



# Board of Commissioners Meeting December 12, 2011



# Board of Commissioners Meeting

12/12/11, Alden Town Hall, 6 PM

## Agenda

- Call to order
- Approve or consider changes to Agenda
- Secretary's Report
- Treasurer's Report
- Chairman's Report & Board Administration
- Committee Reports
  - APMP Committee Report
  - Dam Inspection Committee Report
  - Fish Stocking Committee Report
  - [Navigation Committee Report](#)
  - Social Committee Report
  - [Water Quality Committee Report](#)
- Old Business
- New Business
  - Boat Landing Repairs



# Secretary's Report



**October 10, 2011 6-8pm  
Board of Commissioners Meeting  
Alden Town Hall, Star Prarie, WI**

Members in attendance: Jerry Schlagel, Gary Ovick, Larry Voelker (Polk County), Jerry Tack, Steve Oswald, Heidi Hazzard, Brad Johnson (Town of Alden).  
Visitors: Katelin Holm (Polk County Land and Water Resources Dept.)

Meeting was called to order by Gary Ovick at 5:56 p.m.

Katelin Holm gave report on the Water Quality Planning Grant. She described the plan for assessing water quality.

Approval of agenda:

Secretary's report: Heidi Hazzard reported. Gary Ovick made a motion to approve the secretary's report from 8/8/11 as amended, seconded by Jerry Schlagel, motion carried. Gary Ovick made a motion to approve minutes of 8/27/11 board meeting, seconded by Jerry Schlagel. Motion carried. Jerry Schlagel made a motion to post annual minutes on the [www.bigroundpine.com](http://www.bigroundpine.com) website pending approval at 2012 annual meeting, seconded by Jerry Tack. Motion carried.

Treasurer's report: Jerry Schlagel reported. Jerry Tack made a motion to approve the treasurer's report, seconded by Steve Oswald. Motion carried. Jerry Schlagel made a motion to retire as Treasurer and pass on the duties to Jerry Tack as 1/1/2012, seconded Steve Oswald. Motion carried.

**Action Item:** The question was raised for ILID cost. Jerry Schlagel will validate budget versus actual cost for camera and services. Jerry will report back at next meeting.

Grant Status Report: Gary Ovick gave an overview of Clean Boats Clean Water and APMP grants.

Chairman's Report & Board Administration: Discussed duties of each commissioner and calendar for the coming year.

**Action item:** Reschedule April board meeting



#### Committee Reports

- APMP Committee Report: Steve Oswald and Gary Ovick reported.
- Dam Inspection Committee Report: Steve Oswald gave report and showed video of dam inspection from May 2011.  
[Action Item: Steve will follow up on dam ownership for both dams.](#)
- Fish Stocking Committee Report: All stocking will be 6-8" Walleye this year in late October, 1100 will go into Church, 200 into Round, and 1800 into Big Lake.
- Social Committee Report: Jerry Schlagel gave report. The events were successful.

#### Old Business

- Water Quality Grant Application & Resolution: Polk County will review the grant at a future board meeting. The current plan is to have Polk County administer the grant.

#### New Business

- Approve Procurement Process for 2012 Herbicide Contractor: Board discussed and Jerry Schlagel made a motion to hire Cheryl Clemens to manage the procurement process for the 2012 CLP herbicide treatment, seconded by Gary Ovick. Motion carried.

Larry Voelker made a motion to adjourn at 8:08, seconded by Jerry Schlagel. Motion carried.



# Treasurer's Report



# Treasurer's Report

Action Item: The question was raised for ILID cost. Jerry Schlager will validate budget versus actual cost for camera and services. Jerry will report back at next meeting.

After reviewing the budget, the sign for the I-Lid wasn't in the budget, which was \$400. That is the \$400 difference from \$5526 to \$5926. We spent \$4889 vs. budget service of \$4450 difference of \$430. But we had \$840 for Eric's meetings and mileage. Which \$630 grant eligible, for a plus \$210.

**Church Pine, Round and Big Lake Protection and Rehabilitation District**

**Annual Operating Plan (AOP) & Balance Sheet**

as of 12/01/2011

Annual Operating Plan	2010 Actual	2011				2011 Approved Assumptions
		Budget	Actual YTD	Pending	Forecast EOY	
Reserve Balance Carried Forward	\$26,084	\$27,273	\$27,151	\$0	\$27,151	
Interest Income (all accounts)	\$224.08	\$280	\$106	\$10	\$116	
DNR Water Patrol Rebate	\$4,637	\$2,319	\$2,319	\$0	\$2,319	65% of \$3,568
Insurance Rebate	\$560	\$0	\$520	\$0	\$520	
Grant SPL-208-09 (Survey)	\$750	\$0	\$0	\$0	\$0	
Grant LPL-1299-09 (APMP Preparation)	\$0	\$0	\$2,500	\$0	\$2,500	
Grant AEPP-212-10 (CBCW)	\$0	\$11,745	\$11,745	\$0	\$11,745	Assumes, Project cost of \$13691 (\$9691 CBCW + \$4,000 ILID)
Grant ACEI-099-11 (APMP Implementation)	\$0	\$0	\$18,452	\$9,379	\$27,831	
Donation (Big Lake Store)	\$2,000	\$0	\$1,839	\$0	\$1,839	
Lottery Credit	\$282	\$282	\$0	\$318	\$318	
Sub Total (w/o Levy)	\$34,538	\$41,899	\$64,632	\$9,707	\$74,339	
Levy	\$25,718	\$36,000	\$35,682	\$0	\$35,682	
<b>Total Revenue</b>	<b>\$60,255</b>	<b>\$77,899</b>	<b>\$100,314</b>	<b>\$9,707</b>	<b>\$110,021</b>	
Education and Travel	\$1,698	\$2,500	\$2,187	\$0	\$2,187	3 Commissioners to WAL mtg. and Board Travel
Aquatic Plant Mgmt Plan Preparation	\$8,561	\$0	\$0	\$0	\$0	
Purple Loosestrife Control	\$615	\$1,000	\$763	\$0	\$763	Purple Loosestrife Control (Herbicide & Beetles)
Curley Leaf Pondweed Control		\$18,148	\$25,691	\$0	\$25,691	Herbicide Treatment of all CLP (25 acres). 1st treatment of 4 yrs.
Native Plant Control for Navigation		\$545	\$0	\$0	\$0	Herbicide Treatment of Bay D (West Side of Big Lake)
AIS Monitoring		\$1,000	\$560	\$0	\$560	Annual Diver Inspection for (AIS) Eurasian Milfoil
Eurasian Milfoil Rapid Response		\$2,500	\$2,500	\$0	\$2,500	Non-lapsable fund to eradicate Eurasian Milfoil if found
Surveillance Cameras Purchase (ILIDS)		\$11,052	\$5,926	\$0	\$5,926	1 time Expense for 2 units (potential for additional \$4K grant)
Surveillance Cameras Services		\$8,900	\$4,889	\$0	\$4,889	\$2850 one time installation + \$1600 first year service X 2
Clean Boats Clean Waters	\$5,314	\$9,691	\$12,832	\$0	\$12,832	\$8 x 8 hr x 35 day x 4 Staff = \$8960 Inspector Cost + \$731 Misc
Channel Dredging		\$6,000	\$6,000	\$0	\$6,000	Church Pine to Round
Channel Buoys (Replacement)		\$1,300	\$694	\$0	\$694	4 New Buoys
Water Patrol Labor & Expenses	\$821	\$1,000	\$1,259	\$0	\$1,259	Patrol Hours same as 2010
Insurance	\$1,993	\$2,000	\$2,136	\$0	\$2,136	Workman's Comp and Liability for Board
Mailings and Newsletter	\$374	\$600	\$849	\$0	\$849	Meetings notices & Printing costs
Website	\$690	\$1,000	\$808	\$0	\$808	2010 run rate
Miscellaneous	\$1,274	\$1,000	\$2,865	\$0	\$2,865	Port-a-Potty and other
Water Patrol Boat Loan Service	\$4,401	\$0	\$3,916	\$0	\$3,916	2011 payment was made in 2010 to save interest
Meetings	\$1,034	\$500	\$500	\$0	\$500	Mtgs 2 District Mtgs @250 = \$500
Fish Stocking	\$6,000	\$4,000	\$5,839	\$0	\$5,839	
Association Memberships	\$330	\$330	\$330	\$0	\$330	
<b>Total Expenditures</b>	<b>\$33,104</b>	<b>\$73,066</b>	<b>\$80,542</b>	<b>\$0</b>	<b>\$80,542</b>	
<b>Reserve Balance</b>	<b>\$27,151</b>	<b>\$4,833</b>	<b>\$19,771</b>		<b>\$29,479</b>	<b>\$4,833</b>

**Account Balances as of 12/01/2011**

Checkbook	\$1,199	Lake Maintenance Fund	\$6,001
Money Market	\$18,573	Rapid Milfoil Response	\$2,501
<b>Total</b>	<b>\$19,772</b>	<b>Total</b>	<b>\$8,502</b>

**Total of all Accounts = \$28,274**





# Grant Status Report

12/1/2011

Grant Status Report

AEPP-212-10 AIS Education, Prevention & Planning (CBCW)

Committee Chair = Heidi Hazzard

<b>AEPP-212-10</b>	<b>Budget</b>	<b>Reimbursed To Date</b>	<b>Pending Reimbursement</b>	<b>Processing</b>	<b>Total</b>	<b>Total vs. Budget</b>	
<b>Paid Inspectors</b>	\$16,000	10,852			\$10,852	-\$5,149	-32%
<b>Volunteer \$</b>	\$4,080	4,445			\$4,445	\$365	9%
<i>Volunteer Hours</i>	340	370			370	30	9%
<b>Supplies/Misc.</b>	\$800	8,017			\$8,017	\$7,217	902%
<b>Total Project Exp.</b>	20,880	23,313			23,313	\$2,433	12%
<b>Revenue</b>	15,660	15,660			15,660	\$0	0%
<b>Reimbursement Rate</b>	75%	67%			67%		
<b>Actions Required</b>	Closed						



P.O. Box 494, Osceola, WI 54020

## **Church Pine, Round and Big Lakes Protection and Rehabilitation District**

### **Aquatic Invasive Species Control Grant Project # AEPP-212-10 October 1, 2009 to December 31, 2011**

## **Final Report**

### **Board of Commissioners**

Gary Ovick Chairman (Church Pine Lake)	491 Lake View Lane Osceola, WI 54020	(715) 294-3988 (715) 417-1770 Cell Garyovick@aol.com
Jerry Schlagel Treasurer (Church Pine Lake)	491B Lakeview Lane Osceola, WI 54020	(715) 294-4191 (612) 308-0210 Cell jschlagel@centurytel.net
Steve Oswald Commissioner & APMP Committee Chair (Big Lake)	1901D 60th Avenue Osceola WI 54020	(715) 294-3135 os.stevco@gmail.com
Jerry Teck Commissioner (Round Lake)	542 Round Lake Ct Osceola, WI 54020	(715) 294-2739 (715) 808-5239 Cell teck542@centurylink.net
Heldi Hazzard Secretary & CBCW Committee Chair (Big Lake)	607 Home Ct. Osceola, WI 54020	(715) 294-2950 Heldihazzard@centurytel.net
Helen Johnson Town of Aiden Supervisor	79 217th Street New Richmond, WI	(715) 248-3277 johnsonh@frontier.net
Larry Voelker Polk County Supervisor	372 State Road 46 Amery, WI 54001	(715) 268-9307 larry.voelker@co.polk.wi.us

## **Content**

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## Project Scope

(From Grant Agreement)

The Church Pine, Round and Big Lakes P&R District is sponsoring an AIS prevention and education project. Activities include: Clean Boat Clean Water inspection program at the public boat landing(s), education workshop(s), lake resident education about inspection and AIS prevention; informational brochure, mailings. Lake Association members will be trained and will provide additional training, schedule, and oversee paid and volunteer boat inspectors.

## Project Methods and Activities

(From Grant Application)

### 1. Gather and assemble public information materials for distribution to lake residents and visitors.

Accomplishments:

- 2010 and 2011 Wisconsin Lakes Partnership (WAL) where attended each year by two commissioners to review and gather the latest literature and best practices for AIS education. Kits with sample materials were provide commissioners attending CBCW training.
- UWEX AIS literature was acquired from <http://www4.uwsp.edu/cnr/uwexlakes/cbcw/pubs.asp> and was distributed at boat landings by CBCW inspectors.
- AIS literature was distributed to residents attending twice annual Lake District meetings.
- In partnership with UWEX a sign was developed and posted at each of our boat landings to emphasize the Polk County Ordinance that makes it illegal to transport AIS.



- AIS Bait Container Stickers were acquired and supplied to the owner of the Big Lake Store (adjacent to the boat landing) who will educate the public by applying them to all bait containers sold.



## 2. Conduct and educational workshop regarding aquatic plant management.

### Accomplishments:

- During the term of the grant, *four* workshops were conducted at spring and fall Lake District Meetings. Presentations were given by District Commissioners and County Land and Water Resource Department representatives. Topics included:
  - o Pictures of AIS to aid in identification
  - o What to do if found.
  - o How to prevent AIS.
  - o Our CBCW prevention program.
  - o AIS detrimental impact on the lake and property values.
  - o Funding of AIS programs.

Presentations are available on our web site <http://www.bigroundpine.com/>.



## 3. Train volunteers to identify EWM and conduct surveillance monitoring for early detection in project lakes.

### Accomplishments:

- At the 2011 Lakes Convention, the District APM Committee Chair was specifically trained on AIS plant identification and subsequently trained two additional residents as primary contacts for AIS identification. A policy on what to do if you think you have found EWM was deployed at District meetings.



### What if you think you've found Eurasian Water Milfoil (EWM)?

Education

- Mark the location
- Bag the sample
  - Do not fragment EWM ... it spreads by fragmentation!
- Contact Lake District EWM ID Volunteers
  - Bruce Belski: 715-294-3134 (home) 415-363-3363 (cellular)
  - Steve Martin: 715-294-4078 (home) 412-209-6124 (cellular)
  - Gary Orwick: 715-294-3988 (home) 715-415-1770 (cellular)
- If positive ... Board will execute the Rapid Response Protocol per the APMP

- May 13, 2010, the CBCW Committee Chair and Jeremy Williamson of the Polk County Land and Water Department provided AIS and CBCW inspector training to 5 paid inspectors and 13 Lake District residents.
- May 14, 2011, the CBCW Committee Chair *having gained the knowledge from the prior year's training* provided AIS and CBCW inspector training to 8 paid inspectors.

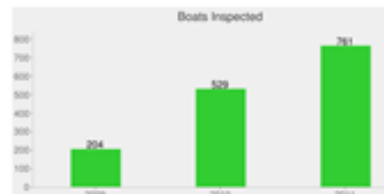
**4. Continue the Clean Boats Clean Waters access inspection program to 1) educate boaters entering and leaving project lakes, 2) provide voluntary inspection and 3) allow for boat and trailer cleaning when contamination is observed or suspected. Improve the program by taking the following steps:**

**A) Fund paid inspectors**

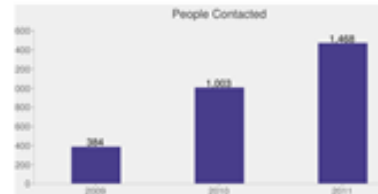
**Accomplishments:**

- Expended \$10,852 in paid inspector salaries over the term of the grant. Inspectors were paid \$8 per hour. A supervisor was hired in 2011 at the rate of \$12 per hour. Paying inspectors versus relying on volunteers as we did in 2009 had a demonstrable effect on inspection performance per the SWIMS data. (2011 data is YTD August)

Church Pine & Big Lake



Church Pine & Big Lake



**B) Fund and implement a standard ongoing training program for inspectors.**

**Accomplishments:**

- A District Commissioner attended CBCW training at the 2010 and 2011 Wisconsin Lakes Partnership (WAL) conference to acquire the knowledge needed to facilitate consist local training.
- In 2010 training was provided by the Polk County Land and Water Resources Department to bring additional expertise to bear on the training effort.
- The same CBCW Chair was assigned for the last 3 years to ensure consistency in training.
- CBCW "Operating Plans" have been prepared for a 2 year horizon to guide training, staffing, duties, funding etc.

The Chair, Polk County, Wisconsin Lakes Partnership and Rehabilitation District  
Clean Boats Clean Water  
Fall 2010  
2010-2011

CBCW Committee Chair/Coordinator Responsibilities

1. Hire 4-8 inspectors to staff the Chair Plan and the lake boat landing for summer 2010 and 2011. Consistent being process for both of each year.
2. Staff boat landings for approximately 30 days of coverage at each boat landing during late-mid of September, October, November, and one weekend. Plan for summer 2010 will be set on foot. Staff sites will be the weekend before Memorial Day and the end date will be the weekend after Labor Day. Areas will be alternated by committee each season. Fiscal support will be approximately \$4,500 per year with a percentage of the amount being contributed to the grant.
3. Train volunteers to check on inspectors.
4. Facilitate a training workshop for volunteers and inspectors in May of each year.
5. Provide inspectors with clipboard and copies of Watershed Inspection Report, Watershed Check Point sheets, and Boat Launch Station Report forms.
6. Require inspectors to wear CBCW T-shirts.
7. Require inspectors to offer brochures and stickers to boaters after completing Watershed Check Point inspection.
8. Require inspectors to return all paperwork to Coordinator after each shift.
9. Require volunteers to return all volunteer hours to Coordinator every two weeks.
10. Coordinator will submit data to DNR's database.
11. Coordinator will submit to the board all documentation required to get grant reimbursement from the DNR at the end of the season. This includes: expenses of donated hours, payroll records, and records of expense incurred.

Coordinator  
Wendy Hayslett (2010-2011) (2011-2012)  
hayslett@polkcountysd.com

- An "Expectations of CBCW Inspectors" document was prepared each year to communicate consistent responsibilities for inspectors.

Clean Boats Clean Water  
Summer 2011

CBCW Expectations Document  
Inspectors will:  
Be assigned an assigned area or one weekend from May September 2011

Be polite and considerate boat landing at all times wearing CBCW T-shirts and proper gear

Check boaters respectfully

Document all launch activity on the Watershed Inspection Report

Clean up each boat landing area on each shift (gloves and garbage bags will be provided)

Use 2 weeks notice if you are unable to work on a scheduled date

Print name \_\_\_\_\_ Sign Name \_\_\_\_\_

Responsibilities

1. Arrived on-site to boaters and go through the Watershed Inspection Report
2. Use the Watershed Check Points as a guide for boating use the boater
3. Report violations on the Boat Launch Station Report form and call County's Department of Public Works (DNR) for enforcement
4. Distribute brochures and stickers to boaters
5. Return all paperwork to project manager or Wendy Hayslett's mailbox after your shift
6. Call Project manager if you are not able to work, give two weeks notice so a replacement can be found.

Coordinator  
Wendy Hayslett (2010-2011) (2011-2012)  
Wendy.Hayslett@polkcountysd.com  
hayslett@polkcountysd.com

To learn more about Clean Boats Clean Water check out the website  
<http://www.lakelife.org/WaterPartnership/04-WaterPartnership>

- The latest versions of Watercraft Inspection Reports, Watercraft Check Points and Boat Launch Violation Reports are now used for instruction.
- *Note ... An opportunity still exists in this area for a live video production on an actual ideal inspection verses scenarios on problematic boater situations.*

**C) Improve record keeping.**

**Accomplishments:**

- Record keeping was greatly improved during the term of the grant as demonstrated by improved SWIMS data. The key methods used to accomplish this where:
  - The linkage of accurate Watercraft Inspection Reports to Inspector pay.
  - Limiting of the data entry task to a single trained CBCW Committee Chair.

**D) Improve inspector / program identification**

**Accomplishments:**

- CBCW T Shirts and Hats where provided to all Inspectors. *More importantly the wearing them was emphasized in training and the "Expectations" document.*
- Stickers are applied to all boats.
- "AIS Educational Kiosks" were purchased and installed at both boat landings. These kiosks create an obvious professional presence for the display of AIS related material, including signs related to the "do not transport" ordinances. Additionally, the kiosks serve as a presentation tool for CBCW Inspectors. Second only to having paid inspectors present, installing the kiosks has had the most impact on our AIS prevention program.

## AIS Educational Kiosks

**Big Lake**



**Church Pine Lake**





E) Establish a formal process link to DNR or County Law enforcement for potential transport violations.

**Accomplishments:**

- October 22, 2010, meetings with Erin McFarlane (AIS Volunteer Coordinator, UW, Extension Lakes) directly resulted in the CBCW AIS Violation Report Form being modified for 2011 to include reporting and contact information for reporting violators.



The image shows a form titled "AIS Violation Report Form". The form is divided into several sections for data entry:

- Reporting Location:** Includes fields for Date, Time, Mileage, and Mileage to Next Stop.
- Vehicle Information:** Includes fields for Vehicle License Number, Year, Make, Model, and Color.
- Driver Information:** Includes fields for Driver Name, License Number, and License State.
- Reporting Information:** Includes fields for Reporting Person Name, Address, and Phone Number.
- Reporting Details:** Includes a section for "Description of Violation" and a "Remarks" section.
- Reporting Person Information:** Includes fields for Name, Address, and Phone Number.
- Reporting Person Signature:** A line for the reporting person's signature.
- Reporting Person Title:** A line for the reporting person's title.
- Reporting Person Contact Information:** Includes fields for Name, Address, and Phone Number.
- Reporting Person Signature:** A line for the reporting person's signature.
- Reporting Person Title:** A line for the reporting person's title.

- October 4, 2010, District Commissioners meet with the Polk County Sheriff to confirm the AIS violation reporting process which was incorporated in Inspector training. Five citations have been issued.

F) Implement a recognition program for volunteers.

**Accomplishments:**

- The CBCW program is a standing agenda item at all District meeting and all volunteers including the volunteer CBCW Chair for the last 3 years are recognized. Volunteers are provided CBCW hats and T shirts.

## 5. Update website to expand aquatic plant management information

### Accomplishments:

- The Lake District website <http://www.bigroundpine.com/> became our new showcase for AIS and CBCW activities, replacing the costly, inefficient and ineffective newsletter.



