and services approved and in the budget. Typical guidelines would include things like quoting three qualified sources as applicable and language to use local sources where possible provided they are competitive. As an example I noted that there is a fair amount of printing done from a source in Stillwater where a mileage reimbursement expense is also included for drop off and pickup where if we considered using a local competitive source we could potentially save on mileage expense.
- 6.) Not sure it is a good idea to have an internet source provided via a private residence; however this may be the only viable option. Is this a separate internet access or does the private residence also use this access that is paid for by the Church Pine, Round and Big Lake Protection and Rehabilitation District Association?

I want to Thank all of the members for your volunteer work and service!

Joel Hazzard



Clean Boats Clean Water Committee Report



Clean Boats Clean Water Committee Report

- Self Video Monitoring Status





Fw: Clean Boats Clean Water 2014 Grant Award

Heidi Hazzard <heidihazzard@centurytel.net>

Sent: Thu 8/1/2013 8:38 PM

To: Gary Ovick; Steve Oswald; Jerry Tack; Helen Johnson; David Zanick; Heidi Hazzard

Cc: Bob and Jeanne Meyer; 'Tom Diaz'

Message  CBCW 052 14 Church Pine Round Big Lk.pdf (72 KB)  FINANCIAL ADMINISTRATION.pdf (115 KB)
 Payment Request.pdf (54 KB)  Payment Worksheet.pdf (203 KB)

----- Original Message -----

From: Malischke, Jane C - DNR

To: heidihazzard@centurytel.net

Cc: Malischke, Jane C - DNR ; Smith, Alex R - DNR ; Hanson, Kathleen M - DNR ; Toshner, Pamela J - DNR

Sent: Thursday, August 01, 2013 3:21 PM

Subject: Clean Boats Clean Water 2014 Grant Award

Heidi Hazzard
Church Pine, Round, Big Lake P&R District
607 Homes Ct.
Osceola, WI 54020

Dear Ms. Hazzard:

Congratulations! On behalf of the Governor, we are pleased to forward to you a grant agreement for financial assistance for the following project: Church Pine, Round, Big Lake 2014 *Clean Boats Clean Water*.

The items checked below apply to your project and grant award. Please read them carefully.

Grant Award Time Period: April 1, 2014, through December 31, 2014. All project activities must occur within this time period to be eligible for reimbursement.

Advance or Reimbursement Check: An advance payment will automatically be sent to you at the address at the top of this letter to cover costs you may incur in the initial stages of the project. You may request remaining grant funds once your project is complete and you have submitted a reimbursement form to the Department. Reimbursement request forms and financial administration information are included with this email. Please submit reimbursement claim forms to Jane Malischke.

If you have any questions about your grant award or the reimbursement procedures, contact Jane at (715) 635-4062. If you have questions about your project, please contact Pamela Toshner, Lake Coordinator at (715) 635-4073.

You may be contacted by the Office of the Governor or your state Legislator about publication of a press release to publicize your grant award.

We are pleased to have the opportunity to participate with you on this project.

Sincerely,
Mary Rose Teves, Director
Bureau of Community Financial Assistance

(Feel free to call or email me if you have any questions. Jane)

Jane C. Malischke
Environmental Grant Specialist, Sponsor
Wisconsin Department of Natural Resources
810 W. Maple St.
Spoone, WI 54021
phone: (715) 635-4062
fax: (715) 635-4100
email: Jane.Malischke@wis.gov
WPA: dmr.wis.gov
Find us on Facebook: <http://www.facebook.com/WEDNR>

Learn more about DNR grants and loans by going to dmr.wis.gov and entering the keywords 'grants and loans'



Notice: Complete this form to request AIS grant funding for a Clean Boats Clean Waters grant under s. 23.23(2), Wis. Stats., and ch. NR 195, Wis. Adm. Code. Personal information collected will be used for administrative purposes and may be provided to requesters to the extent required by Wisconsin's Open Records Laws (ss. 19.31-19.39 Wis. Stats.)

Clean Boats Clean Waters grants are available for a one-year term with a start date of April 1 and end date of December 31 of the same year. Multiple lakes may be included within one application; grant funding is limited to 75% of total project costs not to exceed \$4,000 for each boat landing with a CBCW inspection program.

Section 1. Required Applicant Data			
Sponsoring Management Unit Name		County	
Church Pine, Round, Big Lake Protection and Rehabilitation District		Polk	
Waterbody Name(s)			
Church Pine, Round, Big Lake			
Authorized Representative Name		Contact Phone Number	Contact Email
Clean Boats Clean Water Program Director		(715) 294-2950	heidihazard@centurytel.net
Address		City	State ZIP Code
607 Homes Ct		Oxocola	WI 54020

Section 2. Watercraft Inspection Project Detail	Section 3. Public Access															
<p>Instructions: Complete the checklist to identify project activities and determine if project is eligible for Clean Boats Clean Waters grant.</p> <table border="0"> <tr> <td>Yes</td> <td>No</td> <td>Activity</td> </tr> <tr> <td><input checked="" type="radio"/></td> <td><input type="radio"/></td> <td>Attend CBCW training workshop</td> </tr> <tr> <td><input checked="" type="radio"/></td> <td><input type="radio"/></td> <td>Conduct min. 200 hours watercraft inspection per landing</td> </tr> <tr> <td><input checked="" type="radio"/></td> <td><input type="radio"/></td> <td>Enter inspection data into SWMS database</td> </tr> <tr> <td><input checked="" type="radio"/></td> <td><input type="radio"/></td> <td>Maintain financial records for 3 years after final payment</td> </tr> </table>	Yes	No	Activity	<input checked="" type="radio"/>	<input type="radio"/>	Attend CBCW training workshop	<input checked="" type="radio"/>	<input type="radio"/>	Conduct min. 200 hours watercraft inspection per landing	<input checked="" type="radio"/>	<input type="radio"/>	Enter inspection data into SWMS database	<input checked="" type="radio"/>	<input type="radio"/>	Maintain financial records for 3 years after final payment	<p>Instructions: Provide answers to both questions.</p> <p>No. of public access sites on waterbodies <u>2</u></p> <p>No. of boat landings to be included in the CBCW Program <u>2</u></p>
Yes	No	Activity														
<input checked="" type="radio"/>	<input type="radio"/>	Attend CBCW training workshop														
<input checked="" type="radio"/>	<input type="radio"/>	Conduct min. 200 hours watercraft inspection per landing														
<input checked="" type="radio"/>	<input type="radio"/>	Enter inspection data into SWMS database														
<input checked="" type="radio"/>	<input type="radio"/>	Maintain financial records for 3 years after final payment														

Section 4. Estimated Budget	
Total Project Cost =	\$8,000.00
Grant Request Amount =	\$6,000.00
Local Share =	\$2,000.00

Instructions: Select the option below that applies.

Volunteer time provides all of local share

Volunteer time and cash expenses provide local share

Cash expenses are all of local share

Section 5. Certification

The Church Pine, Round, Big Lake Protection and Rehabilitation District requests grant funds under the Department of Natural Resources' Aquatic Invasive Species (AIS) Grant Program and hereby authorizes Clean Boats Clean Water Program Director to act on its behalf by signing and submitting an application for financial assistance; completing and submitting periodic reports, if needed; and taking necessary actions to direct and complete the Clean Boats Clean Waters project. The Church Pine, Round, Big Lake Protection and Rehabilitation District will meet the financial obligations of the AIS program.

Adopted this day 11 of June, 2013. By: Heidi Hazard Secretary/Clerk of Church Pine, Round, Big Lake P & R District

Note: If submitting this request by email, please type your name on the signature line. Your email message will be used as an electronic signature.

Heidi Hazard 06/11/2013
 Signature of Authorized Representative Date Signed

Section 6. For DNR Use Only – Application Approved for Funding	
<u>Pamela Toehner</u>	07/26/2013
Signature of Lake/AIS Coordinator or Env Grants Specialist	Date Signed



**Clean Boats Clean Waters (CBCW) Project
Funding Request and Agreement**

Aquatic Invasive Species (AIS) Control Grant Program
Form 8700-337 (R 1/13) Page 2 of 2

Clean Boats Clean Waters Project Number: CBCW- 052 - 14

Sponsor

Church Pine, Round, Big Lake Protection and Rehabilitation

Period Covered By This Agreement

April 1, 2014 to December 31, 2014

Project Scope

The watercraft inspection program will include the following:

- 1) Inspectors attend a CBCW training workshop and use CBCW program materials;
- 2) Inspectors will deploy at the given boat landing(s) to conduct inspections, provide AIS information, collect and report data, and report suspect specimens;
- 3) The project will include a minimum of 200 inspection hours per landing per season;
- 4) Watercraft inspection data must be entered into the SWMS (Surface Water Integrated Monitoring System) database. This data entry will serve as the grant final report/deliverable. Data entry into SWMS must be completed by November 30 of the grant agreement year.

Grant Award Data – For DNR Use Only

1. Total Project Cost	\$5,000.00
2. Grant Amount (lesser of (line 1 x .75) or \$4,000/landing)	\$5,000.00
3. Local Share (line1 minus line 2)	\$2,000.00

The following documents are hereby incorporated into and made part of this agreement:

1. Ch. NR 108, Wis. Admin. Code
2. Clean Boats Clean Waters Funding Request

General Provisions

1. The Wisconsin Department of Natural Resources (hereafter "Department") and the Sponsor mutually agree to perform this agreement in accordance with the project application.
2. The Sponsor agrees to comply with all applicable Wisconsin Statutes and Wisconsin Administrative Codes in fulfilling terms of this agreement.
3. The Sponsor agrees to save, hold harmless, defend, and indemnify the State of Wisconsin, the Department and all its officers, employees and agents, against any and all liability, claims and costs of whatever kind and nature, for injury to or death of any person or persons, and for loss or damage to any property (state or other) occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operation or performance of work in connection with this agreement or omissions of Sponsor's employees, or representatives.
4. In connection with the performance of work under this agreement, the Sponsor agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, disability, handicap, sex, physical condition, developmental disability as defined in s.51.01(5), Wis. Statutes, sexual orientation or national origin. This provision shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, the Sponsor further agrees to take affirmative action to ensure equal employment opportunities, as required by law. The Sponsor agrees to post in conspicuous places available, for employees and applicants for employment notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.
5. The Department reserves the right to inspect the job site or premises for the sole purpose of insuring that the performance is progressing or has been completed in compliance with this agreement.
6. The Department takes no responsibility for supervision or direction of the performance of the agreement by the Sponsor or the Sponsor's employees or agents. The Sponsor is an independent Contractor for all purposes, not an employee or agent of the Department. The Department further agrees that it will exercise no control over the selection or dismissal of the Sponsor's employees or agents.
7. The Sponsor may decline this offer of financial assistance in writing at any time prior to the starting of the project and before expending any funds. After the project has been started or funds expended, this agreement may be amended only by mutual agreement in writing prior to the end date of the agreement. Time extensions to the agreement may be granted to the Sponsor by the Department in writing without the requirement of the Sponsor's signature.
8. This agreement, together with the application and attachments, shall constitute the entire agreement. Any previous communication or agreements pertaining to the subject matter of this agreement are hereby superseded.
9. Final reimbursement claims must be submitted within six (6) months from the agreement end date. The Sponsor may request quarterly reimbursement for grant eligible costs. Progress with project implementation must be shown and coincide with each reimbursement request.

Additional CBCW grant information can be found at: <http://dnr.wi.gov/AIS.html>

Note: If submitting this request by email, please type your name on the signature line. Your email message will be used as an electronic signature.

Heidi Hazzard 05/11/2013
Signature Date

Clean Boats Clean Water Program Director
Title

Wisconsin Department of Natural Resources
For the Secretary

By: MARY ROSE TEVES
Mary Rose Teves, Director
Bureau of Community Financial Assistance

Date: 8/1/2013



Dam Inspection Committee Report



Dam Inspection Committee Report

ACTION ITEMS:

1. Steve Oswald will follow up with the DNR person informing us of the “no inspection status” in writing.
2. Steve Oswald will follow up with Engineering firm on what formal inspection would cost.
3. Steve Oswald will get a letter to the Board as Inspection.
4. Helen Johnson will investigate Dam at Cedar Lake and report to Steve Oswald on contact person.



Fish Stocking Committee Report



Fish Stocking Committee Report

Permits are in process. Awaiting a "fish health certificate" that gets sent from the DNR to the supplier that he gets to send back to the DNR so they can attach to permits. At least that's the way it works on paper

Towards fall I will get a delivery date but we are all good for this year. We should get about 3500 fish

Bob Meyer

Hi Bob:

I will be able to take care of it once Fritz submits an FHC. I can edit your application at that time.

Aaron J. Cole

Fisheries Biologist-Barron and Polk counties
Bureau of Fisheries Management
Wisconsin Department of Natural Resources
phone: (715) 637-6864
fax: (715) 537-3246
e-mail: Aaron.Cole@Wisconsin.gov



Navigation Committee Report



Navigation Committee Report

ACTION ITEMS:

1. Jerry Tack will follow up with the Hartman's to resolve any issues.
2. Grant Status



Social Committee Report



Social Committee Report

- 4th of July Parade and Annual Dinner critique
slides for Annual Meeting
- Funding?



Water Patrol Committee Report



Water Patrol Committee Report

ACTION ITEM: Jerry Tack to work on explanation of why we are buying the new boat vs. keeping the existing boat for the Annual Meeting.



Water Quality Committee Report



WQ Committee Members:

- Katelin Holm
- Jeremy Williamson
- Tom Tinkham
- David Zanick
- Gary Ovick
- Jerry Tack
- Carl Pierson
- Jake Macholl
- Ann Layton
- Members of the Board



Polk County Land and Water
Resource Department

&

The Church Pine, Round and Big Lake
P&R District

Awarded a
Lake Planning Grant
to Develop a
Lake Management Plan



Grant Requirements

- Study in lake physical and chemical data
- Study lake levels and precipitation
- Study algae, and zooplankton
- Perform tributary monitoring
- Perform a shoreline survey
- Study watershed land use
- Survey residents opinions regarding their lake
- Develop a Lake Management Plan



Lake Management Plan

- Developed by Polk County LWRD and the WQ Committee
- Approved by the Committee
- Published for public review and comment
- Approved by the Board on August 12, 2013
- Submitted to WDNR for approval



Lake Management Plan

Future plans upon DNR approval:

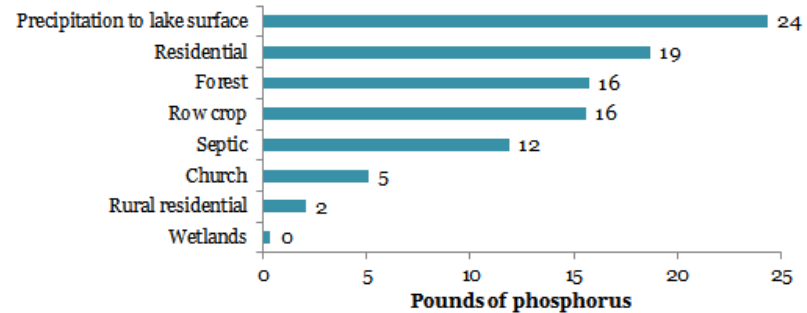
- Apply for a **Lake Protection Grant**

Goal Reduce Phosphorous and Algae in our 3 lakes by reducing watershed runoff

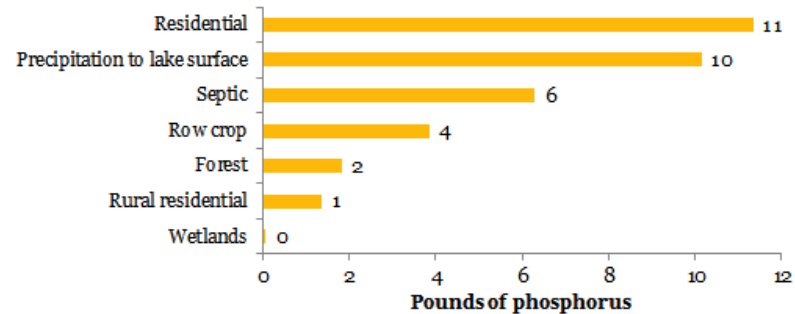
Priorities

- There are several sources of Phosphorus
- We have no control over some of them and some may be prohibitively expensive to treat.
- 2 sources that we will address:
 - Residential Runoff
 - North Creek

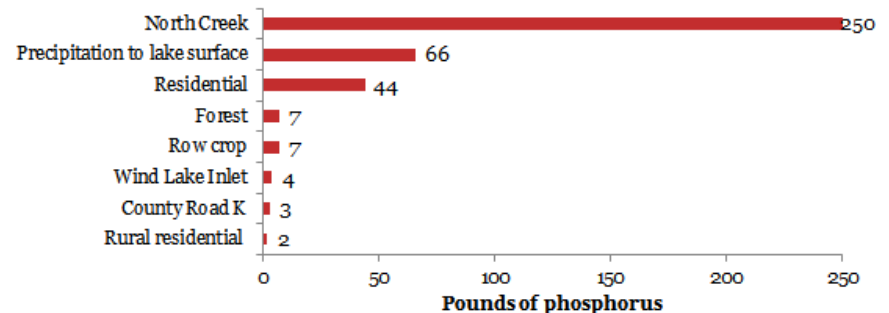
Church Pine Lake phosphorus contributions by source: 94 pounds phosphorus



Round Lake phosphorus contributions by source: 35 pounds phosphorus



Big Lake phosphorus contributions by source: 383 pounds phosphorus





All residents will receive a form requesting that they volunteer to reduce waterfront runoff.

Site Visit Request Form – Waterfront Runoff Reduction

The Lake District will be soliciting state grant funds to support this program. Your interest will support our success!

I am interested in learning more about what I can do on my lake property to improve water quality on our lakes.

Name (s) _____

Length of Shoreline _____ ft. Lake _____

Lake Address _____

Home Telephone _____

Lake Telephone _____

Email _____

_____ **I am interested in a free, no-strings attached site visit to evaluate my property.**

I am interested in installing the following landscaping practice(s) on my Lake property:

_____ Rain garden

_____ Infiltration pit or trench

_____ Water diversions

_____ Rain barrel

_____ Plantings in the water

_____ Tree falls/woody debris in the water to provide habitat

_____ Shoreline buffer zone (Note that if grant funded, shoreline buffer zones must be at least 35 feet deep)

_____ Removal of invasive species such as purple loosestrife

_____ Unsure of appropriate method, but willing to investigate

Note that when installation is grant funded, water quality practices must remain in place at least ten years.

Please return form to Cheryl Clemens, Harmony Environmental, 516 Keller Ave. S., Amery, WI 54001 or email request to harmonyenv@amerytel.net



5-5-2008/09 District for Microsoft Excel

Microsoft Excel is a powerful spreadsheet program that can help you manage your data more effectively. It is a great tool for organizing and analyzing information, and it can help you create professional-looking reports and charts.

Excel is a great tool for organizing and analyzing information, and it can help you create professional-looking reports and charts. It is a great tool for organizing and analyzing information, and it can help you create professional-looking reports and charts.

Excel is a great tool for organizing and analyzing information, and it can help you create professional-looking reports and charts. It is a great tool for organizing and analyzing information, and it can help you create professional-looking reports and charts.

LEARNING OBJECTIVES

1. The student will be able to identify the main idea of a passage.
2. The student will be able to identify the supporting details of a passage.

... (text continues) ...

... (text continues) ...

... (text continues) ...

... (text continues) ...

... (text continues) ...

... (text continues) ...

... (text continues) ...

... (text continues) ...

... (text continues) ...



The new Self-Evaluation Checklist for Waterfront Runoff provides landowners a guide to assessing the impacts of runoff from their waterfront property. It also introduces solutions to runoff problems. The checklist is written by Cheryl Clemens from Harmony Environmental and illustrated and designed by Karen Engellbretson of KJE Design. It is funded through DNR small scale grants matched by the Balsam Lake Protection and Rehabilitation District.



The 4-page checklist is available in multiples of 500 for \$75 or multiples of 100 for \$25 plus shipping.

To order, please provide the quantity you wish to order along with your name and billing and mailing address.

Send to:
Cheryl Clemens
Harmony Environmental
516 Keller Ave. S.
Amery, WI 54001

You can also email the information below to Cheryl at harmonyeenv@amerytel.net

Yes, I would like to order copies of the *Self-Evaluation Checklist for Waterfront Runoff*. Priced at only 15 cents each in multiples of 500 or 25 cents each in multiples of 100. Actual shipping charges will be added to each order.

_____ Quantity (multiples of 100 or 500 only)

Name _____

Organization _____

Mailing Address _____

Billing Address (if different)

Email _____

Telephone _____



Onsite Support

Site visits will be available to determine options:

- Rain gardens
- Water diversions
- Plantings - shoreline buffers
- Rain barrels
- Erosion control

Performing site visits to evaluate options:

- Cheryl Clemens
- Katelin Holm
- Jeremy Williamson
- Various nurseries (e.g.. Lake Kountry)
- Other



Lake Protection Grant (May 1, 2014 ??)

- Will cover 75% of the cost of any approved landscape practice.
- The owner would be responsible for the remaining 25% of the cost
- Any installation that is grant funded must remain in place for at least 10 years



Future Considerations

- Evaluation of North Creek to determine what can be done to decrease phosphorous flow into Big lake



Water Quality Committee Report

ACTION ITEM: Steve Oswald will approach Paul Firle for possible restoration services.



Website Committee Report



Old Business

- See Action Items in Committee Reports



New Business

- Approve Lake Management Plan
 - Approve Shoreline Restoration Survey
- Finalize Annual Meeting Presentation
 - ACTION ITEMS: All to get presentations to Gary Ovick prior to the August 12 Meeting.
- Finalize Annual Meeting Handouts
- Consider Ski Show
- 08/24/13 Board Meeting Agenda Items



Lake Management Plan

Lake Management Plans help protect natural resource systems by encouraging partnerships between concerned citizens, lakeshore residents, watershed residents, agency staff, and diverse organizations. Lake Management Plans identify concerns of importance and set realistic goals, objectives, and action items to address each concern. Additionally, Lake Management Plans identify roles and responsibilities for meeting each goal and provide a timeline for implementation.