## 6. Write and distribute newsletter articles with EWM and other aquatic plant management information.

### Accomplishments:

- In addition to the articles and presentations available to the public on our website, the following article was written by an AIS committee member for local newspapers:



# Project Financials

State of Wisconsin  
Department of Natural Resources  
Box 7521  
Madison, WI 53707-7521

**Grant Payment Request**  
Form 8700-001 (8/00) Page 1 of 2

**Notice:** Project Sponsors are required to provide information requested on this form when applying for payment of a grant funded by the Department. See Reporting Requirements on reverse. The Department will not process your payment request unless you provide all information requested. The information will be used to determine the amount of your payment and issue your check. Personally identifiable information collected will be used for program administration and may be made available to requesters as required under Wisconsin's Open Records law (ss. 19.31-19.39, Wis. Stats.). Submit one copy of this request form, your completed Grant Payment Worksheet (Form 8700-002), and required documentation, listed on reverse, to your DNR Grant Specialist. See the DNR web site for additional information: <http://www.dnr.state.wi.us/org/ce/ef/fo>

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**Project Sponsor Information**

Project Sponsor / Management Unit Name Church Pine, Round, & Big Lake P & R District	Grant Number AEPP-212-10
Project Name Church Pine, Round, & Big Lake AIS Education, Prevention & Planning	County Polk

The DNR will mail the check to the name identified on the application as "Check Recipient." Questions? Contact DNR Grant Specialist. Type of Request:  Partial  Final  Supplemental (Snowmobile Only)

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**Payment Information (see reverse for instructions)**

A. Payment Record to Date	Amount	This Column for DNR Use Only
1. Amount of Grant (from original or amended Grant Agreement)	15,660.00	
2.a. Advance Payment Received, if any	3,915.00	
2.b. Total Payments Received after Advance Payment, if any	0.00	
2.c. Total Payments Received to Date (Lines 2.a. + 2.b.)	3,915.00	
3. Funds Remaining (Line 1 minus Line 2.c.)	11,745.00	
<b>B. Cost Share Amount</b>		
4. Total Eligible Project Costs this Period. Transfer data from "Total Project Costs" field on Worksheet. (Form 8700-002)	\$ 23,313.34	
5. Your Share of Costs. See Line 5 instructions on reverse.	\$ 5,828.34	
6. State Share of Costs (Line 4 minus Line 5) NOTE: This line cannot exceed the amount in Line 1.	\$ 15,660.00	
<b>C. This Payment Request and Grant Balance Remaining</b>		
7. Amount of Advance Payment Received (from Line 2a) (if no advance payment received or already accounted for, enter \$0)	\$ 3,915.00	
8. Amount Eligible this Claim (Line 6 minus Line 7) NOTE: This line cannot exceed the amount in Line 3.	\$ 11,745.00	Amount approved this claim - 8
9. Grant Balance Remaining (Line 3 minus Line 8)	\$ 0.00	

Lake & River Grants Only: Does project include State Lab of Hygiene Sample Analysis?  Yes  No

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**Certification**

I certify that, to the best of my knowledge and belief, the eligible costs requested are in accordance with the terms of the grant agreement and that all expenditures are based on actual payments of record. The reimbursement represents the grant share due that has not been previously requested.

Name of Authorized Representative - type or print Gary Ovick, Chairman	(Area Code) Telephone Number (715) 294-3988
Signature of Authorized Representative 	(Area Code) FAX Number (717) 294-3988
Date Signed 10/24/11	E-mail Address Garyovick@aol.com

Specify Below this Line for Grant Use Only

Grant Specialist Signature	Reimbursement Approval Date
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12/1/2011

## Grant Status Report

## ACEI-099-11 APMP Implementation

Committee Chair = Steve Oswald

ACEI-099-11 APMP Implementation		2011 YR Budget	Reimbursed To Date	Pending Reimbursement	Processing	Total	Total vs. 2011 Budget	
Consulting / Contracted Staff		\$4,090	\$404	\$3,629		\$4,033	-\$57	-1%
Services		\$21,000	\$21,957	\$793		\$22,750	\$1,750	8%
Printing / Mailing		\$220	\$130	\$226	\$5	\$361	\$141	64%
Supplies/Misc.		\$11,667	\$0	\$6,005		\$6,005	-\$5,662	-49%
Volunteer \$		\$3,960	\$2,112	\$1,659		\$3,771	-\$189	-5%
<i>Volunteer Hours</i>		<i>330</i>	<i>176</i>	<i>139</i>		<i>315</i>	<i>-16</i>	
<b>Total Project Exp.</b>		<b>\$40,937</b>	<b>\$24,603</b>	<b>\$12,313</b>	<b>\$5</b>	<b>\$36,920</b>	<b>-\$4,017</b>	<b>-10%</b>
Revenue		\$30,703	\$18,452	\$9,234	\$4	\$27,690	-\$3,013	-10%
Reimbursement Rate	75%	75%	75%	75%	75%	75%	75%	

ACEI-099-11 APMP Implementation		3 YR Budget	Reimbursed To Date	Pending Reimbursement	Processing	Total	Total vs. 3 YR Budget	
Consulting / Contracted Staff		\$31,590	\$404	\$3,629	\$0	\$4,033	-\$27,557	-87%
Services		\$64,995	\$21,957	\$793	\$0	\$22,750	-\$42,245	-65%
Printing / Mailing		\$1,110	\$130	\$226	\$5	\$361	-\$749	-67%
Supplies/Misc.		\$12,067	\$0	\$6,005	\$0	\$6,005	-\$6,062	-50%
Volunteer \$		\$14,532	\$2,112	\$1,659	\$0	\$3,771	-\$10,761	-74%
<i>Volunteer Hours</i>		<i>1,271</i>	<i>176</i>	<i>139</i>	<i>0</i>	<i>315</i>	<i>-897</i>	
<b>Total Project Exp.</b>		<b>\$124,294</b>	<b>\$24,603</b>	<b>\$12,313</b>	<b>\$5</b>	<b>\$36,920</b>	<b>-\$87,374</b>	<b>-70%</b>
Revenue		\$93,221	\$18,452	\$9,234	\$4	\$27,690	-\$65,530	-70%
Reimbursement Rate	75%	75%	75%	75%	75%	75%	75%	

Actions Required

# APMP Implementation Grant

## Adjusted Budget Based on 2011 Actuals

12/1/2011 ACEI-099-11 APMP Implementation Grant - Annual Budget		2011 Actuals			2012 Budget			2013 Budget			Adjusted 3yr Plan Totals			Grant Budget Totals
		Volunteer		Cash	Volunteer		Cash	Volunteer		Cash	Volunteer		Cash	
		Hours	\$ Value	Expense	Hours	\$ Value	Expense	Hours	\$ Value	Expense	Hours	\$ Value	Expense	
<b>AIS Prevention</b>														
CBCW Inspectors (Paid)	Consulting						\$ 8,000			\$ 8,000			\$ 16,000	\$ 16,000
CBCW (Volunteer)	Donated	4	\$ 48		246	\$ 2,952		246	\$ 2,952		496	\$ 5,952		\$ 5,952
Landing Monitoring (Divers)	Consulting			\$ 601			\$ 700			\$ 700			\$ 2,000	\$ 2,000
Surveillance Cameras ILIDs	Supplies			\$ 5,333			\$ 5,334						\$ 10,667	\$ 10,667
Investigate charging landing fees	Donated		\$ -		40	\$ 480					40	\$ 480		\$ 480
Signs (AIS for ILIDs)	Supplies			\$ 400			\$ 400						\$ 800	\$ 800
Enforcement discussions	Consulting			\$ 839									\$ 839	\$ 840
<b>CLP Control</b>														
Coordination of project activities	Donated	90	\$ 1,074		37.5	\$ 450		37.5	\$ 450		164.5	\$ 1,974		\$ 1,980
Coordination of project activities	Consulting						\$ 1,500			\$ 1,500			\$ 3,000	\$ 3,000
Pre & Post treatment survey	Consulting			\$ 2,190			\$ 1,000			\$ 1,310			\$ 4,500	\$ 4,500
Re-map CLP beds	Consulting			\$ -			\$ 1,500			\$ 1,500			\$ 3,000	\$ 3,000
Permit Fees	Services						\$ 997			\$ 998			\$ 1,995	\$ 1,995
CLP Treatment	Services			\$ 21,957			\$ 20,000			\$ 18,043			\$ 60,000	\$ 60,000
<b>Purple L &amp; Knotweed Control</b>														
Cut & Treat Plants	Services			\$ 793			\$ 1,250			\$ 957			\$ 3,000	\$ 3,000
Grow & Release Beetles	Donated	87	\$ 1,041		33.3	\$ 399					120	\$ 1,440		\$ 1,440
Map Purple loosestrife	Consulting						\$ 375			\$ 375			\$ 750	\$ 750
ID & Educate on G. Knotweed	Donated		\$ -		10	\$ 120		10	\$ 120		20	\$ 240		\$ 1,800
<b>Education</b>														
Update Web Site	Donated		\$ -		30	\$ 360		30	\$ 360		60	\$ 720		\$ 720
Update Web Site	Consulting			\$ 404			\$ 1,096						\$ 1,500	\$ 1,500
Educational Meetings	Donated	21	\$ 252		20	\$ 240		19	\$ 228		60	\$ 720		\$ 720
Educational Meetings	Prt&Mailing						\$ 30			\$ 30			\$ 60	\$ 60
Workshops	Donated	113	\$ 1,356		39	\$ 468		38.5	\$ 462		190.5	\$ 2,286		\$ 720
Workshops Supplies	Supplies			\$ 271			\$ 165			\$ 165			\$ 600	\$ 600
Mailing	Donated		\$ -		30	\$ 360		30	\$ 360		60	\$ 720		\$ 720
Mailings Printing & Postage	Prt&Mailing			\$ 361			\$ 120			\$ 120			\$ 600	\$ 600
Brochure	Prt&Mailing						\$ 450						\$ 450	\$ 450
<b>Summary</b>														
Donated		314	\$ 3,771	\$ 3,771	486	\$ 5,829	\$ 5,829	411	\$ 4,932	\$ 4,932	1211	\$ 14,532	\$ 14,532	\$ 14,532
Consulting & Contracted Staff				\$ 4,033			\$ 14,171			\$ 13,385			\$ 31,589	\$ 31,590
Services				\$ 22,750			\$ 22,247			\$ 19,998			\$ 64,995	\$ 64,995
Printing & Mailing				\$ 361			\$ 600			\$ 150			\$ 1,110	\$ 1,110
Supplies				\$ 6,005			\$ 5,899			\$ 165			\$ 12,068	\$ 12,067
Project Cost Totals				\$ 36,920			\$ 48,745			\$ 38,629			\$ 124,294	\$ 124,294
Grant Reimbursement	75%			\$ 27,690			\$ 36,559			\$ 28,971			\$ 93,220	\$ 93,221
Lake District Match (Donated)				\$ 3,771			\$ 5,829			\$ 4,932			\$ 14,532	\$ 14,532
Lake District Match (Cash)				\$ 5,459			\$ 6,357			\$ 4,725			\$ 16,541	\$ 16,542



# Chairman's Report

(Board Administration)

April 10-12, 2012



**Partnering for Lakes**  
Protecting Wisconsin's Waters

# WAL Conference

## Green Bay, WI

- Schedule
  - April 9 Depart AM, travel to Green Bay, Dinner
  - April 10 Conference
  - April 11 Conference
  - April 12 Conference, Depart PM, travel home
- Attendance
  - Gary Ovick, Board Member
  - Jerry Schlagel, Board Member
  - Steve Oswald, Board Member
  - TBD, Board Member or Committee Chair
  - TBD, Board Member or Committee Chair
- Registration begins in January 2012
  - <http://www4.uwsp.edu/cnr/uwexplakes/conventions/>



# District Calendar 2012

Board Meetings, 2<sup>nd</sup> Monday of each month, 6PM , Alden Town Hall

- January No Meeting
- February No Meeting
- March 12<sup>th</sup> Board Meeting
- April 16<sup>th</sup> Board Meeting (Rescheduled from April 9, due WAL Conference)
- May 14<sup>th</sup> Board Meeting
- May 19<sup>th</sup> Spring Informational Meeting
- June 11<sup>th</sup> Board Meeting
- July 9<sup>th</sup> Board Meeting
- August 13<sup>th</sup> Board Meeting
- August 25<sup>th</sup> Annual Meeting & Board Meeting to Elect Officers
- October 8<sup>th</sup> Board Meeting
- November No Meeting
- December 10<sup>th</sup> Board Meeting





Reflects updates of the 12/12/11 Board Meeting

# Committee Status Review



### **Aquatic Plant Management Committee**

Steve Oswald	Big Lake	Committee Chair & Commissioner
Bruce Balck	Church Pine	
Tom Diaz	Big Lake	
Beth Hartman	Round Lake	
Brent Martin	Church Pine	
Tom Tinkham	Big Lake	
Hubert Wegele	Big Lake	
David Zanick	Church Pine	
Heidi Hazzard	Big Lake	Commissioner
Helen Johnson	Town of Alden	Commissioner
Bob Meyer	Church Pine	
Gary Ovick	Church Pine	Commissioner
Jerry Schlagel	Church Pine	Commissioner
Larry Voelker	Polk County	Commissioner
Nate Wendt	Round Lake	

### **Audit Committee (2011)**

Jerry Tack	Round Lake	Committee Chair & Commissioner
Kelly Dudek	Big Lake	
Joel Hazzard	Big Lake	



### **Clean Boats Clean Water Committee**

Heidi Hazzard	Big Lake	Committee Chair & Commissioner
Helen Johnson	Town of Alden	Commissioner
Bob Meyer	Church Pine	
Gary Ovick	Church Pine	Commissioner
Jerry Schlagel	Church Pine	Commissioner
Nate Wendt	Round Lake	
Tom Bach	Church Pine	

### **Dam Inspection Committee**

Steve Oswald	Big Lake	Committee Chair & Commissioner
Bob Meyer	Church Pine	

### **Fish Stocking Committee**

Nate Wendt	Round Lake	Committee Chair
Jerry Schlagel	Church Pine	Commissioner



### **Legal Resource Committee**

Bert Mckasy	Church Pine	Committee Chair
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### **Navigation Committee**

Jerry Tack	Round Lake	Committee Chair & Commissioner
Jerry Schlagel	Church Pine	Commissioner
Gary Ovick	Church Pine	Commissioner

### **Water Patrol Committee**

Bruce Balck	Church Pine	Committee Chair
Tom Bach	Church Pine	
Jerry Schlagel	Church Pine	Commissioner

### **Water Quality Committee**

David Zanick	Church Pine	Committee Chair
Tom Tinkham	Big Lake	
Jerry Schlagel	Church Pine	Commissioner
Jeremy Williamson	Polk County	
Brent Martin	Church Pine	
Jerry Tack	Round Lake	Commissioner
Gary Ovick	Church Pine	Commissioner



### **Website Committee**

Mary Hazzard	Big Lake	Committee Chair
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### **Social Committee**

Nancy Schlagel	Church Pine	Committee Chair
David Zanick	Church Pine	
Rachel Starbuck	Big Lake	
Jacq Hauser	Big Lake	
Jeanne Meyer	Church Pine	
Bev Medved	Round Lake	



# Other Admin Issues

- File Cabinet Project
- Kiosk Postings & Keys



# Volunteer Lists



# Aquatic Plant Management Committee Volunteers

<b>Aquatic Plant Management Committee</b> Assist in the implementation of the Aquatic Plant Management Plan; Prevent & Control AIS	CHUCK VACHA	651 303 0237	CHUCK@GROUNDZERO DESIGN.COM
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<b>Aquatic Plant Management Committee</b> Assist in the implementation of the Aquatic Plant Management Plan; Prevent & Control AIS	Jerry Tack	715-294-2739	tack542@ centurylink.net
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# Dam Inspection Committee Volunteers

**Dam Inspection Committee**

Inspect annually, submit report and interface w  
contractors as required.

David Larson

657 645-2316

**Dam Inspection Committee**

Inspect annually, submit report and interface w  
contractors as required.

Roger Needels

657-690-3780

rog-needels@  
MSN.COM



# CBCW Committee Volunteers

<b>Clean Boats Clean Water (CBCW) Committee</b> Coordinate the monitoring of boat landings with inspectors and surveillance cameras.	Jeanne Meyer	715-255-3947 715-294-5659	jeanne.m@osceola medicalcenter.com
<b>Clean Boats Clean Water (CBCW) Committee</b> Coordinate the monitoring of boat landings with inspectors and surveillance cameras.	Bel Medina	294-4381	bmedvcc@centurytel.
<b>Clean Boats Clean Water (CBCW) Committee</b> Coordinate the monitoring of boat landings with inspectors and surveillance cameras.	Russ Reetz	715-294-2390	russreetz2@ netcape.net
<b>Clean Boats Clean Water (CBCW) Committee</b> Coordinate the monitoring of boat landings with inspectors and surveillance cameras.	Bruce Balck (was Also 'Man' Launch)	715-294-3136 (H)	bbalk1@hotmail.com



# Navigation Committee Volunteers

<b>Navigation Committee</b> Place and remove buoys; Monitor channel depth & procure dredging contractors	CHUCK VACHA	651 303 0237	CHUCK@GROUNDZERO DESIGN.COM
Dem Inspection Committee			



# Water Quality Committee Volunteers

<b>Water Quality Committee</b> Monitor water quality, interface with Polk Cty LWR department, pursue improved quality	CHUCK VACHA	651 303 0237	CHUCK@GROUNDZERODESIGN.COM
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# Social Committee Volunteers

<b>Social Committee</b> Facilitate events to build community and volunteerism	Bel Medwa	294-4381	bmedvcc@centurytel.net
<b>Social Committee</b> Facilitate events to build community and volunteerism	Jeanne meyer	715-755-3947 715-294-5659	JeanneM@osceola medicalcenter.com



# Committee Reports



# Aquatic Plant Management Committee Report



# Aquatic Plant Management Committee Report

- Status of 2012 Services Procurement?





# Audit Committee Report



# Clean Boats Clean Water Committee Report



# Dam Inspection Committee Report



# Dam Inspection Committee Report

Action Item: Steve will follow up on dam ownership for both dams.



# Dam Inspection Committee Report

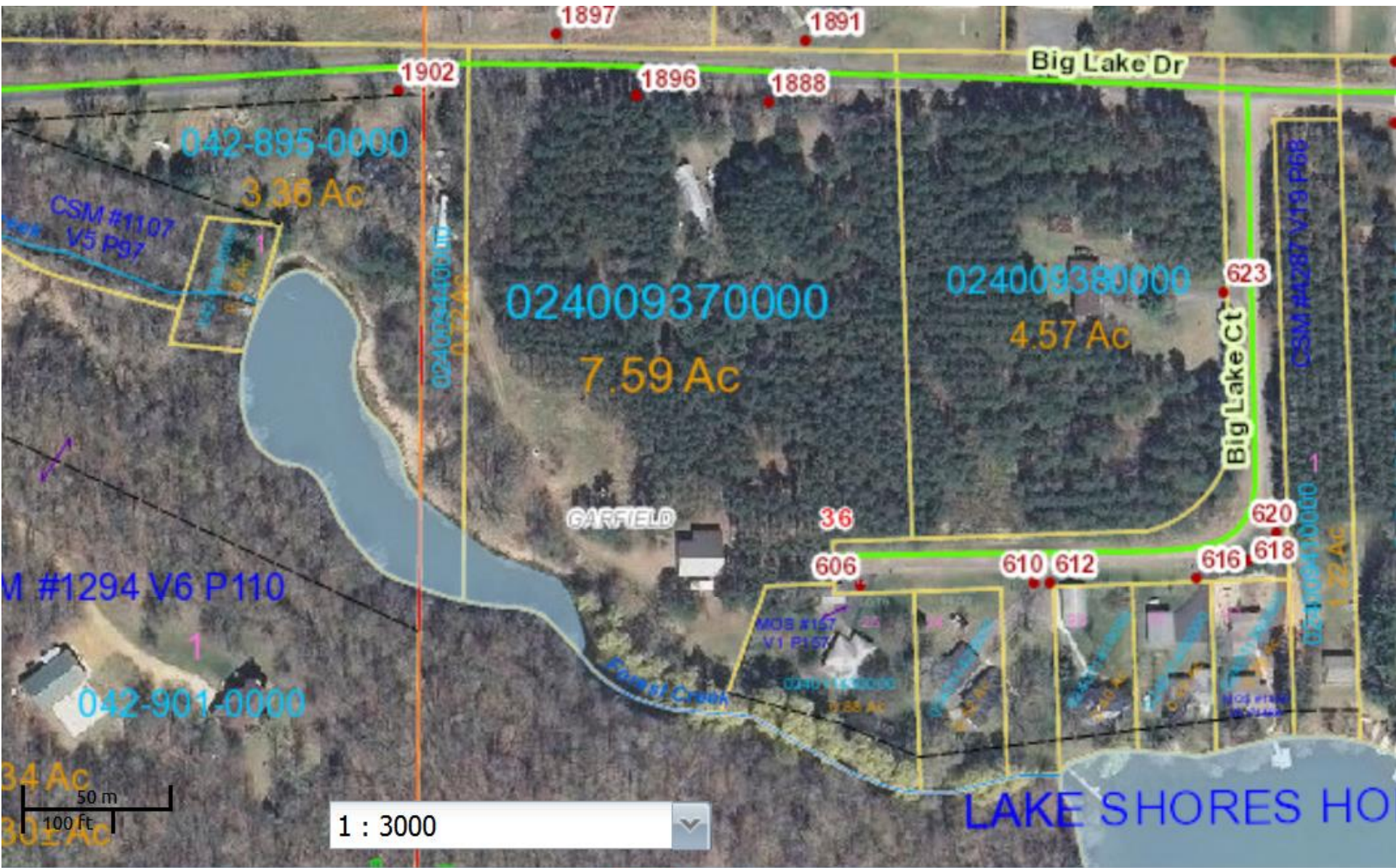
## **Carp Barrier Dam (Lake District)**

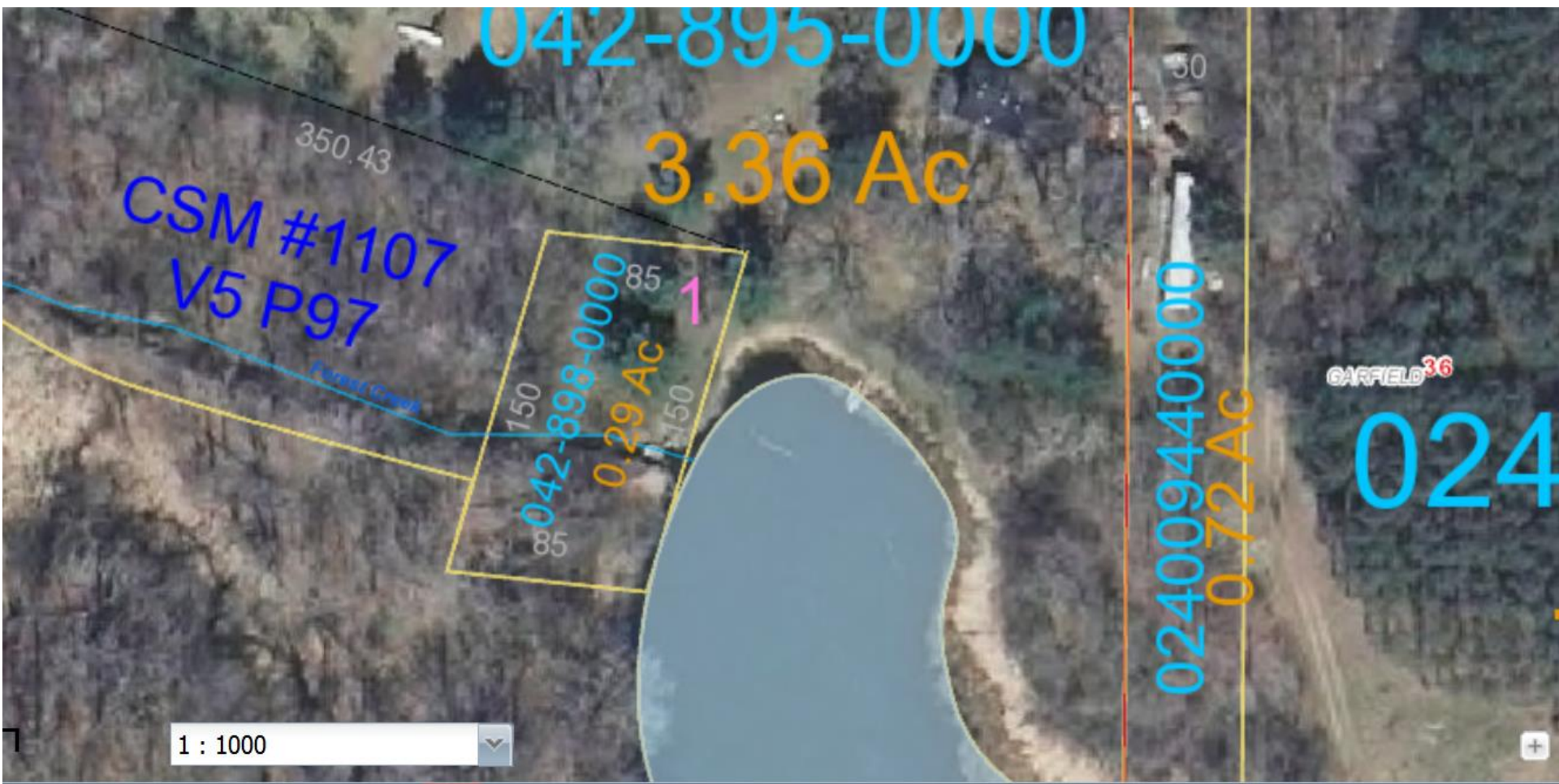
Section 6 - DAM INSPECTION: As the District owns and operates the Dam 1000 feet west of Big Lake (as a carp trap barrier). Said Dam to be inspected by the board chairman or his/her representative for general maintenance and up keep.