Lake Management Plans are living documents which are under constant review and adjustment depending on the condition of a lake, available funding, level of volunteer commitments, and the needs of lake stakeholders.

The Lake Management Plan goals presented below were created through collaborative efforts using current and past water quality data, a 2012 sociological survey regarding the needs of District members, and a series of four meetings by the Church Pine, Round, and Big Lake Water Quality Committee. Key findings of the study and draft goals were presented at the 2013 Spring Informational Meeting on Saturday, May 18th.

Vision

Church Pine, Round, and Big Lake are clear lakes with ideal nutrient levels which are free of algae blooms and provide a healthy environment that supports a diversity of fish, birds, wildlife, plants, and human uses.

Guiding Principles

- Lake management decisions are driven by what is best for the lakes according to past, present, and future data
- Communication regarding lake management is easy to understand and concise
- Financial decisions are made in cooperation with Lake District members

5-10 Year Implementation Plan Goals

- Reduce algae and phosphorus in the three lake system by reducing watershed runoff
- Evaluate the progress of lake management efforts
- Protect, maintain, and enhance fish habitat
- Increase knowledge and participation
- Support the goals of the Aquatic Plant Management Plan



Goal 1: Reduce algae and phosphorus in the three lake system by reducing watershed runoff ^a

The area of land that drains to a lake is called a watershed. The Church Pine Lake Watershed is 247 acres in size, the Round Lake Watershed is 69 acres in size, and the Big Lake Watershed is 1,523 acres in size.

Church Pine Lake: Reduce watershed runoff by 5% to ensure current water quality is maintained. Reductions on Church Pine Lake will positively impact Round and Big Lakes. Shoreline property owners contribute the greatest amount of phosphorus to Church Pine Lake

- Identify shoreline landowners willing to install shoreline buffers, rain gardens, and water diversions on their property
- Provide technical assistance and cost sharing for implementation of projects
- Recognize landowners that have taken steps to reduce watershed runoff

Partner with landowners to install rain gardens, water diversions, and erosion control practices at or near the Church Pine Lake boat landing

Round Lake: Reduce watershed runoff by 10-16%. Reductions on Round Lake will positively impact Big Lake.

Shoreline property owners contribute the greatest amount of phosphorus to Round Lake.

- Identify shoreline landowners willing to install shoreline buffers, rain gardens, and water diversions on their property
- Provide technical assistance and cost sharing for implementation of projects
- Recognize landowners that have taken steps to reduce watershed runoff

Big Lake: Reduce watershed runoff by 16-25%.

North Creek contributes the greatest amount of phosphorus to Big Lake (63%) followed by shoreline property owners (31%).

- Support the work of the Horse Creek Watershed Farmer Led Council
- Work with Polk County LWRD/consultant to identify best management practices to reduce the phosphorus load from North Creek
- Examine the economic feasibility and effectiveness of a sediment pond on North Creek
- Identify shoreline landowners willing to install shoreline buffers, rain gardens, and water diversions on their property
- Provide technical assistance and cost sharing for implementation of projects
- Recognize landowners that have taken steps to reduce watershed runoff

Partner with landowners to install rain gardens, water diversions, and erosion control practices at or near the Big Lake boat landing

^a Impacts of reductions can be found on pages 98 (Church Pine), 100 (Round), and 103 (Big).



Goal 2: Evaluate the progress of lake management efforts

Continue current data collection efforts

Ensure that Citizen Lake Monitoring volunteer is in place for each year

Contact WDNR in Spooner for more information and sampling materials

Expand data collection efforts depending on needs

Monitor tributaries to document reductions in watershed runoff

Goal 3: Protect, maintain, and enhance fish habitat

Balancing fish communities can impact zooplankton populations, which can impact algae populations. Zooplankton are small crustaceans that graze on algae.

Maintain desirable levels of game fish in the lakes

Assess and improve fish habitat i.e. woody habitat

Communicate with WDNR to make informed decisions and encourage assessment and management

Continue monetarily supporting fish stocking based on expert recommendations

Goal 4: Increase knowledge and participation

Watershed residents and lake users are provided information to understand:

- the ever evolving nature of lake management
- the complexity of issues
- the status of projects and activities
- the costs and benefits of actions
- the opportunity and techniques to reduce or prevent any negative consequences of lake use and lakeside living

Methods for communicating information

Website

Annual Meeting

Spring Informational Meeting

Tour to view installed best management practices

Contest for best rain garden, shoreline restoration, etc

Goal 5: Support the goals of the Aquatic Plant Management Plan

- Prevent introduction of aquatic invasive species and pursue any new introduction aggressively
- Reduce the population and spread of curly leaf pondweed, purple loosestrife, and other invasive aquatic plants
- Maintain navigable routes for boating
- Preserve diverse native aquatic plant community
- Reduce runoff of nutrients and sediment from the lake's watershed.
- Educate the public regarding aquatic plant management



Further considerations

1. Consider further studies to quantify internal loading, or the nutrients released back into the water column through sediment disturbance or plant die back
 2. Consider a sediment core on Church Pine, Round, and Big Lake to gather historical data (i.e. 100-200 years)
 3. Consider further studies to quantify groundwater phosphorus inputs within the watershed
-

Goal 1: Reduce algae and phosphorus in the three lake system by reducing watershed runoff

Action	Timeline	Cost Estimate	Volunteer Hours	Responsible Parties	Funding Sources
Identify shoreline landowners willing to install shoreline buffers, rain gardens, and water diversions on their property	2013, ongoing	\$1,000	80	Board Water quality committee	District
Provide technical assistance and cost sharing for implementation of projects	2014, ongoing	\$250,000		Board Consultant	District WDNR, Lake Protection Grant
Recognize landowners that have taken steps to reduce watershed runoff	Ongoing	\$50 annual		Board	District
Partner with landowners to install rain gardens, water diversions, and erosion control practices at or near the Church Pine Lake boat landing	2014, ongoing	TBD		Board Consultant	District WDNR, Lake Protection Grant
Support the work of the Horse Creek Watershed Farmer Led Council	2015, ongoing	TBD		Board LWRD	District
Work with Polk County LWRD/consultant to identify best management practices to reduce the phosphorus load from North Creek	2014, ongoing	TBD		Board LWRD Consultant	District WDNR, Lake Planning Grant
Examine the economic feasibility and effectiveness of a sediment pond on North Creek	2015	\$2,500		Board Consultant	District WDNR, Lake Planning Grant
Partner with landowners to install rain gardens, water diversions, and erosion control practices at or near the Big Lake boat landing	2014, ongoing	TBD		Board Consultant	District WDNR, Lake Protection Grant

Goal 2: Evaluate the progress of lake management efforts

Action	Timeline	Cost Estimate	Volunteer Hours	Responsible Parties	Funding Sources
Ensure that Citizen Lake Monitoring volunteer is in place for each year	Ongoing	\$360 annual stipend	30 annual	Board	WDNR Citizen Lake Monitoring Network
Contact WDNR in Spooner for more information and sampling materials	Ongoing	\$0	1	Board	N/A
Monitor tributaries to document reductions in watershed runoff	TBD	\$1,200 annual		Board Consultant	District WDNR Lake Protection Grant

Goal 3: Protect, maintain, and enhance fish habitat

Action	Timeline	Cost Estimate	Volunteer Hours	Responsible Parties	Funding Sources
Assess and improve fish habitat i.e. woody habitat	TBD	TBD		Board WDNR LWRD	District WDNR Lake Protection Grant
Communicate with WDNR to make informed decisions and encourage assessment and management	Ongoing	TBD		Board WDNR	NA
Continue monetarily supporting fish stocking based on expert recommendations	Ongoing	\$4,000		Board WDNR	District

Goal 4: Increase knowledge and participation

Methods for communicating information	Timeline	Cost Estimate	Volunteer Hours	Responsible Parties	Funding Sources
Website	Ongoing	\$100		Board	District
Annual Meeting	Ongoing	\$50		Board	District
Spring Informational Meeting	Ongoing	\$50		Board	District
Tour to view installed best management practices	2014	\$150		Board	District
Contest for best rain garden, shoreline restoration, etc.	TBD	\$150		Board	District

Agenda Item	Content	Presenter	Time	Handout	PPT	Start	Action
Set Up		All	60			8:00	
Coffee, Snack, Voter Registration		Heidi / Helen		Y		8:30	
Call to Order & Opening Remarks	Mission, Introduction, Agenda, Handout, Meeting Rules, Voting	Gary Ovick	10	Y	Y	9:00	Info
Secretary's Report	Approval of 8/25/12 Minutes	Heidi Hazzard	5	Y	Y	9:10	M,S,D,V
Treasurer's Report	Approval 2013 ADP YTD Approval 2012 Annual Audit	Jerry Tack	10	Y N	Y Y	9:15	M,S,D,V M,S,D,V
Grant Status	Grant Funding	Gary Ovick	5	N	Y	9:25	Info
Committee Reports w / funding requirements	2012 / 2013 Todate ... Accomplishments 2014 ... Plans, Projects and Funding Requirements 2014 ... Specifics on any project in excess of \$5,000 net						
	Aquatic Plant Management	Steve Oswald	15	Y	Y	9:30	Info
	Clean Boats Clean Waters	Heidi Hazzard	5	N	Y	9:45	Info
	Dams	Steve Oswald	5	N	Y	9:50	Info
	Fish Stocking	Bob Meyer	5	Y	Y	9:55	Info
	Navigation	Jerry Tack	5	N	Y	10:00	Info
	Social Committee	David Zanick	5	N	Y	10:05	Info
	Water Patrol / Boat Purchase	Tom Bach/Jerry Tack	10	N	Y	10:10	info
	Water Quality - Lake Management Plan	David Zanick	15	Y	Y	10:20	Info
	Web Site	Jeri Diaz	5	Y	Y	10:35	Info
Break	10 Minutes Please		10		Place Holder	10:40	Info
New Business							
Presentation of Proposed 2014 Budget	Establish understanding of the Boards Proposal	Jerry Tack	15	Y	Y	10:50	Info
Approval of 2014 Budget	Motion, Second, Discussion, Vote, Amendment?	Gary Ovick	5	N	Y	11:05	M,S,D,V
Approve Board's authority to move up to \$5K between budget categories w/o calling Special Mtgs	Motion, Second, Discussion, Vote	Jerry Tack	5	N	Y	11:10	M,S,D,V
Approve rescinding our obsolete By-Laws to comply with existing comprehensive WI Statues	Motion, Second, Discussion, Vote	Gary Ovick	5	N	Y	11:15	M,S,D,V
Election of Commissioners	Ballot Committee, Present Nominations: Mike Reiter, Ann Layton, Vote	Gary Ovick	10	Y	Y	11:20	Secret Ballot
Subtotal Presentations			150				
Questions, Public Input or Buffer Time	3 minute limit?	Gary Ovick - All	15	N	Place holder	11:30	Info
Closing and Adjournment	Volunteers	Gary Ovick	5	N	Y	11:45	M,S,D,V
Total Meeting Time			170			11:50	
Restore and Pack Up		All	30			12:00	Info
Board Meeting	Election of Officers, Roles, District Calendar	New Board	30	Y	N	12:15	M,S,D,V



District Calendar 2013

Board Meetings, 2nd Monday of each month, 6PM , Alden Town Hall

January	No Meeting
February	No Meeting
March 4 th	Board Meeting
April 15 th	Board Meeting (Rescheduled from April 8, due WAL Conference)
May 13 th	Board Meeting
May 18 th	Spring Informational Meeting
June 10 th	Board Meeting
July 8 th	Board Meeting
August 12 th	Board Meeting
• August 24 th	Annual Meeting & Board Meeting to Elect Officers
• October 14 th	Board Meeting
• November	No Meeting
• December 9 th	Board Meeting



Agenda Items

08/24/13

Board of Commissioners Meeting

- Review of Roles and Responsibilities
- Election of Officers
- Establish District Calendar
- Approve Grievance Procedure
- Agenda Items for 10/14/13 Board Meeting



Motion to Adjourn?



Board of Commissioners Meeting October 1, 2013



Board of Commissioners Meeting

Agenda

10/01/13
Alden Town Hall
6 PM

- Call to order
- Approve Agenda
- Secretary's Report
 - 08/12/13 and 08/24/13 Board Meeting Minutes Approval
 - 08/24/13 Annual Meeting Minutes *Board Approval*
- Treasurer's Report
 - AOP 10/01/13 Approval
 - NLF 10/01/13 Approval
- Chairman's Report & Board Administration
 - APMP Grant Status, Finalize Grievance Procedure
 - St. Croix EWM, Other Admin
- Committee Reports (Includes Old Business)
 - APMP – AIS Control Grant Award Status, Final CLP Report and Outstanding PL Treatment
 - Dam Inspection – Board Report, DNR Requirement Clarification
 - Fish Stocking – Funding Opportunities?
 - Navigation - Grant Reimbursement
 - Water Patrol – Citations to date
 - Water Quality – Shoreline Restoration Survey & DNR Plan Approval Status
 - Others
- New Business
 - CBCW – New Chair Appointment, Board Representation, Grant Administration, Video Monitoring
 - Committee Structure & Board Representation
 - Potential Volunteers from Annual Meeting
 - Finalize 2013 – 2014 District Calendar
 - Big Lake Algae Discussion
 - Agenda Items for 12/03/14 Board Meeting
- Public Input & Questions



Secretary's Report



Unapproved

**Church Pine, Round and Big Lake Protection and Rehabilitation District
August 12th, 2013 6-8pm
Board of Commissioners Meeting
Alden Town Hall, Star Prairie, WI**

Members in attendance: Gary Ovick, Jerry Tack, Heidi Hazzard, David Zanick, Steve Oswald, Mike Reiter, Helen Johnson-Town of Alden.

Meeting was called to order by Gary Ovick at 6:04 p.m.

Approval of agenda: Jerry Tack made a motion to approve the agenda, seconded by David Zanick. Motion carried

Secretary's report: Heidi Hazzard/Steve Oswald reported. Gary Ovick made a motion to approve the secretary's report from July 8th, seconded by David Zanick. Motion carried.

Treasurer's report: Gary Ovick made a motion to approve the treasurer's report from August 1st, 2013, seconded by Steve Oswald. Motion carried.

Chairman's Report & Board Administration

Grant Status Report: CBCW grant was awarded on August 1st for 2014.

Board Member Terms: Gary Ovick made a motion to approve Ann Layton as a board member nominee, seconded by David Zanick. Motion carried. Mike Reiter was nominated at the July meeting. There are two board positions open.

Grievance Policy: Helen Johnson will distribute the completed policy.

By Laws update: No report.

Committee Reports

Audit Committee: The audit letter was sent by Joel Hazzard and audit is complete.



Unapproved

APMP: 2013 Curly Leaf Pondweed Control: Post survey has been completed by Steve Scheiffer. Purple Loosestrife: Dale Dressel is still on track to treat when necessary. Action item: Steve Oswald will send letter to property owner where PL was found.

CBCW: Grant was awarded for a start date of April 1st, 2014 ending Dec 31st 2014. SWIMS data will be updated and used for presentation at annual meeting on August 24th 2013. Jerry Tack made a motion to replace the tablet with a computer that is compatible for viewing videos from Church Pine Landing, seconded by Gary Ovick. Motion carried. Heidi Hazzard will be stepping away as CBCW Chairperson. A new Chairperson for CBCW is needed.

Dams: Steve Oswald will follow up with Stuart Nelson from Cedar Lake regarding dam inspection.

Fish Stocking: Bob Meyer sent a letter stating permits are in progress. We will get approximately 3500 fish this fall.

Legal Resource Committee Report: No report

Navigation: Jerry Tack followed up with the post dredging landscape project. The homeowners are ok with how the project has been finished. Jerry Tack will submit the grant once he gets the photos taken.

Social Committee: David Zanick will report on this at annual meeting.

Water Patrol Committee: Tom Bach sent slides for annual meeting.

Water Quality Grant Project: David Zanick reviewed Water Quality Grant and Lake Management Plan. David Zanick made a motion that we accept the Lake Management Plan, seconded by Gary Ovick, motion carried. David Zanick made a motion to hire Cheryl Clemmens to write our Lake Protection Grant at a cost of \$2400, seconded by Gary Ovick, motion carried. David Zanick made a motion that a survey be sent out for feedback regarding interest from property owners to participate in shoreline restoration at a cost of no more than \$500, seconded by Steve Oswald. Motion carried. Action Item: Steve Oswald approached Paul Firlie for restoration on Paul's property and he is interested.

Website Committee Report: No report.

Old Business

Agenda for Annual meeting



Unapproved

New Business

Next board meeting will be August 24th, 2013 following the Annual meeting at West Immanuel Servant Hall.

Agenda items for next meeting:

Review Roles and Responsibilities

Election of officers

Establish district calendar

Agenda for 10/14/13 board meeting

Grievance policy approval

Helen Johnson made a motion to adjourn seconded by Steve Oswald. Motion carried.

Heidi Hazzard

Secretary

Action items: Steve Oswald AIS, Heidi Hazzard AIS and CBCW (training info), Joel Hazzard AIS, Steve Paulson AIS volunteer hours.



Board of Commissioners Meeting August 24, 2013
Church Pine, Round and Big Lake Protection and Rehabilitation District
West Immanuel Lutheran Church Servant Hall

Unapproved

Members in attendance: Gary Ovick, Steve Oswald, Mike Reiter, Ann Layton, Jerry Tack and Helen Johnson.. Also present was David Zanick.

Meeting was called to order by Gary Ovick at 11:40 a.m.

Approval of Agenda: Helen Johnson motioned to approve the agenda and Jerry Taqck seconded. Motion carried.

New Board members were welcomed.

Motion to move New Business to the next item was made by Jerry Tack and seconded by Helen Johnson. Motion carried.

Grievance Policy: Gary Ovick presented the new Grievance Policy. Steve Oswald motioned to accept the new Grievance Policy and Helen Johnson seconded. Motion carried.

Secretary's Report: Gary presented the Secretary's report from the August 12th, 2013 meeting. Approval tabled to the next Board Meeting pending a third page.

Election of Officers:

Chairman: Gary Ovick
Vice Chairman: Ann Layton
Treasurer: Jerry Tack
Secretary: Steve Oswald

A motion to appoint Officers was made by Gary and seconded by Jerry Tack. Motion carried.

District Calendar: Gary Ovick presented. Discussion resulted in changes. Calendar tabled.



Unapproved

ACTION ITEM: Gary Ovick to consult with Town on Hall availability.

Agenda Items for next Meeting: Gary Ovick presented. Discussion on Committees and Committee involvement commenced. Discussion on CBCW project being handled as a private Contractor vs. employees centered on saving Work Comp costs.

ACTION ITEM: Steve Oswald to get 9 criteria of a Sub-Contractor vs. an employee.

Motion made to Donate \$50. to the Women of the ELCA by Gary Ovick and seconded by Mike Reiter. Motion carried.

Motion to Adjourn: Steve Oswald moved to adjourn and Ann Layton seconded. Motin carried.



Annual Meeting August 24, 2013
Church Pine, Round and Big Lake Protection and Rehabilitation District
West Immanuel Lutheran Church Servant Hall

Board Members present: Gary Ovick, Steve Oswald, Jerry Tack, David Zanick, Helen Johnson (Alden Town)
46 Voting District residents were present.

Meeting was called to order @ 9:05 a.m. by Gary Ovick

Approve agenda: Mary Ann Shrirer made a motion to accept the agenda, seconded by Ann Layton. Motion carried.

Secretary's report: Minutes from the annual meeting August 25, 2012 were presented. Dick Larson motioned to accept the minutes from August 25, 2012, seconded by Ann Wasescha. Motion carried.

Treasurer's report: Jerry Tack presented the 7/1/2013 treasurer's report. Kel Kobernick motioned to approve the report and was seconded by Beth Hartman. Motion carried.

Annual audit for 2012: Jerry Tack presented an Audit report performed by Joel Hazzard. Bev Medvec motioned to approve the report, seconded by Jeri Diaz. Motion carried.

Grant Status: Gary Ovick reported and gave an overview of the APM grant, the CBCW grant and the Navigation grant. We received a one year extension for the APM grant for clp treatment to continue. The CBCW grant was awarded by the DNR on 8/1/2013. A new grant application has been filed for 2014-2016 APM and is pending. The Navigational project of Dredging between Church Pine and Round Lakes has been completed as of July, 2013. We received a 50% grant for that project.

COMMITTEE REPORTS:

Aquatic Plant Management: Steve Oswald gave a report.

Curly Leaf Pondweed: Turions leveling off around 15%. CLP plants down to very few.

Purple Loosestrife: Wet winter delayed this year's crop. Treated once on August 15 and will treat again as requested.

Chinese Mystery Snails: Still present. No plan for eradication.

Japanese Knotweed: A few spots have been identified locally.

Eurasian Milfoil: Non present as relayed from Diver from August Dive Survey.

Unapproved



Unapproved

Zebra Mussels: Non present as relayed from Diver from August Dive Survey.
Diver Inspection: Diver reported good news.

Volunteers: Spotters needed to look out for all invasive species. Contact Steve Oswald or Gary Ovick with any information or questions. Steve Oswald called out for fishermen with cameras to be on the lookout for Eurasian Milfoil.

Clean Boats Clean Waters: Gary Ovick reported. Gary noted that 1 in 5 boats used a different water body within a week and could be carrying an invasive species.

Camera: Camera is operating at 100% monitoring.

SWIMS: We are now wi fi capable at the beach and can input data in real time.

Access to videos: Can now access the videos while on duty as CBCW employee.

Dams: Steve Oswald reported. It is not necessary to hire an engineering firm to survey our dams per the DNR. A common sense approach will has been undertaken.

Fish Stocking: Bob Meyer reported. We have been using the wrong fish dna for the last ten years and that prevented us from stocking last year. The DNR is allowing a maximum number of fish to be released. A supplier has been contracted and will await the optimum weather conditions to restock. Cost of this year's stocking: \$7,000. The lakes need to be stocked due to too much pressure from over-fishing. We support sport fishing.

Navigation Committee: Jerry Tack reported. The channel between Round and Church Pine lakes was dredged at a cost of \$7,440. A grant paid for half for a total cost to the District of \$3,720. The District added a No Wake bouy at the landing in Big Lake.

Social Committee: David Zanick reported. Two events were held this year; the Social Dinner (53 attended) and the July 4th Parade (36 boats entered). Both were successes and no complaints were heard. May 17th is the next Social Dinner. Next year the Parade is on Big Lake only.

Water Patrol Committee: Tom Bach reported. Our new Sheriff contact is Deputy Keith Brantner. As of this report there were 14 boater contacts with 5 inspections, 3 warnings, 3 citations and 3 tows. 72 hours in 11 shifts were logged and one weekend was rained out.

Water Quality Committee: David Zanick reported. In conjunction with the Polk Co. Land & Water Resource Department, we received a grant and the District now has a 120



Unapproved

page Water Quality Plan. This plan is available for review at the Website. The District is awaiting DNR approval. The plan's primary goal is to reduce phosphorus and algae. A survey is being mailed to the District upon DNR approval of the plan. North Creek is being studied and is a major phosphorus contributor.

Website Committee: Jerry Diaz reported. The format has changed over the last few years and the new design was reviewed. District meetings are posted on the website as is the Grants, Plans, etc.

Proposed Budget 2014: Jerry Tack gave overview. Ann Lucessia motioned to approve and Ann Layton seconded. Discussion regarding a funds cap was brought up. There exists a cap of 2.5% of the Levy. Motion carried.

Board proposal regarding Fiscal Management: Gary Ovick presented "Whereas the Voters have approved an annual total budget; Ther Board of Commissioners recommends that the Voters at the August 24th 2013 Annual Meeting approve the Board's authority to reallocate up to \$5,000 between budget categories without calling a Special Meeting." Pat Durkin maed the motion and Tom Diaz seconded. Discussion centered around the fact the Board had been operating this way all along. Motion carried.

Board proposal regarding the obsolete 1995 By Laws. Gary Ovick presented. "Whereas the State of Wisconsin has comprehensive statutes governing the operation of Lake Districts and its public officials; The Board of Commissioners recommends that the Voters at the August 24th 2013 Annual Meeting rescind the By-Laws of the Church Pine, Round and Bike Lake P & R District in favor of compliance with the Laws of the State of Wisconsin." A motion was made by Pat Durkin and a second by Tom Bach. Discussion included that most of by-laws were trumped by State laws, and the example that requiring a Board Member be from each lake is not legal. Motion carried.

Election of Commissioners: Gary Ovick presented. The Board presented Mike Reiter and Ann Layton to replace outgoing David Aznick and Heidi Hazzard. Both were approved in a unanimous vote.

District Calendar: Gary Ovick presented the proposed District Calendar.

Motion to adjourn: Tom Diaz motioned to adjourn the meeting at 11:36 a.m. and Rochelle Starbock seconded. Meeting adjourned.

Signed: Secretary, Steve Oswald



Treasurer's Report



AOP Year To Date 10/01/13

Church Pine, Round and Big Lake Protection and Rehabilitation District Annual Operating Plan (AOP) & Account Balances Year to Date 10/1/2013

Annual Operating Plan	2012 Actual	2013				2013 Approved Budget		% Expenses Reimbursed by Grant at 75% Rate
		Budget	Actual YTD	Pending	Forecast YE	Budget	Assumptions	
Operating Balance Carried Forward	\$19,674	\$5,525	\$19,172	\$0	\$19,172	\$5,525		
Interest Income (checking only)	\$26	\$45	\$10	\$6	\$16	\$45		
DNR Water Patrol Rebate	\$2,319	\$2,319	\$2,319	\$0	\$2,319	\$2,319	DNR Water Patrol Reimbursement	
DNR Dredging Grant	\$2,475	\$0	\$0	\$0	\$0	\$0		
Insurance Rebate	\$213	\$0	\$0	\$200	\$200	\$0	Up-side if no claims	
Grant ACEI-099-11 (APMP Implementation)	\$34,470	\$25,950	\$13,849	\$10,866	\$24,715	\$25,950	75% of "Grant Eligible" expenses	
Donation (Big Lake Store)	\$2,000	\$0	\$0	\$0	\$0	\$0	Upside to support fish stocking	
Sub Total (w/o Levy)	\$61,177	\$33,839	\$35,348	\$11,072	\$46,421	\$33,839		
Levy	\$25,252	\$29,353	\$29,353	\$0	\$29,353	\$29,353		
Transfer from Lake Maintenance Fund*		\$0	\$1,845	\$0	\$1,845			
Total Revenue	\$86,429	\$63,192	\$66,546	\$11,072	\$77,619	\$63,192		
Education and Travel	\$2,128	\$2,800	\$1,884	\$400	\$2,284	\$2,800	4 Commissioners to WAL mtg/training, and Board Travel	
Purple Loosestrife Control	\$870	\$1,332	\$1,075	\$0	\$1,075	\$1,332	Purple Loosestrife Control	100%
Curley Leaf Pondweed Control	\$20,525	\$23,351	\$15,862	\$0	\$15,862	\$23,351	Herbicide Treatment, Surveys, & Permits for CLP.	100%
Native Plant Control for Navigation	\$0	\$1,220	\$0	\$0	\$0	\$1,220	Potential Herbicide Treatment of Bay D (West Side Big Lake)	
ALS Monitoring	\$337	\$1,000	\$140	\$0	\$140	\$1,000	Annual Diver Inspection for AIS	100%
EWM Rapid Response Fund Payment*	\$5,000	\$0	\$0	\$0	\$0	\$0	No Funding Pymt., Loan will cover deficit given AIS infestation	
Surveillance Cameras Services	\$1,947	\$2,240	\$2,676	\$0	\$2,676	\$2,240	ILID monitoring, Installation/Removal, Travel, DSL	
Clean Boats Clean Waters	\$8,947	\$8,300	\$5,932	\$0	\$5,932	\$8,300	Supplies \$300, \$8000 Salaries (667hrs * \$12)	100%
Lake Maintenance Fund Payment*	\$12,500	\$2,500	\$2,500	\$0	\$2,500	\$2,500	Dredging \$10K & Dam Insp. \$1.5K Withdrawals	
Channel Dredging	\$4,320	\$0	\$0	\$0	\$0	\$0	Close Line Item, included in Lake Maint. Fund	
Channel Buoys (Replacement)	\$432	\$216	\$157	\$0	\$157	\$216	1 Replacement Buoy	
Water Patrol Labor & Expenses	\$2,701	\$2,600	\$3,082	\$0	\$3,082	\$2,600	200 Patrol Hours	
Insurance	\$2,295	\$2,345	\$2,284	\$0	\$2,284	\$2,345	Workman's Comp and Liability for Board	
Communications	\$611	\$500	\$346	\$229	\$575	\$500	Meetings notices & Printing costs	45%
Website	\$1,438	\$808	\$1,092	\$0	\$1,092	\$808	Site Maintenance, Same as pre-upgrade in 2011	33%
Miscellaneous	\$1,905	\$3,600	\$2,447	\$1,966	\$4,413	\$3,600	Port-a-Potty, Supplies, Grant Writing, & Budget Oversight	
Meetings	\$500	\$500	\$732	\$0	\$732	\$500	Spring & Annual District Meetings @250 = \$500	25%
Fish Stocking**	\$0	\$4,000	\$0	\$7,000	\$7,000	\$4,000	Same as 2012 Budget	
Association Memberships	\$355	\$355	\$355	\$0	\$355	\$355	Run Rate	
Water Quality	\$442	\$0	\$3,046	\$3,484	\$6,530	\$0	Anticipate all expenses in 2013	
Total Expenditures	\$67,257	\$57,667	\$43,610	\$13,079	\$56,689	\$57,667		
Operating Balance	\$19,172	\$5,525	\$22,937	-\$2,007	\$20,930	\$5,525		

Account Balances as of 10/1/2013

Checkbook	\$22,937	Lake Maintenance Fund	\$16,043
		Rapid Milfoil Response	\$7,501
Total	\$22,937	Total	\$23,544

Total of all Accounts = \$46,482



Chairman's Report

(Board Administration)



Chairman's Report

1. ACEI-099-11 APMP Grant Status
2. Finalize Grievance Procedure
3. EWM in St. Croix
4. Annual Meeting Critique



Grant Status Report

ACEI-099-11 APMP Implementation Grant Status Report

09/28/13

	Budget	Grant To Date Costs Reimbursed				2013 Year End Forecast		Forecast 2014	Total Project Forecast	
		Received	Pending	Processing	Total	Pending	Excess		Cost	%
Consulting	\$15,590	\$7,864		\$3,680	\$11,544	\$150	\$3,896	\$3,896	\$15,590	100%
Contracted Staff CBCW	\$16,000	\$8,626		\$5,204	\$13,830	\$0	\$2,170	\$2,170	\$16,000	100%
Services	\$64,995	\$54,913		\$1,075	\$55,988	\$300	\$8,707	\$12,817	\$69,106	106%
Printing / Mailing	\$1,110	\$798		\$288	\$1,086	\$0	\$24	\$24	\$1,110	100%
Supplies/Misc.	\$6,541	\$6,624		\$150	\$6,774	\$0	-\$233	\$0	\$6,774	104%
Herbicide Monitoring	\$5,526	\$432		\$150	\$582	\$0	\$4,944	\$600	\$1,182	21%
Volunteer \$	\$14,532	\$7,770		\$0	\$7,770	\$1,260	\$5,502	\$3,000	\$12,030	83%
<i>Volunteer Hours</i>	<i>1,211</i>	<i>648</i>		<i>0</i>	<i>648</i>	105	<i>459</i>	<i>250</i>	<i>1,003</i>	<i>83%</i>
Total Project Exp.	\$124,294	\$87,028		\$10,547	\$97,575	\$1,710	\$25,009	\$22,507	\$121,792	98%
Revenue	\$93,221	\$65,271		\$7,910	\$73,181	\$1,283	\$18,757	\$16,881	\$91,344	98%
Reimbursement Rate	75%	75%		75%	75%	75%	75%		75%	

Pending Cost 2013	
Consulting	
Procure Mgmt. 2014	\$150
Contracted Staff CBCW	
Inspectors	\$0
Services	
PL Treatment	\$200
Ann Mtg Workshop Notice	\$100
Supplies/Misc.	
WILC Rental	\$0
Misc.	\$0
Volunteer \$	\$1,260
<i>Volunteer Hours</i>	<i>105</i>

No SO or CBCW student hours???



Grievance Procedure (Sign and File)

If the hearing officer's decision on any grievance is appealed, only the issues raised in the hearing may be appealed. Issues are not subject to modification in the appeal process.

Hearing Officer's Decision:

The hearing officer's written decision must contain:

1. A statement of pertinent facts surrounding the nature of the grievance.
2. A decision as to whether the grievance is sustained or denied, with the rationale for the decision.
3. A statement outlining the timeline to appeal the decision.

Representation: Both the employee and the lake board may be assisted by a representative of their own choosing in person or by teleconference at any point during the grievance process.

Consolidation: The employee's immediate supervisor and/or the hearing officer may consolidate grievances where a reasonable basis for consolidation exists.

If more than one employee is grieving the same issue or circumstance, a single grievance form may be used. A group grievance must be signed by all grieving employees and must indicate that it is a group grievance at the first step in the grievance process.

Costs: Any expense incurred by an employee in investigating, preparing, or presenting a grievance shall be the sole responsibility of the employee. Each party (employee and employer) shall bear its own costs for witnesses and all other out-of-pocket expenses, including possible attorney fees. The fees of the impartial hearing officer shall be divided equally between the parties with the employee(s) paying half and the employer paying the other half. The fees of the hearing officer will be determined on a case by case basis.

Adopted on: _____

Lake Board Chairperson

Lake Board Vice Chair

Lake Board Secretary



Sep
06
2013

Eurasian Water Milfoil in St. Croix River

Posted by LarB on September 6, 2013

[Add comments](#)

Katelin and I were monitoring the St. Croix from the dam in St. Croix Falls to just south of Spangler's picnic area today. There was Eurasian water milfoil (EWM) dotted everywhere in the littoral zone in depths ranging from 5' to 1.5' in depth. I wouldn't say there are any "beds" per se but it will be one heck of a task to hand pull.

By the extent of the coverage I would say that EWM has been established for quite some time. I think we have a GPS point of the northern most area and took many readings going south to the dam. I've attached a photo and a map (didn't have time to hit the Minnesota side although I am sure it in the bay-like areas) and I will press and mount specimens for the herbarium, right now on the WI surface water data viewer it appears that it is not documented as of yet.

Jeremy Williamson

Water Quality Specialist

Aquatic Invasive Species Coordinator

Land & Water Resources Department

Polk County Wisconsin

100 Polk County Plaza, Suite 120

Balsam Lake, WI 54810

phone 715.485.8639

fax 715.485.8601

jeremyw@co.polk.wi.us

<http://www.co.polk.wi.us/landwater/>






Annual Meeting Critique

Great Lake Meeting

Larry Haberman <l.haberman@vtekusa.com>

 You replied to this message on 9/13/2013 9:45 AM.

Sent: Thu 9/12/2013 3:34 PM

To: garyovick@aol.com

Cc: lrhaberman@charter.net

Gary,

I meant to send you a big thanks after the lake assn. meeting but got home and began travels. But to you, the board, and presenters....a very big thanks and congrats!!!

You guys ran a very professional/business like meeting that kept it to the point, used effective parliamentary procedures, and effectively communicated the info....and wrapped up quickly.....my thanks to all and share with all as well.

Larry R. Haberman

President

V-TEK Inc.

751 Summit Ave.

Box 3104

Mankato, MN. 56001



Committee Reports



Aquatic Plant Management Committee Report



Aquatic Plant Management Committee Report

- AIS Grant Application Award Status?
- Final 2013 CLP Report on Website
- 2013 PL Control
ACTION ITEM: Letter to “Dean” on access to his property

Re: PL treatment

Steve Oswald <cri.steveo@gmail.com>

Sent: Wed 9/11/2013 1:39 PM

To: Gary Ovick

Gary,

I have left messages with Dean and he does not reply. My neighbor, Deans friend, says he is not interested in allowing any treatment.

I asked Dean in my message to call me either way and let me know his desires...

As for now, that's what I know.

Steve

On Tue, Sep 10, 2013 at 1:41 PM, Gary Ovick <Garyovick@aol.com> wrote:

Steve,

Looks like we need to get Dale back to treat the shore of "Dean's" property before it goes to seed.

Is there a problem with this yet?

Thanks

Gary



Audit Committee Report



Clean Boats Clean Water Committee Report



Clean Boats Clean Water Committee Report

ACTION ITEMS:

1. Steve Oswald will get the 9 criteria for a sub-contractor vs. an employee





Fw: Clean Boats Clean Water 2014 Grant Award

Heidi Hazzard <heidihazzard@centurytel.net>

Sent: Thu 8/1/2013 8:38 PM

To: Gary Ovick; Steve Oswald; Jerry Tack; Helen Johnson; David Zanick; Heidi Hazzard

Cc: Bob and Jeanne Meyer; 'Tom Diaz'

Message  CBCW 052 14 Church Pine Round Big Lk.pdf (72 KB)  FINANCIAL ADMINISTRATION.pdf (115 KB)
 Payment Request.pdf (54 KB)  Payment Worksheet.pdf (203 KB)

----- Original Message -----

From: Malischke, Jane C - DNR

To: heidihazzard@centurytel.net

Cc: Malischke, Jane C - DNR ; Smith, Alex R - DNR ; Hanson, Kathleen M - DNR ; Toshner, Pamela J - DNR

Sent: Thursday, August 01, 2013 3:21 PM

Subject: Clean Boats Clean Water 2014 Grant Award

Heidi Hazzard
Church Pine, Round, Big Lake P&R District
607 Homes Ct.
Osceola, WI 54020

Dear Ms. Hazzard:

Congratulations! On behalf of the Governor, we are pleased to forward to you a grant agreement for financial assistance for the following project: Church Pine, Round, Big Lake 2014 *Clean Boats Clean Water*.

The items checked below apply to your project and grant award. Please read them carefully.

Grant Award Time Period: April 1, 2014, through December 31, 2014. All project activities must occur within this time period to be eligible for reimbursement.

Advance or Reimbursement Check: An advance payment will automatically be sent to you at the address at the top of this letter to cover costs you may incur in the initial stages of the project. You may request remaining grant funds once your project is complete and you have submitted a reimbursement form to the Department. Reimbursement request forms and financial administration information are included with this email. Please submit reimbursement claim forms to Jane Malischke.

If you have any questions about your grant award or the reimbursement procedures, contact Jane at (715) 635-4062. If you have questions about your project, please contact Pamela Toshner, Lake Coordinator at (715) 635-4073.

You may be contacted by the Office of the Governor or your state Legislator about publication of a press release to publicize your grant award.

We are pleased to have the opportunity to participate with you on this project.

Sincerely,
Mary Rose Teves, Director
Bureau of Community Financial Assistance

(Feel free to call or email me if you have any questions. Jane)

Jane C. Malischke
Environmental Grant Specialist, Sponsor
Wisconsin Department of Natural Resources
810 W. Maple St.
Spoone, WI 54021
phone: (715) 635-4062
fax: (715) 635-4100
email: Jane.Malischke@wis.gov
WPA: dmr.wis.gov
Find us on Facebook: <http://www.facebook.com/WEDNR>



Dam Inspection Committee Report



Dam Inspection Committee Report

ACTION ITEMS:

1. Steve Oswald will follow up with the DNR person informing us of the “no inspection status” in writing.
2. Steve Oswald will follow up with Engineering firm on what formal inspection would cost.
3. Steve Oswald will get an inspection letter to the Board.



Fish Stocking Committee Report



Fish Stocking Committee Report

Fish stocking schedule

Bob Meyer <bob459@centurytel.net>

Sent: Thu 9/26/2013 9:18 AM

To: Gary Ovick

Tentative plan for stocking is late next week

Bob Meyer

RE: Funds for Stocking

Mike Reiter <mikereiter@centurylink.net>

Sent: Fri 8/16/2013 5:08 PM

To: 'Cole, Aaron J - DNR'

Cc: Garyovick@aol.com

Aaron, thanks for the information! Without natural reproduction, we will continue to provide walleye stocking through our regular channels to continue to have a walleye fishery in our lakes. We are also looking forward to working closely with you as we move ahead in the fisheries management program. Thanks again for the information and we'll keep in touch. Mike

From: Cole, Aaron J - DNR [<mailto:Aaron.Cole@wisconsin.gov>]

Sent: Friday, August 16, 2013 4:44 PM

To: Mike Reiter

Cc: Garyovick@aol.com

Subject: RE: Funds for Stocking

Hi Mike:

There has recently been a push to stock more large fingerling walleyes throughout the state. There are criteria that the lakes must meet in order to be considered for stocking. Of which include: history of self-sustaining population, fishing pressure, and fish management goals. All of our stocking quotas were scrutinized greatly because the number of fish requested by biologists was much greater than what is available through the hatcheries.

Long story short, unfortunately Big, Round, and Church Pine lakes did not make the cut for state stocking.

Aaron J. Cole

Fisheries Biologist-Barron and Polk counties
Bureau of Fisheries Management
Wisconsin Department of Natural Resources


FW: Funds for Stocking


Mike Reiter <mikereiter@centurylink.net>


 You forwarded this message on 9/28/2013 11:24 AM.

Sent: Thu 9/26/2013 4:51 PM


To: Garyovick@aol.com; David Zanick


 Message


 BIG LAKE STOCKING HISTORY.pdf (13 KB)

 CHURCH PINE 2006 SHOCKING.pdf (25 KB)

 CHURCH PINE 2013 SHOCKING.pdf (46 KB)

 CHURCH PINE STOCKING.pdf (13 KB)

 WIND LAKE 2006 SHOCKING.pdf (26 KB)

 WIND LAKE STOCKING HISTORY.pdf (12 KB)

Hi Mike:

Attached are all of the data printouts from surveys and stocking records from those lakes in recent history. Take note of the survey purpose and dates. The spring surveys were gear towards bass and panfish, whereas the fall surveys were stocking evaluations.

You may also want to look at the WDNR lake webpages for those lakes:

<http://dnr.wi.gov/lakes/lakepages/LakeDetail.aspx?wbic=2616000>

<http://dnr.wi.gov/lakes/lakepages/LakeDetail.aspx?wbic=2615900>

<http://dnr.wi.gov/lakes/lakepages/LakeDetail.aspx?wbic=2616100>

As far as the stream goes, I guess it is "semi-named". I thought it was Unnamed Creek 36-14, but supposedly some call it Forest Creek. The survey history is rather sparse on it. It was surveyed in 2005 and the fish community was comprised of warm water species. It has been on the stocking quotas for brook trout. Have there been any reports of trout being caught there?

I appreciate your efforts to keep me informed. I would be more than happy to discuss any of this with you in further detail. Please let me know if you have any additional questions.