## **Big Lake Outlet Dam (Town of Garfield)**

1970...FINDING OF FACT AND ORDER by the DEPT. OF NATURAL RESOURCES, WISCONSIN...  
Docket 3-WR-254, 02/26/70

7. The DNR further ordered that: The Town of Garfield construct a new dam or alter the existing one so that the levels of Big Lake will be maintained between the maximum level of 96.50 feet and the minimum level of 95.50 feet (Public Service Commission datum).





042-895-0000

3.36 Ac

CSM #1107  
V5 P97

042-898-0000  
0.29 Ac

024009440000  
0.72 Ac

1 : 1000

GARFIELD 36

024

# 2011 Property Record | Polk County, WI

Assessed values not finalized until after Board of Review  
Property information is valid as of Dec 4 2011 10:01PM



## Owner

BIG LAKE IMPROVEMENT

OSCEOLA, WI 54020

## Property Information

Parcel ID:042-00898-0000

Alternate ID:N/A

School Districts:

OSCEOLA SCHOOL DIST

Other Districts:

WTC DISTRICT

Section Town Range Qtr Qtr Section Qtr Section  
35 33N 18W SE SE

Lot: 1

Block:

Plat Name:1107 CERTIFIED SURVEY MAP

## Tax Information

Net Tax Before Lottery, First Dollar Credits: 0

Lottery Credit: 0

First Dollar Credit: 0

Net Tax After: 0

	<b>Amt. Due</b>	<b>Amt. Paid</b>	<b>Balance</b>
Tax	.00	.00	.00
Special Assmnt	.00	.00	.00





# Fish Stocking Committee Report



# Fish Stocking History

## Fish Stocking History

All available data as of 12/07/12

	Church Pine Lake				Round Lake			Big Lake				Total Fish	Cost
	Walleye	Brown Trout	Rainbow Trout	Northern Pike	Walleye	Brown Trout	Rainbow Trout	Walleye	Brown Trout	Rainbow Trout	Northern Pike		
2000				835							2071	2906	
2001												0	
2002				830							2160	2990	
2003	500				300			2500				3300	
2004								1500				1500	
2005	2000							2000				4000	
2006	2000							2000			518	4518	
2007								2000				2000	
2008								2362			488	2850	\$ 4,000
2009		2000			300			600				2900	\$ 4,000
2010		720	180		300			1830				3030	\$ 6,000
2011	1160				200			1800				3160	\$ 5,839
2012												0	
2013												0	
<b>Total</b>	<b>5660</b>	<b>2720</b>	<b>180</b>	<b>1665</b>	<b>1100</b>	<b>0</b>	<b>0</b>	<b>16592</b>	<b>0</b>	<b>0</b>	<b>5237</b>	<b>33154</b>	<b>\$ 19,839</b>



# Legal Resource Committee Report



# Navigation Committee Report



# Navigation Committee Report

- What is our plan?
- Location of the dredging silt barriers that the District purchased for the last dredging project?



# Water Patrol Committee Report




# Water Quality Committee Report



# Water Quality Committee Report

- What is the status of the grant at Polk County Land and Water Resources?

Katelin Holm <katelin.holm@co.polk.wi.us>

 You forwarded this message on 12/5/2011 1:27 PM.

Sent: Mon 12/5/2011 1:18 PM

To: Gary Ovick

---

Great—thanks! Everything is on track here. County Board passed the resolution for the grant at the November 15<sup>th</sup> meeting and the application is pretty much ready for submission.

Best,  
Katelin





P.O. Box 494, Osceola, WI 54020  
Gary Ovick, Chairman  
Garyovick@aol.com  
(H) 715-294-3988  
(C) 715-417-1770

Ms. Pamela Toshner  
WDNR  
810 W. Maple Street  
Spooner, WI 54801

December 5, 2011

Dear Pamela,

Please accept this letter of support on behalf of The Church Pine, Round and Big Lake Protection and Rehabilitation District. We wish to extend our total support to Polk County to conduct a water quality study of our three lake system.

We are convinced that this study will benefit the District, County and WDNR in understanding the elements impacting our water quality. As stewards of the lakes, this study will establish the foundation on which, future actions will be taken to maintain and improve water quality.

The District's Water Quality Committee is standing by, ready to support this effort. If you have any questions or need further information, please do not hesitate to contact me.

Sincerely,

Gary Ovick  
Chairman



# Website Committee Report



# Social Committee Report



# Old Business



# New Business



# Landing Repairs

## Church Pine Lake

- Status?
- Town of Alden Plan?

## Big Lake

- Status?
- Polk County Plan?



Motion to Adjourn?



# Board of Commissioners Meeting October 10, 2011





# Welcome New Board Members


- Steve Oswald
- Jerry Tack



# Board of Commissioners Meeting

10/10/11, Alden Town Hall, 6 PM

## Agenda

- Call to order
- Approve or consider changes to Agenda
- Secretary's Report 
  - Approve Board meeting minutes of 08/08/11 & 08/27/11
  - Approve Annual meeting minutes of 08/27/11
- Treasurer's Report
  - Grant Status Report
- Chairman's Report & Board Administration
- Committee Reports
  - APMP Committee Report
  - Dam Inspection Committee Report
  - Fish Stocking Committee Report
  - Social Committee Report
- Old Business
  - Water Quality Grant Application & Resolution 
- New Business
  - Approve Procurement Process for 2012 Herbicide Contractor



# Secretary's Report



**Church Pine, Round, Big Lake  
Board of Commissioners Meeting  
August 8, 2011 6:00 PM  
Alden Town Hall, Star Prairie, WI**

Members in attendance: Jerry Schlagel, Gary Ovick, Bob Meyer, Helen Johnson, Larry Voelker, Nate Wendt, Heidi Hazzard.

Meeting was called to order by Bob Meyer at 6:00 p.m.

Approval of agenda: Helen Johnson made a motion to approve agenda, seconded by Jerry Schlagel. Motion carried.

Secretary's report: Jerry Schlagel made a motion to approve the secretary's report from 7/11/11, seconded by Larry Voelker, motion carried.

Treasurer's report-Jerry Schlagel. No changes from previous report. Larry Voelker made a motion to approve the Treasurer's Report, seconded by Helen Johnson. Motion carried.

### **Old Business**

#### **•ILID & Sign Implementation-**

ILID is installed on Church Pine and is operational. A new sign with our logo on it will be coming. The homeowner providing internet service will be paid \$40/month for the next 3 months by the lake association.

Sign Implementation on Church Pine-sign will be installed on Church Pine upon it's arrival. Location for Big Lake sign is pending.

### **New Business**

Financial Software-Jerry Schlagel would like to buy Quicken software. will use it for next 3 years. The cost is approximately \$300. Discussed buying it in 2012.

Early final boat payment-we will save approximately \$500 by paying boat off early. The last payment is approximately \$3975. Helen Johnson made a motion that we make the final payment, seconded by Gary Ovick. Motion carried.

Bob Meyer made a motion that the Treasurer's report be made available electronically to all board members after each meeting and/or after any changes are made.

Agenda for annual meeting was planned. Jerry Schlagel made a motion to approve the 2011 annual meeting agenda, seconded by Larry Voelker. Motion carried

The next board meeting will be immediately following the annual meeting on August 27, 2011. Bob Meyer made a motion to adjourn at 9:18 p.m., seconded by Larry Voelker, motion carried.



## **Board of Commissioners Meeting**

Church Pine, Round and Big Lake Protection and Rehabilitation District  
August 27, 2011 @ West Immanuel Lutheran Church Servant Hall

Meeting was called to order by Larry Voelker following the annual meeting.

Positions were filled as follows:

Chair: Gary Ovick

Vice Chair and APMP/Water Quality Committee Chair: Steve Oswald

Treasurer: Jerry Schlagel

Secretary and Clean Boats Clean Water Program Director: Heidi Hazzard

Commissioner: Jerry Tack

Alden Town Board: Helen Johnson

Polk County Board: Larry Voelker

All above members were present except Jerry Tack.

Next Meeting: Oct. 10th at 6 p.m. @ Alden Town Hall, Star Prarie WI.

Larry Voelker made a motion to adjourn, seconded by Jerry Schlagel.



## Annual Meeting August 27, 2011

Church Pine, Round and Big Lake Protection and Rehabilitation District  
West Immanuel Lutheran Church Servant Hall

Board Members present: Bob Meyer, Gary Ovick, Jerry Schlagel, Nate Wendt, Heidi Hazzard, Helen Johnson (Alden Township), Larry Voelker (Polk County Board)

60 Lake District residents were present.  
Meeting was called to order @ 9:02 a.m. by Bob Meyer.

Approve agenda. Motion by Steve Paulson to accept the agenda, seconded by Roger Starbuck. Motion carried.

Secretary's report: Minutes from annual meeting August 28, 2010 were read. Motion to accept the minutes from August 28, 2010 was made by Larry Voelker, seconded by Jerry Schlagel. Motion carried.

Mary Hazzard gave an update for the website [www.bigroundpine.com](http://www.bigroundpine.com) Unclaimed blue and white paddle-boat has been found floating, if it's yours let Mary know. Send anything for swap meet to [info@bigroundpine.com](mailto:info@bigroundpine.com) Website is about 6 years old, we will be spending a bit to upgrade it this year.

Gary Ovick gave a report on APM (Aquatic Plant Management).

CLP: We have had a 95% reduction of CLP (Curly Leaf Pondweed). The CLP challenge for future is reducing turion density (CLP seeds). We will attack the CLP again next year. We will be doing same type of treatment next year.

Purple Loosestrife: Beetle program is going great.

Diver Inspection: Diver went out as far as plants grow, didn't find any AIS. Found mystery snails in Big Lake. It's an invasive, but most lakes have them and we were told not to worry about it.

Camera (Church Pine): ILID surveillance camera was installed on August 5<sup>th</sup> at Church Pine landing. You can view videos at <http://environmentalsentry.us/lakemonitor/authmain.php> username: church password: password

Videos will be sent to Polk County Sheriff Dept. DNR fines have increased to up to \$2000.

Polk County will not allow the ILID camera to be installed at Big Lake due to Right of Way restrictions. Board voted at June meeting to discontinue the implementation of the camera. The net result is \$9676 added back to our budget.

Zebra mussels: Zebra mussels are threatening many surrounding lakes and the St. Croix River. Prevention is best measure for this.

Grant Status: overview was given for the APM grant and CBCW grants.



Clean Boats Clean Water: Heidi Hazzard gave report.

Water Patrol: We had Shirley Rossing at beginning of summer as a dedicated water patrol officer, but she had a horseback riding accident and has been out for a while. As of Aug 14<sup>th</sup> we have had 60 hours logged, 7 citations, and 2 warnings. Non water patrol/AIS citations: 5 citations were given. Non-emergency # 715-485-8300. We can all be AIS inspectors/monitors by calling the non-emergency #. A suggestion was given that CBCW inspectors give a warning/note to any trailer/vehicle that is found to have weeds on it.

Water Quality: Dave Zanick provided an overview of our unsuccessful 2011 WQ and what would be required to reapply.

Dredging: Report was given by Bob Meyer. We have been looking at options for this. We expect this to be very expensive.

Fish Stocking: Report was given by Nate Wendt. We will be adding some trout this year, we have budgeted \$5900 for stocking, and we will go ahead with walleye in all 3 lakes.

Social Committee: Nancy Schlagel gave an overview of the social gathering last May, 2011. It was a success! The committee also recruited prize sponsors for boat parade. Thanks to everyone who participated. A survey on Social Committee activities was distributed.

2009, 2010 Annual Audit: Bob Meyer gave report. We are up to date with this.

Treasurer's report: Jerry Schlagel gave the 2011 treasurer's report. Dick Larson made a motion to approve the treasurer's report, seconded by Mary Hazzard. Motion carried.

Proposed Budget 2012: Jerry Schlagel gave overview. See motions from the floor below.

Steve Paulson made a motion to accept 2012 budget, seconded by Mary Hazzard. Jerry Schlagel asked to include that the budget proposal was not unanimously passed by the board. Discussion followed

Set Levy at \$24, 934 motion made by Ann Wasescha, seconded by Jacq. Tinkham. Motion carried.

Election of 3 Board Commissioners: Steve Oswald and Heidi Hazzard were elected to board.

Old Business: None



New Business: Sign for Big Lake: status pending. Steve Paulson offered to put the sign in the parking lot.

Spring meeting will be May 19, 2011

Steve Paulson made a motion to adjourn at 12:55 p.m., seconded by Steve Paulson. Motion carried.

Motions on the floor:

Jerry Schlagel made a motion that we move the \$6000 from dredging to lake maintenance fund, seconded by Steve Oswald. Motion carried.

Hubert Wegele made a motion to approve the CLP treatment in amount of \$24997. Seconded by Steve Paulson. Motion carried.

Pat Durkin made a motion to approve the AIS rapid response seconded by Nikee Paulson. Motion carried

Tom Tinkham made a motion to approve the CBCW in amount of \$9100, seconded by Pat Durkin. Motion carried

Rob Starbuck made a motion to approve the \$12500 for dredge/maint fund, seconded by Tom Tinkham. Motion carried

Steve Paulson would like to amend the motion to define the lake maintenance fund to be used for water level or below projects, including the dams and dredging. Seconded by Steve Oswald. Motion carried, 28 yay, 25 no hand count

Gary Ovick made a motion that we change the \$12500 to \$28566. Seconded by Hubert Wegele. Motion failed





Dave Zanick made a motion to add \$4255 for a water quality study contingent on receiving a grant of \$35000 to offset the overall project costs. Seconded by Trish Oswald. Motion carried.

Steve Paulson made an amendment to change Water Quality budgeted amount to \$5000, Rob Starbuck seconded it. Motion carried.

Heid Hazzard made a motion to keep levy same, seconded by Mary Hazzard. Motion denied due to already voting on budget.

Election of Board Members:

Board Positions Open:

Nate Wendt: Round Lake

Heidi Hazzard: Big Lake

Bob Meyer: Church Pine

Nominations:

Steve Oswald for Big Lake

David Zanick Church Pine

Heidi Hazzard Big Lake

Jerry Tack=Round Lake new commissioner (only nomination from Round Lake, no need for a vote)

Elected:

Steve Oswald

Heidi Hazzard

Jerry Tack



# Treasurer's Report

**Church Pine, Round and Big Lake Protection and Rehabilitation District**  
**Annual Operating Plan (AOP) & Balance Sheet**  
as of 09/30/2011

Annual Operating Plan	2010 Actual	2011				2011 Approved Assumptions
		Budget	Actual YTD	Pending	Forecast EOY	
Reserve Balance Carried Forward	\$26,084	\$27,273	\$27,151	\$0	\$27,151	
Interest Income (all accounts)	\$224.08	\$280	\$96	\$80	\$176	
DNR Water Patrol Rebate	\$4,637	\$2,319	\$0	\$2,319	\$2,319	65% of \$3,568
Insurance Rebate	\$560	\$0	\$520	\$0	\$520	
Grant SPL-208-09 (Survey)	\$750	\$0	\$0	\$0	\$0	
Grant LPL-1299-09 (APMP Preparation)	\$0	\$0	\$2,500	\$0	\$2,500	
Grant AEPP-212-10 (CBCW)	\$0	\$11,745	\$0	\$11,745	\$11,745	Assumes, Project cost of \$13691 (\$9691 CBCW + \$4,000 ILID)
Grant ACEI-099-11 (APMP Implementation)	\$0	\$0	\$18,452	\$6,570	\$25,022	
Donation (Big Lake Store)	\$2,000	\$0	\$1,839	\$0	\$1,839	
Lottery Credit	\$282	\$282	\$0	-\$282	-\$282	
Sub Total (w/o Levy)	\$34,538	\$41,899	\$50,558	\$20,432	\$70,990	
Levy	\$25,718	\$36,000	\$35,682	\$0	\$35,682	
<b>Total Revenue</b>	<b>\$60,255</b>	<b>\$77,899</b>	<b>\$86,241</b>	<b>\$20,432</b>	<b>\$106,673</b>	
Education and Travel	\$1,698	\$2,500	\$2,187	\$150	\$2,337	3 Commissioners to WAL mtg. and Board Travel
Aquatic Plant Mgmt Plan Preparation	\$8,561	\$0	\$0	\$0	\$0	
Purple Loosestrife Control	\$615	\$1,000	\$203	\$0	\$203	Purple Loosestrife Control (Herbicide & Beetles)
Curley Leaf Pondweed Control		\$18,148	\$25,691	\$0	\$25,691	Herbicide Treatment of all CLP (25 acres). 1st treatment of 4 yrs.
Native Plant Control for Navigation		\$545	\$0	\$0	\$0	Herbicide Treatment of Bay D (West Side of Big Lake)
AIS Monitoring		\$1,000	\$560	\$0	\$560	Annual Diver Inspection for (AIS) Eurasian Milfoil
Eurasian Milfoil Rapid Response		\$2,500	\$2,500	\$0	\$2,500	Non-lapsable fund to eradicate Eurasian Milfoil if found
Surveillance Cameras Purchase (ILIDS)		\$11,052	\$2,963	\$2,963	\$5,926	1 time Expense for 2 units (potential for additional \$4K grant)
Surveillance Cameras Services		\$8,900	\$2,175	\$3,215	\$5,390	\$2850 one time installation + \$1600 first year service X 2
Clean Boats Clean Waters	\$5,314	\$9,691	\$12,472	\$1,000	\$13,472	\$8 x 8 hr x 35 day x 4 Staff = \$8960 Inspector Cost + \$731 Misc
Channel Dredging		\$6,000	\$6,000	\$0	\$0	Church Pine to Round
Channel Buoys (Replacement)		\$1,300	\$694	\$0	\$694	4 New Buoys
Water Patrol Labor & Expenses	\$821	\$1,000	\$1,259	\$0	\$1,259	Patrol Hours same as 2010
Insurance	\$1,993	\$2,000	\$2,030	\$100	\$2,130	Workman's Comp and Liability for Board
Mailings and Newsletter	\$374	\$600	\$629	\$150	\$779	Meetings notices & Printing costs
Website	\$690	\$1,000	\$808	\$0	\$808	2010 run rate
Miscellaneous	\$1,274	\$1,000	\$1,469	\$850	\$2,319	Port-a-Potty and other
Water Patrol Boat Loan Service	\$4,401	\$0	\$0	\$3,975	\$3,975	2011 payment was made in 2010 to save interest
Meetings	\$1,034	\$500	\$500	\$0	\$500	Mtgs 2 District Mtgs @250 = \$500
Fish Stocking	\$6,000	\$4,000	\$0	\$5,839	\$5,839	
Association Memberships	\$330	\$330	\$355	\$0	\$355	
<b>Total Expenditures</b>	<b>\$33,104</b>	<b>\$73,066</b>	<b>\$62,495</b>	<b>\$18,242</b>	<b>\$74,737</b>	
<b>Reserve Balance</b>	<b>\$27,151</b>	<b>\$4,833</b>	<b>\$23,746</b>		<b>\$31,936</b>	<b>\$4,833</b>

**Account Balances as of 9/30/11**

Checkbook	\$1,546	Lake Maintenance Fund	\$6,000
Money Market	\$22,199	Rapid Milfoil Response	\$2,501
<b>Total</b>	<b>\$23,745</b>	<b>Total</b>	<b>\$8,501</b>