Aaron J. Cole



Fish Stocking History

Fish Stocking History

All available data as of 09/28/13

	Church Pine Lake				Round Lake			Big Lake				Total Fish	Cost	
	Walleye	Brown Trout	Rainbow Trout	Northern Pike	Walleye	Brown Trout	Rainbow Trout	Walleye	Brown Trout	Rainbow Trout	Northern Pike			
1997											2590	2590		
1998				1132							1295	2427		
1999											330	330		
2000				835							2071	2906		
2001												0		
2002				830							2160	2990		
2003	500				300			2500				3300		
2004								1500				1500		
2005	2000							2000				4000		
2006	2000							2000			518	4518		
2007								2000				2000		
2008								2362			488	2850	\$4,000	
2009		2000			300			600				2900	\$4,000	
2010		720	180		300			1830				3030	\$6,000	
2011	1100				200			1800				3100	\$5,839	
2012											500	500	\$0	
2013	?				?			?				3500	\$7,000	<i>Estimates</i>
Total	5600	2720	180	1665	1100	0	0	16592	0	0	9952	42441	\$26,839	



WISCONSIN DNR FISHERIES INFORMATION SHEET

County: POLK
Lake Name: BIG LAKE
WBIC: 2615900
Survey Year: 2010

WDNR Fish Biologist Contact Information

Aaron Cole - Barron - 715-637-6864
 Marty Engel - St. Croix R up to St. Croix falls dam - 715-684-291
 Terry L Margenau - Spooner - 715-635-4162

Lake Characteristics

Lake Type: DEEP HEADWATER DRAINAGE

Acres: 259

Shoreline miles: 3.4

Maximum Depth (feet): 24

Survey Information

Survey Dates: Apr. 28, 2010 to Apr. 28, 2010

WDNR Survey ID: 135917603

Gear Types: BOOM SHOCKER

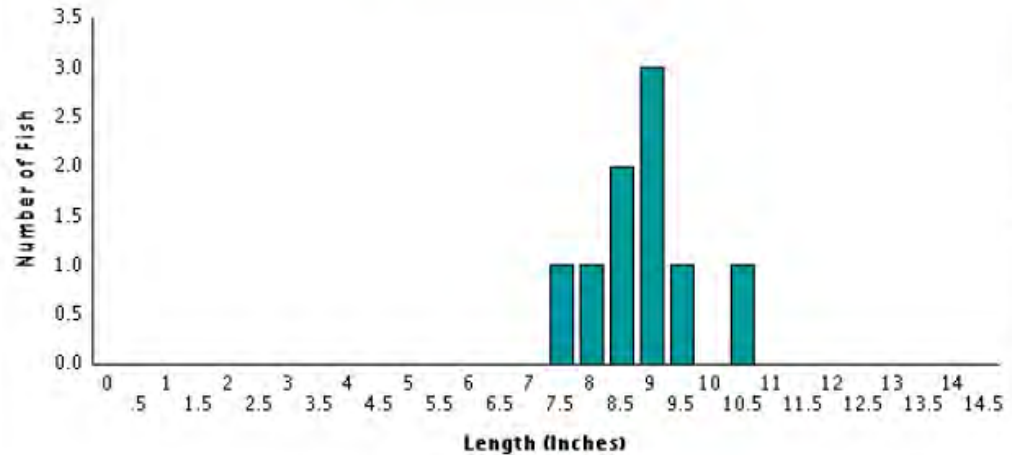
Survey Type: FISHERIES ASSESSMENTS LAKES LATE SPRING
BASS PAN

BLACK CRAPPIE

Electrofishing Relative Abundance

Total Catch	9
Miles of Electrofishing:	1
Catch per mile:	9

Electrofishing Size Distribution



Minimum Length:	7.5
Maximum Length:	10.5
Average Length:	9.1
Number Measured:	9



WISCONSIN DNR FISHERIES INFORMATION SHEET

County: POLK
Lake Name: CHURCH PINE LAKE
WBIC: 2616100
Survey Year: 2013

WDNR Fish Biologist Contact Information
Aaron Cole - Barron - 715-637-6864
Marty Engel - St. Croix R up to St. Croix falls dam - 715-684-291
Terry L Margenau - Spooner - 715-635-4162

Lake Characteristics

Lake Type: DEEP SEEPAGE

Acres: 107

Shoreline miles: 2.4

Maximum Depth (feet): 45

Survey Information

Survey Dates: Jun. 3, 2013 to Jun. 3, 2013

WDNR Survey ID: 378464238

Gear Types: BOOM SHOCKER

Survey Type: FISHERIES ASSESSMENTS LAKES LATE SPRING
BASS PAN

BLACK CRAPPIE

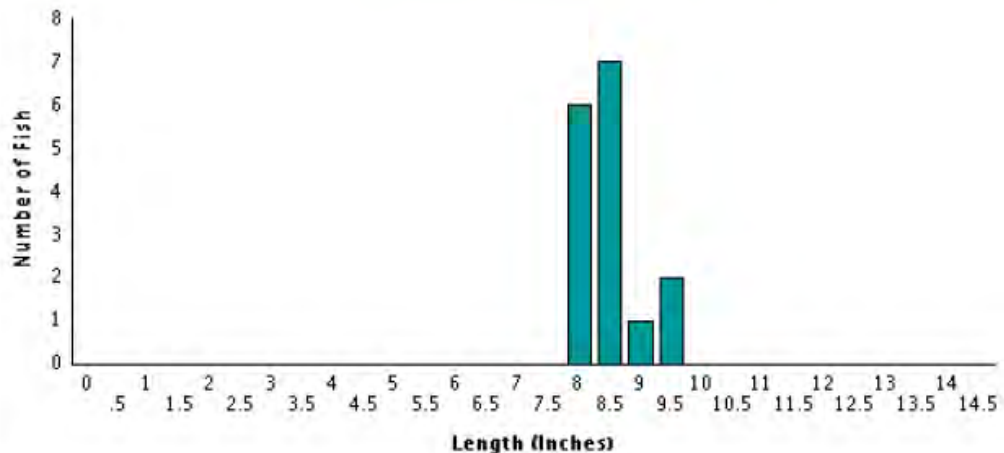
Electrofishing Relative Abundance

Total Catch	16
Miles of Electrofishing:	1
Catch per mile:	16

Proportional Stock Density (PSD)

Stock Size (in): 5	Quality Size (in): 8
Measured Fish Count:	16
Count of Fish >= Stock Size:	16
Count of Fish >= Quality Size:	16
PSD:	100

Electrofishing Size Distribution



Minimum Length:	8.0
Maximum Length:	9.5
Average Length:	8.7
Number Measured:	16



WISCONSIN DNR FISHERIES INFORMATION SHEET

County: POLK
Lake Name: WIND LAKE
WBIC: 2616000
Survey Year: 2006

WDNR Fish Biologist Contact Information

Aaron Cole - Barron - 715-637-6864
 Marty Engel - St. Croix R up to St. Croix falls dam - 715-684-291
 Terry L Margenau - Spooner - 715-635-4162

Lake Characteristics

Lake Type: SHALLOW HEADWATER DRAINAGE

Acres: 38

Shoreline miles: 1.1

Maximum Depth (feet): 7

Survey Information

Survey Dates: May. 29, 2006 to May. 29, 2006

WDNR Survey ID: 94511

Gear Types: BOOM SHOCKER

Survey Type: STOCKING EVALUATION

LARGEMOUTH BASS

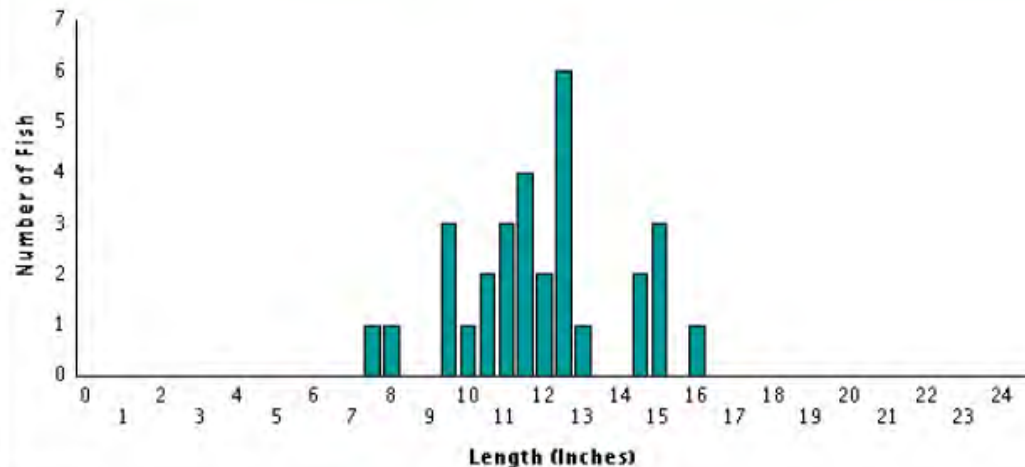
Electrofishing Relative Abundance

Total Catch	30
Miles of Electrofishing:	0.85
Catch per mile:	35.29

Proportional Stock Density (PSD)

Stock Size (in): 8	Quality Size (in): 12	12
Measured Fish Count:		30
Count of Fish >= Stock Size:		29
Count of Fish >= Quality Size:		15
PSD:		52

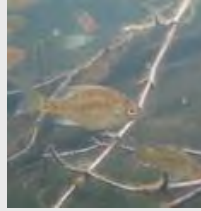
Electrofishing Size Distribution



Minimum Length:	7.5
Maximum Length:	16.0
Average Length:	12.1
Number Measured:	30



Proposed Statewide General Permit for Fish Habitat Structures



A quicker, less expensive permit process would allow lakefront property owners statewide to more quickly and easily create fish habitat near their shoreline under a state proposal. After the general permit is on the books, the permit would be good for five years and people who apply for coverage under the permit would receive a decision within 30 days.

Comments on the proposed statewide general permit are being accepted through October 24, 2013. The proposed general permit and environmental assessment documents can be reviewed at http://dnr.wi.gov/topic/Waterways/habitat/fish_wildlife.html

Utilizing the ability to create general permits through an administrative process the Department has converted existing general permits for fish habitat projects that were previously identified in Wis. Admin Code NR 323 (Fish Crib, Half-Log, Spawning Reef, Wind Deflector, and Tree Drop) to a statewide general permit. **This means in the future the department can use our administrative process to modify standards easier and faster to be more responsive to public concerns.**



No changes were made to the existing permit standards for fish cribs, spawning reefs, wing deflectors, tree drops, and half logs, However the proposed general permit does create NEW standards for a NEW type of fish habitat structure called FISH STICKS.



The fish sticks structures outlined in the general permit applies to littoral zone (near shore) woody habitat projects in lakes. The general permit includes several location standards, such as providing standards for fish sticks placement within a narrow thoroughfare or near bridges, swimming areas, boat ramps, etc., and also technical standards to ensure minimal impacts to



Navigation Committee Report



Navigation Committee Report

- A final claim in the amount of \$1,249.30 has been submitted to the DNR for payment on the 50% grant for the dredging of the channel. The total cost of the dredging was \$7,448.60. The Lake District's net cost was \$3,724.30.
- The no wake buoys are scheduled to be removed the weekend of October 12.



Social Committee Report



Water Patrol Committee Report



Water Patrol Activity

Full Season report, 2013

155 Hours /19 Shifts

- 31 Contacts made on Big/Round/Church
 - 10 Inspections
 - 8 Warnings
 - 10 Citations
 - 3 boat tows
- Most frequent: Display numbers, safety certificate, SNW zone, fire extinguisher, no observer

Day	Date	Patrol Hours	Lake	Contacts	Violation	Vessels Assisted, Safety Inspections, Unique Assignments
Sunday	5/26/2013	4	WBT	None		Training Deputy Brantner
Sunday	5/26/2013	3.5	CPRBL	Mark Mayotte Elmer Haines	Operate PWC w/in 200' Shore faster than SNW - Warning Fail to have required Fire Extinguisher - Warning	One Inspection Towed Pontoon to dock on Big Lake
Friday	5/31/2013	6	CPRBL			Two Inspections
Sunday	6/2/2013	8	WBT			One Inspection
Friday	6/7/2013	4.5	CPRBL			Three Inspections
Saturday	6/8/2013	8.5	WBT			One Inspection
Friday	6/14/2013	8	WBT	Robert Franks	Operate PWC w/in 200' Shore faster than SNW - Warning	
Saturday	6/15/2013	6	CPRBL			
Sunday	6/16/2013	9	WBT	Angela Lindow Austin Gunderson Richard Bennett Tracy Moore	Operate PWC w/in 100' of Waterskier - Citation Operate PWC w/in 100' of Boat while faster than SNW - Citation Operate PWC w/in 100' of Boat while faster than SNW - Citation Operate PWC not Designed for 3 People While Towing Skier - Warning	One Inspection
Saturday	6/29/2013	4	CPRBL			
Sunday	6/30/2013	8.5	WBT			Two Inspections
Thursday	7/4/2013	8	CPRBL	Coleen Helberg Scott Giossi	Operate PWC Towing Skier w/out Observer - Citation Operate PWC w/in 200' Shore faster than SNW - Citation	Boat Parade
Friday	7/5/2013	13	WBT	Alex Schneider Joseph Koop Jesse Clough	Operate PWC w/out Required Safety Certificate - Citation Operate Boat w/out Valid Certificate of Number - Citation Operate PWC w/in 200' Shore faster than SNW - Citation	Fireworks
Saturday	7/6/2013	8	WBT			Towed stranded boater to shore
Sunday	7/7/2013	5	CPRBL			One Inspection
Friday	7/12/2013	6.5	WBT			
Saturday	7/13/2013	9	CPRBL			Assist boater out of gas
Sunday	7/14/2013	8.5	CPRBL			Two Inspections, One boat assisted
Friday	7/19/2013	7	CPRBL			
Saturday	7/20/2013	10	CPRBL	Mary Kowalski	Operate Boat w/out Valid Certificate of Number - Citation	
Saturday	7/27/2013	3	WBT			
Sunday	8/4/2013	5	CPRBL	Cheryl Harmon Mark Sandberg Melissa Mullally Simmons	Fail to have required Fire Extinguisher Equipment - Citation Fail to have required Fire Extinguisher Equipment - Citation Operate PWC w/in 100' of Boat while faster than SNW - Citation	Four Safety and Compliance Inspections
Friday	8/9/2013	7	WBT			
Saturday	8/10/2013	10	WBT	Roger D Wilsey Roger D Wilsey Roger D Wilsey John D Myhr	PWC Creating Hazardous Wash or Wake - Citation Operate PWC w/in 100' of Boat while faster than SNW - Warning Operate PWC w/in 200' of Shore faster than SNW - Warning Fail to Apply for Registration or Title - Citation	One Safety and Compliance Inspection
Sunday	8/11/2013	7	CPRBL			
Friday	8/16/2013	7	WBT	William E Janvrin	Operate PWC w/in 100' of Boat while faster then SNW - Citation	
Saturday	8/17/2013	10	CPRBL			Three Inseptions, One boat assisted
Sunday	8/18/2013	8	WBT	Christopher Sobolik Michael Mack Tracy Little	Operate PWC w/in 100' of Boat while faster than SNW - Citation Operate PWC w/in 100' of Boat while faster than SNW - Citation Operate PWC w/in Buoyed Restricted Area faster than SNW - Citation	
Friday	8/23/2013	6	CPRBL			
Tuesday	8/27/2013	7	CPRBL	Noah Berger Michael Michelson Michael Michelson Michale Michelson	Allow Riding on Decks or Gunwales - Citation Failure to Display Certificate of Number - Citation Failure to Carry Boating Safety Certificate - Warning Failure to Display Registration - Warning	One Safety and Compliance Inspection
Friday	8/30/2013	6	CPRBL			
Saturday	8/31/2013	8	CPRBL	Michael Obrien	Operate Boat Towing Skier w/out Observer - Citation	
Sunday	9/1/2013	8	WBT	Austin Gunderson	Operate Boat Towing Skier w/out Observer - Citation	
Monday	9/2/2013	5	CPRBL	Samuel Dietz Justin Dahl	Operate PWC w/out Safety Certificate - Citation Operate PWC w/in 200' of Shore faster than SNW - Warning Operate PWC w/in 100' of Boat faster than SNW - Warning Permit Operation of PWC by Underage Person - Warning Registration Numbers of Boat of Contrasting Color to Hull - Warning	
		117	WBT		13 Citations, 4 Written Warnings	
		156	CPPBL		10 Citations, 8 Written Warnings	



Water Quality Committee Report



Water Quality Committee Report

By David Zanick

- Waterfront runoff reduction survey mailed 9/23.
 - Self addressed return envelopes provided to Harmony Environmental
 - Approx. cost \$450 including \$82.50 bulk postage.
 - Investigated non-profit reduced rate qualification with post office.
 - Did not pursue since the application alone cost \$600 vs. \$82.50 for 250
- Status of Lake Management Plan Approval
 - Currently with Alex Smith. We should hear within 60 to 90 days.
- Investigated studying the ground water in North Creek and remediating erosion & runoff at the boat landings.
 - Alex Smith stated that these issues would best fit into a Large Scale Planning grant vs. our current pursuit the Lake Protection Grant
 - We will get Cheryl's input after our Lake Planning Grant is approved.



All residents will receive a form requesting that they volunteer to reduce waterfront runoff.

Site Visit Request Form – Waterfront Runoff Reduction

The Lake District will be soliciting state grant funds to support this program. Your interest will support our success!

I am interested in learning more about what I can do on my lake property to improve water quality on our lakes.

Name (s) _____

Length of Shoreline _____ ft. Lake _____

Lake Address _____

Home Telephone _____

Lake Telephone _____

Email _____

_____ **I am interested in a free, no-strings attached site visit to evaluate my property.**

I am interested in installing the following landscaping practice(s) on my Lake property:

_____ Rain garden

_____ Infiltration pit or trench

_____ Water diversions

_____ Rain barrel

_____ Plantings in the water

_____ Tree falls/woody debris in the water to provide habitat

_____ Shoreline buffer zone (Note that if grant funded, shoreline buffer zones must be at least 35 feet deep)

_____ Removal of invasive species such as purple loosestrife

_____ Unsure of appropriate method, but willing to investigate

Note that when installation is grant funded, water quality practices must remain in place at least ten years.

Please return form to Cheryl Clemens, Harmony Environmental, 516 Keller Ave. S., Amery, WI 54001 or email request to harmonyenv@amerytel.net



Soil Erosion Control for Woodlot Owners

Woodlot owners should be aware of the potential for soil erosion on their property. Erosion can lead to the loss of topsoil, which is essential for healthy trees and plants. This brochure provides information on how to prevent soil erosion and what to do if it occurs.

Prevention:

- Plant trees and shrubs to stabilize soil.
- Use mulch to protect soil from sun and wind.
- Avoid heavy machinery on the soil.
- Create terraces or contour lines on slopes.

Remediation:

- Replant eroded areas with native species.
- Use erosion control blankets or mats.
- Install silt fences to catch sediment.



Water Quality and Stream Health

Streams are vital to our ecosystem, providing water for drinking, recreation, and wildlife. However, they are also vulnerable to pollution and degradation. This brochure discusses the importance of stream health and how we can protect it.

Stream Health Indicators:

- **Flow:** Consistent flow is essential for oxygenating water and carrying sediment.
- **Temperature:** High temperatures can stress aquatic life.
- **Bank Stability:** Erosion can narrow channels and increase sediment.
- **Vegetation:** Riparian plants stabilize banks and filter runoff.

Protecting Stream Health:

- Avoid dumping trash or chemicals into the stream.
- Use best management practices (BMPs) on nearby land.
- Participate in stream cleanup events.



Water Quality and Stream Health (Continued)

Water Quality Indicators:

- **Dissolved Oxygen (DO):** Essential for aquatic life.
- **Total Suspended Solids (TSS):** Excess sediment can smother the stream bed.
- **Nitrogen and Phosphorus:** Can cause algal blooms and eutrophication.

Stream Bank Stabilization:

- **Structural Methods:** Use rocks, logs, or concrete structures to stabilize banks.
- **Biological Methods:** Plant native vegetation to stabilize banks naturally.

Stream Bank Stabilization (Continued):

- **Structural Methods:** Use rocks, logs, or concrete structures to stabilize banks.
- **Biological Methods:** Plant native vegetation to stabilize banks naturally.



Water Quality and Stream Health (Continued)

Stream Bank Stabilization (Continued):

- **Structural Methods:** Use rocks, logs, or concrete structures to stabilize banks.
- **Biological Methods:** Plant native vegetation to stabilize banks naturally.

Stream Bank Stabilization (Continued):

- **Structural Methods:** Use rocks, logs, or concrete structures to stabilize banks.
- **Biological Methods:** Plant native vegetation to stabilize banks naturally.