**Total of all Accounts = \$32,246**



# Grant Status Report

10/10/2011

## Grant Status Report

### AEPP-212-10 AIS Education, Prevention & Planning (CBCW)

Committee Chair = Heidi Hazzard

<b>AEPP-212-10</b>	<b>Budget</b>	<b>Reimbursed To Date</b>		<b>Pending Reimbursement</b>	<b>Processing</b>	<b>Total</b>	<b>Total vs. Budget</b>	
<b>Paid Inspectors</b>	\$16,000			\$9,136	\$9,136	\$9,136	-\$6,865	-43%
<b>Volunteer \$</b>	\$4,080			\$4,445	\$4,445	\$4,445	\$365	9%
<b>Volunteer Hours</b>	340			370	370	370	30	9%
<b>Supplies/Misc.</b>	\$800			\$8,119	\$8,119	\$8,119	\$7,319	915%
<b>Total Project Exp.</b>	20,880	0	0	21,700	21,700	21,700	\$820	4%
<b>Revenue</b>	15,660	3,915	0	16,275	16,275	16,275	\$615	4%
<b>Reimbursement Rat</b>	75%							

#### Actions Required

- 1) Gary Fill Kiosks with AIS info and take picture for reimbursement
- 2) Heidi Prepare final report addressing our performance to requirements

10/10/2011

Grant Status Report

ACEI-099 APMP Implementation

Committee Chair = Steve Oswald

<i>ACEI-099 APMP Implementation</i>	<i>2011 YR Budget</i>	<i>Reimbursed To Date</i>	<i>Pending Reimbursement</i>	<i>Processing</i>	<i>Total</i>	<i>Total vs. 2011 Budget</i>	
Consulting / Contracted Staff	\$4,090	\$404	\$0	\$2,791	\$3,195	-\$895	-22%
Services	\$21,000	\$21,957	\$0	\$432	\$22,389	\$1,389	7%
Printing / Mailing	\$220	\$130	\$0	\$210	\$340	\$120	54%
Supplies/Misc.	\$11,667	\$0	\$0	\$2,984	\$2,984	-\$8,683	-74%
Volunteer \$	\$3,960	\$2,112	\$0	\$1,563	\$3,675	-\$285	-7%
Volunteer Hours	330	176	0	131	307	-24	-7%
<b>Total Project Exp.</b>	<b>\$40,937</b>	<b>\$24,603</b>	<b>\$0</b>	<b>\$7,980</b>	<b>\$32,583</b>	<b>-\$8,354</b>	<b>-20%</b>
Revenue	\$30,703	\$18,452	\$0	\$5,985	\$24,437	-\$6,266	-20%
Reimbursement Rate	75%						

<i>ACEI-099 APMP Implementation</i>	<i>3 YR Budget</i>	<i>Reimbursed To Date</i>	<i>Pending Reimbursement</i>	<i>Processing</i>	<i>Total</i>	<i>Total vs. 3 YR Budget</i>	
Consulting / Contracted Staff	\$31,590	\$404	\$0	\$2,791	\$3,195	-\$28,395	-90%
Services	\$64,995	\$21,957	\$0	\$432	\$22,389	-\$42,606	-66%
Printing / Mailing	\$1,110	\$130	\$0	\$210	\$340	-\$770	-69%
Supplies/Misc.	\$12,067	\$0	\$0	\$2,984	\$2,984	-\$9,083	-75%
Volunteer \$	\$14,532	\$2,112	\$0	\$1,563	\$3,675	-\$10,857	-75%
Volunteer Hours	1,211	176	0	131	307	-905	-75%
<b>Total Project Exp.</b>	<b>\$124,294</b>	<b>\$24,603</b>	<b>\$0</b>	<b>\$7,980</b>	<b>\$32,583</b>	<b>-\$91,711</b>	<b>-74%</b>
Revenue	\$93,221	\$18,452	\$0	\$5,985	\$24,437	-\$68,783	-74%
Reimbursement Rate	75%						

**Actions Required**

1 Jerry S

Make llid payment when operational



# Chairman's Report

(Board Administration)



# Board Job Descriptions





## **Chairman**

- Preside at the annual and special membership meetings, plus all public hearings in such a way as to ensure that they are conducted legally and on time
- Develop agenda and projects for coming year(s)
- Assign committee positions and projects: Patrol Boat, Website, Newsletter, Dam Inspection,
- Set dates for Board meetings
- Oversee that we meet State and Federal compliance for a District
- Select and oversee Treasurer Audit and Nomination Committees
- Secure meeting space for general and board meetings
- Coordinate meeting agendas
- Contribute articles/items for newsletter and website
- Attend applicable statewide meetings (DNR, etc.)



## **Vice Chairman**

- Assist Chairman with projects and committee selections
- Assist Chairman with running meetings (meeting discipline/order?)
- Oversee committees
- Take Minutes if Secretary is not available
- Contribute articles/items for newsletter and website
- Attend applicable statewide meetings (DNR, etc.)



## **Treasurer**

- Keep books, Receive and take charge of all District moneys paid out according to the Board's instructions
- File taxes
- Coordinate with three-person Audit Committee
- File forms/paperwork for Grants and other matching funds including reimbursements for lake patrol, boat repair and maintenance
- Maintain and audit insurance policy
- Prepare and deliver/read Treasury Report at General Meetings and for Newsletters/website
- Purchase/order mailing lists and labels, assist residents with address corrections at Polk County (715-485-9254/9255) for member mailings
- Attend applicable statewide meetings (DNR, etc.)



## Secretary

- Keep Minutes of all membership and Board Meetings plus Hearings
- Maintain file of the names/addresses of the District electors (Article I)
- Annually provide the following with the District Commissioners contact info (name, address, etc.) as well as the continued existence:
  - Univ. of WI Extension, College of Natural Resources, UW Stevens Point, WI, 55441
  - DNR, Lake Management Section, Bureau of Water Resources Management, Box 7921, Madison, WI 53707)
- Place Board and General Membership meeting notices/announcements in Newspapers and BRP website
- Take Minutes at each meeting, type and submit them to the website
- Read Meeting Minutes at Board and General meetings
- Create agenda with Board members, prepare copies for distribution at meetings, copy in Board members and website
- Create, print and distribute meeting announcements in compliance with By-Laws
- Contribute articles/items for newsletter and website
- Attend applicable statewide meetings (DNR, etc.)



### **Commissioner (Board member)**

- **Contribute articles/items for newsletter and website**
- **Attend applicable statewide meetings (DNR, etc.)**
- **Oversee committees and recruit volunteers**
- **Assist other Board Officers**



## Volunteer and Committee Positions

*Committee and volunteer job descriptions for 1 – 3 year commitments*

### Legal Procedural Resource

- (Robert's Rules of Order) – advice Board
- Attend all meetings and help settle disputes

### Patrol Boat

- Oversee maintenance and repair
- Take in and out of storage (Rene Pelletier's storage shed on Big Lake Drive)
- Submit repair, storage and other bills to treasurer for payment
- Act as point person for patrol

### Website

- Pay and coordinate/maintain our Domain Name ([www.bigroundpine.com](http://www.bigroundpine.com)) and email address ([info@bigroundpine.com](mailto:info@bigroundpine.com)) with *Register.com*
- Answer emails to the site
- Work with Webmaster to refresh site with updated photos, articles, links to relevant pages and sites, postings on the Swap Meet page, etc
- Proof/spell check all submissions
- Create PDFs for all attachments
- Audit website traffic
- Report to Board and General Membership
- Develop and maintain membership email list for broadcast email use
- Post meeting notices, Minutes, etc. in a timely basis

### Newsletter

- Coordinate topics with the Board
- Write articles
- Proof/spellcheck
- Coordinate and proof submission of articles from others
- Print
- Handle all distribution via US mail and email
- Create annual budget, purchase all materials (postage, envelopes, paper)

### Water Quality

- Record water clarity readings throughout the summer months – submit reports for newsletter, meetings and website
- Weed control
- Invasive species monitoring and control
- Boat Landings inspection
- Write articles for website and newsletter
- Create annual budget for projects

### Lake Patrol

- Coordinate patrol with the Board and law enforcement
- Interview and select Patrol Officers
- Create patrol schedule to emphasize weekend patrol and to also include twilight hours duty, etc.
- Oversee that patrol averages 200-270 hours per summer
- Report to Board and at General Membership Meetings with patrol officers
- Submit written annual reports for Newsletter and Website
- File paperwork for patrol reimbursement

### Misc.

- Audit Committee - three person committee to audit books annually
- Dam maintenance and inspection
- Buoys – install and remove spring and summer



# New Volunteers



# Dam Inspection Committee Volunteers

**Dam Inspection Committee**

Inspect annually, submit report and interface w  
contractors as required.

David Larson

657 645-2316

**Dam Inspection Committee**

Inspect annually, submit report and interface w  
contractors as required.

Roger Needels

657-690-3780

rog-needels@  
MSN.COM





# CBCW Committee Volunteers

<b>Clean Boats Clean Water (CBCW) Committee</b> Coordinate the monitoring of boat landings with inspectors and surveillance cameras.	Jeanne Meyer	715-255-3947 715-294-5659	jeanne.m@osceola medicalcenter.com
<b>Clean Boats Clean Water (CBCW) Committee</b> Coordinate the monitoring of boat landings with inspectors and surveillance cameras.	Bel Medina	294-4381	bmedvcc@centurytel.
<b>Clean Boats Clean Water (CBCW) Committee</b> Coordinate the monitoring of boat landings with inspectors and surveillance cameras.	Russ Reetz	715-294-2390	russreetz2@ netcape.net
<b>Clean Boats Clean Water (CBCW) Committee</b> Coordinate the monitoring of boat landings with inspectors and surveillance cameras.	Bruce Balck (was Also 'Man' Launch)	715-294-3136 (H)	bbalk1@hotmail.com



# Social Committee Volunteers

<b>Social Committee</b> Facilitate events to build community and volunteerism	Bel Medwa	294-4381	bmedvcc@centurytel.net
<b>Social Committee</b> Facilitate events to build community and volunteerism	Jeanne meyer	715-755-3947 715-294-5659	JeanneM@osceola medicalcenter.com



# Legal Resource Committee Volunteers

Legal Resource Committee	Bev McKAY	612-371-2439	bmckay@lindquist.com
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Advise and assist Board on legal matters, WI Statute 33, Open Mtg Laws, Robert's Rules, etc.



# Annual District Calendar

- Board Meetings, 2<sup>nd</sup> Monday of each month, 6PM ???
  - November No Meeting
  - December 12<sup>th</sup> Board Meeting
  - January No Meeting
  - February No Meeting
  - March 12<sup>th</sup> Board Meeting
  - April 9<sup>th</sup> WAL Conference 10,11,12<sup>th</sup> , Change Board to April 16<sup>th</sup> ???
  - May 14<sup>th</sup> Board Meeting
  - May 19<sup>th</sup> Spring Informational Meeting
  - June 11<sup>th</sup> Board Meeting
  - July 9<sup>th</sup> Board Meeting
  - August 13<sup>th</sup> Board Meeting
  - August 25<sup>th</sup> Annual Meeting & Board Meeting to Elect Officers
  - September 10<sup>th</sup> Board Meeting ???
  - October 8<sup>th</sup> Board Meeting



# Committee Reports

- APMP Committee Report
- Dam Inspection Committee Report
- Fish Stocking Committee Report
- Social Committee Report



# APMP Committee Report



## Aquatic Plant Management Update 09/09/2011

### CLP Herbicide Treatment

#### Actions Completed

- 01/21/11
  - o Northern Aquatic Service, Dale Dressel owner, advised of award, reviewed dosage, process and action plan.
- 01/25/11
  - o Purchased 2 thermometers and a wind speed meter as recommended by NAS to determine treatment date. Forestry Suppliers \$169.89
- 01/26/11
  - o Received two possible contracts from NAS
    - 1) Agreed to treatment dose 1.25 lg / 2.0 sm bed = \$16,160
    - 2) NAS recommended treatment dose 1.5 lg / 2.5 sm bed = \$19,704
    - Suggest we approve (2) subject to getting grant funding.
- 01/31/11
  - o Published "Notice of Application for APM Permit"
    - No request for a meeting received
- 02/02/11
  - o Mailed "APM Notice" to District residents
    - 1 phone call received for information
- 02/03/11
  - o Paid Harmony Environmental \$560 for APM procurement services.
    - \$440 under the original \$1,000 estimate.
- 02/04/11
  - o Big and Round Lake permits sent WDNR
    - Permit fees = \$620 + \$45 = \$665
- 03/17/11
  - o DNR (Mark Sundeen) email states "everything OK should see permits in a week".
- 03/29/11
  - o DNR Approves grant funding for AIS treatment effective 4/1/11
- 03/29/11
  - o Sent approved contract to NAS for herbicide treatment at "higher dosage"
- 04/14/11
  - o Began water temperature monitoring (HH)



- 04/28/11
  - o NAS notified Mark Sundeen WDNR of pending treatment after 05/02
- 05/01/11
  - o Pre-treatment CLP survey completed (EIS)
  - o Revealed an additional 20 acre/feet CLP
  - o GPS locations provided to NAS
- 05/03/11
  - o Receive new contract from NAS
  - o \$19,704 + \$2,253 = \$21,957
- 05/09/11
  - o Board approves updated NAS contract
- 05/11/11
  - o Herbicide Applied(NAS)
- 06/13/11
  - o Post-treatment Survey conducted (EIS)
- 06/20/11
  - o Board approved performing a "turion" survey +\$400 to \$500
- 07/28/11
  - o Scuba survey of landings performed to check for AIS
- 08/10/11
  - o Received final CLP pre and post treatment survey document
  - o Received CLP turion analysis and survey document
  - o Received Scuba survey report of landings (negative)
  - o Authorize payment of survey invoice to EIS

#### If Navigational Problem in Bay D

- o Apply for Permit
- o Apply Herbicide (NAS)

#### **Purple Loosestrife**

- 06/04/11
  - o Beetles released in North Creek area of Big Lake
- 07/26/11
  - o Authorized payment of NAS invoice for treatment services
- 08/18/11
  - o Authorized payment of NAS invoice for treatment services

#### **Giant Knotweed**

- 05/21/11
  - o Tim Ritten Polk County LWR advised residents on knotweed.
  - o No Lake District action anticipated at this time.





# Dam Inspection Committee Report

## **Carp Barrier Dam (Lake District)**

Section 6 - DAM INSPECTION: As the District owns and operates the Dam 1000 feet west of Big Lake (as a carp trap barrier). Said Dam to be inspected by the board chairman or his/her representative for general maintenance and up keep.

## **Big Lake Outlet Dam (Town of Garfield)**

1970...FINDING OF FACT AND ORDER by the DEPT. OF NATURAL RESOURCES, WISCONSIN...  
Docket 3-WR-254, 02/26/70

7. The DNR further ordered that: The Town of Garfield construct a new dam or alter the existing one so that the levels of Big Lake will be maintained between the maximum level of 96.50 feet and the minimum level of 95.50 feet (Public Service Commission datum).



# Dam Inspection Report



## RE: Dam Inspections

Bob Meyer <bob459@centurytel.net>

 You replied to this message on 9/21/2011 8:39 AM.

Sent: Wed 9/21/2011 8:23 AM

To: 'Gary Owick'

Steve Oswald was a part of the committee that did the review as well.

Everything looked pretty much the same as the year before, I didn't note any changes in cracks etc. there was more water running over the dam in the past but no debris or anything else like that causing issues

Bob Meyer  
459 Lakeview Lane  
Osceola, WI 54010  
715-755-3947 h  
612-804-4924 c





# Fish Stocking Committee Report

## Plan:

- All Walleyes
- 6-8"
- 1,100 Church Pine, 200 Round, 1,800 Big Lake
- Late October release
- Nate Wendt will notify us on exact time



# Social Committee Report



## Big/Round/Church Pine

### Social Events Committee Survey

**38 Surveys turned in**

#### Social Gathering on May 21<sup>st</sup> at the Village Pizzeria (55 people attended)

1. Did you attend the Social Gathering? (circle one) Yes **16** No **22**

If you circled "No" please answer the following:

Did you receive information regarding this party? Yes **18** No **2**

Would you attend next year? Yes **18** No **5** Maybe **3**

2. If you did attend, please rate the following on a scale of 1 – 5 (with **#1 being lowest** and **#5 being highest**) *response tallies in brackets.*

Location 1 (**1**) 2 3 (**3**) 4 (**3**) 5 (**10**)

Food 1 2 (**2**) 3 (**4**) 4 (**2**) 5 (**11**)

Price (\$12.99) 1 (**1**) 2 3 (**2**) 4 (**1**) 5 (**11**)

Would you attend next year? Yes **16** No **1**

**Comments:** **1.** This was fun, but found that people sat with people from their own lake. Would be nice to mix lakes at each table. **2.** Good party, well organized. Room too small for number of people. Difficult to circulate around room. **3.** Room too crowded with people vs size of room. **4.** Larger room. **5.** Normally have family here, so can't come.

#### July Fourth Boat Parade (For those who participated and those who observed)

This was the first year we awarded prizes for the boat parade. The diversity, of ideas, fun and talent all proved to make this day successful. Thank you to all for your clever ideas.

1. Did you take part in the July 4<sup>th</sup> Boat Parade? Yes **20** No **15**

Did you participate with a boat? Yes **16** No **17**

Did you sit on shore and observe? Yes **14** No **19**

Which lake do you reside? Big **19** Round **3** Church Pine **12**

Would you take part in the boat parade next year? Yes **26** No **6** Not Sure **2**

2. If you did participate in the parade what comments would you like to share (may use backside)

**1.** Consider judging from an audience boat with participants circling the judges. **2.** Let's bring back some fun! It was great to watch the parade. **3.** Thank you for all the organizational efforts ( we had a conflict with dinner date). **4.** Even though I did not physically take part I would donate prizes again next year. **5.** Was not at home. **6.** We



loved it. We won a prize. **7.** Both events were good. **8.** It is too difficult to go thru all channels. Alternate lake sites. **9.** Great work, great prizes. Lots of creativity. **10.** Very nice, and well organized. **11.** Uncle Sam was the best. **12.** I had a conflict on both dates, so couldn't attend. **13.** Perhaps have a separate category for small boats vs pontoons. This was great fun and well organized especially for the first year. **14.** Not very organized for big Lake residents. **15.** Big lake pontoons must lower canopy tops to go under bridge, affecting decorations. **16.** Out of control. No direction, going in circles, lost everyone when we went to Big Lake. Four boats from Big Lake parted at the end. **17.** Need people on the committee from Big Lake. **18.** Need someone who can direct boats and not confuse them. Had to pull over because could not figure out what was going on. Spent too much time on Church. Lost a lot of boats. **19.** Start later at 2pm. **20.** Liked later start like in prior years. **21.** Still need more organization where parade starts on Big.

Please give us your comments on how we could enhance the parade or the social gathering next year. We would love to have you on the committee. Please sign the volunteer form attached.



# Old Business



# Water Quality Grant Application and Resolution





# Big, Round (Wind), and Church Pine Lake Planning Grant

Polk County Land and Water Resources Department  
Katelin Holm and Jeremy Williamson

# Water quality and biological assessment

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- ▶ Physical and chemical data
  - ▶ Secchi, D.O, conductivity, temp, pH, TSS, N, P, chloride, chlorophyll a
- ▶ Inlet/outlet sampling
  - ▶ Flow, TSS, N, P, Chloride
- ▶ Lake level and precipitation monitoring
- ▶ Land use
- ▶ Sociological survey
- ▶ Phytoplankton
- ▶ Zooplankton
- ▶ Exotic species inventory
- ▶ Educational programs



# Timeline of activities

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## ▶ April

- ▶ Spring turnover sampling

## ▶ May-September

- ▶ Water quality and biological assessment sampling
- ▶ Grant updates

## ▶ July

- ▶ Exotic species survey

## ▶ August

- ▶ Pontoon classroom

## ▶ September

- ▶ Begin planning for lake management

## ▶ October

- ▶ Fall turnover sampling

## ▶ October-June 2013

- ▶ Watershed modeling
- ▶ Stormwater program
- ▶ Report generation



# Grant deliverables

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- ▶ **Water quality and biological report**
  - ▶ Comparison to previous data
  - ▶ Map of drainage areas
  - ▶ Map of areas providing benefits
  - ▶ Nutrient transport modeling
  - ▶ Management recommendations for stormwater improvement
  - ▶ Comprehensive lake management plan
  - ▶ Shoreline restoration plan

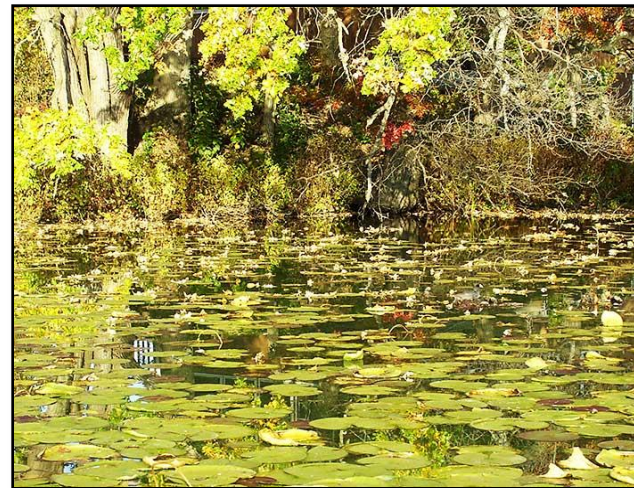
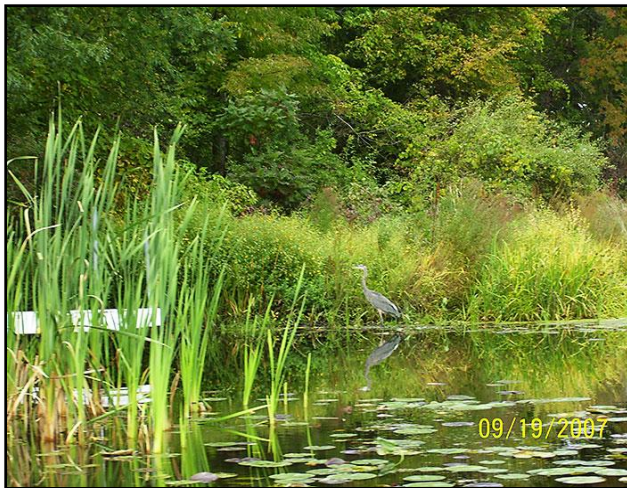


# Study benefits

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## ▶ Benefits

- ▶ Determine the manageable sources of P to lakes
- ▶ Determine the greatest areas of P loading
- ▶ Recommendations for water clarity
- ▶ Plan to protect fish habitat and native plant community
- ▶ Future grant opportunities



# Overall grant budget

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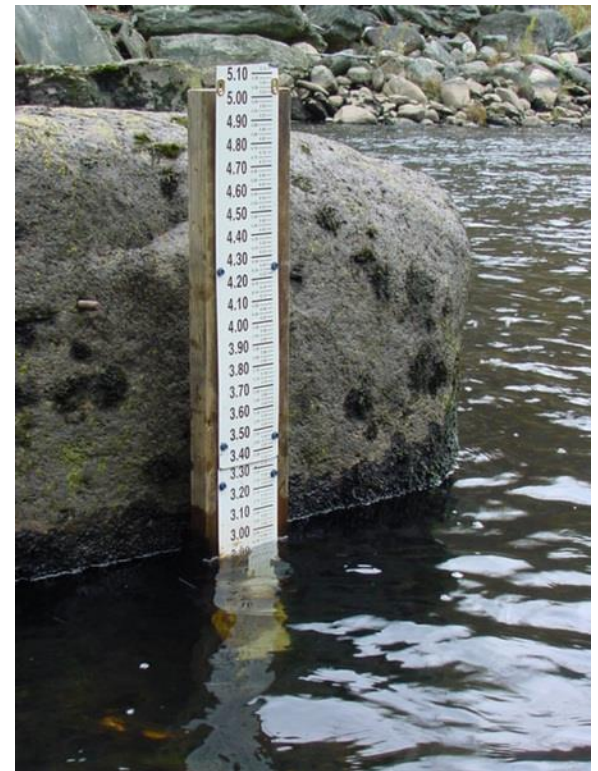
- ▶ Total project cost estimate
  - ▶ \$30,441.44
- ▶ State share requested (67%)
  - ▶ \$20,395.76
- ▶ Consulting services (sampling, data analysis, report)
  - ▶ \$16,499.32
- ▶ Lab costs (sampling analysis, shipping, materials, fuel, mileage)
  - ▶ \$8,890.12
- ▶ Printing and mailing
  - ▶ \$150
- ▶ Donated value (volunteer hours and boat rental)
  - ▶ \$4,902



# Volunteer tasks

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- ▶ **Total of 296 hours at \$12/hr = \$3,552**
  - ▶ Lake level monitoring = 96 hours
  - ▶ Invasive species inventory = 32 hours
  - ▶ Survey distribution = 24 hours
  - ▶ Miscellaneous monitoring = 24 hours
  - ▶ Meetings and plan generation = 84 hours
  - ▶ Pontoon classroom = 36 hours



# Specific obligations

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## ▶ Polk County LWRD

- ▶ Data collection, analysis, report generation
- ▶ Administers grant
  - ▶ Application
  - ▶ Paperwork
  - ▶ Writes checks

## ▶ P&R District

- ▶ Provide reimbursement up to \$5,000
- ▶ Provide at least 300 volunteer hours
  - ▶ Could lower reimbursement cost







# Approve Procurement Process for 2012 Herbicide Contractor

- Task = Procure a contractor for the 2012 CLP Herbicide Treatment
  - Prepare Invitation to Bid
  - Prepare and send Bid Specifications Letter with Treatment Map
  - Evaluated bids received
  - Advise Board on selection
  - Meet with winning contractor to review process
- Options for managing the procurement process
  - District does it ourselves.
  - Hire Cheryl Clemens as we did last year.
    - Cost 6-8 hours @ \$70/hour = \$420 to \$560
  - Grant eligible (Consultant or Volunteer Hours)



Motion to Adjourn?