Website Committee Report

Big, Round And Church Pine Lakes District Board

Gary Ovick
Chairman
(Church Pine Lake)

491 Lake View Lane
Osceola, WI 54020

Phone: (715) 294-3988
Cell: (715) 417-1770
garyovick@aol.com

Ann Layton
Vice Chairperson
(Church Pine Lake)

485 Lake View Lane
Osceola, WI 54020

715-294-2045
annlayton@centurytel.net

Steve Oswald
Secretary
(Big Lake)

1901D 60th Avenue
Osceola WI 54020

(715) 294-3135
cri.steevo@gmail.com

Jerry Tack
Treasurer
(Round Lake)

542 Round Lake Ct
Osceola, WI 54020

(715) 294-2739
(715) 808-5239 Cell
tack542@centurylink.net

Mike Reiter
Commissioner
(Big Lake)

1898 60th Ave.
Osceola, WI 54020

(715) 294-3950
mikereiter@centurylink.net

Helen Johnson
Town of Alden
Supervisor

79 10th Ave.
New Richmond, WI 54017

(715) 248-3277
johnsont@frontiernet.net

Tom Magnafici
Polk County Supervisor
District 16

1818 120th Ave.
St. Croix Falls, WI 54024

(715) 308-5190
toms3cows@yahoo.com



Old Business

- See Action Items in Committee Reports



New Business

1. CBCW New Chair and Board Representation
2. Committee Structure & Board Representation
3. Volunteers from Annual Meeting
4. Finalize 2013 – 2014 District Calendar
5. Big Lake algae discussion
6. Agenda Items for 12/03/14 Board Meeting



New Committee Chair .. CBCW

Committee Role

- Coordinate the monitoring of boat landings with inspectors and surveillance cameras
- Hire inspectors, schedule coverage and advise Treasurer of salaries to be paid
- Facilitate annual training
- Update SWIM database online
- Monitor camera videos and report violations of the “do not transport ordinance”
- Interface with camera contractor regarding performance and maintenance

Chairperson Role

- Preside at committee meetings
- Set dates for committee meetings
- Coordinate meeting agenda
- Secure meeting space
- Coordinate the development project recommendations for coming year(s)
- Coordinate the development of funding recommendations and grant applications
- Present committee recommendations to the Board for approval
- Assign tasks to committee members
- Provide status reports on activities to Board, General Meetings and Website
- Attend training and informational meetings on committees topics
- Contribute articles/items for website
- Recruit volunteers
- Comply with WI Statutes



Aquatic Plant Management Committee

Steve Oswald	Big Lake	Committee Chair & Commissioner
Tom Diaz	Big Lake	
Beth Hartman	Round Lake	
Brent Martin	Church Pine	
Tom Tinkham	Big Lake	
Hubert Wegele	Big Lake	
David Zanick	Church Pine	
Helen Johnson	Town of Alden	Commissioner
Gary Ovick	Church Pine	Commissioner

Audit Committee

Joel Hazzard	Big Lake	Committee Chair
Kelly Dudek	Big Lake	

Clean Boats Clean Water Committee

Helen Johnson	Town of Alden	Commissioner
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Dam Inspection Committee

Steve Oswald	Big Lake	Committee Chair & Commissioner
Bob Meyer	Church Pine	
Dave Dudek	Big Lake	

Fish Stocking Committee

Bob Meyer	Church Pine	Committee Chair
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Legal Resource Committee

Bert McKasy	Church Pine	Committee Chair
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Navigation Committee

Jerry Tack	Round Lake	Committee Chair & Commissioner
Chuck Vacha	Church Pine	
Gary Ovick	Church Pine	Commissioner



Water Patrol Committee

Tom Bach	Church Pine	Committee Chair
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Water Quality Committee

David Zanick	Church Pine	Committee Chair
Tom Tinkham	Big Lake	
Jerry Tack	Round Lake	Commissioner
Gary Ovick	Church Pine	Commissioner
Carl Pierson	Church Pine	
Ann Layton	Church Pine	Commissioner
Katelin Holm	Polk County LWRD	
Jeremy Williamson	Polk County LWRD	
Jake Macholl	SCH	

Website Committee

Jeri Diaz	Big Lake	Committee Chair
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Social Committee

David Zanick	Church Pine	Committee Chair
Rachel Starbuck	Big Lake	
Jacq Hauser	Big Lake	
Jeanne Meyer	Church Pine	
Bev Medvec	Round Lake	
Tom Tinkham	Big Lake	
Suzanne Zanick	Church Pine	
Steve Paulson	Big Lake	
Sally Pierson	Church Pine	
Rachel Starbuck	Big Lake	
Glenna Tack	Round Lake	
Jess Vindal	Round Lake	

Position Descriptions

All Board Commissioners

- Responsibility for the governance of the lake district
- Initiate and coordinate research and surveys for the lake
- Plan lake protection and rehabilitation projects
- Cooperate with other units of government in enacting ordinances as needed.
- Adopt and carry out lake protection and rehabilitation plans
- Maintain liaisons with state government officials involved in lake protection and rehabilitation
- Control the fiscal matters of the district, subject to the powers and directives of the annual meeting
- Contribute articles/items for website
- Attend applicable statewide meetings and training
- Oversee committees and recruit volunteers
- Meet at least quarterly as a board.

Chairman (*Officer*)

- Preside at the Annual meeting, at all Special meetings and Board meetings and public hearings in such a way as to ensure that they are conducted legally and on time
- Develop agenda for projects for coming year(s)
- Assign committee positions and projects: Water Patrol, Website, Dam Inspection, and Others
- Set dates and agenda for Board meetings, Special meetings and the Annual meeting
- Oversee that we meet State and Federal compliance for a Lake District
- Select a Nomination Committees to present candidates to the annual meeting
- Appoint replacement Board members to fill vacancies due to resignations
- Select an audit committee and have an audit prepared for the annual meeting
- Secure meeting space
- Coordinate meeting agenda

Vice Chairman

- Assist Chairman with projects and committees elections
- Assist Chairman with running meetings (meeting discipline/order?)
- Oversee committees and facilitate their reporting to the Board
- Take Minutes if Secretary is not available

Treasurer (*Officer*)

- Take charge of the finances of the district
- Keep books, receive and take charge of all moneys of the district, and pay out the same only on order of the board.
- Prepare and file tax forms
- Coordinate with and support the Audit Committee
- Prepare and present for approval a proposed budget at the annual meeting
- Deliver certified statements of any tax levied at the annual meeting to the clerk of each municipality for collection
- File paperwork for Grants and other matching funds, including reimbursements for water patrol boat
- Maintain and audit insurance policy
- Present and acquire approval of a Treasury Report at Board and General meetings

Secretary (*Officer*)

- Take minutes of all meetings of the board and hearings held by it and distribute to Board and website
- Maintain the availability and integrity of all public records of the District on the website and central file cabinet
- Maintain a file of the names/addresses/email addresses of the District electors for official communications
- Prepare and mail a written notice as required by statute for annual meetings (and any special meetings)
- Post all meeting agenda and notices required by statute in newspapers, website and community bulletin boards
- Present and acquire approval of all meeting minutes at Board and General meetings
- Monitor District Post Office Box and distribute contents to responsible Board Members
- Annually provide the District Commissioners contact info (name, address, etc.), to Univ. of WI Extension, College of Natural Resources, UW Stevens Point, WI, 55441 and to the DNR, Lake Management Section, Bureau of Water Resources Management, Box 7921, Madison, WI 53707

All Committee Chairpersons

- Preside at committee meetings
- Set dates for committee meetings
- Coordinate meeting agenda
- Secure meeting space
- Coordinate the development project recommendations for coming year(s)

(Continued)

- Coordinate the development of funding recommendations and grant applications
- Present committee recommendations to the Board for approval
- Assign tasks to committee members
- Provide status reports on activities to Board, General Meetings and Website
- Attend training and informational meetings on committees topics
- Contribute articles/items for website
- Recruit volunteers
- Comply with WI Statutes

Individual Committee Duties

Aquatic Plant Management (APM)

- Implement and update the Aquatic Plant Management Plan
- Update the Aquatic Plant Management Plan periodically and acquire DNR approval
- Hire contractors to prevent & control AIS
- Focal point for AIS identification
- Maintain the AIS Educational Kiosks at the landings

Audit Committee

- Audit treasury activities annually for fiscal integrity
- Prepare a written report on exceptions

Clean Boats Clean Water (CBCW)

- Coordinate the monitoring of boat landings with inspectors and surveillance cameras
- Hire inspectors, schedule coverage and advise Treasurer of salaries to be paid
- Facilitate annual training
- Update SWIM database online
- Monitor camera videos and report violations of the "do not transport ordinance"
- Interface with camera contractor regarding performance and maintenance

Dam Inspection

- Inspect both dams annually and submit an inspection report to the Board
- Ensure District compliance with DNR regulations and WI statutes
- Procure contractors as need.

Legal Resource

- Advise and assist Board on legal matters, WI Statutes, Open Meeting Laws, Robert's Rules, etc.

Navigation Committee

- Seasonally place and remove buoys. Procure replacement buoys
- Monitor depth of channels and procure dredging contractors as needed for dredging

Social Committee

- Facilitate events to build community and volunteerism
- Coordinate the 4th of July Parade and the Spring District Dinner

Water Patrol

- Interface with Polk Co. Sheriff and Wapo Board to establish annual plans and performance objectives for our water patrol
- Monitor performance and compliance with agreed to plans
- Act as District point person for patrol issues and coordination
- Coordinate with the Treasurer the procurement of new patrol boats as required

Water Quality

- Implement Lake Management Plan and pursue improved water quality
- Update the Lake Management Plan periodically
- Coordinate the Citizens Lake Monitoring Program to record water clarity readings throughout the summer months

Website

- Maintain our Domain Name (www.bigroundpine.com) and email address (info@bigroundpine.com) with Register.com
- Answer emails to the site
- Coordinate with the Webmaster the timely posting of all documents, meeting notices, minutes, photos, articles, links etc.
- Create PDFs, check and spell check all submissions
- Audit website traffic and promote usage at General Meetings
- Periodically refresh content and annually move official documents to archive pages

PLEASE!**VOLUNTEERS NEEDED****PLEASE!****CHURCH PINE, ROUND AND BIGLAKE PROTECTION & REHABILITATION DISTRICT**

Volunteer Positions	Your Name	Telephone #	Email
Board of Commissioners Develop and execute plans to protect & rehabilitate the lakes in the District			
Aquatic Plant Management Committee Assist in the implementation of the Aquatic Plant Management Plan, Prevent & Control AIS	STEVE JAMES	612-328-4386	
Water Quality Committee Assist in the implementation of the Lake Management Plan and pursue improved water	STEVE JAMES	612-328-4386	
Clean Boats Clean Water (CBCW) Committee Coordinate the monitoring of boat landings with inspectors and surveillance cameras.			
Water Patrol Committee Interface with Polk Co Sheriff and Wapo Board to provide water safety via our Patrol Boat			
Navigation Committee Place and remove buoys, Monitor channel depth & procure dredging contractors as needed	STEVE JAMES	612-328-4386	
Dam Inspection Committee Inspect annually, submit report and interface with contractors as required	STEVE JAMES	612-328-4386	
Audit Committee Audit treasury activities and submit report annually			
Web site Committee Solicit and contribute articles and photos; manage attachments; respond to emails			
Legal Resource Committee Advise and assist Board on legal matters, WI Statute 33, Open Mfg Laws, Robert's Rules, etc			
Social Committee Facilitate events to build community and volunteerism			



Proposed District Calendar 2013-2014

Board Meetings
Alden Town Hall
1st Tuesdays
6pm

- | | | |
|------|---------------|---------------------------------|
| 2013 | • October 1 | Board Meeting |
| | • November | No Meeting |
| | • December 3 | Board Meeting |
| 2014 | • January | No Meeting |
| | • February | No Meeting |
| | • March 4 | Board Meeting |
| | • April 1 | Board Meeting |
| | • April 24-26 | WI Lakes Partnership Conference |
| | • May 6 | Board Meeting |
| | • May 17 | Spring Informational Meeting |
| | • June 3 | Board Meeting |
| | • July 1 | Board Meeting |
| | • August 5 | Board Meeting |
| | • August 23 | Annual Meeting & Board Meeting |
| | • October 7 | Board Meeting |
| | • November | No Meeting |
| | • December 2 | Board Meeting |











Agenda Items

12/03/13

Board of Commissioners Meeting

- 2014 CLP Herbicide Contractor Procurement
- Agenda Items for 03/04/14 Board Meeting



Motion to Adjourn?



Board of Commissioners Meeting December 3, 2013



Board of Commissioners Meeting

Agenda

12/03/13
Alden Town Hall
6 PM

- Call to order
- Approve Agenda
- Public Input & Questions
 - Navigational Concerns in Church Pine “Critical Habitat Area A”
- Secretary’s Report
 - 10/01/13 Board Meeting Minutes Approval
- Treasurer’s Report
 - AOP 12/01/13 Approval
 - NLF 12.01/13 Approval
- Chairman’s Report & Board Administration
 - ACEI-099-11 Grant Status
- Committee Reports (Includes Old Business)
 - APMP – New AIS Control Grant Award Overview, Final PL Treatment & 2014 Beetle Strategy
 - CBCW - Workman’s Comp Insurance?
 - Dam Inspection – Inspection Report to Board
 - Fish Stocking – 2013 Stocking Results
 - Navigation –Beavers Under the Bridge
 - Water Patrol – New Boat Procurement Plan
 - Water Quality –10/31 Consultants Meeting, Survey Results & Lake Management Plan Status, North Creek Observations, St Croix River Association Meeting Report
 - Others
- New Business
 - Lake Planning Grant Proposal and Approval of Resolution
 - Approve Consultant’s Quote to Manage the 2014 CLP Herbicide Contractor Procurement Process
 - Agenda Items for 03/04/14 Board Meeting



Public Input & Questions



Navigational Concerns
in
Church Pine
“Critical Habitat Area A”

By

Greg & Mary Potting

Bob & Sandy Solland

To whom it may Concern:

We are writing this letter to bring attention to the concerns we have with the channel and bay at the northeast end of Church Pine Lake.

We purchased our home in 1984 because we wanted to live on the cleanest lake in the area which was and still is Church Pine Lake and with the 3 lakes connected made it even better.

We have a great concern of what was once easy navigation from the bay and channel area is now becoming difficult and will become undoable in the very near future causing our private access to be nonexistent.

The channel is now full of cattails, weeds and mud bogs making it impossible to get through the channel and bay. It has become thick with weeds and muck causing a swamp like smell. The water circulation is no longer moving through the bay causing it to be stagnant. Where we once took joy in watching fish spawning and swimming around our dock we now have the frustration of seeing only weeds and mud.

We would appreciate any help the board can give us with the clean-up and clearing of this area. We would like to keep the bay area we live in beautiful like the lake. Now it is just an eye sore to the lake.

We have enclosed two pictures showing the bay area. One shows the end of our dock with a narrow path from the bay through the channel and the other shows weeds and floating mud bogs in the bay.

Thank you for the opportunity to voice our concerns at the upcoming meeting.

Greg and Mary Potting
533 180th St
Osceola Wi 54020
(715)294 3770

11/21/13

To Whom It May Concern,

I'm writing this letter in regards to the channel and bay at the northeast end of Church Pine Lake.

Over the years the channel has become almost impossible to navigate through. We've been out here since 1968, we built our home in 1978. The bay then was a wonderful place to boat through. You would see large numbers of fish, many of them spawning. Sometimes you would see a large Northern pike cruising through the channel.

We use to be able to get in and out of the bay with no problems. We were always able to park our boat and pontoon next to our dock. Now we're lucky to get up to our dock. I use to pull my pontoon up on shore for the winter, now I can't even get along side of my dock. The cattails are spreading out like creeping Charlie on a lawn. We've large floating mud bogs, and other debris floating in.

Many things have changed over the years, with the water level being lowered and the man-made channel made wider and deeper, the natural channel between Church Pine and Wind Lake no longer has much, if any water flow.

My only hope is that this channel is treated with the same respect as our lakes. It's a beautiful area to boat through, if you can.

Thank you for taking the time to read this letter, and if you can let us know what we can do to restore this channel.

Thank You,
Bob & Sandy Solland
541 180th St.
Osceola, WI 54020
715(294-2215)
11-12-2013

View of Bay from Potting Dock



Floating Bogs in Bay





Navigational Concerns
in
Church Pine
“Critical Habitat Area A”

Board Research



002010200000

Bob & Sandy Solland

002010120000

002010220000

002010190000

Greg & Mary Potting

002010050000

Dennis Erickson

002010100000

SPRING 05/17/1996

5/17/1996

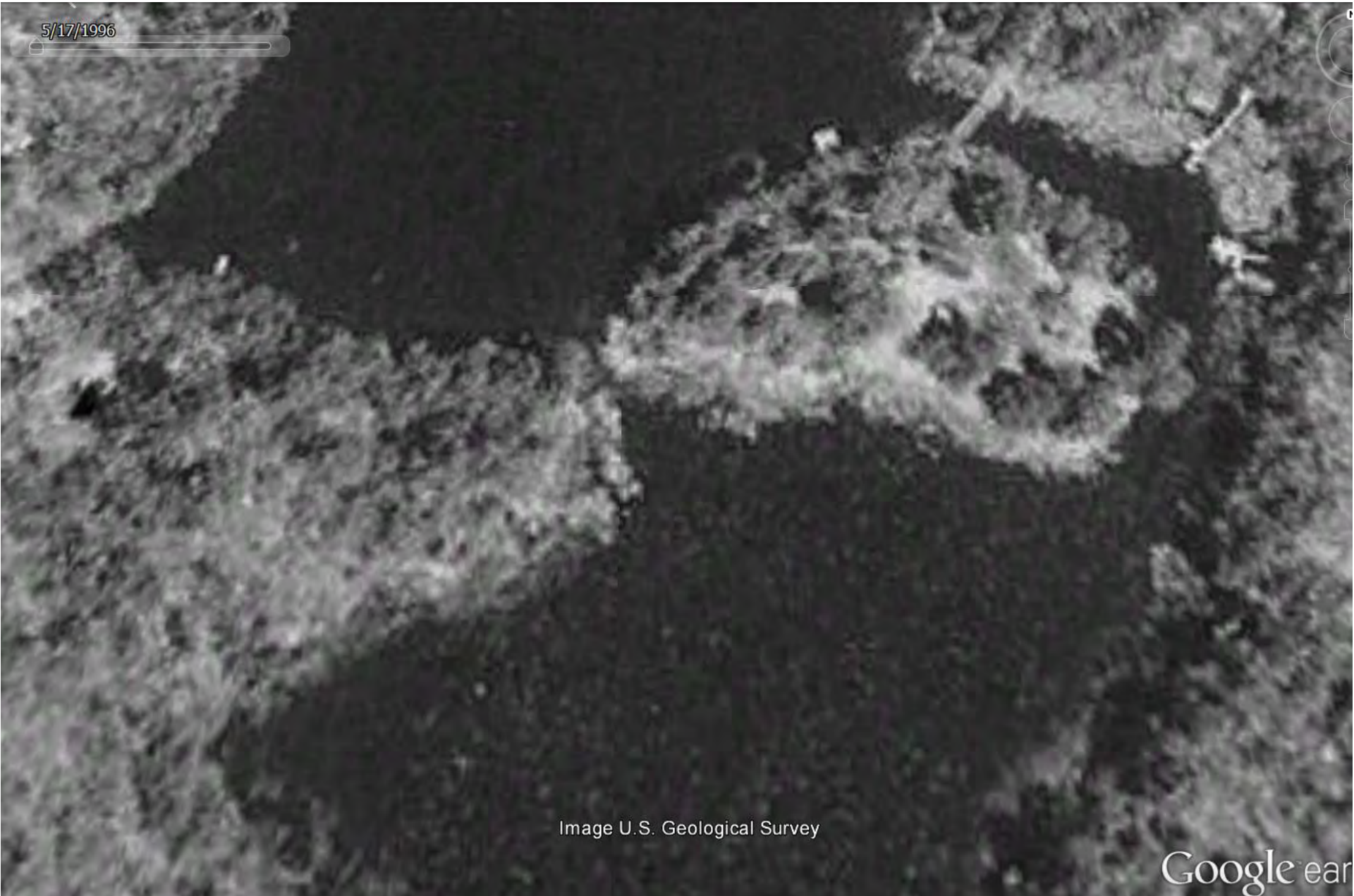


Image U.S. Geological Survey

Google earth

4000

5/17/1996

SPRING 05/17/1996

4000

5/17/1996

4000

FALL 09/02/2005

9/2/2005



WINTER 12/30/2005

12/30/2005



Image USDA Farm Service Agency

Google[™] ea

FALL 09/13/2006

9/13/2006



Image USDA Farm Service Agency

Google ea

FALL 09/08/2008

9/8/2008



Image USDA Farm Service Agency

Google ea

FALL 10/14/2010

10/14/2010



Image © 2013 DigitalGlobe

Google ea

FALL 11/08/2010

11/8/2010



Image USDA Farm Service Agency

Google e

FALL 09/26/2012



FALL 09/26/2012



Image USDA Farm Service Agency

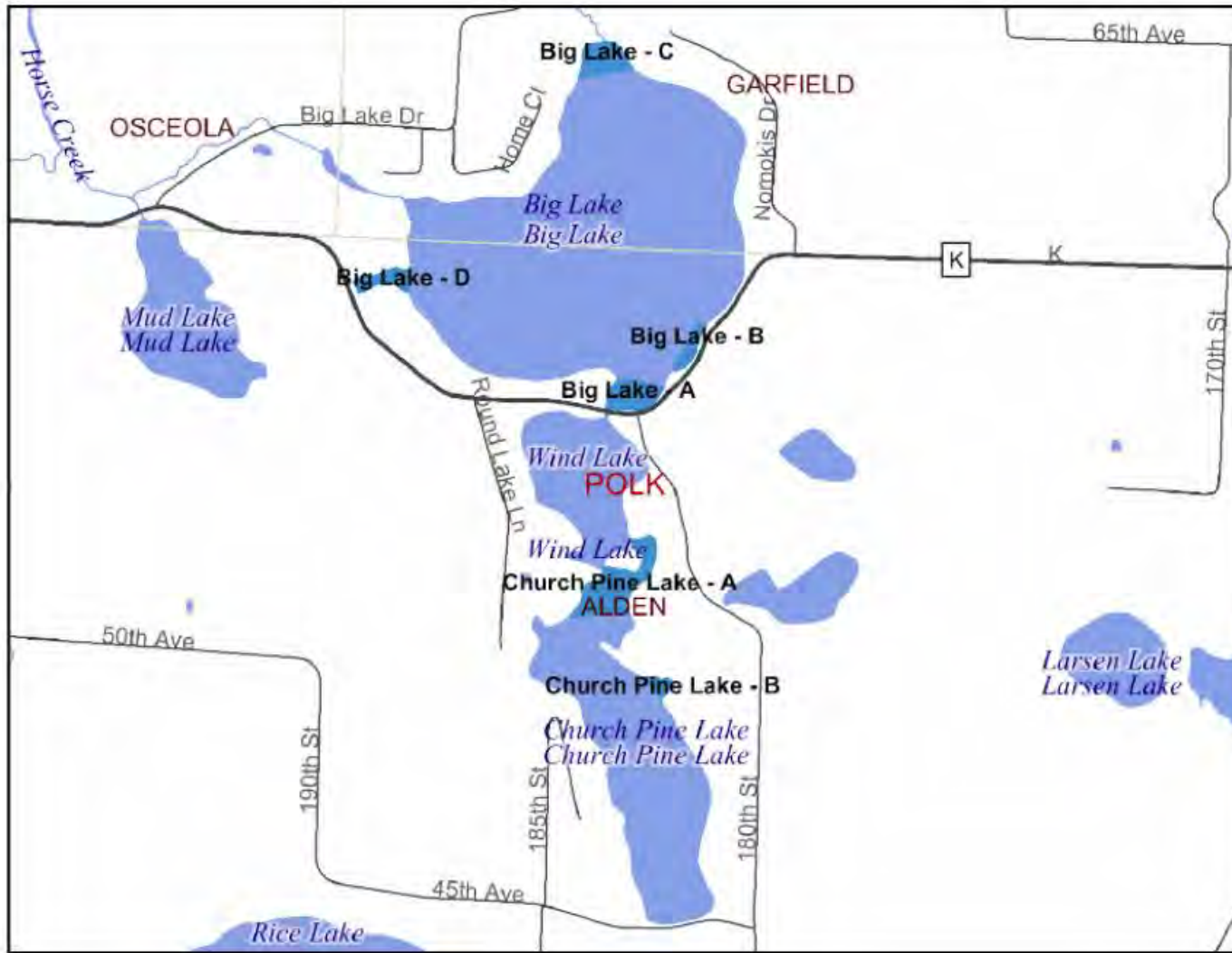
Google earth

9/26/2012

FALL 09/26/2012



Critical Habitat Areas



Legend

- Major Highways**
 - Interstate
 - State Highway
 - U.S. Highways
 - County Roads
 - Local Roads
- 24K County Boundaries**
- Civil Towns**
- Critical Habitat Areas**
- Sensitive Area Designation
- Other Public Rights Feature
- Open Water Details
- 24K Open Water
- 24K Rivers and Shorelines
- Intermittent
- Fluctuating
- Perennial
- Cities and Villages
- Village
- City

0 2250 4500 6750 ft.



Scale: 1:23,598

This map is a user generated static output from an Internet mapping site and is for general

Figure 10. Sensitive Area/Critical Habitat Area Designations

CRITICAL HABITAT AREA-BIG LAKE D



9/26/2012
2012

K

50th Ave

FALL 09/26/2012

Google earth

Sensitive Areas

The Wisconsin Department of Natural Resources (DNR) has completed sensitive area surveys to designate areas within aquatic plant communities that provide important habitat for game fish, forage fish, macroinvertebrates, and wildlife, as well as important shoreline stabilization functions. The DNR has transitioned to designations of *critical habitat areas* that include both *sensitive areas* and *public rights features*.

Sensitive areas offer critical or unique fish and wildlife habitat (including seasonal or life stage requirements) or offer water quality or erosion control benefits to the area (Administrative code 107.05(3)(1)(1)). The Wisconsin Department of Natural Resources is given the authority for the identification and protection of sensitive areas of the lakes. *Public rights features* are areas that fulfill the right of the public for navigation, quality and quantity of water, fishing, swimming, or natural scenic beauty.

The *critical habitat area* designation provides a holistic approach to ecosystem assessment and protection of those areas within a lake that are most important for preserving the very character and qualities of the lake. Protecting these *critical habitat areas* requires the protection of shoreline and in-lake habitat. The *critical habitat area* designation provides a framework for management decisions that impact the ecosystem of the lake.

Special Lake Designations

The map titled *Critical Habitat Areas* shows Sensitive Areas for Big Lake and Church Pine Lake. It also indicates that Big Lake and Round Lake are also classified as Areas of Special Natural Resource Interest (ASNRI).

The Department of Natural Resources completed Sensitive Areas Designations in September of 1998. Purple loosestrife was identified in Big Lake sensitive areas A, C, and D. Curly leaf pondweed was found in Big Lake sensitive area C.

Sensitive/Critical Habitat Area Recommendations

General

- Preserve/restore shoreline buffers at least 35 feet deep
- Limit aquatic vegetation removal to no more than 25 foot channels – hand pulling is the preferred method for management followed by harvesting and herbicide use
- Leave woody debris in place
- Prevent construction site erosion
- Limit rip rap for shoreline stabilization
- Strictly enforce zoning ordinances
- Control exotic species such as purple loosestrife

Church Pine

- Use conservation easements, deed restrictions or zoning to protect sensitive areas

Resource values of each lake sensitive area were each described in the same way: provides bass, panfish, and forage species habitat; northern spawning and nursery areas; and wildlife habitat. All major types of plants: emergent, floating, and submergent were recorded in each sensitive area.

Individual Access Corridors are the openings from a waterfront property owner's shoreline out into the lake. These corridors may be a maximum of thirty feet wide and must remain in the same location from year to year. Herbicide treatment or harvesting may be permitted for individual corridors in front of waterfront property to control invasive or native plants.

Action

3. Allow individual landowners to apply for permits and treat individual access corridors.
(Objective B)

These treatments may focus on invasive or native plants. Landowners would bear the cost of these treatments. Hand removal methods are recommended as a first choice for navigation impairment created by native plants. Hand removal does generally not require a permit when limited to a 30-foot opening. Native plants provide an important shield against invasion by Eurasian water milfoil and other invasive aquatic plant species.

Procedure for Individual Corridor Permitting and Monitoring

Document nuisance conditions (landowner/ herbicide contractor provide in permit application in February/March)

- Indicate when plants cause problems and how long problems persist.
- Include dated photos of nuisance conditions from previous season (or location relative to curly leaf pondweed bed map).
- List depth at end of dock.
- Provide examples of specific activities that are limited because of presence of nuisance aquatic plants.
- Describe practical alternatives to herbicide use or harvesting that were considered. These might include:
 - Hand removal/hand raking of aquatic plants
 - Extending dock to greater depth
 - Altering the route to and from the dock
 - Use of another type of watercraft or motor, i.e., is the type of watercraft used common to other sites with similar conditions on this lake?
- Herbicide use for curly leaf pondweed may occur along the entire length of a waterfront property owner's shoreline.
- Aquatic Herbicide/Harvesting Contractor to provide this information in permit application based on information from the landowner.

Verify/refute nuisance conditions and/or navigation impairment

- Landowner/applicator applies for permit to WDNR including photographic documentation, and identification of plants causing navigation problems.
- For curly leaf pondweed treatment, verification must occur the year before treatment in May or June. Once CLP nuisance is verified and a permit is approved, additional verification is not needed for three subsequent years (although permit applications must be completed each year). Treatment for CLP must occur with water temperatures from 50 - 58 degrees F.
- WDNR will contact herbicide contractor and owner with a notice to proceed with treatment or denial of permit application.



Secretary's Report

The Church Pine, Round and Big Lake Protection & Rehabilitation District

MINUTES OF THE MEETING

OCTOBER 1, 2013

Members Present: Gary Ovick, Jerry Tack, Helen Johnson, Steve Oswald, Ann Layton, Mike Reiter. Guests Attending: David Zanick, Marianne Shira.

Call to Order (6:00 p.m.): Gary Ovick.

Agenda: Minutes were posted at Dick's Market, Horse Creek Store and Big Lake Store. Motion to accept agenda by Jerry Tack. Seconded by Helen Johnson. Motion Carried.

Secretary's Report: Steve Oswald presented the minutes of the Annual Board of Commissioner's Meeting following the Annual Meeting. Jerry Tack motioned to approve and Gary Ovick seconded. Motion carried. Steve Oswald presented the minutes from the Annual Meeting. Errors were pointed out and Ann Layton motioned to accept minutes with corrections. Gary Ovick seconded. Motion carried.

Treasurer's Report: Jerry Tack presented that the budget is on track to date. Motion to approve the Treasurer's Report was made by Steve Oswald, seconded by Gary Ovick. Motion carried.

Chairman's Report: Gary Ovick presented. Grant Status: Hours needed are now very close to projections. Marianne Shira, Heidi Hazzard & Connor Edling had 8 hours in CBCW training. Grievance Procedure: Now signed and filed. Gary Ovick reported (per Jeremy Williamson) that Eurasian Water Milfoil is now present in St. Croix River at Taylor's Falls.

COMMITTEE REPORTS

WATER QUALITY COMMITTEE: David Zanick presented. Waterfront runoff reduction survey was mailed. Status update on Lake Management Plan; currently Alex Smith has the plan and we will hear from him within 60 to 90 days. North Creek; We are currently investigating options – not in current plan. Algae bloom on Big Lake; A Blue Green Algae bloom occurred again this year due to the weather conditions and excess phosphorous being present.

CLEAN BOATS CLEAN WATERS COMMITTEE: Marianne Shira presented and was appointed new Chair replacing Heidi Hazzard. Action Item: Steve Oswald to provide "9 criteria of Sub-Contractor" and "Sub-Contract agreement". Jerry Tack requested a consistent Time



10/01/13
Unapproved



10/01/13
Unapproved

Sheet Plan from Marianne Shira and her people. Jerry Tack will handle the "Financial Administration" of the Committee as a Board Member.

New Business: CLEAN BOATS CLEAN WATERS Chair roles & responsibilities were discussed. ACTION ITEM: Marianne to get separated hours (per lake) for 2013 to help with Grant Status.

AQUATIC PLANT MANAGEMENT COMMITTEE: Steve Oswald presented. No news yet on Grant applied for. ACTION ITEM: Steve to get Purple Loosestrife treatment on Dean's land as accessible. Board approved the option of a third PL treatment. Owner of the property north of Diaz's to be contacted.

DAMS COMMITTEE: Steve Oswald presented. Discussion listed "Polk County Sportsman's Club" as an original owner of the Grist Mill Dam site.

FISH STOCKING COMMITTEE: Gary relayed that Bob Meyer would be overseeing the fish stocking within a few weeks. Mike Reiter discussed Fish Management. The DNR has movies available on fish management – if our lakes are naturally reproducing. (We do not qualify as a naturally producing chain of lakes).

NAVIGATION COMMITTEE: Jerry Tack presented. Dredging the channel between Round and Church Pine Lakes cost was \$7,448.60 and the District contribution was \$3,724.30.

SOCIAL COMMITTEE: No report given.

WEBSITE COMMITTEE: The contact list was updated.

WATER PATROL COMMITTEE: Gary reported that 31 contacts were made by Law Enforcement resulting in 10 inspections, 8 warnings, and 10 Citations. 3 tows happened.

New Business: ACTION ITEM: Steve to post minutes to Website.

ADJOURN: Motion to adjourn given by Steve Oswald, seconded by Mike Reiter. Motion carried.



Treasurer's Report



AOP Year To Date 12/01/13

Church Pine, Round and Big Lake Protection and Rehabilitation District Annual Operating Plan (AOP) & Account Balances Year to Date 12/1/2013

Annual Operating Plan	2012 Actual	2013				2013 Approved Budget Assumptions		
		Budget	Actual YTD	Pending	Forecast YE	Budget		
Operating Balance Carried Forward	\$19,674	\$5,525	\$19,172	\$0	\$19,172	\$5,525		
Interest Income(checking only)	\$26	\$45	\$12	\$2	\$14	\$45		
DNR Water Patrol Rebate	\$2,319	\$2,319	\$2,319	\$0	\$2,319	\$2,319	DNR Water Patrol Reimbursement	
DNR Dredging Grant	\$2,475	\$0	\$0	\$0	\$0	\$0		
Insurance Rebate	\$213	\$0	\$0	\$0	\$0	\$0	Up-side if no claims	
Grant ACEI-099-11 (APMP Implementation)	\$34,470	\$25,950	\$13,849	\$9,629	\$23,478	\$25,950	75% of "Grant Eligible" expenses	
Miscellaneous			\$343					
Donation (Big Lake Store)	\$2,000	\$0	\$0	\$0	\$0	\$0	Upside to support fish stocking	
Sub Total (w/o Levy)	\$61,177	\$33,839	\$35,693	\$9,631	\$44,982	\$33,839		
Levy	\$25,252	\$29,353	\$29,353	\$0	\$29,353	\$29,353		
Transfer from Lake Maintenance Fund*		\$0	\$1,845	\$0	\$1,845			
Total Revenue	\$86,429	\$63,192	\$66,891	\$9,631	\$76,180	\$63,192		
Education and Travel	\$2,128	\$2,800	\$1,884	\$0	\$1,884	\$2,800	4 Commissioners to WAL mtg/training, and Board Travel	
Purple Loosestrife Control	\$870	\$1,332	\$1,075	\$0	\$1,075	\$1,332	Purple Loosestrife Control	100%
Curley Leaf Pondweed Control	\$20,525	\$23,351	\$15,862	\$0	\$15,862	\$23,351	Herbicide Treatment, Surveys, & Permits for CLP.	100%
Native Plant Control for Navigation	\$0	\$1,220	\$0	\$0	\$0	\$1,220	Potential Herbicide Treatment of Bay D (West Side Big Lake)	
AIS Monitoring	\$337	\$1,000	\$140	\$0	\$140	\$1,000	Annual Diver Inspection for AIS	100%
EWM Rapid Response Fund Payment*	\$5,000	\$0	\$0	\$0	\$0	\$0	No Funding Pymt., Loan will cover deficit given AIS infestation	
Surveillance Cameras Services	\$1,947	\$2,240	\$2,676	\$300	\$2,976	\$2,240	ILID monitoring, Installation/Removal, Travel, DSL	
Clean Boats Clean Waters	\$8,947	\$8,300	\$5,932	\$0	\$5,932	\$8,300	Supplies \$300, \$8000 Salaries (667hrs * \$12)	100%
Lake Maintenance Fund Payment*	\$12,500	\$2,500	\$2,500	\$0	\$2,500	\$2,500	Dredging \$10K & Dam Insp. \$1.5K Withdrawals	
Channel Dredging	\$4,320	\$0	\$0	\$0	\$0	\$0	Close Line Item, included in Lake Maint. Fund	
Channel Buoys (Replacement)	\$432	\$216	\$157	\$0	\$157	\$216	1 Replacement Buoy	
Water Patrol Labor & Expenses	\$2,701	\$2,600	\$3,082	\$0	\$3,082	\$2,600	200 Patrol Hours	
Insurance	\$2,295	\$2,345	\$2,284	\$0	\$2,284	\$2,345	Workman's Comp and Liability for Board	
Communications	\$611	\$500	\$692	\$0	\$692	\$500	Meetings notices & Printing costs	45%
Website	\$1,438	\$808	\$1,552	\$0	\$1,552	\$808	Site Maintenance, Same as pre-upgrade in 2011	33%
Miscellaneous	\$1,905	\$3,600	\$2,447	\$0	\$2,447	\$3,600	Port-a-Potty, Supplies, Grant Writing, & Budget Oversights	
Meetings	\$500	\$500	\$732	\$0	\$732	\$500	Spring & Annual District Meetings @250 = \$500	25%
Fish Stocking**	\$0	\$4,000	\$7,000	\$0	\$7,000	\$4,000	Same as 2012 Budget	
Association Memberships	\$355	\$355	\$879	\$0	\$879	\$355	Run Rate	
Water Quality	\$442	\$0	\$3,046	\$0	\$3,046	\$0	Anticipate all expenses in 2013	
Total Expenditures	\$67,257	\$57,667	\$51,940	\$300	\$52,240	\$57,667		
Operating Balance	\$19,172	\$5,525	\$14,951	\$9,331	\$23,940	\$5,525		

Account Balances as of 12/1/2013			
Checkbook	\$14,951	Lake Maintenance Fund	\$17,295
		Rapid Milfoil Response	\$7,503
Total	\$14,951	Total	\$24,798

Total of all Accounts = \$39,749



NLF Year To Date 12/01/13

Church Pine, Round and Big Lake Protection and Rehabilitation District Non-Lapsing Funds 12/1/2013

Fund	2012 Actual	Budget	2013			Budget	2013 Approved Budget Assumptions
			Actual YTD	Pending	Forecast EOY		
AIS Rapid Response							
Balance Carried Forward From Prior Year	2502	\$7,512	\$7,507	\$0	\$7,507	\$7,512	Balance Carried Forward From Prior Year
Payment From Operating Account	\$5,000	\$0	\$0	\$0	\$0	\$0	Payment from Operating Account
Interest Income	\$5	\$7	\$7	\$1	\$8	\$7	Interest Income
Grants	\$0	\$0	\$0	\$0	\$0	\$0	Grant Revenue
Total Revenue	\$7,507	\$7,519	\$7,514	\$1	\$7,515	\$7,519	
AIS Control	\$0	\$0	\$0	\$0	\$0	\$0	AIS Control Expense
Other	\$0	\$0	\$11	\$0	\$11	\$0	Other
Total Expenditures	\$0	\$0	\$11	\$0	\$11	\$0	
Fund Balance	\$7,507	\$7,519	\$7,503	\$1	\$7,504	\$7,519	
Lake Maintenance							
Balance Carried Forward From Prior Year	\$6,001	\$7,021	\$18,515	\$0	\$18,515	\$7,021	Balance Carried Forward From Prior Year
Payment From Operating Account	\$12,500	\$2,500	\$2,500	\$0	\$2,500	\$2,500	Payment from Operating Account
Interest Income	\$14	\$15	\$16	\$1	\$17	\$15	Interest Income
Grants	\$0	\$0	\$1,249	\$0	\$1,249	\$0	Grant Revenue
Total Revenue	\$18,515	\$9,536	\$22,280	\$1	\$22,281	\$9,536	
Dredging	\$0	\$0	\$4,974	\$0	\$4,974	\$0	Dredging
Dam Inspection	\$0	\$0	\$0	\$0	\$0	\$0	Dam Inspection
Dam Repair	\$0	\$0	\$0	\$0	\$0	\$0	Dam Repair
Other	\$0	\$0	\$11	\$0	\$11	\$0	Other
Total Expenditures	\$0	\$0	\$4,985	\$0	\$4,985	\$0	
Fund Balance	\$18,515	\$9,536	\$17,295	\$1	\$17,296	\$9,536	
Balance All Funds	\$26,022	\$17,055	\$24,798	\$2	\$24,800	\$17,055	



Chairman's Report

(Board Administration)



Chairman's Report

1. ACEI-099-11 APMP Grant Status



Grant Status Report

ACEI-099-11 APMP Implementation Grant Status

11/25/13

	Budget	Grant To Date Costs Reimbursed				Balance Remaining	Budget 2014	Total Project Forecast	
		Received	Pending	Processing	Total			Cost	%
Consulting	\$15,590	\$11,492		\$0	\$11,492	\$4,098	\$3,831	\$15,322	102%
Contracted Staff CBCW	\$16,000	\$13,810		\$0	\$13,810	\$2,190	\$0	\$13,810	86%
Services	\$64,995	\$55,988		\$0	\$55,988	\$9,007	\$16,309	\$72,297	111%
Printing / Mailing	\$1,110	\$1,086		\$5	\$1,091	\$19	\$364	\$1,455	131%
Supplies/Misc.	\$6,541	\$6,924		\$0	\$6,924	-\$383	\$0	\$6,924	106%
Herbicide Monitoring	\$5,526	\$582		\$0	\$582	\$4,944	\$600	\$1,182	21%
Volunteer \$	\$14,532	\$9,978		\$0	\$9,978	\$4,554	\$3,326	\$13,304	92%
<i>Volunteer Hours</i>	<i>1,211</i>	<i>832</i>		<i>0</i>	<i>832</i>	<i>380</i>	<i>277</i>	<i>1,109</i>	<i>92%</i>
Total Project Exp.	\$124,294	\$99,860		\$5	\$99,865	\$24,429	\$24,429	\$124,294	100%
Revenue	\$93,221	\$74,895		\$4	\$74,899	\$18,321	\$18,321	\$93,221	100%
Reimbursement Rate	75%	75%			75%	75%	75%	75%	



Committee Reports



Aquatic Plant Management Committee Report



Aquatic Plant Management Committee Report

- New AIS Control Grant Award Overview
- 2013 PL Control

ACTION ITEM: ACTION ITEM: Steve to get Purple Loosestrife treatment on Dean's land as accessible. Board approved the option of a third PL treatment. Owner of the property north of Diaz's to be contacted.
- 2014 Beetle Strategy



ACEI -145-14 Overview



AIS Control Grant Award Rankings

Aquatic Invasive Species - Established Population Control Projects (ACEI)

Grant Number	SPONSOR	PROJECT	\$ REQUESTED	Running Total	County	Access	Permits	Total Score	Coordinator
ACEI-143-14	Green Lake Sanitary District	Monitoring and Control	\$145,899.00	\$145,899.00	Green Lake	Y	Y	28	Ted J
ACEI-144-14	Unified Lower Eagle River Chain of	Eagle River Chain of Lakes 20	\$122,576.66	\$268,475.66	Vilas	Y	Y	26	Gauthier
ACEI-145-14	Big, Round, Church Pine Lakes P&	2-yr CLP, PL, Knotweed Contr	\$46,942.50	\$315,418.16	Polk	Y	Y	22	Smith
ACEI-146-14	Silver Lake Protect Assoc	EWM Control Project	\$85,902.75	\$401,320.91	Kenosha	Y	Y	22	Bunk
ACEI-147-14	Mid Lake P&R District	Mid Lake AIS Control Project 2	\$87,015.00	\$488,335.91	Oneida	Y	Y	22	Gauthier
ACEI-148-14	City of Eau Claire	Half Moon Endothol 2	\$50,000.00	\$538,335.91	Eau Claire	Y	Y	21	Sorge
ACEI-149-14	Round Lake POA	3-yr EWM Monitoring & Contro	\$28,236.50	\$566,572.41	Sawyer	Y	Y	21	Smith
Total			\$566,572.41						





State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
101 S. Webster Street
Box 7921
Madison, Wisconsin 53707-7921

Scott Walker, Governor
Cathy Stepp, Secretary
Telephone 608-266-2621
FAX 608-267-3579
TTY Access via relay - 711



October 22, 2013

► REQUIRES IMMEDIATE ACTION ◀
Aquatic Invasive Species
Grant# ACEI-145-14
Grant Amount: \$46,942.50

Steve Oswald, Committee Chair
Church Pine Round & Big Lake P & R District
190d 60th Ave.
Osceola, WI 54024

Dear Mr. Oswald:

Congratulations! On behalf of the Governor, we are pleased to announce the following project is approved for funding under Wisconsin's Aquatic Invasive Species Grant Program: *APM Plan Implementation*

Please review the agreement including the list of conditions and return the original signed by the authorized individual within 30 days of this letter's date to Jane C Malischke, your regional Environmental Grant Specialist, at 810 W Maple St, Spooner, WI 54801. The second copy is for your file. Funds will be encumbered when the signed agreement is returned.