# Board of Commissioners Meeting

## August 8, 2011



# Board of Commissioners Meeting

07/11/11, Alden Town Hall, 6 PM

## Agenda

- Call to order
- Approve or consider changes to Agenda
- Approve minutes of 07/11/11
- Treasurer's Financial Report
- Old Business
  - ILID & Sign Implementation
  - Financial Software
  - Pay Boat Patrol, per budget \$3975
  - Set Agenda for Annual Meeting
- New Business



**Board of Commissioners Meeting  
July 11, 2011 6:00 PM  
Alden Town Hall, Star Prairie, WI**

Members in attendance: Jerry Schlagel, Gary Ovick, Bob Meyer, Helen Johnson, Larry Voelker, Nate Wendt, Heidi Hazzard. Visitors: Mary Hazzard

Meeting was called to order by Bob Meyer at 6:00 p.m.

Approval of agenda: Jerry Schlagel made a motion to approve modified agenda, seconded by Bob Meyer. Motion carried.

Secretary's report: Jerry Schlagel made a motion to approve the secretary's report from 6/20/11, seconded by Helen Johnson, motion carried.

Treasurer's report-Jerry Schlagel. Two changes were made for June 30, 2011 Treasurer's Report. Larry Voelker made a motion to approve the amended Treasurer's Report, seconded by Bob Meyer. Motion carried.

### **Old Business**

•ILID & Sign Implementation- Larry Voelker gave a report on ILID/guard rail. We would need to contract a civil engineer to design the Big Lake boat landing to be in line with state statutes to implement the ILID on Big Lake with the required guard-rail. This is the last message from Steve Warndahl-Polk County Highway Commissioner. Heidi Hazzard made a motion to discontinue the implementation of the ILID at Big Lake, seconded by Nate Wendt. Discussion. Roll call vote was taken. Heidi Hazzard-yes, Bob Meyer-yes, Jerry Schlagel-no, Helen Johnson-no, Nate Wendt-yes, Larry Voelker-yes, Gary Ovick-no. There will not be an ILID camera installed at Big Lake landing.

Sign Implementation on Big Lake-install is pending. Bob Meyer will check with the DNR on the install plan.

ILID camera on Church Pine is underway. Bob Meyer has been working on the internet/power-over-ethernet hook up for the camera.

Sign Implementation on Church Pine-sign will be installed on Church Pine before the annual meeting.



- Dredging Plan-Nate Wendt gave an overview of the research he has done with contractors willing to bid the dredging project. Bids were solicited in the Tri-County Advertiser. Mary Hazzard read previous minutes from last dredging project in April, 2007, the cost was approx \$9000 done by Selzler Excavating. Selzler lived on the lake at the time and gave us a special rate. We will be receiving bids.

### **New Business**

Discussion for Nominees for open board positions-3 commissioner positions will be open and we are currently recruiting for the open positions. Our charter states that each lake should have representation. Nominations can be made at the annual meeting on August 27<sup>th</sup>, 2011.

- Working session on draft 2012 Budget-the board went through the budget line by line. Heidi Hazzard made a motion to approve the 2012 proposed budget, seconded by Larry Voelker. Role call vote was taken to approve the proposed budget. Bob Meyer-yes, Jerry Schlagel-no, Helen Johnson-yes, Gary Ovick-no, Heidi Hazzard-yes, Larry Voelker-Yes.

Next meeting board agenda items: Early final boat payment.

Jerry Schlagel made a motion to adjourn at 9:42 p.m., seconded by Larry Voelker, motion carried.

**Church Pine, Round and Big Lake Protection and Rehabilitation District**  
**2012 Annual Operating Plan proposal**  
**Actuals as of 06/30/2011**

Annual Operating Plan	2010 Actual	2011				2012 Proposed Budget	2012 Proposed Budget Assumptions
		Budget	Actual YTD	Pending	Forecast EOY		
Reserve Balance Carried Forward	\$26,084	\$27,273	\$27,151	\$0	\$27,151	\$26,730	
Interest Income (all accounts)	\$224	\$280	\$82	\$198	\$280	\$350	
DNR Water Patrol Boat Rebate	\$4,637	\$2,319	\$0	\$2,319	\$2,319	\$2,319	65% of \$3,568
Insurance Rebate	\$560	\$0	\$0	\$560	\$560	\$0	
Grant SPL-208-09 (Survey)	\$750	\$0	\$0	\$0	\$0	\$0	Closed
Grant LPL-1299-09 (APMP)	\$0	\$0	\$0	\$2,127	\$2,127	\$0	Closed
Grant AEPP-212-10 (CBCW)	\$0	\$11,745	\$0	\$11,265	\$11,265	\$0	Closed
Grant ACEI-099-11 (APMP Implementation)	\$0	\$0	\$18,452	\$8,067	\$26,519	\$27,800	75% of "Grant Eligible" expenses
Donation (Big Lake Store)	\$2,000	\$0	\$1,839	\$0	\$1,839	\$0	Upside to support fish stocking
Lottery Credit	\$282	\$282	\$0	-\$282	-\$282	\$0	Included in Levy Budget
Sub Total (w/o Levy)	\$34,538	\$41,899	\$47,524	\$24,253	\$71,778	\$57,200	
Levy	\$25,718	\$36,000	\$20,417	\$15,583	\$36,000	\$19,934	
<b>Total Revenue</b>	<b>\$60,255</b>	<b>\$77,899</b>	<b>\$67,941</b>	<b>\$39,836</b>	<b>\$107,778</b>	<b>\$77,134</b>	
Education and Travel	\$1,698	\$2,500	\$2,197	\$303	\$2,500	\$3,500	5 Commissioners to WAL mtg/training, and Board Travel
Aquatic Plant Mgmt Plan preparation	\$8,561	\$0	\$0	\$0	\$0	\$0	
Purple Loosestrife Control	\$615	\$1,000	\$0	\$1,250	\$1,250	\$1,250	Purple Loosestrife Control 100%
Curley Leaf Pondweed Control		\$18,148	\$23,460	\$2,500	\$25,960	\$24,997	Herbicide Treatment, Surveys, & Permits for CLP. 100%
Native Plant Control for Navigation		\$545	\$0	\$0	\$0	\$1,220	Potential Herbicide Treatment of Bay D (West Side Big Lake)
AIS Monitoring		\$1,000	\$0	\$1,000	\$1,000	\$1,000	Annual Diver Inspection for AIS 100%
AIS Rapid Response Fund Payment		\$2,500	\$2,500	\$0	\$2,500	\$5,000	Emergency non-grant funding for AIS control (Target \$15K)
Surveillance Cameras Purchase (ILIDS)		\$11,052	\$2,963	\$2,963	\$5,926	\$0	
Surveillance Cameras Services		\$8,900	\$2,175	\$2,295	\$4,470	\$2,240	ILID monitoring, Installation/Removal, Travel, Insurance, DSL
Clean Boats Clean Waters	\$5,314	\$9,691	\$5,096	\$7,912	\$13,008	\$9,100	Supplies \$650, \$450 Brochure, \$8000 Salaries (667hrs * \$12) 100%
Lake Maintenance Fund Payment		\$6,000	\$1,030	\$4,970	\$6,000	\$12,500	Dedging and Maintenance Fund (Target \$93K)
Channel Buoys		\$1,300	\$694	\$0	\$694	\$347	2 Additional Buoys
Water Patrol Labor & Expenses	\$821	\$1,000	\$1,259	\$0	\$1,259	\$2,600	200 Patrol Hours
Insurance	\$1,993	\$2,000	\$2,030	\$0	\$2,030	\$2,069	Workman's Comp and Liability for Board
Mailings and Printing	\$374	\$600	\$349	\$251	\$600	\$600	Meetings notices & Printing costs 37%
Website	\$690	\$1,000	\$808	\$0	\$808	\$1,500	Upgrade Software, Site Maintenance 33%
Miscellaneous	\$1,274	\$1,000	\$1,374	\$1,000	\$2,374	\$4,356	Port-a-Potty, Supplies, Other & Budget Oversights
Water Patrol Boat Loan Service	\$4,401	\$0	\$0	\$3,975	\$3,975	\$0	Paid off in 2011
Meetings	\$1,034	\$500	\$500	\$0	\$500	\$500	2 District Meetings @250 = \$500 25%
Fish Stocking	\$6,000	\$4,000	\$0	\$5,839	\$5,839	\$4,000	Same as 2011 Budget
Association Memberships	\$330	\$330	\$355	\$0	\$355	\$355	Run Rate
<b>Total Expenditures</b>	<b>\$33,104</b>	<b>\$73,066</b>	<b>\$46,789</b>	<b>\$34,258</b>	<b>\$81,047</b>	<b>\$77,134</b>	
<b>Reserve Balance</b>	<b>\$27,151</b>	<b>\$4,833</b>	<b>\$21,152</b>		<b>\$26,730</b>	<b>\$0</b>	

Account Balances as of 6/30/11			
Operational Funds		Non-Lapsing Funds	
Checkbook	\$3,227	Lake Maintenance Fund	\$976
Money Market	\$17,925	AIS Rapid Response Fund	\$2,500
<b>Total Operational</b>	<b>\$21,152</b>	<b>Total Non-Lapsing</b>	<b>\$3,476</b>
<b>Total All Accounts</b>			<b>\$24,629</b>

Forecasted 2012 EOY Non-Lapsing Fund Balances	
	\$18,447
	\$7,500
	\$25,947

## Grant Status 08/08/11

### Grant LPL-1299-09 (Aquatic Plant Management Plan), 04/01/09 to 6/30/11

- \$13,333 Total Project Cost X .75 = \$10,000 Grant Revenue

Expense	Budget	Actual To Date
Consultants/Survey	\$10,211	\$9,635
Volunteer Hours	\$864 (72 hrs)	\$864 (173 hrs)
Supplies/Misc	\$2,258	\$3,201
Total Project	\$13,333	\$12,836

- Revenue received to date = \$7,500 Advance
- Status = Final reimbursement request submitted 03/17/11 for \$2,127
  - Follow up responded to 07/12/11 "delayed due staff shortage"
- Action Required = Close out project upon receipt of reimbursement.
- Committee Chair = Gary Ovick



**Grant AEPP-212-10 (Clean Boats Clean Waters), 10/01/09 to 12/31/11**

- \$20,880 Total Project Cost X .75 = \$15,660 Grant Revenue

Expense	Budget	Actual To Date
Paid Inspectors	\$16,000	\$4,620
Volunteer Hours	\$4,080 (340 hrs)	\$2,039 (170 hrs)
Supplies/Misc	\$800	\$5,177
Total Project	\$20,880	\$11,836

- Grant Revenue received to date = \$3,915 Advance
- Status = Under budget
- Action Required:
  - Purchase Inspector Salaries = \$4,163
  - Final payment/Install AIS signage = \$2,840
  - Acquire 170 volunteer hours = \$2,041
  - Remaining Budget = \$9,044
  - Documented CBCW training & meeting presentations
  - Prepare 2 CBCW articles for Web Site
  - Prepare Final report including 2010 & 2011 accomplishments
- Committee Chair = Heidi Hazzard

**Grant ACEI-099-11 (APMP Implementation), 04/01/11 to 12/31/13**

- \$124,294 Total Project Cost X .75 = \$93,220 Grant Revenue

Expense	Budget	Actual To Date
Volunteer Hours	\$14,532 (1,211hrs)	\$ 2,445 (204hrs)
Consulting & Staff	\$31,590	\$ 0
Services	\$64,995	\$22,361
Printing & Mailing	\$1,110	\$ 247
Supplies/Misc.	\$12,067	\$ 3,088
Total Project	\$124,294	\$28,141

- Revenue received to date = \$18,452
- Status = Under first year budget of \$40,937 by 31%.
- Action Required:
  - 50% balance on CP ILID = \$ 2,963
  - Pre/Post Survey, Remapping, Diver Inspect = \$ 2,791
  - Treat and Map PL = \$ 600
  - Acquire 126 volunteer hours = \$ 1,515
  - Consulting & Staff = \$ 840
  - 2011 Remaining Expenses = \$ 8,709
  - 2011 Remaining Budget = \$12,796
  - Under Budget Projection = \$- 4,087
- Committee Chair = Gary Ovick



# Annual Meeting Agenda



# Board of Commissioners Meeting

## July 11, 2011



# Board of Commissioners Meeting

07/11/11, Alden Town Hall, 6 PM

## Agenda

- Call to order
- Approve or consider changes to Agenda
- Approve minutes of 06/20/11
- Treasurer's Financial Report
- Old Business
  - ILID & Sign Implementation
  - Dredging Plan
- New Business
  - Working session on draft 2012 Budget



**Board of Commissioners Meeting**  
**June 20, 2011 6-8pm**  
**Alden Town Hall, Star Prarie, WI**

Members in attendance: Jerry Schlagel, Gary Ovick, Bob Meyer, Helen Johnson, Larry Voelker, Nate Wendt, Heidi Hazzard.

Meeting was called to order by Bob Meyer at 6:20 p.m.

Approval of agenda: Helen Johnson made a motion to approve agenda, seconded by Gary Ovick. Motion carried.

Secretary's report: Larry Voelker made a motion to approve the secretary's report from 5/9/11 as amended, seconded by Gary Ovick, motion carried. Larry Voelker made a motion to approve amended minutes of 05/21/11 Info Meeting, seconded by Gary Ovick. Motion carried.

Treasurer's report-Jerry Schlagel. Helen Johnson made a motion to approve the treasurer's report, seconded by Larry Voelker. Motion carried.

**Old Business**

•ILID & Sign Implementation: discussion and explanation of costs, Larry Voelker made a motion that we sign proposed amended contract to ESP, return it to Eric Lindberg at ESP, he will sign and return amended contract to the board for final signatures, then first payment in the amount of \$5138 will be sent to Eric Lindberg at ESP, seconded by Gary Ovick. Motion carried.

APMP Implementation Status: Gary Ovick gave an update. Post treatment survey is completed. Gary Ovick made a motion to follow up with a turion sample at cost of \$400-\$500, seconded by Jerry Schlagel. Motion carried. Beetles have been installed on John Schulte's property at North Creek area of Big Lake to work on the purple loosestrife. Dale Dressel will still treat small beds of purple loosestrife with cutting/herbicide.

•Invasive species ordinance update: Larry Voelker gave an overview. It will be voted on by the Polk County Board on Tuesday, June 21<sup>st</sup>, 2011.

•Boat Patrol Hours: The letter of understanding was signed for boat patrol with Polk County Sheriff's office and Lake Wapogasset.

•Church Pine Landing Repair Status: Gary Ovick made a motion to pursue the Alden Town Board to repair Church Pine Boat Landing, seconded by Jerry Schlagel. Motion died in a 4-3 vote.

•Dredging: Update was given by Nate Wendt. Seeking estimates by July 10, 2011.

•Boat Patrol update: Jerry Schlagel and Bruce Balck met with Sheriff. We can increase our patrol hours from 100 hours if we feel it is necessary. Gary Ovick made a motion that we double the hours to 200, seconded by Bob Meyer. Motion carried.

•2012 Budget Considerations: We need budget completed by July 11.

**New Business**

Larry Voelker made a motion to adjourn at 9:40 p.m. seconded by Gary Ovick, motion carried.

**Church Pine, Round and Big Lake Protection and Rehabilitation District**  
**2012 Annual Operating Plan proposal**  
**Actuals as of 06/30/2011**

Annual Operating Plan	2010 Actual	2011				2012 Proposed Budget	Assumptions
		Budget	Actual YTD	Pending	Forecast EOY		
Reserve Balance Carried Forward	\$26,084	\$27,273	\$27,151	\$0	\$27,151	\$16,354	
Interest Income (all accounts)	\$224	\$280	\$82	\$198	\$280	\$350	
DNR Water Patrol Boat Rebate	\$4,637	\$2,319	\$0	\$2,319	\$2,319	\$2,319	65% of \$3,568
Insurance Rebate	\$560	\$0	\$0	\$560	\$560	\$0	
Grant SPL-208-09 (Survey)	\$750	\$0	\$0	\$0	\$0	\$0	Closed
Grant LPL-1299-09 (APMP)	\$0	\$0	\$0	\$2,127	\$2,127	\$0	Closed
Grant AEPP-212-10 (CBCW)	\$0	\$11,745	\$0	\$11,265	\$11,265	\$0	Closed
Grant ACEI-099-11 (APMP Implementation)	\$0	\$0	\$18,452	\$11,007	\$29,459	\$27,800	75% of cash expenses
Donation (Big Lake Store)	\$2,000	\$0	\$1,839	\$0	\$1,839	\$0	Upside to support fish stocking
Lottery Credit	\$282	\$282	\$0	-\$282	-\$282	\$0	Included in Levy Budget
Sub Total (w/o Levy)	\$34,538	\$41,899	\$47,524	\$27,193	\$74,718	\$46,824	
Levy	\$25,718	\$36,000	\$20,417	\$15,583	\$36,000	\$36,000	
<b>Total Revenue</b>	<b>\$60,255</b>	<b>\$77,899</b>	<b>\$67,941</b>	<b>\$42,776</b>	<b>\$110,718</b>	<b>\$82,824</b>	
Education and Travel	\$1,698	\$2,500	\$2,197	\$303	\$2,500	\$3,500	5 Commissioners to WAL mtg/training, and Board Travel
Aquatic Plant Mgmt Plan preparation	\$8,561	\$0	\$0	\$0	\$0	\$0	
Purple Loosetrife Control	\$615	\$1,000	\$0	\$1,250	\$1,250	\$1,250	Purple Loosetrife Control (Herbicide & Beetles)
Curley Leaf Pondweed Control		\$18,148	\$23,460	\$2,500	\$25,960	\$24,997	Herbicide Treatment of all CLP.
Native Plant Control for Navigation		\$545	\$0	\$0	\$0	\$600	Potential Herbicide Treatment of Bay D (West Side of Big Lake)
AIS Monitoring		\$1,000	\$0	\$1,000	\$1,000	\$1,000	Annual Diver Inspection for AIS
AIS Rapid Response Fund Payment		\$2,500	\$2,500	\$0	\$2,500	\$5,000	Emergency non-grant funding for AIS control (Target \$15K)
Surveillance Cameras Purchase (ILIDS)		\$11,052	\$2,963	\$8,889	\$11,852	\$0	
Surveillance Cameras Services		\$8,900	\$2,175	\$8,685	\$10,860	\$4,000	2 X ILID monitoring, Season Installation/Removal, Travel, Insurance
Clean Boats Clean Waters	\$5,314	\$9,691	\$5,096	\$7,912	\$13,008	\$9,100	Supplies \$650 + \$450 Brochure + \$8000 Salaries (667hrs @ \$12)
Lake Maintenance Fund Payment		\$6,000	\$1,030	\$4,970	\$6,000	\$12,500	Future capital requirements, services, repair and maintenance.
Channel Buoys		\$1,300	\$694	\$0	\$694	\$347	2 Additional Buoys
Water Patrol Labor & Expenses	\$821	\$1,000	\$1,259	\$0	\$1,259	\$2,600	200 Patrol Hours
Insurance	\$1,993	\$2,000	\$2,030	\$0	\$2,030	\$2,069	Workman's Comp and Liability for Board
Mailings and Printing	\$374	\$600	\$349	\$251	\$600	\$600	Meetings notices & Printing costs
Website	\$690	\$1,000	\$808	\$0	\$808	\$1,500	Upgrade Software, Site Maintenance
Miscellaneous	\$1,274	\$1,000	\$1,374	\$1,000	\$2,374	\$4,756	Port-a-Potty, Supplies, Budget oversights and Other
Water Patrol Boat Loan Service	\$4,401	\$0	\$0	\$3,975	\$3,975	\$0	Paid off in 2011
Meetings	\$1,034	\$500	\$500	\$0	\$500	\$500	Mtgs 2 District Mtgs @250 = \$500
Fish Stocking	\$6,000	\$4,000	\$0	\$5,839	\$5,839	\$4,000	Same as 2011 Budget
Association Memberships	\$330	\$330	\$355	\$0	\$355	\$355	Run Rate
Water Quality Committee Budget		\$0	\$0	\$1,000	\$1,000	\$4,150	25% of \$35,000 Grant Proj. or Non-Grant Budget for WQ Committee
<b>Total Expenditures</b>	<b>\$33,104</b>	<b>\$73,066</b>	<b>\$46,789</b>	<b>\$47,574</b>	<b>\$94,363</b>	<b>\$82,824</b>	
<b>Reserve Balance</b>	<b>\$27,151</b>	<b>\$4,833</b>	<b>\$21,152</b>		<b>\$16,354</b>	<b>\$0</b>	

Account Balances as of 6/30/11			
Operational Funds		Non-Lapsing Funds	
Checkbook	\$3,227	Lake Maintenance Fund	\$976
Money Market	\$17,925	AIS Rapid Response Fund	\$2,500
<b>Total Operational</b>	<b>\$21,152</b>	<b>Total Non-Lapsing</b>	<b>\$3,476</b>
<b>Total All Accounts</b>			<b>\$24,629</b>

Forecasted 2012 EOY	
Non-Lapsing Fund Balances	
	\$18,447
	\$2,500
	\$25,947



## **ILID Action Items**

### **From 4/4/11 Board Minutes**

1. Secure placement for both landings through county and town: Larry Voelker, Jerry Schlagel, Helen Johnson, and Bob Meyer
2. Technical aspects power/DSL: Bob Meyer
3. Amending contract terms: Eric Lindberg
4. Liability Insurance: Jerry Schlagel
5. Update on outcome of AIS ordinance: Larry Voelker





# Dredging Plan

- Results of ad for Dredging estimates?



# **Working Session Draft 2012 Budget**



# Board of Commissioners Meeting

## June 20, 2011



# Board of Commissioners Meeting

06/13/11, Alden Town Hall, 6 PM

## Agenda

- Call to order
- Approve or consider changes to Agenda
- Approve minutes of 05/09/11 Board & 05/21/11 Info Meetings.
- Treasurer's Financial Report
- Old Business
  - APMP Implementation Status
  - Invasive species ordinance update
  - ILID & Sign Implementation
  - Grant Status
  - Church Pine Landing Repair Status
  - Dredging
  - Boat Patrol update
- New Business
  - Boat Patrol Hours
  - 2012 Budget Considerations



**Board of Commissioners Meeting**  
**May 9, 2011 6-8pm**  
**Alden Town Hall, Star Prarie, WI**

Members in attendance: Jerry Schlagel, Gary Ovick, Bob Meyer (until 7 pm), Helen Johnson, Larry Voelker, Nate Wendt. Visitors:

Meeting was called to order by Bob Meyer at 6:05 p.m.

Approval of agenda: Helen Johnson made a motion to add review of spring meeting agenda, second by Gary Ovick. Motion carried.

Secretary's report: Jerrey Schlagel made a motion to approve the secretary's report, seconded by Gary Ovick. Motion carried.

Treasurer's report-Jerry Schlagel. Treasurer's report included changes to the AOP which dropped the Balance sheet and added the balances of two new check book accounts. Helen Johnson made a motion to approve the treasurer's report, seconded by Gary Ovick. Motion carried.

**Old Business**

4 new **buouys** were put in today by Jerry Schlagel and Gary Ovick.

CLP pretreatment survey showed more herbicide was needed resulting in an extra cost of \$2,253. Jerry Schlagel made a motion to approve extra treatment, seconded by Gary Ovick. Motion carried.

Final arrangements for the 5/12 info meeting where confirmed.

ILID installation progress was reviewed. Polk County requirements for Big Lake will be reviewed with the DNR by Gary Ovick. Church Pine plans will be presented at the next Town Board meeting by Jerry Schlagel.

**New Business:**

Jerry Schlagel made a motion to join PCALR for \$25, seconded by Nate Wendt. Meetings are at 7 p.m. 3<sup>rd</sup> Wed of month March-Oct at Polk County Justice Center.

Jerry Schlagel made a motion to adjourn at 7:40 p.m. seconded by Gary Ovick, motion carried.



Informational Meeting  
@ West Immanuel Lutheran Church  
Saturday, May 21<sup>st</sup> 2011 9a.m.-12p.m.  
Sign-in and coffee at 8:30 a.m.

Board members present: Bob Meyer, Heidi Hazzard, Jerry Schlagel, Gary Ovick

Opening remarks: Bob Meyer

Treasurer's report: Jerry Schlagel, we now have individual accounts set up for the grant money coming in and going out.

Grant Status: Gary Ovick gave update

Aquatic Plant Management: Gary Ovick explained all APM work to date, the Curly Leaf Pondweed treatment was done on May 11, 2011. Conditions were ideal, we will continue CLP treatment going forward for 4 or 5 more years.

Beetle Program: Bruce Balck, has a partnership set up with Wisc DNR-Brock Woods, science teacher at River Falls-Karen Ye and Brent and Diane Martin from Church Pine Lake.

Polk County Land and Water Resources: Tim Ritten gave an overview of the challenges we face as a county and a lake district keeping AIS out of our lakes.

Knotweed ID and Plan: Tim Ritten gave an overview of the newest problematic AIS, knotweed, it grows quickly and densely, must have a herbicide treatment.

Clean Boats Clean Water: Heidi Hazzard gave overview of the CBCW 2011 plan.

Water Quality: Dave Zanick gave overview of the water quality committee plans, they will pursue a grant.

Water Patrol: Bruce Balck presented. Polk County Deputy Shirley Rossing will be a dedicated deputy for our water patrol. We have budgeted 100 hours for summer 2011. There will be varied hours. Patrol will lead 4<sup>th</sup> of July parade at noon starting on Church Pine. If you see something that needs to be reported call Sheriff dispatch at 715-485-8300.

Boat Landing Enhancements: Gary Ovick showed the proposed signs and cameras. Polk County is requiring a guard-rail at the cost of approx \$10,000 before allowing the installations. More meetings are scheduled to pursue implementation of cameras and signs. No money has been spent on either item yet.



Dredging: Gary Ovick/Bob Meyer gave overview.

Fish Stocking: Gary Ovick/Bob Meyer gave overview.

Web Site: [bigroundpine.com](http://bigroundpine.com): Mary Hazzard presented, we have new links, provides a lot of transparency for our members. Everything is downloadable as PDF. Send info, photos, or swap meet info to [info@bigroundpine.com](mailto:info@bigroundpine.com) Mary will be adding a form for volunteers.

**Town of Alden: Brad Johnson**

**Community Ice Rink: Steve Oswald presented and is forming the committee.**

Bob Meyer and son Josh are volunteering to clean up any old rafts/debris, see Bob if you have anything that needs to be removed from your shoreline.

Volunteer Opportunities: Please consider volunteering, we need many hours to put toward our grant status. Also, we will have 3 board positions open in August

**Agenda items for August 27<sup>th</sup>, 2011 annual meeting**

**Mary Hazzard: lowering levy, and move voting to beginning of meetings**

**Steve Paulson: make May info meeting a business/voting meeting**

**BigRoundChurch Social Gathering is tonight! Please bring food shelf donations!**

**Saturday, May 21, 6:00p.m.cocktails**

**6:45 dinner at the Village Pizzeria in Dresser, WI.**

Steve Paulson:

“make May info meeting a Voting / business meeting”

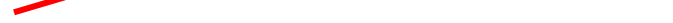
- Annual meeting is to approve budget and levy for the following year, not the current *summer*.
- Propose board advise Paulson to follow 2m.c. if he wants an agenda item.



Steve Oswald:

“Community Ice Rink?”

- Propose board advise Oswald to follow 2m.c. if he wants an agenda item. w/budget proposal



Mary Hazzard:

“Lowering Levy”

- Already and agenda item???

“Move voting to beginning of meetings”

- ??? It is all voting???



**33.30 Annual meeting of district. (1)** Every district shall have an annual meeting. Each annual meeting shall be scheduled during the time period between May 22 and September 8 unless scheduled outside those dates by majority vote of the previous annual meeting.

(2) (a) The annual meeting shall be preceded by written notice mailed at least 14 days in advance of the meeting to all electors within the district whose address is known or can be ascertained with reasonable diligence, to all owners of property within the district at the owner's address as listed in the tax roll, and to the department. The district board of commissioners may substitute a class 2 notice, under ch. 985, in lieu of sending written notice to electors residing within the district.

(b) No absentee ballots or proxies are permitted at the annual meeting.

(2m) The notice of the annual meeting under sub. (2) shall include all of the following:

(a) The proposed annual budget required under s. 33.29 (1) (g).

(b) A list of each item proposed for consideration at the annual meeting in addition to the proposed annual budget.

(c) A list of any items proposed for consideration at the annual meeting by persons eligible to vote at the annual meeting if all of the following conditions are met:

1. The item relates to an issue that is within the district's authority.

2. Each item is submitted by a petition to the board at least 30 days before the annual meeting.

3. The petition is signed by persons who are eligible to vote at the annual meeting.

4. The number of persons signing the petition equals or exceeds 20 percent of the number of parcels located in the district that are subject to the property tax.

(3) At the annual meeting, electors and property owners who attend the meeting shall do all of the following:

(a) Elect by secret ballot one or more commissioners to fill vacancies occurring in the elected membership of the district board.

(b) Approve a budget for the coming year. The electors and property owners may consider and vote on amendments to the budget before approving that budget. The budget shall separately identify the capital costs and the costs of operation of the district, shall conform with the applicable requirements under s. 33.29 (1) (g) and shall specify any item that has a cost to the district in excess of \$10,000.

(4) At the annual meeting, electors and property owners may do any of the following:

(a) Vote by majority a tax upon all taxable property within the district. That portion of the tax that is for the costs of operation for the coming year may not exceed a rate of 2.5 mills of equalized valuation as determined by the department of revenue and reported to the district board. The tax shall be apportioned among the municipalities having property within the district on the basis of equalized full value, and a report shall be delivered by the treasurer, by November 1, by certified statement to the clerk of each municipality having property within the district for collection.

(b) Take up and consider such other business as comes before it.



**Church Pine, Round and Big Lake Protection and Rehabilitation District**  
**Annual Operating Plan (AOP) & Balance Sheet**  
**as of 05/31/2011**

Annual Operating Plan	2010 Actual	2011				2011 Approved Assumptions
		Budget	Actual YTD	Pending	Forecast EOY	
Reserve Balance Carried Forward	\$26,084	\$27,273	\$27,151	\$0	\$27,151	\$27,273
Interest Income (all accounts)	\$224.08	\$280	\$79	\$201	\$280	\$280
DNR Water Patrol Rebate	\$4,637	\$2,319	\$0	\$2,319	\$2,319	\$2,319
Insurance Rebate	\$560	\$0	\$0	\$0	\$0	\$0
Grant SPL-208-09 (Survey)	\$750	\$0	\$0	\$0	\$0	\$0
Grant LPL-1299-09 (APMP)	\$0	\$0	\$0	\$0	\$0	\$0
Grant AEPP-212-10 (CBCW)	\$0	\$11,745	\$0	\$11,745	\$11,745	\$11,745
Donation (Big Lake Store)	\$2,000	\$0	\$0	\$0	\$0	\$0
Lottery Credit	\$282	\$282	\$0	\$0	\$0	\$282
Sub Total (w/o Levy)	\$34,538	\$41,899	\$27,230	\$14,265	\$41,495	\$41,899
Levy	\$25,718	\$36,000	\$20,417	\$15,583	\$36,000	\$36,000
<b>Total Revenue</b>	<b>\$60,255</b>	<b>\$77,899</b>	<b>\$47,647</b>	<b>\$29,848</b>	<b>\$77,495</b>	<b>\$77,899</b>
Education and Travel	\$1,698	\$2,500	\$2,197	\$303	\$2,500	\$2,500
Aquatic Plant Mgmt Plan	\$8,561	\$0	\$128	-\$128	\$0	\$0
Purple Loosestrife Control	\$615	\$1,000	\$0	\$1,000	\$1,000	\$1,000
Curley Leaf Pondweed Control		\$18,148	\$24,340	-\$6,192	\$18,148	\$18,148
Native Plant Control for Navigation		\$545	\$0	\$545	\$545	\$545
AIS Monitoring		\$1,000	\$0	\$1,000	\$1,000	\$1,000
Eurasian Milfoil Rapid Response		\$2,500	\$2,500	\$0	\$2,500	\$2,500
Surveillance Cameras Purchase (ILIDS)		\$11,052	\$0	\$11,052	\$11,052	\$11,052
Surveillance Cameras Services		\$8,900	\$0	\$8,900	\$8,900	\$8,900
Clean Boats Clean Waters	\$5,314	\$9,691	\$628	\$9,063	\$9,691	\$9,691
Channel Dredging		\$6,000	\$0	\$6,000	\$6,000	\$6,000
Channel Buoys (Replacement)		\$1,300	\$694	\$606	\$1,300	\$1,300
Water Patrol Labor & Expenses	\$821	\$1,000	\$1,259	-\$259	\$1,000	\$1,000
Insurance	\$1,993	\$2,000	\$2,030	-\$30	\$2,000	\$2,000
Mailings and Newsletter	\$374	\$600	\$336	\$264	\$600	\$600
Website	\$690	\$1,000	\$808	\$192	\$1,000	\$1,000
Miscellaneous	\$1,274	\$1,000	\$1,374	-\$374	\$1,000	\$1,000
Water Patrol Boat Loan Service	\$4,401	\$0	\$0	\$0	\$0	\$0
Meetings	\$1,034	\$500	\$250	\$250	\$500	\$500
Fish Stocking	\$6,000	\$4,000	\$0	\$4,000	\$4,000	\$4,000
Association Memberships	\$330	\$330	\$355	-\$25	\$330	\$330
<b>Total Expenditures</b>	<b>\$33,104</b>	<b>\$73,066</b>	<b>\$36,898</b>	<b>\$36,168</b>	<b>\$73,066</b>	<b>\$73,066</b>
<b>Reserve Balance</b>	<b>\$27,151</b>	<b>\$4,833</b>	<b>\$10,748</b>		<b>\$4,429</b>	<b>\$4,833</b>

**Account Balances as of 5/31/11**

Checkbook	\$1,617	Aquatic Plant MGNT	\$1,000
Money Market	\$9,131	Rapid Milfoil Response	\$2,500
<b>Total</b>	<b>\$10,748</b>	<b>Total</b>	<b>\$3,500</b>
<b>Total of all Accounts =</b>		<b>\$14,248</b>	



# Aquatic Plant Management

## 06/20/11

- Curly Leaf Pondweed Treatment
- Purple Loosestrife Treatment

By Gary Ovick



## CLP Herbicide Treatment

### Actions Completed

- 01/21/11
- Northern Aquatic Service, Dale Dressel owner, advised of award, reviewed dosage, process and action plan.
- 01/25/11
- Purchased 2 thermometers and a wind speed meter as recommended by NAS to determine treatment date. Forestry Suppliers \$169.89
- 01/26/11
- Received two possible contracts from NAS
    - 1) Agreed to treatment dose 1.25 lg / 2.0 sm bed = \$16,160
    - 2) NAS recommended treatment dose 1.5 lg / 2.5 sm bed = \$19,704
    - Suggest we approve (2) subject to getting grant funding.
- 01/31/11
- Published "Notice of Application for APM Permit"
    - No request for a meeting received
- 02/02/11
- Mailed "APM Notice" to District residents
    - 1 phone call received for information
- 02/03/11
- Paid Harmony Environmental \$560 for APM procurement services.
    - \$440 under the original \$1,000 estimate.
- 02/04/11
- Big and Round Lake permits sent WDNR
    - Permit fees = \$620 + \$45 = \$665
- 03/17/11
- DNR (Mark Sundeen) email states "everything OK should see permits in a week".
- 03/29/11
- DNR Approves grant funding for AIS treatment effective 4/1/11
- 03/29/11
- Sent approved contract to NAS for herbicide treatment at "higher dosage"
- 04/14/11
- Began water temperature monitoring (HH)



04/28/11

- o NAS notified Mark Sundeen WDNR of pending treatment after 05/02

05/01/11

- o Pre-treatment CLP survey completed (EIS)
- o Revealed an additional 20 acre/feet CLP
- o GPS locations provided to NAS

05/03/11

- o Receive new contract from NAS
- o \$19,704 + \$2,253 = \$21,957

05/09/11

- o Board approves updated NAS contract

05/11/11

- o Herbicide Applied(NAS)

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06/13/11

- o Post-treatment Survey completed (EIS)

### **Pending Actions**

06/20/11

**Board Action Required**



Approve performing a "turion" survey +\$400 to \$500 (GO)

July

- o Receive final CLP analysis

If Navigational Problem in Bay D

- o Apply for Permit
- o Apply Herbicide (NAS)

### **Purple Loosestrife**

06/04/11

- o Beetles released in North Creek area of Big Lake

Late July

- o Treat small beds cutting/herbicide (NAS)

### **Giant Knotweed**

05/21/11

- o Tim Ritten Polk County LWR advised residents on knotweed.
- o No Lake District action anticipated at this time.

# CLP Post Survey

## *Preliminary Results*

From: The Schieffers <schiefsm@amerytel.net>  
To: Garyovick@aol.com  
Cc: Ddressel@Centurytel. Net; Cheryl Clemens  
Subject: CLP

Sent: Mon 6/13/2011 7:35



Gary,

I have completed the CLP post treatment survey. Although I have not "crunched" the numbers, I sampled CLP at only 3 sites of more than 150 sampled. I could only find 3 plants growing that could be viewed and as a result, there is really nothing to map at this point. It is very evident the plants got killed at the perfect stage. Please keep in mind that these beds will likely fill in again this fall/winter as turions germinate.

Early this spring I suggested considering having a turion analysis done. I haven't heard anything back and I am just making sure you don't want this done. It is completely up to you and your organization if you want to do this. Please consider that when the treatment is successful like this year, this data can be invaluable. By keeping track of the turions, you will know the headway you are making overall since they can give rise to new plants the following year. If the turion density decreases, you can get a sense of how long to continue treatments along with the typically surveys.

Please consider my suggestion as only a recommendation that has been helpful with other lakes I have worked on. If you choose not to carry this out, it is no problem as I have a very busy schedule anyway. If you should decide to do this, please contact me as soon as you can so I can make room in my schedule.

The CLP analysis will follow in the next few weeks.

Thank you,

Steve Schieffer



# Grant Status

06/20/11

**Grant LPL-1299-09 (Aquatic Plant Management Plan), 04/01/09 to 6/30/11**

- \$13,333 Total Project Cost X .75 = \$10,000 Grant Revenue

Expense	Budget	Actual To Date
Consultants/Survey	\$10,211	\$9,635
Volunteer Hours	\$864 (72 hrs)	\$864 (173 hrs)
Supplies/Misc	\$2,258	\$3,201
Total Project	\$13,333	\$12,836

- Revenue received to date = \$7,500 Advance
- Status = Final reimbursement request submitted 03/17/11 for \$2,127
  - Hard copies of Bank Statements sent 06/03/11 as requested
- Action Required = Receive reimbursement and close project.
- Committee Chair = Gary Ovick

## Grant AEPP-212-10 (Clean Boats Clean Waters), 10/01/09 to 12/31/11

- \$20,880 Total Project Cost X .75 = \$15,660 Grant Revenue

Expense	Budget	Actual To Date
Paid Inspectors	\$16,000	\$2,992
Volunteer Hours	\$4,080 (340 hrs)	\$2,040 (170 hrs)
Supplies/Misc	\$800	\$2,328
Total Project	\$20,880	\$7,360

- Grant Revenue received to date = \$3,915 Advance
- Status = Under budget
- Action Required:
  - Purchase Inspector Salaries = \$5,800
  - Purchase new AIS signage = \$5,680
  - Acquire 170 volunteer hours = \$2,040
  - Remaining Budget = \$13,520
  - Documented CBCW training & meeting presentations
  - Prepare 2 CBCW articles for Web Site
  - Prepare Final report including 2010 & 2011 accomplishments
  - Committee Chair = Heidi Hazzard



## Grant ACEI-099-11 (Aquatic Invasive Species Control), 04/01/11 to 12/31/13

- \$124,294 Total Project Cost X .75 = \$93,220 Grant Revenue

Expense	Budget	Actual To Date
Volunteer Hours	\$14,532 (1,211hrs)	\$ 2,112 (176hrs)
Consulting & Staff	\$31,590	\$ 0
Services	\$64,995	\$22,361
Printing & Mailing	\$1,110	\$ 242
Supplies/Misc.	\$12,067	\$ 125
Total Project	\$124,294	\$24,840

- Revenue received to date = \$18,452
- Status = Under first year budget of \$43,782 by 43%.
- Action Required:
  - Purchase ILIDS = \$10,667
  - Purchase Pre/Post Survey and Remapping = \$ 2,500
  - Treat and Map PL = \$ 1,750
  - Acquire 200 volunteer hours = \$ 2,400
  - Purchase Misc = \$ 1,625
  - Remaining Budget = \$18,942
- Committee Chair = Gary Ovick



## **ILID Action Items**

### **From 4/4/11 Board Minutes**

1. Secure placement for both landings through county and town: Larry Voelker, Jerry Schlagel, Helen Johnson, and Bob Meyer
2. Technical aspects power/DSL: Bob Meyer
3. Amending contract terms: Eric Lindberg
4. Liability Insurance: Jerry Schlagel
5. Update on outcome of AIS ordinance: Larry Voelker



# Church Pine Lake

Boat Landing Improvements  
to Prevent Aquatic Invasive Species (AIS)

# Proposed Sign Kiosk

36" x 52" alum. display cabinet with polycarbonate face  
on-sided with painted cabinet and parts, includes



www.LeboSign.com  
1681 Livingstone Rd. Hudson, NY 12435  
75-366-7226 Fax 75-366-7257