The period covered by the agreement is from October 1, 2013 through December 31, 2013. If you can't complete your project within this time period, please request an extension from Alex Smith, your Regional AIS Coordinator at 715-635-4124, or Jane C Malischke at 715-635-4062. You must submit your request for your final payment within six (6) months after all work activity is complete or your grant may be terminated. Should you have any questions about the project, please contact your regional AIS Coordinator. If you have any financial questions, please contact your regional Environmental Grant Specialist above.

Under this grant program, you may be entitled to a project advance payment. If applicable, your advance is indicated on the grant agreement. This advance payment is made available to you to cover costs you may incur in the initial stages of the grant process. If your grant includes water quality sampling, paid directly to the State Lab of Hygiene, the advance will be reduced by the total amount of State Lab sampling. If you are entitled and wish to request the advance payment, please check the blank provided before the signature block on the last page of the project agreement.

Please note that this grant program is a reimbursement program. This means that the sponsor must incur costs before requesting reimbursement from the State. Reimbursement claim forms are enclosed. Please be aware that the deadline for submitting final maintenance reimbursement claims is six (6) months from the project end date. Quarterly reimbursement requests may be submitted during the project and must be accompanied by progress reports detailing activities completed during the quarter covered by the request as well as documentation for the costs being claimed.

The State withholds 10% of the State Cost Share for final reimbursement following approval of the final report. Instructions and forms for the financial administration of the project are enclosed. Please submit your final report and final billing to Alex Smith at 810 W Maple St, Spooner, WI 54801. Please write the project number (ACEI-145-14) on all billing material submitted.

Advance or Reimbursement Check: Your advance or reimbursement check will be mailed to Church Pine Round & Big Lake P & R District, Jerry Tack, 542 Round Lake Ct, Osceola, WI 54020. This is the check recipient that appears in our records.

We need your federal taxpayer identification number in order to issue any payments to you. Please fill out the enclosed W-9 form and return it with your signed grant agreement. Attached to the form is information about how to obtain a taxpayer ID, should your group not have one.

Your project includes the use of donated labor as part of your local share. As your project progresses you must document all volunteer labor and/or professional labor by keeping a log of the person's name, the date the work is performed, a description of the work performed, the number of hours and rate of pay per hour (including benefits for



professional hours). Enclosed are sample worksheets and summary sheets for your use. Please make, as many copies from these blank sheets as you think will need for the project. Tracking hours by computer is accepted.

- Your project includes the use of donated materials or equipment as part of your local share. You must carefully track all donations with documentation that is equal to an invoice in their normal business dealings but clearly marked as donations. All donations shall conform to market rates. This documentation must be included with the payment request form.
- If your project includes GIS data, it should be in a format fully compatible with ARC/INFO[®] and ArcView[®]. If you have any questions about this format or the standards please request more information from Alex Smith or Jane C Malischke.

You may be contacted by the Office of the Governor or your state Legislator concerning the issuance of a press release to publicize the grant award. The Department of Natural Resources is pleased to have the opportunity to participate with you in this grant project.

Sincerely,

Mary Rose Teves, Director
Bureau of Community Financial Assistance

C: Alex Smith – NOR-Spooner
Jane C Malischke – NOR-Spooner



State of Wisconsin Department of Natural Resources P.O. Box 7921 Madison, WI 53707		AQUATIC INVASIVE SPECIES CONTROL GRANT AGREEMENT - Form 8700-307b Rev. 7-05	
Sponsor Church Pine Round & Big Lake P & R District		Project Number ACEI-145-14	
Project Title APM Plan Implementation			
Period Covered By This Agreement October 1, 2013 To December 31, 2013		Name of Program Aquatic Invasive Species	
Project Scope and Description of Deliverables Church Pine, Round & Big Lakes P&R District is sponsoring a 3-yr project to implement approved activities from the Church Pine, Round and Big Lakes Aquatic Plant Management Plan. Project deliverables include GIS data & maps of areas monitored, aquatic plant & turion monitoring results, examples of AIS education & outreach, AIS monitoring data in SWIMS, management/treatment summaries, and an updated APM plan. Specific project activities include: 1) Curly-leaf pondweed chemical control; 2) Pre-post treatment aquatic plant monitoring; 3) CLP bed mapping; 4) Herbicide concentration monitoring; 5) Turion monitoring; 6) Purple Loosestrife & Knotweed control; 7) Point intercept aquatic plant survey; 8) APM plan update; 9) AIS education & monitoring. Special Conditions: 1) WDNR's Aquatic Plant Management in Wisconsin guidance shall be followed for point-intercept survey monitoring and aquatic plant management plan development. The NOR Native Plant Protection Strategy shall be integrated into the APM plan; 2) Sponsor shall contact DNR immediately if a new AIS is found; 3) AIS monitoring personnel shall be trained and follow DNR approved protocols. Data shall be entered in SWIMS database; 4) Education materials shall be consistent with the Department's statewide education strategy for preventing and controlling AIS. This scope summarizes the project detail provided in the application and does not negate tasks/deliverables described therein. Data, records, and reports, including GIS-based maps, and digital images, must be submitted to the Department in a format specified by the regional Lakes Biologist. If consultant is to provide final report, it is recommended that Grantee provide DNR Lake Coordinator with a draft for comment on report adequacy prior to making final payment to the consultant. DNR to receive both paper and electronic .pdf copies of the final report along with, or prior to submission of grantee's final payment request. The Following documents are incorporated into and made a part of this agreement: 1. Chapter NR 198, Wis. Adm. Code. 2. Aquatic Invasive Species Control Grant Application (Form 8700-307) and attachments.			
GRANT AWARD DATA			
1. PROJECT COSTS			
a. State Laboratory of Hygiene Analysis		\$0.00	
b. Other Laboratory Analysis		\$0.00	
c. Other Services (e.g., consulting, surveying services)		\$53,850.00	
d. Printing and Disseminating Final Report		\$1,040.00	
e. Other/Miscellaneous		\$7,700.00	
2. TOTAL PROJECT COSTS			\$62,590.00
3. GRANT AMOUNT (lesser of line 2 X 75% or \$200,000)			\$46,942.50
4. LOCAL SHARE (line 2 minus line 3)			\$15,647.50
5. ADVANCE PAYMENT CALCULATION			
a. No advance for this grant type		\$ 0.00	
b. Minus State Laboratory of Hygiene Analysis Cost (line 1a) <i>The Department directly pays this cost.</i>		\$ 0.00	
6. ADVANCE PAYMENT AMOUNT			\$ 0.00



GENERAL PROVISIONS

1. The State of Wisconsin Department of Natural Resources (Department) and the Sponsor mutually agree to perform this agreement in accordance with the project proposal, application, terms, promises, conditions, plans, specifications estimates, procedures, maps, and assurances attached hereto and made a part hereof.
2. The Sponsor agrees to comply with all applicable Wisconsin Statutes and Wisconsin Administrative Codes in fulfilling terms of this agreement.
3. The Sponsor agrees to save, hold harmless, defend, and indemnify the State of Wisconsin, the Department and all its officers, employees and agents, against any and all liability, claims and costs of whatever kind and nature, for injury to or death of any person or persons, and for loss or damage to any property (state or other) occurring in connection with or in any way incident to or arising out of the occupancy, use, service, operation or performance of work in connection with this agreement or omissions of Sponsor's employees, agents or representatives.
4. In connection with the performance of work under this agreement, the Sponsor agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, disability, handicap, sex, physical condition, developmental disability as defined in s. 51.01(5), Wis. Stat., sexual orientation or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Sponsor further agrees to take affirmative action to ensure equal employment opportunities, as required by law. The Sponsor agrees to post in conspicuous places available, for employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of the nondiscrimination clause.

PROJECT ACTIVITIES

5. The Department agrees that the Sponsor shall have sole control of the method, hours worked, and time and manner of any performance under this agreement other than as specifically provided herein. The Department reserves the right to inspect the job site or premises for the sole purpose of insuring that the performance is progressing or has been completed in compliance with the agreement. The Department takes no responsibility for supervision or direction of the performance of the agreement by the Sponsor or the Sponsor's employees or agents. The Sponsor is an independent Contractor for all purposes, not an employee or agent of the Department. The Department further agrees that it will exercise no control over the selection or dismissal of the Sponsor's employees or agents.
6. Except for projects conducted by the U.S. Geological Survey, all water chemistry analyses which are part of the project shall be analyzed by the State Laboratory of Hygiene, payments for which will be withheld from the state share and made directly by the Department.
7. Data and information acquired as part of the project shall be reported to the Department in the format specified by the Department's regional contact.
8. All the information (data) gathered by the Sponsor under the grant and the final report products shall be provided in electronic format, on a 3.5" computer disk or CD, and shall be submitted to your Lake Coordinator as part of the final report.

CHANGES TO THIS AGREEMENT

9. The Sponsor may rescind this agreement in writing at any time prior to the starting of the project and before expending any funds. After the project has been started or funds expended, this agreement may be rescinded, modified, or amended only by mutual agreement in writing.
10. This agreement, together with any referenced parts and attachments, shall constitute the entire agreement and previous communications or agreements pertaining to the subject matter of this agreement are hereby superseded. Any revisions, including cost adjustments, must be made by an amendment to this agreement or other written documentation, signed by both parties, prior to the termination date of the agreement. Time extensions to the agreement may be granted to the Sponsor by the Department in writing without the requirement of the Sponsor's signature.

NON-COMPLIANCE WITH THIS AGREEMENT

11. Failure by the Sponsor to comply with the terms of this agreement shall not cause the suspension of all obligations of the Department hereunder if, in the judgment of the Secretary of the Department, such failure was due to no fault of the Sponsor. In such case, any amount required to settle at minimum costs any irrevocable obligations properly incurred shall be eligible for assistance under this agreement, at the Department's discretion.
12. The Sponsor agrees to reimburse the Department for any and all funds the Department deems appropriate in the event the Sponsor fails to comply with the conditions of this agreement or project proposal as described or fails to provide public benefits as indicated in the project application, proposal description or this agreement. In addition, should the Sponsor fail to comply with the conditions of this agreement, fail to progress due to nonappropriation of funds, or fail to progress with or complete the project to the satisfaction of the Department, all obligations of the Department under this agreement may be terminated, including further project cost payment.



FINANCIAL ADMINISTRATION

13. The Department hereby promises, in consideration of the covenants and agreements made by the Sponsor herein, to obligate to the Sponsor the amount of \$46,942.50, and to tender to the Sponsor that portion of the obligation which is required to pay the Department's share of the costs based upon the state providing 75 percent of the eligible project costs not to exceed \$200,000. The Sponsor hereby promises, in consideration of the promises made by the Department herein, to execute the project described herein in accordance with this agreement.
14. The Department will withhold 10% of the state share for final payment, subject to a determination that the planning project, final report, and any required audits have been completed satisfactorily.
15. The local share is the portion of the project costs to be paid by the Sponsor. State funds may not be considered part of the local share. Interest earned on fund advances under this grant cannot be considered part of the local share.
16. Accounting for planning project funds shall conform to generally accepted accounting principles and practices, and shall be recorded by the Sponsor in a separate account.
17. Final reimbursement claims must be submitted within six (6) months from the project end date. The Sponsor may request quarterly reimbursement for grant eligible costs. Reimbursement requests must be accompanied by progress reports detailing activities that have taken place during the time period for which the Sponsor is seeking reimbursement and documentation for the costs being claimed.
18. All financial records, including invoices and canceled checks, that support all planning project costs claimed by the Sponsor, shall be kept and made available for inspection for 3 years after final payment.
19. The Sponsor must comply with all applicable local and state contract and bidding requirements.

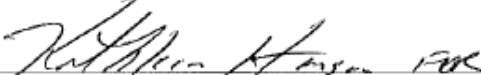
OTHER CONDITIONS

20. Return original agreement signed by the authorized official within 30 days of the date signed by the DNR representative below.

The persons signing for the Sponsor represents both personally and as an agent of his or her Sponsor that he or she is authorized to execute this agreement and bind his or her Sponsor, either by a duly adopted resolution or otherwise.

STATE OF WISCONSIN
DEPARTMENT OF NATURAL RESOURCES
FOR THE SECRETARY

By:



Mary Rose Teves, Director
Bureau of Community Financial Assistance

(Signature)

(Title)

(Date Signed)

10-22-13

(Date Signed)

ACEI-145-14 3yr Budget

12/3/2013 ACEI-145-14 AIS Control Grant - Annual Budget		2014 Budget			2015 Budget			2016 Budget			Actual 3yr Plan Totals			Grant Budget Totals
AIS Prevention		Volunteer Hours	Cash \$ Value	Cash Expense	Volunteer Hours	Cash \$ Value	Cash Expense	Volunteer Hours	Cash \$ Value	Cash Expense	Volunteer Hours	Cash \$ Value	Cash Expense	
Landing Monitoring (Volunteer)	Donated		\$ -		10	\$ 120		10	\$ 120		20	\$ 240		\$ 240
Landing Monitoring (Divers)	Consulting						\$ 750		\$ 750				\$ 1,500	\$ 1,500
Enforcement discussions	Donated		\$ -		20	\$ 240		20	\$ 240		40	\$ 480		\$ 480
CLP Control														
Coordination of project activities	Donated		\$ -		50	\$ 600		50	\$ 600		100	\$ 1,200		\$ 1,200
Coordination of project activities	Consulting						\$ 1,500		\$ 1,500				\$ 3,000	\$ 3,000
Pre & Post treatment survey	Consulting						\$ 1,500		\$ 1,500				\$ 3,000	\$ 3,000
Re-map CLP beds	Consulting			\$ -			\$ 500		\$ 500				\$ 1,000	\$ 1,000
Turion Monitoring	Consulting						\$ 500		\$ 500				\$ 1,000	\$ 1,000
Permit Fees	Services						\$ 425		\$ 425				\$ 850	\$ 850
CLP Treatment	Services						\$ 16,000		\$ 16,000				\$ 32,000	\$ 32,000
Herbicide Concentration Monitorig	Donated		\$ -		20	\$ 240		20	\$ 240		40	\$ 480		\$ 480
Purple L & Knotweed Control														
Cut & Treat Plants	Services						\$ 1,000		\$ 1,000				\$ 2,000	\$ 2,000
Grow & Release Beetles	Donated		\$ -		40	\$ 480		40	\$ 480		80	\$ 960		\$ 960
Map Purple loosestrife	Consulting						\$ 250		\$ 250				\$ 500	\$ 500
ID & Educate on G. Knotweed	Donated		\$ -		30	\$ 360		30	\$ 360		60	\$ 720		\$ 720
APM Planning														
Point Intercept Survey	Consulting						\$ 3,500						\$ 3,500	\$ 3,500
Aquatic Plant Mgmt. Plan Update	Consulting								\$ 4,500				\$ 4,500	\$ 4,500
Education														
Update Web Site	Donated		\$ -		20	\$ 240		20	\$ 240		40	\$ 480		\$ 480
Update Web Site	Consulting						\$ 500		\$ 500				\$ 1,000	\$ 1,000
Educational Meetings	Donated		\$ -		20	\$ 240		20	\$ 240		40	\$ 480		\$ 480
Educational Meetings	Prt&Mailing						\$ 20		\$ 20				\$ 40	\$ 40
Workshops	Donated		\$ -		20	\$ 240		20	\$ 240		40	\$ 480		\$ 480
Workshops Supplies	Supplies						\$ 200		\$ 200				\$ 400	\$ 400
Mailing	Donated		\$ -		20	\$ 240		20	\$ 240		40	\$ 480		\$ 480
Mailings Printing & Postage	Prt&Mailing						\$ 200		\$ 200				\$ 400	\$ 400
CBCW Supplies	Supplies			\$ 433			\$ 433		\$ 434				\$ 1,300	\$ 1,300
Brochure	Prt&Mailing						\$ 300		\$ 300				\$ 600	\$ 600
Summary														
Donated		0	\$ -		250	\$ 3,000		250	\$ 3,000		500	\$ 6,000		\$ 6,000
Consulting & Contracted Staff				\$ -			\$ 9,000		\$ 10,000				\$ 19,000	\$ 19,000
Services				\$ -			\$ 17,425		\$ 17,425				\$ 34,850	\$ 34,850
Printing & Mailing				\$ -			\$ 520		\$ 520				\$ 1,040	\$ 1,040
Supplies				\$ 433			\$ 633		\$ 634				\$ 1,700	\$ 1,700
Project Cost Totals			\$ 433			\$ 30,578		\$ 31,579		\$ 62,590		\$ 62,590		\$ 62,590
Grant Reimbursement	75%		\$ 325			\$ 22,934		\$ 23,684		\$ 46,943		\$ 46,943		\$ 46,943
Lake District Match (Donated)			\$ -			\$ 3,000		\$ 3,000		\$ 6,000		\$ 6,000		\$ 6,000
Lake District Match (Cash)			\$ 108			\$ 4,645		\$ 4,895		\$ 9,648		\$ 9,648		\$ 9,648



ACEI-145-14 APMP Implementation Grant Status Report

12/03/13

		2014	Grant To Date Costs Reimbursed				2014-2016
		Budget	Received	Pending	Processing	Total	Budget
Consulting		\$0	\$0	\$0	\$0	\$0	\$19,000
Services		\$0	\$0	\$0	\$0	\$0	\$34,850
Printing / Mailing		\$0	\$0	\$0	\$0	\$0	\$1,040
Supplies		\$433	\$0	\$0	\$0	\$0	\$1,700
Volunteer \$		\$0	\$0	\$0	\$0	\$0	\$6,000
<i>Volunteer Hours</i>		0	0	0	0	0	500
Total Project Exp.		\$433	\$0	\$0	\$0	\$0	\$62,590
Revenue		\$325	\$0	\$0	\$0	\$0	\$46,943
Reimbursement Rate	75%	75%					75%



2013 PL Control Update

ACTION ITEM: Steve to get Purple Loosestrife treatment on Dean's land as accessible. Board approved the option of a third PL treatment. Owner of the property north of Diaz's to be contacted.



2014 Beetle Strategy?



Audit Committee Report



Clean Boats Clean Water Committee Report



Clean Boats Clean Water Committee Report

ACTION ITEMS:

1. Workman's Comp Insurance?
2. Action Item: Steve Oswald to provide "9 criteria of Sub-Contractor" and "Sub-Contract agreement". Done

Re: FW: Sub Contractor criteria & Agreement

Jerry Tack <tack542@gmail.com>

Sent: Mon 12/2/2013 4:03 PM

To: Gary Ovick

Gary,

I've reviewed the information Steve provided and it is directly related to the construction industry. There is a 9 point test to determine the difference between an employee and a contractor. If we were to meet all 9 points, we would need to ask Marianne to act as a private contractor. As such, she would provide us with a lump sum proposal for ramp monitoring and then she would be responsible for paying her employees. I still think we need additional information to support a decision to cancel the workmans comp. policy.

Jerry



Dam Inspection Committee Report



Dam Inspection Committee Report

ACTION ITEMS:

1. Steve Oswald will get an inspection letter to the Board.



Fisheries Committee Report



Fish Stocking History

Fish Stocking History

All available data as of 10/25/13

	Church Pine Lake				Round Lake			Big Lake				Total Fish	Cost	
	Walleye	Brown Trout	Rainbow Trout	Northern Pike	Walleye	Brown Trout	Rainbow Trout	Walleye	Brown Trout	Rainbow Trout	Northern Pike			
1997												2590	2590	
1998				1132								1295	2427	
1999												330	330	
2000				835								2071	2906	
2001													0	
2002				830								2160	2990	
2003	500				300			2500					3300	
2004								1500					1500	
2005	2000							2000					4000	
2006	2000							2000			518		4518	
2007								2000					2000	
2008								2362			488		2850	\$4,000
2009		2000			300			600					2900	\$4,000
2010		720	180		300			1830					3030	\$6,000
2011	1100				200			1800					3100	\$5,839
2012											500		500	\$0
2013	1500							2000					3500	\$7,000
Total	7100	2720	180	1665	1100	0	0	18592	0	0	9952	42441	\$26,839	

From: Kobernick, Vince H - DNR [<mailto:Vince.Kobernick@wisconsin.gov>]

Sent: Sunday, October 27, 2013 9:23 AM

To: Mike Reiter

Subject: RE: Trout Stocked in unnamed creek 36-14

Mike, sorry it took so long to get back to you I have been on vacation. Yes we have stocking the small unnamed stream that runs into Big Lake. The stream is on the northwest side of the lake on Big Lake Drive road. We have stocking 1000 small fingerling brook trout the last two years. They are small only about 2” long, but I would think the ones from two years ago could be legal by next spring. This is an experiment to see if they will make it in this stream. Aaron Cole is the fish biologist for Polk and Barron counties, he is out of the Barron DNR office, he is the one that decides the fish stocking quotes. The DNR does have all the fish stocking numbers for each body of water by county online which is public record which can be found under Fish Stocking the DNR website. I hope this information helps.-Vince

 *Vince Kobernick*

Hatchery Foreman

Fisheries

Osceola Fish Hatchery

Wisconsin Department of Natural Resources

(📞) **phone:** (715) 294-2525

(📞) **fax:** (###) ###-#####



Navigation Committee Report



Navigation Committee Report

- Status of Beavers under the Bridge?



Social Committee Report



Water Patrol Committee Report



Water Patrol Committee Report

- Tom Bach reports “No Activity”
- Water Patrol Boat Procurement Plan?

Water Patrol Boat

Jerry Tack <tack542@gmail.com>

Sent: Mon 12/2/2013 3:56 PM

To: Tom Bach

Cc: Gary Ovick

Tom,

I recently contacted Steve Moe at the Polk Co Sheriff's office to see if they had given any additional thought regarding the purchase of a new water patrol boat. The short answer was "not much". Steve thinks that they may need a smaller boat for water patrol purposes boat and keep the existing boat for rescue and recovery purposes. Until some decision is made, they are fine with the existing boat.

I also contacted David Nelson from the Wapo lake association for his input. He said their governing body would like to continue using the existing boat for one more year and then replace it next year.

Given the undetermined direction from the Sheriff's office and the wishes of the Lake Wapo association, I would suggest we also continue to use the existing rig for one more year. There is no bottom line impact on our budget as the loss of revenue from lease payments would have mirrored our debt service.

We have a Board meeting tomorrow evening and Gary will update the other Board members as I cannot attend.

Let us know your thoughts.

Happy Holidays!

Jerry Tack



Water Quality Committee Report



Water Quality Committee Report

- 10/31 Consultants Meeting (Grant Strategy Update)
- Lake Management Plan Status
- North Creek Observations
- St. Croix River Association Update



Consultant Meeting Oct 31, 2013

Cheryl Clemens

- Discussed projects including lake shore runoff management; North Creek; and the 2 boat landings.
- Dates for grant applications have been revised by WDNR.
 - Lake Protection Grants: 12/14
 - Lake Planning Grants: 2/14

Big Lake Algae

Jeremy Williamson <JeremyW@co.polk.wi.us>

Sent: Wed 11/6/2013 10:36 AM

To: Cheryl Clemens; Gary Ovick; davidzanick@ymail.com

Cc: Katelin Holm

I couldn't resist scoping the algae I collected yesterday. I was surprised that it was not a bunch of blue-greens, there was a lot of *Microcystis aeruginosa*, however there were a lot of diatoms present, some small species of *Fragilaria* (maybe *Fragilaria vaucheriae*)

Cheers,

J

Jeremy Williamson



Lake Management Plan *Status*

- WDNR has tentatively approved the plan pending some minor changes which have been made by Katelin.
- Final approval should occur shortly.



“North Creek” or Creek 36-14 Observations

By Mike Reiter

This morning Lee and I walked most of the Creek area off 4 different sites. The stream near its' source appears very much like it does just before it enters Big Lake. It meanders and has remnants of a few old beaver dams but no new ones we could see. I saw no area where there was any farm field runoff evident or any place that looks like it could have runoff. The vast majority of land that it flows through is wetlands and swamps. Just before it runs into Big Lake it appears to flow into a rather large swampy area that then seeps into the lake. The photo shows the swamp with snow covered swamp grass not to be confused with standing water. I really saw no area that would be conducive to the classical WAV flow monitoring but WAV activity could be done at several locations minus the stream flow monitoring. Josie King and her son walked with us north of the Trail area and she said she would be very interested in getting involved in WAV activity. The Kings own the land where the trout ponds and improvements were put in years ago by her dad who raised browns, brooks and rainbows. The habitat area has now declined from what it was when her dad was alive according to Lee. We also talked with another individual that said in the past he had planted some rainbow trout near his home. Two large culverts allow water to flow under the trail but are semi plugged up according to Lee. Another culvert is located in the swamp near the source. You can see them in one of the photos near the top. Creek #1 photo is a shot of one of the trout ponds that flow into the stream. Again, this stream looks to me like a typical northern, spring fed brook trout stream.

Creek #1



Creek @ Kings #1



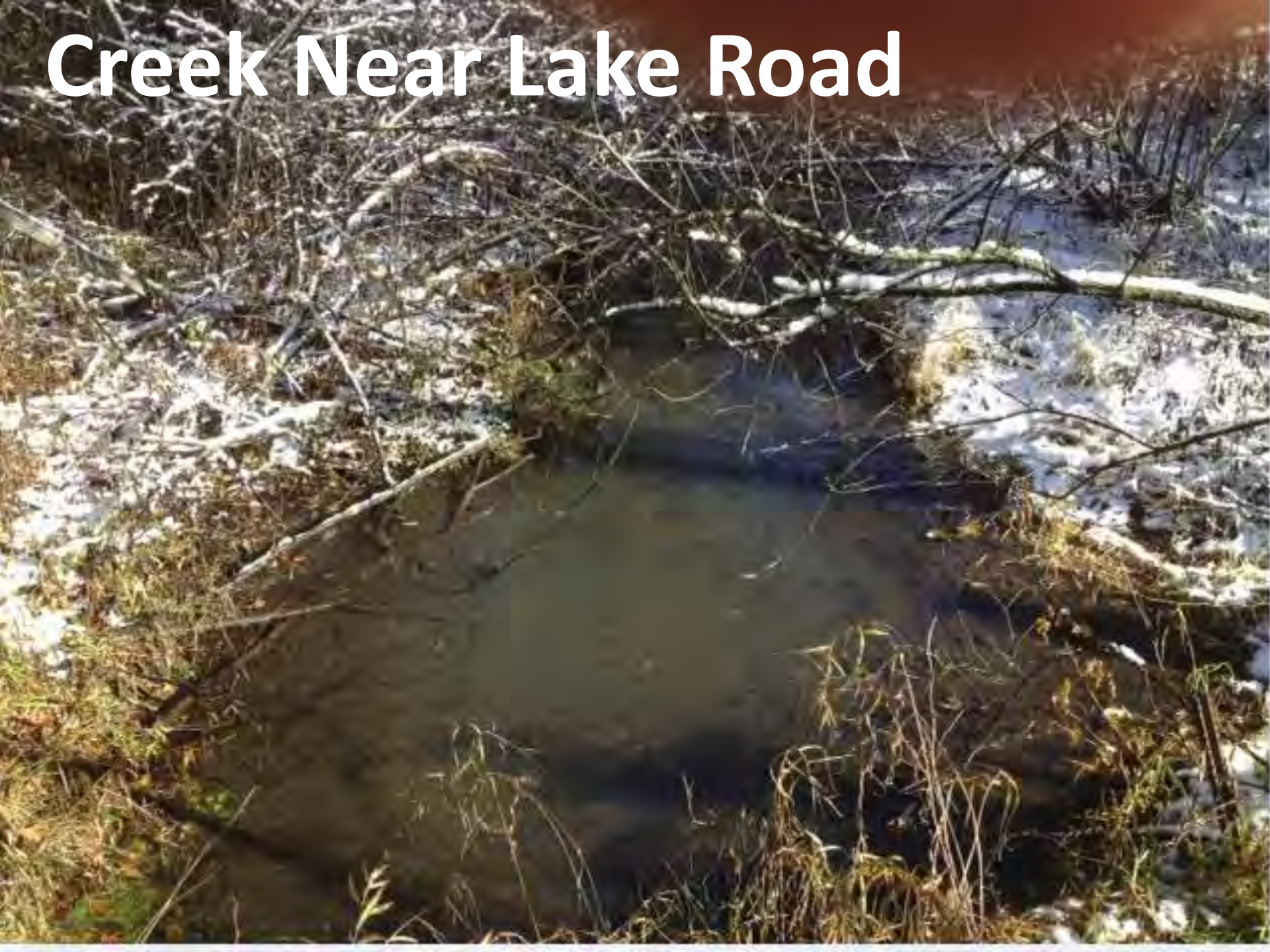
Creek @ Culvert Near Source



Creek Just Before Lake



Creek Near Lake Road



Creek & Culvert Near Trail





St Croix River Association Update

By Mike Reiter & Ann Layton

Jim Miller, a former SCRA Stewardship Award winner, will talk about his organization's efforts to reduce phosphorous in Deer Lake, Wisconsin. Jim founded and now co-chairs the Deer Lake Conservancy, which buys land and/or easements to better manage runoff and improve water quality in Deer Lake. The Conservancy efforts have helped to significantly reduce phosphorous levels, and he will discuss how their measures relate to the challenges that we face in the St. Croix Basin.



St Croix River Association Update ... Continued

- Deer Lake Conservancy is 501 c3
- In normal lake plan goals P reduction is set at >50% but in reality only reach a 10-11% reduction level. They were able to surpass the 50% level by a wide margin, August and September secchi disk readings went from a few feet to 27 feet
- Deer Lake drainage also enters the Apple river
- In their organizational plan they went from:
 - Lake Planning Grant
 - Lake Protection Grant
 - Priority Watershed
 - Monitoring water quality
- Any sediment entering any lake will have bound P
- They established a recreational aspect in their PR approach and increased cooperation with lake owners 3 fold, more than 50% of the landowners are members of the Conservancy, they decided not to become a district because of resistance of additional taxation



St Croix River Association Update ... Continued

- A brochure of their conservation projects were available (Ann and I have copies)
- Wetland restoration is extremely important
- Cover diversity and quality of prairie goes from 20% to 80% following prairie burns
- Conversion to prairie is taxed like agricultural land and is an incentive
- Direct P loading in Deer Lake from lake owners was figured at 8% of total, there were many ways to prevent direct landowner runoff
- Salt and petro runoff from driveways and roads are also a problem besides P
- Deer Lake was able to change their status from eutrophic to oligotrophic, Mirror Lake in southern WI was the only other lake in the state that was able to do that and it is a state park
- Set backs of farm fields and lakeshores are the best “bang for the buck”



Website Committee Report



Old Business

- See Action Items in Committee Reports



New Business

1. Lake Planning Grant Proposal and Approval of Resolution
2. Approval of Consultant Quote to Manage 2014 Herbicide Contractor Procurement
3. Agenda Items for 03/04/14 Board Meeting



Lake Planning Grant

Proposal and Approval
of
Resolution

Project Goals and Objectives

These project goals and objectives are taken directly from the June 2013 Lake Management Plan. Only those components that are part of this project are listed below.

Goal 1: Reduce algae and phosphorus in the three lake system by reducing watershed runoff

Church Pine Lake: Reduce watershed runoff by 5% to ensure current water quality is maintained. Reductions on Church Pine Lake will positively impact Round and Big Lakes. Shoreline property owners contribute the greatest amount of phosphorus to Church Pine Lake.

- Identify shoreline landowners willing to install shoreline buffers, rain gardens, and water diversions on their property (*partially completed with sign-up sheets*)
- Provide technical assistance for implementation of projects
- Partner with landowners to install rain gardens, water diversions, and erosion control practices at or near the Church Pine Lake boat landing (*design to be completed for Church Pine Boat Landing*)

Round Lake: Reduce watershed runoff by 10-16%. Reductions on Round Lake will positively impact Big Lake.

Shoreline property owners contribute the greatest amount of phosphorus to Round Lake.

- Identify shoreline landowners willing to install shoreline buffers, rain gardens, and water diversions on their property (*partially completed with sign-up sheets*)
- Provide technical assistance for implementation of projects

Big Lake: Reduce watershed runoff by 16-25%.

North Creek contributes the greatest amount of phosphorus to Big Lake (63%) followed by shoreline property owners (31%).

- Support the work of the Horse Creek Watershed Farmer Led Council
- Work with Polk County LWRD/consultant to identify agricultural best management practices to reduce the phosphorus load from North Creek
- Identify shoreline landowners willing to install shoreline buffers, rain gardens, and water diversions on their property
- Provide technical assistance for implementation of projects

Further considerations

- Consider further studies to quantify groundwater phosphorus inputs within the watershed
- Consider further studies to quantify internal loading, or the nutrients released back into the water column through sediment disturbance or plant die back

Goal 3: Protect, maintain, and enhance fish habitat

- Work with fish biologist to determine locations for fish sticks and other habitat improvements

Problems to be Addressed

1) Excessive algae growth in Big Lake

The tributary contributing the most phosphorus to Church Pine, Round, and Big Lake is North Creek. The total phosphorus concentration in North Creek is approximately two times greater when compared with County Road K. Most of the phosphorus is in a dissolved, reactive form (84%). The annual amount of phosphorus entering Big Lake from North Creek is approximately ninety times greater when compared with County Road K because North Creek is a larger tributary with a consistent flow.

This project seeks to better understand the source of phosphorus in North Creek. There is potential for groundwater in this area to be high in phosphorus (WGNHS and DNR 1990).

The project also analyzes potential agricultural sources of phosphorus to North Creek in more detail. Methods to be used are consistent with those that support the Farmer Led Council in the large Horse Creek Watershed.

Site	Total Phosphorus (mg/L)	Discharge (L/s)	Instantaneous Load Phosphorus (mg/s)	Annual Load Phosphorus (lb/yr)
County Road K	0.043	5.601	0.241	2.75 (2 mo. flow)
North Creek	0.087	41.409	3.603	250.63 (12 mo. flow)
Big Lake Outlet	0.024	44.884	1.077	24.62 (4 mo. flow)

The original water quality study for the lake management plan did not measure phosphorus released from lake sediments. As a result, this portion of the phosphorus load to Big Lake is not well understood.

2) Protecting existing high water quality in Round and Church Pine Lakes.

Project Methods and Activities

Fish Stick/Habitat Analysis (B 1 and 2)

Complete a volunteer assessment for each lake (in cooperation with DNR Fisheries Biologist):
Identify good sites for fish stick installation: large lots (>150 feet of shoreline), public land, low energy bays, natural upland vegetation,
Avoid poor sites: regular ice push, long fetch to opposite shore, areas with good emergent vegetation/weed beds, really shallow (<2 feet within 100 feet of shore)
Seek willing owners with good sites

N Creek Groundwater P Study (D1)

Collect groundwater samples from shallow wells (only 2-3 houses in the area available for well samples). Remainder will be collected with piezometers just above the wetland riparian to North Creek. 6 sample locations 5X. Will include area above and below barnyard.

- Sample 5 times biweekly July 15-Sept 15 at 6 sites
 - Reactive P = \$16/sample
 - Nitrate+ nitrite = \$16/sample

N Creek WAV Analysis (B1)

Complete WAV monitoring with volunteers to characterize habitat conditions. So far, one landowner adjacent to North Creek is interested in participating. Because of the stream character with diffuse flow and riparian wetlands, flow monitoring would be difficult to complete.



North Creek above Big Lake

Creek Phosphorus flow/P loading monitoring (D1)

Monitor creek to assess phosphorus compared to groundwater sources at same time as GW sample collection.

- Record flow
- Sample 5 times biweekly July 15-Sept 15
 - Reactive P = \$16/sample
 - Nitrate+ nitrite = \$16/sample
 - TP = \$22/sample

Internal Load Estimate (D2)

Measure top bottom P

Complete temp and O2 profiles

Sampling

- Sample 5 times biweekly July 15-Sept 15
- Probe (DO, cond, spec cond, pH, temp, ORP, salinity) = no sampling costs
- River monitoring package at \$85/sample
 - TSS
 - Nitrate+ nitrite
 - Ammonium N
 - TKN
 - TP
 - Reactive P
 - Chloride
- Top sample add chlorophyll at \$28/sample
- Bottom sample add iron at \$16/sample
- Bottom sample add sulfur at \$16/sample

Remodel lake nutrient budget based upon internal load, groundwater and tributary analysis (D3 and 4)

Crop Field Runoff Analysis (C2)

Assess connectivity of subwatershed - Look for culverts across road

ID fields characteristics that potentially impact creek (slope, distance, buffering, channelized flow)

Collect soil samples and analyze with SNAP plus model to identify phosphorus index

Develop report

Designs – Church Pine Boat Landing (E2)

Develop a design to repair and prevent erosion adjacent to boat ramp. (Designer uncertain)



Erosion at Church Pine Boat Landing (in Town of Alden right of way)

Designs – General waterfront projects from sign-up sheets (E2)

Designer uncertain. Lake Kountry will not complete designs at no charge. Gary sent an email asking if Lori was interested if she could charge.

Site Visit Form Results (46 returned)

Shoreline Buffer Zone (+)	16
Tree Falls (+)	2
Others (e.g. Rain Gardens)	5
Invasive Species (only)	6
Site Visit – not sure	12
Not Interested	5

Develop strategy for further implementation (B2, E1, E3)

- North Creek actions based on ground and surface water monitoring, agricultural analysis, WAV results
- Waterfront runoff installation given interest and designs completed.

Products or deliverables / data collected

Report of groundwater, tributary, and in lake monitoring results
Report of agricultural phosphorus index and potential impacts
Inventory of potential fish stick locations
Updated lake modeling results
Waterfront designs
Updated implementation strategy

Project Timeline

Fish Stick/Habitat Analysis	Summer 2014
Crop Field Analysis	Fall/Winter 2014/15
Groundwater Monitoring	Summer 2014
Tributary Monitoring	Summer 2014
In-Lake Sampling	Summer 2014
Reporting and Modeling	Fall 2014
Implementation Plan	Winter 2015

Draft Budget

LLPRD
Water Quality Study/Lake MNGT Plan

11/30/13

	Contract hours	Contracted cost	Printing and mailing	Equipment	Lab Costs	IK hours	IK Value		Notes
Fish Stick/Habitat Analysis	8	\$ 248.96				20	\$ 240.00		
Crop/Barnyard Analysis	80	\$ 3,327.20	\$ 100.00		\$ 480.00				
Groundwater									
GW P Monitoring				\$ 300.00	\$ 960.00				6 sample locations/5X
Owner contacts						8	\$ 96.00		
North Creek Monitoring									
Tributary monitoring					\$ 270.00				
WAV Monitoring	8	\$ 240.00				20	\$ 240.00		
In-lake P loading									
Sampling/profiles			\$ 110.00		\$ 1,150.00				
Lake modeling	20	\$ 622.40							5 times
POLK LWRD sampling	80	\$ 2,490.00							
POLK LWRD install monitoring	32	\$ 995.84							
POLK LWRD mileage			\$ 82.50						
POLK LWRD data entry/reporting	50	\$ 1,556.00							
Waterfront designs		\$ 3,000.00							
homeowner									
church pine landing									
Implementation strategy	15	\$ 1,125.00				10	\$ 120.00		
		\$ 13,605.40	\$ 192.50		\$ 2,860.00		\$ 696.00		\$ 17,353.90
								grant	\$ 11,627.11
								match	\$ 5,726.79
							vol hours	in kind	\$ (696.00)
								cash match	\$ 5,030.79



Church Pine, Round and Big Lake Protection and Rehabilitation District

County of Polk, Wisconsin

WHEREAS Church Pine, Round and Big Lake are important resources used by the public for recreation and enjoyment of natural beauty; and

WHEREAS a study and examination of the lake will lead to better understanding and will promote the public health, comfort, convenience, necessity and public welfare; and

WHEREAS we recognize the need for responsible and holistic long-range planning to better manage the lake, its watershed, and its use; and

WHEREAS we are qualified to carry out the responsibilities of the planning project.

IT IS THEREFORE, RESOLVED THAT:

The Church Pine, Round and Big Lake Protection and Rehabilitation District requests the funds and assistance available from the Wisconsin Department of Natural Resources under the "Lake Management Planning Grant Program" and

HEREBY AUTHORIZES, the Chair of the Water Quality Committee, to act on behalf of the Church Pine, Round and Big Lake Protection and Rehabilitation District to: submit an application to the State of Wisconsin for financial aid for lake planning purposes; sign documents; and take necessary action to undertake, direct, and complete an approved planning grant.

BE IT FURTHER RESOLVED that the Church Pine, Round and Big Lake Protection and Rehabilitation District will meet the obligations of the planning project including timely publication of the results and meet the financial obligations under this grant including the prompt payment of our 33% of lake planning project costs.

We understand the importance of a continuing management program for Church Pine, Round and Big Lake and intend to proceed on that course.

Adopted this 3rd day of December, 2013

By a vote of () in favor, () against, () abstain.

By: _____

Steve Oswald, Secretary

Church Pine, Round and Big Lake Protection and Rehabilitation District



Approval of Consultant's Quote
to
Manage the 2014 Herbicide Contractor
Procurement Process



Proposed District Calendar 2013-2014

Board Meetings
Alden Town Hall
1st Tuesdays
6pm

2013	• October 1	Board Meeting
	• November	No Meeting
	• December 3	Board Meeting
2014	• January	No Meeting
	• February	No Meeting
	• March 4	Board Meeting
	• April 1	Board Meeting
	• April 24-26	WI Lakes Partnership Conference
	• May 6	Board Meeting
	• May 17	Spring Informational Meeting
	• June 3	Board Meeting
	• July 1	Board Meeting
	• August 5	Board Meeting
	• August 23	Annual Meeting & Board Meeting
	• October 7	Board Meeting
	• November	No Meeting
	• December 2	Board Meeting



Agenda Items

03/04/14

Board of Commissioners Meeting

1. 2014 CLP Herbicide Contractor Approval
2. Planning Grant Award Status
3. CBCW 2014 Plan
4. Beetle Raising Status
5. Water Patrol Boat Bid Approval
6. Agenda Items for April 1 Board Meeting



Motion to Adjourn?