Customer Approval \_\_\_\_\_

Date \_\_\_\_\_

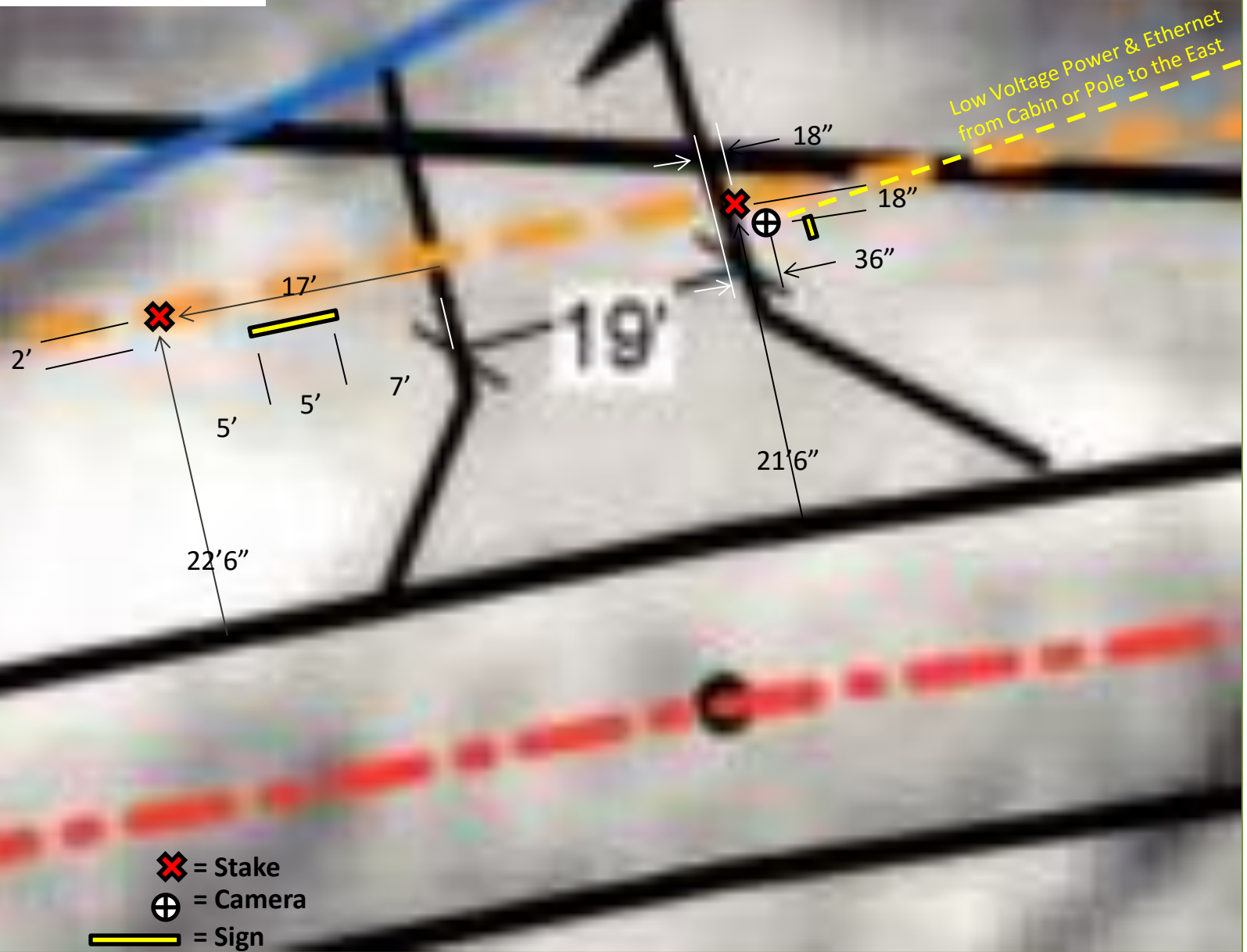
Quantity \_\_\_\_\_




**WARNING:** This drawing is the property of Lebo Sign Works Inc. and may not be reproduced or drawn to others without your company without written consent of Lebo Sign.

**NEW KIOSK & CAMERA  
W/SURVEY STAKES**



# SURVEY W/IMPROVEMENTS



-  = Stake
-  = Camera
-  = Sign

Brad Johnson <sund125@hotmail.com>

Sent: Sun 6/12/2011 6:53 PM

To: Gary Ovick

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Gary,

Dan Fedderly is our town engineer and uses his cell almost exclusively, it is:715-505-9242.

Email: [hwype@wwt.net](mailto:hwype@wwt.net)

Dan is a great asset to the town of Alden and is so incredibly busy. I believe he will be working the review of the site with other work he is doing in Alden.

Brad

## **RE: Church Pine Boat Landing Sign and Camera**

Brad Johnson <sund125@hotmail.com>

Sent: Mon 6/13/2011 7:14 AM

To: Dan Fedderly

Cc: Gary Ovick

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Dan,

In response to your question, should we proceed or wait for the discussion with the attorney? I believe we should proceed as if it will be business as usual. Waiting for the discussion may take a long time to work through the details and who knows what the outcome may be? I believe the lake district board may want to make the final decision. I brought Gary up to speed last night, and an email exchange with him may be desirable.

I am looking forward to the conversation from the Cooks Valley chairman,

Brad



# Master Agreement

I-LIDS Boat Launch Monitoring





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Gary,

Answers below.

At 08:41 AM 6/14/2011, Larry Voelker wrote:

Board Members,  
Couple of issues on the contract.  
1st, Page 1: Should Initial term date reflect date contract is signed not March 8,2011

Changed in attached.

2nd, Page 6: under ILIDS Seasonal/Monthly operation. Look to be a clerical error, Year 1 \$200.00, Year 2 \$200.00 Year 3 \$200.00 With a total of \$3600.00

This is per month. 6 mos. x \$200= \$1200 per year.

3rd, If we sign the contract and it takes 8 weeks for installation, that will put start up of surveillance on or about August 20th. The contract states a 6 month season. With the late start this year will the 1st year costs be prorated?

I believe the DNR would allow for a 4 month season in the first year, so I would prorate to that amount of time presuming we can install near the beginning of July and run until 10/30 or later.

Also do we want to add a line item on the agenda for discussion of the AIS resolution coming before the county board's June meeting?

Not only should the board discuss it, I would think all of you would want to attend the county board meeting along w/ representative district membership.

Larry Voelker  
Supervisor District 22  
Polk County Board  
268-9807

## **Master Agreement- I-LIDS Boat Launch Monitoring**

MASTER AGREEMENT (the "Master Agreement") dated June 17, 2011 by and between Environmental Sentry Protection, LLC. ("ESP") and Church Pine, Round, and Big Lake Protection and Rehabilitation District ("Organization"). This Master Agreement details the responsibilities of all parties.

### **TERM AND TERMINATION**

- a. Initial Term. The term of this agreement shall commence upon March 8, 2011, and continue through December 30, 2013 with automatic annual renewals unless Organization provides written cancellation of contract for upcoming season by February 28.
- b. Termination. Prior to the end of the Initial Term, ESP may after 45 day notice of deficiency to Organization terminate this Agreement due to failure of Organization to provide agreed upon compensation or support as documented in this agreement under this grant program. Prior to the end of the Initial Term, Organization may after 45 day notice of deficiency to ESP terminate this Agreement due to failure of I-LIDS to capture launches on video provided that there has been no damage to I-LIDS housing, sleeve, or networking equipment; Organization has maintained acceptable broadband communication services; and Organization has provided agreed upon maintenance of I-LIDS system.
- c. Equipment. At the end of each season and at the termination of the agreement, ESP will de-install and service equipment. Organization agrees to pay for any damage, equipment failure, or loss to I-LIDS or infrastructure equipment not covered by ESP warranty or insurance policy.

### **ESP SERVICES PROVIDED**

ESP shall provide Organization with the following during the term of this agreement:

1. Services in support of I-LIDS installation and planning including:
  - a. Network configuration and testing
  - b. Installation of and integration testing before May 30 each season
  - c. Removal and storage after October 1 each season
  - d. Installation of signage
  - e. Seasonal maintenance, video capture and storage
  - f. Review of 200 videos per month per site (or more if contracted)
2. Additional services in support of the district grant request for I-LIDS for 3 years including:
  - a. Producing an educational brochure for use by Organization
  - b. Working with Polk County on AIS ordinance
3. Initial installation of networking equipment at the designated locations in Appendix A not including clearing of brush/tree growth that alters signal transmission. Such installation shall be in accordance with all regulations, local and state statutes, laws and guidelines relative to zoning, setbacks and public safety.
4. Regular verification of operation of monitoring equipment. Monitor 200 videos per month during the season from installation through October 31, each year. This shall include reviewing videos and reporting of any boats or trailers' carrying weeds the Organization's lake to either the DNR or local law enforcement. ESP shall also provide password access for Organization residents.

5. ESP will provide launch statistics to Organization to include, but not be limited to, number of video transactions, by date, and number of infractions reported to authorities. ESP will also make available any of the video content for prosecution of violators.
6. ESP shall pay property damage insurance premiums to insure the I-LIDS and footing to its full value with a maximum of a \$500 deductible payable by Organization. Organization has the option of obtaining general liability insurance as an Organization or being named under ESP's general liability policy for an additional \$100 fee if so desired. A 1 year parts and labor warranty is provided on all equipment from date of purchase.

#### **ORGANIZATION RESPONSIBILITIES**

1. Identify Organization CBCW Administrative Volunteer (if applicable), I-LIDS Contact, and a Network/Power Contact per each site. Organization will take all responsibility for managing their CBCW program to meet requirements of any DNR grant agreement.
2. Obtain necessary permissions from township or county for installation if necessary. Provide for a local storage facility for I-LIDS housings. Pay for other installation costs not included.
3. Work with ESP to identify and maintain suitable resident for DSL or other broadband service (Network Contact) to support the I-LIDS system that can provide networking to the I-LIDS and is as close as possible. Provision and pay for these services as agreed to with Network Contact. Organization is responsible for paying for any maintenance to this equipment or repair of damages.
4. On at least a weekly basis, review I-LIDS system for interference or physical damage to the unit and notify ESP if any maintenance issue needs to take place. Organization agrees to promptly (within 1 day of identified damage) to remove the electronics sleeve for safe storage until repairs can be made. ESP will work with Organization to diagnose issues and ship or deliver field replaceable parts for the I-LIDS system at its earliest opportunity.
5. Replacement costs of parts damaged or failed that are not under original manufacturer's warranty. Travel and labor costs for resolution of I-LIDS operation due to vandalism, lightning, Organization modifications, or human actions (non ESP). Travel and labor costs due to equipment configuration issues are responsibility of ESP. Travel for repair will be scheduled as to occur from Maple Grove, MN, or closer. Outages due to unavailability of WAP, modification to WAP equipment, or any service related issue that is not related to device configuration are responsibility of Organization and will not be considered system failure per termination clause. ESP will make every effort to diagnose and repair issues remotely with assistance of designated Organization contacts before coming onsite.
6. Not to remove equipment from boat launch unless authorized by ESP. Not to remove components of the equipment except for return or repair. Not to change configuration settings unless authorized by ESP.
7. Follow ESP instructions for maintaining equipment in efficient working order, condition, and repair including replacing lenses or domes if damage occurs.

#### **PAYMENTS And FEES:**

In consideration of the services provided by ESP prices and terms are as quoted in Appendix C. Pricing. Organization recognizes that pricing may change on 2<sup>nd</sup> I-LIDS if one is agreed to at a later time.

**ENTIRE AGREEMENT**

This Master Agreement along with all attachments and exhibits constitutes the entire understanding of the parties and supersedes all prior oral or written agreements or understandings between the parties on the subject matter hereto.

**NOTICES**

Any and all notices sent pursuant to the terms of this Master Agreement shall be sent via regular mail addressed to ESP and Organization I-LIDS Contact identified in Appendix A.

**NO PARTNERSHIP**

No party shall act or hold itself out as an agent or partner of the other party hereto in connection with the Existing Business or otherwise. The parties do not intend this Letter of Agreement or the relationship hereunder to constitute a joint venture or partnership. The provisions of this Letter of Agreement are for the benefit only of the parties hereto, and no third party may seek to enforce, or benefit from, these provisions.

**GOVERNING LAW**

The parties agree that the terms of this Letter of Agreement shall be governed by the State of Wisconsin. The parties agree, as expeditiously as possible, to take all actions and seek all approvals, authorizations and consents as may be necessary in order to implement this Letter of Agreement.

**REPRESENTATION AND WARRANTIES**

ESP and Organization each represents and warrants to the other that (i) such party has the full corporate right, power and authority to enter into this Agreement and perform the acts required of it hereunder; (ii) the execution and performance of this Agreement, does not and will not violate any agreement which the parties are otherwise bound (iii) when executed and delivered, this Agreement will constitute the legal, valid, binding and enforceable obligation of the parties and (iv) the parties make no representations, warranties or agreements related to the subject matter hereof that are not expressly provided for in this Agreement.

**INDEMNIFICATION**

With regard to bodily injury and property damage liability only, Organization will indemnify and hold ESP and Sponsor, harmless from and against any and all claims, costs, expenses, damages and liabilities, including attorneys' fees, arising out of the use, possession, operation, control, maintenance, return, or other disposition of the Equipment under the terms of this Agreement.

**ACCEPTED AND APPROVED**

**ORGANIZATION**

BY \_\_\_\_\_ TITLE: \_\_\_\_\_  
DATE \_\_\_\_\_

**ESP**

BY \_\_\_\_\_ TITLE: \_\_\_\_\_  
DATE \_\_\_\_\_

## APPENDIX A. Equipment and Installation Description

DESIGNATED BOAT LANDING(S): South Church Pine

PERMANENT EQUIPMENT (Quantity 1)

Equipment owned by Organization shall include:

- 1) Wireless Access Point infrastructure or direct connection cabling POE injectors
- 2) Any boat landing infrastructure power, utility boxes, or underground cabling
- 3) Foundation Pier
- 4) 2 Internet Landing Installed Device Sensor (I-LIDS) consisting of
  - i. Stainless Steel Housing, Top Plate, portal covers, 1 cover, 1 Portal lense(s)
  - ii. Sleeve containing battery, sensor, circuitry, camera, PV Array
  - iii. Sign

## APPENDIX B. Contact Information

### **ESP-Environmental Sentry Protection, LLC**

Name: Eric Lindberg

Phone: 763-473-0051

6500 Xenium Lane No, Maple Grove, MN 55311

Email: [eric@environmentalsentry.com](mailto:eric@environmentalsentry.com)

### **Organization Grant Contact**

Name: Gary Ovick

Phone: 715-294-3938

Address 491 Lake View Lane, Osceola, WI 54020

Email [garyovick@aol.com](mailto:garyovick@aol.com)

### **Organization I-LIDS Contact (Agreement, payments, and I-LIDS maintenance)**

Name: Jerry Schlagel

Phone: 715-294-4191

Address: 491B Lakeview Lane Osceola, WI 54020

Email: [njschlagel@centurytel.net](mailto:njschlagel@centurytel.net)

**Wireless Access Point Contact** (Has or is eligible to receive DSL or other broadband service in home / has a line of sight to the boat launch / may be near boat launch / is ok with having external antenna mounted on building to point at boat launch / does not have to have computer or monitor I-LIDS system in any way)

Name:

Phone:

Address:

Email:

### Appendix C. Pricing

The following table reflects 2010 pricing for I-LIDS site planning, installation, and monitoring. This pricing is consistent with the 2010 grant request, and is applicable irrespective of the grant request being approved by the DNR.

Initial Costs	
<b>Installation includes: 2 hours of planning/approvals, footing, mounting plate, wireless antenna, installation/test, sensor calibration, parts/supplies, solar panel.</b>	
Total Install Cost per Site \$2850	
<b>Not included: additional planning time, underground burial of Cat-5 cable &gt; 15 feet, POE injectors, or onsite AC electrical design or installation</b>	
I-LIDS Purchase (Stainless steel housing, cover, camera, electronics, battery)	\$5526
Custom sign, post, mounting, installation (each)	\$400
<b>Total Initial Costs for 1 I-LIDS</b>	<b>\$8,976</b>
Seasonal Costs (per unit)	
Monthly I-LIDS operation, video capture and 200 videos/ month review	\$200
Seasonal insurance, installation, removal	\$500
Travel allowance (subject to increase based on price of gasoline)	\$300
<b>Total for Season for 1 I-LIDS</b>	<b>\$2000</b>
Other Costs	
Education brochure	\$900
ESP Administration as required for grant. Billable and reimbursed by DNR.	\$2160
ESP Enforcement Discussions (1/2 time donated)	\$840
Options	
Cost of review for additional videos captured (per 200 videos)	\$30
Hourly rate for non-warranty support, requests to attend meetings, other	\$75

Pricing is valid until June 30, 2011. Pricing may change afterwards due to market fluctuations of material cost. Installation will occur within 8 weeks of approval of this agreement. Master Agreement must be accompanied by a down payment of ½ of Initial costs. The second ½ of installation costs and purchase costs are due when installation is completed. ½ of Seasonal Costs are due by June 1st of each year and ½ due by September 1st. **Other costs** (e.g. Education brochure and Administration) will be billed to Organization as they are incurred. Except for installation and annual servicing as reflected in **Travel Allowance** above, a trip charge reflecting current mileage rate and hourly rate once onsite applies for any issues that cannot be remotely diagnosed that are the responsibility of Lake Organization.

### Grant Relevant Pricing

The following table (Big Church Pine – CBCW and I-LIDS Pricing) are consistent with Appendix C pricing and provided for reference. It shows the other program costs and volunteer requirements of associated parties as provided to Organization for inclusion in the February 2011 grant request.



### Big Church Pine - CBCW & I-LIDS Grant Pricing

# of I-LIDS

	Year 1	Year 2	Year 3	Total	1
<b>ILIDS Startup</b>					
Establish Footing	800			800	<b>800</b>
Network	600			600	<b>600</b>
Installation/Test	1000			1000	<b>1000</b>
First Year - Sensor/camera calibration	200			200	<b>200</b>
Parts supplies (gaskets, lenses)	250			250	<b>250</b>
<b>Subtotal</b>	<b>2850</b>	<b>0</b>	<b>0</b>	<b>2850</b>	<b>2850</b>
<b>ILIDS Seasonal</b>					
Equipment purchase (include audio)	5526	0	0		
No Depreciation	5526	0	0	5526	<b>5526</b>
Monthly Operation (6 month season)	200	200	200	3600	<b>3600</b>
Seasonal removal/install insurance	200	500	500	1200	<b>1200</b>
Review of 10% of videos	0	0	0	0	<b>0</b>
Travel allowance	300	300	300	900	<b>900</b>
<b>Subtotal</b>	<b>7226</b>	<b>2000</b>	<b>2000</b>	<b>11226</b>	<b>11226</b>
<b>Total for ILIDS</b>	<b>\$10,076</b>	<b>2000</b>	<b>2000</b>	<b>\$14,076</b>	<b>14076</b>
<b>Total ILIDS Grant Eligible</b>	<b>\$4,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,000</b>	<b>4000</b>
<b>Non-ILIDS Resources</b>					
In-person inspection hours per season	360	360	360	1,080	<b>0</b>
Paid Inspectors (\$12/hour)	\$3,600	\$3,600	\$3,600	\$10,800	<b>10800</b>
Advertising	\$180	110	180	\$470	<b>470</b>
Education brochure	\$900	\$0	\$0	900	<b>900</b>
Education and outreach	\$400	\$400	\$400	1200	<b>1200</b>
Signage	\$800	\$0	\$0	800	<b>800</b>
AIS Survey and ID Supplies	\$0	\$0	\$0	0	<b>0</b>
ESP Administration	\$720	\$720	\$720	2160	<b>2160</b>
<b>Subtotal</b>	<b>\$6,600</b>	<b>\$4,830</b>	<b>\$4,900</b>	<b>\$16,330</b>	<b>16330</b>
<b>Total Grant Request</b>	<b>\$10,600</b>	<b>\$4,830</b>	<b>\$4,900</b>	<b>\$20,330</b>	<b>20330</b>
<b>Association Match Required</b>	<b>\$2,200</b>	<b>\$1,610</b>	<b>\$1,633</b>	<b>\$5,443</b>	<b>\$5,443</b>
<b>Volunteer Contribution</b>					
DSL costs to Association	0	0	0	0	<b>0</b>
Launch Install Support (Association)	\$480	\$290	\$293	\$1,063	<b>\$1,063</b>
Launch Install Support (ESP)	\$320	\$0	\$0	\$320	<b>\$320</b>
ESP CBCW Administration	\$0	\$0	\$0	\$0	<b>\$0</b>
Association CBCW administration and monitoring (@\$12)	\$ 900	\$ 1,012	\$ 1,012	\$ 2,924	<b>\$ 2,924</b>
<b>Subtotal</b>	<b>\$1,700</b>	<b>\$1,302</b>	<b>\$1,305</b>	<b>\$4,307</b>	<b>4307</b>
<b>Association Funding</b>	<b>\$6,076</b>	<b>\$2,000</b>	<b>\$2,000</b>		<b>10076</b>

### **Payment Schedule**

The following table does not show Educational brochure, enforcement support, or administrative costs which will be billed as they are incurred.

<b>Description</b>	<b>Due Date</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Agreement -1/2 Initial costs	4/10/2011	\$4488		
2011 Installation –second ½ Initial costs	8 weeks after contract signing	\$4488		
½ Seasonal costs	6/1/2011	\$1000	\$1000	\$1000
½ Seasonal costs	9/1/2011	\$1000	\$1000	\$1000
Total		\$10976	\$2000	\$2000





# Polk County

Illegal to transport ordinance  
changes

#### Section 4 Liability of Owner or Lessor

- A. If a vehicle, watercraft, trailer, or equipment that is the subject of a violation Section 3, the owner or lessee of the vehicle, watercraft, trailer or equipment shall pay forfeiture in accordance with the penalty provisions contained in Section 6, notwithstanding any forfeiture that may be required to be paid by the person operating or using a vehicle, watercraft, trailer or equipment in violation of Section 3. An owner or lessee may not be penalized as set forth above if either of the following apply:
1. Another person was cited for or convicted of a violation of Section 3 arising out of the same incident; or
  2. The vehicle, watercraft, trailer or equipment was stolen.
- B. Paragraph A does not apply to a lessor of a vehicle, watercraft, trailer or equipment if the lessor keeps a record of the name and address of the lessee and provides the same to law enforcement upon request.
- C. Paragraph A does not prohibit or limit the prosecution of the operator of a vehicle, watercraft, trailer or equipment for violations of Section 3.
-


# Big Lake Landing

## Strategies for discussion

1. Install guard rails as recommended at District cost
2. Request guard rails at County cost to protect people using existing docks, and motorists from hitting trees, signs, gas pumps, structures currently in the right of way.
3. Investigate State “Utility Accommodation Policy”
4. Meet with Warndahl and Fuge to investigate variance paths
5. District pursues a legal opinion and potential options
6. Implement Church Pine as an Alden model launch site and contrast that to Big Lake Polk County in the press.

## Ilids determination

Larry Voelker <larry.voelker@co.polk.wi.us>

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Sent: Thu 5/5/2011 9:20 PM

To: Gary Ocick; Jerry Schlagel; Nate Wendt; Heidi Hazzard; Bob Meyer; Helen Johnson

Cc: Steve Warndahl; Jeff Fuge

All,

I had a meeting with Commissioner Warndahl this evening to determine the County's stance on the Ilid issue at the Big Lake boat landing. He stated that he had conferred with Corporation Counsel on this issue before we meet. It was concluded that the County has offered a resolution which would be the only option. If you wanted to install a camera in the highway right of way, you would need to install guard rails at the landing which would be at the Lake Association expense. He gave me a contact, (Mattison Construction, Jeff Wolf, 715-556-1838) for installing said guard rails. The cost would be in the ballpark of \$10,000. That is just an assumption of the cost, you would have to get a quote from him, which is thought to be free of charge.

Having said that, the position the County is taking, is that it will not allow any new construction within the 33' right of way on County Highway "K". I believe that there was a miss understanding at the original meeting in regards to the "plot" and "the right of way". What ever the assumptions were has no bearing. The County's position is in regards to the 33' from centerline of County Highway "K" right of way.

If the Association were to proceed with installing a camera in at the landing without County approval, the County would have to impose a cease and desist order against the project.

Larry Voelker  
Supervisor District 22  
Polk County Board  
268-9807  
[larry.voelker@co.polk.wi.us](mailto:larry.voelker@co.polk.wi.us)



# Board of Commissioners Meeting

## May 9, 2011



# Board of Commissioners Meeting

05/09/11, Alden Town Hall, 6 PM

## Agenda

- Call to order
- Approve or consider changes to Agenda
- Approve minutes of 4/18/11 Board Meeting
- Treasurer's Financial Report
- Old Business
  - CLP treatment update
  - ILID implementation update
  - Sign implementation update
  - CBCW update
  - Dredging update
  - PCLAR update
- New Business



# Board of Commissioners Meeting

05/09/11, Alden Town Hall, 6 PM

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- Treasurer's Financial Report
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  - CLP treatment update
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  - Sign implementation update
  - CBCW update
  - Dredging update
  - PCLAR update
  - Review 05/21 preparation
  - Church Pine Landing Repair Update
- New Business



**Board of Commissioners Meeting**  
**April 18, 2011 7-9 pm**  
**Alden Town Hall, Star Prairie, WI**

Members in attendance: Heidi Hazzard, Jerry Schlagel, Gary Ovick, Helen Johnson, Larry Voelker, Nate Wendt. Visitors:

Meeting was called to order by Gary Ovick at 7:00 p.m.

Approval of agenda: Helen Johnson made a motion to approve the agenda, seconded by Jerry Schlagel. Motion carried.

Secretary's report-Heidi Hazzard. Larry Voelker made a motion to approve the secretary's report, seconded by Gary Ovick. Motion carried.

Treasurer's report-Jerry Schlagel. Gary Ovick made a motion to approve the purchase of a projector to be used at all meetings. Seconded by Helen Johnson. The cost will be \$700-\$1100.00. Savings from the buoy budget will be used toward the projector purchase.

**Old Business**

Secure placement for ILIDS at both landings through county and town: Larry Voelker, Jerry Schlagel, Helen Johnson, and Bob Meyer will participate in a meeting at the Polk County Justice Center @ 3 p.m. on Wednesday, April 20, 2011 with Polk County officials.

Technical aspects for power/~~ds~~ for ILIDS-power will not be a problem, Bob Meyer and Jerry Schlagel confirmed all power aspects.

Amending contract terms: pending county meeting.

Liability Insurance: we are covered up to \$1 million for liability.

Update on outcome of AIS ordinance: Larry Voelker-not on the agenda yet at Polk County Board.

Sign Implementation: Jerry Schlagel spoke with Mark Lebo, we will be ordering it, but we are still deciding on the exact configuration.

CBCW hiring: Heidi Hazzard has had no response from lake residents via the website ad, the ad was placed in the SUN for the Wednesday, April 20, 2011 edition. Heidi will also approach the Osceola High School with an add for the announcements, place ad at Big Lake Store and Horse Creek Store.

**New Business:**

Dredging: Nate Wendt gave an overview of the dredging process from Liquid Waste Technology in New Richmond, WI. He will look into a few other possibilities.

Wisconsin Lakes Partnership Convention Report: Gary Ovick and Jerry Schlagel attended the convention in Green Bay, WI last week. They gave an overview of the new things they learned.

Board meeting frequency: Gary Ovick made a proposal for a new meeting schedule going forward. The proposal includes 9 monthly meetings for the 2<sup>nd</sup> Monday of each month with skipping months of January, February and November. Jerry Schlagel made a motion to go forward with the new schedule. Seconded by Nate Wendt. Motion carried.

Finalized agenda and actions for the informational meeting on May 21, 2011.





Next board meeting will be on Monday, May 9<sup>th</sup> @ 6 p.m. at Alden Town Hall, Star Prarie.

Spring meeting will be Saturday, May 21<sup>st</sup>, 2011 at West Immanuel Lutheran Church.

Larry Voelker made a motion to adjourn @ 9:00 p.m., seconded by Jerry Schlagel. Motion carried. Motion carried.

**Church Pine, Round and Big Lake Protection and Rehabilitation District  
Annual Operating Plan (AOP) & Balance Sheet  
as of 04/30/2011**

Annual Operating Plan	2010 Actual	2011				2011 Approved Assumptions
		Budget	Actual YTD	Pending	Forecast EOY	
Reserve Balance Carried Forward	\$26,084	\$27,273	\$27,151	\$0	\$27,151	\$27,273
Interest Income (all accounts)	\$224.08	\$280	\$62	\$218	\$280	\$280
DNR Water Patrol Rebate	\$4,637	\$2,319	\$0	\$2,319	\$2,319	\$2,319
Insurance Rebate	\$560	\$0	\$0	\$0	\$0	\$0
Grant SPL-208-09 (Survey)	\$750	\$0	\$0	\$0	\$0	\$0
Grant LPL-1299-09 (APMP)	\$0	\$0	\$0	\$0	\$0	\$0
Grant AEPP-212-10 (CBCW)	\$0	\$11,745	\$0	\$11,745	\$11,745	\$11,745
Donation (Big Lake Store)	\$2,000	\$0	\$0	\$0	\$0	\$0
Lottery Credit	\$282	\$282	\$0	\$0	\$0	\$282
Sub Total (w/o Levy)	\$34,538	\$41,899	\$27,212	\$14,282	\$41,495	\$41,899
Levy	\$25,718	\$36,000	\$20,417	\$15,583	\$36,000	\$36,000
<b>Total Revenue</b>	<b>\$60,255</b>	<b>\$77,899</b>	<b>\$47,629</b>	<b>\$29,866</b>	<b>\$77,495</b>	<b>\$77,899</b>
Education and Travel	\$1,698	\$2,500	\$2,197	\$303	\$2,500	\$2,500
Aquatic Plant Mgmt Plan	\$8,561	\$0	\$128	-\$128	\$0	\$0
Purple Loosestrife Control	\$615	\$1,000	\$0	\$1,000	\$1,000	\$1,000
Curley Leaf Pondweed Control		\$18,148	\$2,383	\$15,765	\$18,148	\$18,148
Native Plant Control for Navigation		\$545	\$0	\$545	\$545	\$545
AIS Monitoring		\$1,000	\$0	\$1,000	\$1,000	\$1,000
Eurasian Milfoil Rapid Response		\$2,500	\$2,500	\$0	\$2,500	\$2,500
Surveillance Cameras Purchase (ILIDS)		\$11,052	\$0	\$11,052	\$11,052	\$11,052
Surveillance Cameras Services		\$8,900	\$0	\$8,900	\$8,900	\$8,900
Clean Boats Clean Waters	\$5,314	\$9,691	\$257	\$9,434	\$9,691	\$9,691
Channel Dredging		\$6,000	\$0	\$6,000	\$6,000	\$6,000
Channel Buoys (Replacement)		\$1,300	\$694	\$606	\$1,300	\$1,300
Water Patrol Labor & Expenses	\$821	\$1,000	\$0	\$1,000	\$1,000	\$1,000
Insurance	\$1,993	\$2,000	\$814	\$1,186	\$2,000	\$2,000
Mailings and Newsletter	\$374	\$600	\$85	\$515	\$600	\$600
Website	\$690	\$1,000	\$808	\$192	\$1,000	\$1,000
Miscellaneous	\$1,274	\$1,000	\$1,374	-\$374	\$1,000	\$1,000
Water Patrol Boat Loan Service	\$4,401	\$0	\$0	\$0	\$0	\$0
Meetings	\$1,034	\$500	\$250	\$250	\$500	\$500
Fish Stocking	\$6,000	\$4,000	\$0	\$4,000	\$4,000	\$4,000
Association Memberships	\$330	\$330	\$330	\$0	\$330	\$330
<b>Total Expenditures</b>	<b>\$33,104</b>	<b>\$73,066</b>	<b>\$11,820</b>	<b>\$61,246</b>	<b>\$73,066</b>	<b>\$73,066</b>
<b>Reserve Balance</b>	<b>\$27,151</b>	<b>\$4,833</b>	<b>\$35,809</b>	<b>\$4,429</b>	<b>\$4,833</b>	

65% of \$3,568

Assumes, Project cost of \$13691 (\$9691 CBCW + \$4,000 ILID)

3 Commissioners to WAL mtg. and Board Travel

Purple Loosestrife Control (Herbicide & Beetles)

Herbicide Treatment of all CLP (25 acres). 1st treatment of 4 yrs.

Herbicide Treatment of Bay D (West Side of Big Lake)

Annual Diver Inspection for (AIS) Eurasian Milfoil

Non-lapsable fund to eradicate Eurasian Milfoil if found

1 time Expense for 2 units (potential for additional \$4K grant)

\$2850 one time installation + \$1600 first year service X 2

\$8 x 8 hr x 35 day x 4 Staff = \$8960 Inspector Cost + \$731 Misc

Church Pine to Round

4 New Buoys

Patrol Hours same as 2010

Workman's Comp and Liability for Board

Meetings notices & Printing costs

2010 run rate

Port-a-Potty and other

2011 payment was made in 2010 to save interest

Mtgs 2 District Mtgs @250 = \$500

**Account Balances as of 4/30/11**

Checkbook	\$1,737	Aquatic Plant MGNT	\$1,000
Money Market	\$34,072	Rapid Milfoil Response	\$2,500
<b>Total</b>	<b>\$35,809</b>	<b>Total</b>	<b>\$3,500</b>
<b>Total of all Accounts =</b>		<b>\$39,309</b>	



# Aquatic Plant Management

## 05/09/11

- Curly Leaf Pondweed Treatment
- Purple Loosestrife Treatment
- Giant Knotweed Treatment

By Gary Ovick



## CLP Herbicide Treatment

### Actions Completed

- 01/21/11
- Northern Aquatic Service, Dale Dressel owner, advised of award, reviewed dosage, process and action plan.
- 01/25/11
- Purchased 2 thermometers and a wind speed meter as recommended by NAS to determine treatment date. Forestry Suppliers \$169.89
- 01/26/11
- Received two possible contracts from NAS
    - 1) Agreed to treatment dose 1.25 lg / 2.0 sm bed = \$16,160
    - 2) NAS recommended treatment dose 1.5 lg / 2.5 sm bed = \$19,704
    - Suggest we approve (2) subject to getting grant funding.
- 01/31/11
- Published "Notice of Application for APM Permit"
    - No request for a meeting received
- 02/02/11
- Mailed "APM Notice" to District residents
    - 1 phone call received for information
- 02/03/11
- Paid Harmony Environmental \$560 for APM procurement services.
    - \$440 under the original \$1,000 estimate.
- 02/04/11
- Big and Round Lake permits sent WDNR
    - Permit fees = \$620 + \$45 = \$665
- 03/17/11
- DNR (Mark Sundeen) email states "everything OK should see permits in a week".
- 03/29/11
- DNR Approves grant funding for AIS treatment effective 4/1/11
- 03/29/11
- Sent approved contract to NAS for herbicide treatment at "higher dosage"
- 04/14/11
- Began water temperature monitoring (HH)
-



04/28/11

- NAS notified Mark Sundeen WDNR of pending treatment after 05/02

05/01/11

- Pre-treatment CLP survey completed (EIS)
- Revealed an additional 20 acre/feet CLP
- GPS locations provided to NAS

05/03/11

- Receive new contract from NAS
- \$19,704 + \$2,253 = \$21,957

### **Pending Actions**

05/05/11

- Board to approve updated NAS contract

05/11/11 (target)

- Wind speed dependent at this time.
- Post signs (NAS)
- Apply Herbicide (NAS)

June

- Post-treatment Survey (EIS)
- Investigate performing a "turion" survey +\$400 to \$500 (GO)

Navigational problem in bay D

- Apply for Permit
- Apply Herbicide (NAS)

### **Purple Loosestrife**

In process

- Grow and release beetles in large beds (BB)
  - April ... provide host Purple Loosestrife (BM)
  - May ... grow plants & acquire beetles
  - Late May/Early June ... release beetles

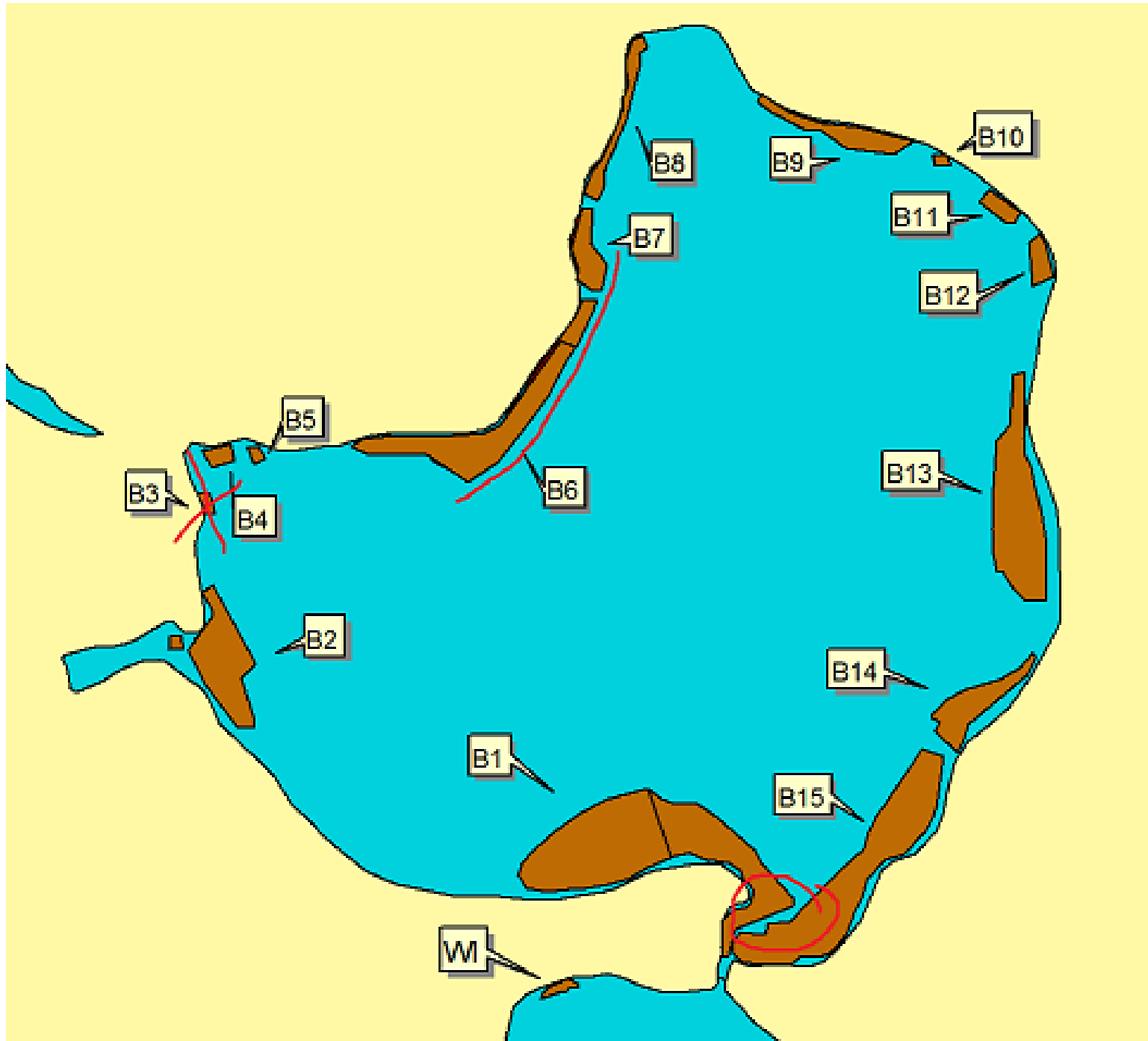
TBD

- Treat small beds cutting/herbicide (NAS)

### **Giant Knotweed**

05/21/11 (Info Mtg)

- Tim Ritten Polk County LWR will advise residents on action to be taken.
-



<i>Big Lake/Round Lake CLP</i>					<i>e/Round Lake CLP</i>				
Bed	Area (acres)	Mean depth	Acre feet	ppm Endothall	Area (acres)	Mean depth	Acre feet	ppm Endothall	Gal Aq. K
B1	6.80	5.3	36.04	1.25	6.79	5.3	35.987	1.5	36
B2	2.00	4.2	8.4	1.25	2.10	4.2	8.82	1.5	8.8
B3	0.05	2.8	0.14	2	XXXX	XXXX	0	2.5	0
B4	0.16	7.9	1.264	2	0.23	7.9	1.817	2.5	2.9
B5	0.06	9.2	0.552	2	0.08	9.2	0.736	2.5	1.2
B6	2.60	7.2	18.72	1.25	2.67	7.2	19.224	1.5	19.2
B7	0.72	2.5	1.8	2	0.66	5.2	3.432	2.5	5.5
B8	0.68	6.0	4.08	2	0.66	6.0	3.96	2.5	6.3
B9	0.84	5.7	4.788	2	0.97	5.7	5.529	2.5	8.8
B10	0.03	2.3	0.069	2	0.08	6.0	0.48	2.5	0.8
B11	0.23	6.7	1.541	2	0.32	6.7	2.144	2.5	3.4
B12	0.29	8.3	2.407	2	0.37	8.3	3.071	2.5	4.9
B13	3.00	6.9	20.7	1.25	4.00	6.9	27.6	1.5	27.6
B14	0.90	7.3	6.57	1.25	1.20	7.3	8.76	1.5	8.8
B15	4.60	6.2	28.52	1.25	5.50	6.2	34.1	1.5	34.1
Round	0.11	3.5	0.385	2	0.10	3.5	0.35	2.5	0.6
	<b>23.07</b>		<b>135.976</b>		<b>25.73</b>		<b>156.01</b>		<b>168.9</b>



## **ILID Action Items**


### **From 4/4/11 Board Minutes**

1. Secure placement for both landings through county and town: Larry Voelker, Jerry Schlagel, Helen Johnson, and Bob Meyer
2. Technical aspects power/DSL: Bob Meyer
3. Amending contract terms: Eric Lindberg
4. Liability Insurance: Jerry Schlagel
5. Update on outcome of AIS ordinance: Larry Voelker



## Ilids determination

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4. Meet with Warndahl and Fuge to investigate variance paths
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6. Implement Church Pine as an Alden model launch site and contrast that to Big Lake Polk County in the press.
7. Implement more inspectors on Big Lake and offset the cost with launch fees or request the county LWR pay the extra cost.



## Spring Informational Meeting

### Agenda

Topic	Topic Details	Presenter	Time	Handout	PPT
Opening Remarks	Agenda	Bob Meyer	5	GO	GO
	Housekeeping	Bob Meyer	5		
	Volunteer Sheet On Table	Bob Meyer	5	GO	GO
Treasurer's Report	AOP ytd	Jerry Schlagel	10	JS	JS
Grant Status	2011 and New 3 year plan (Vol Hrs)	Gary Owick	10	X	X
Aquatic Plant Management	CLP Herbicide status	Gary Owick	5	X	X
	Eurasian Milfoil Identification & Plan	Gary Owick	5	GO	GO
	Purple Loosestrife Operation Beetle	Bruce Balck	10	BB	BB
	Polk County Land & Water Resources	Tim Ritten	15	?	?
	Knotweed Identification and Plan	Tim Ritten	5	?	?
Clean Boats Clean Waters	Staffing, Training, Volunteers	Heidi Hazard	10	HH	HH
Water Quality	Secchi	David Zanick	5	X	X
	Clor & PT from DNR web	David Zanick	5	X	X
Law Enforcement	Water Patrol, hours, contacts, etc	Bruce Balck	5	BB	BB
	Boating Rules	Bruce Balck	5	BB	BB
Boat Landing Enhancements	New Signs, content, pictures etc	Bob Meyer	5	BM	BM
	ILIDS, pictures, operation, etc	Bob Meyer	5	BM	BM
Dredging	2011 Plan	Nate Wendt	5	NW	NW
Fish Stocking	History, plan, donations & district costs	Nate Wendt	5	NW	NW
Web Site Value	Demo what's there, screen prints or live	Mary Hazzard	10	X	X
Town of Alden	Report, landing repair, ordinances etc	Brad Johnson	10	?	?
Community Ice Rink	Proposal	Steve Oswald	10	SO	SO
Social Night	Logistics and participation	Nancy Schlagel	5	X	X
Volunteer Opportunities	Job descriptions, needs, how to vol.	Bob Meyer	10	BM	BM
<b>Subtotal Presentations</b>			170		
Questions, Public Input or Buffer Time	3 minute limit?	All	10		
<b>Total Meeting Time</b>			180		

# Polk County Association of Lakes and Rivers (PCALR)

- Meets 7PM the 3<sup>rd</sup> Wednesday of the month  
March to October, Polk County Judicial Center
- Members include: Lake Districts / Associations  
and related governmental bodies
- Provides forum to leverage additional support  
for our Lake District objectives
- Recommend joining (\$25) and attending



# Board of Commissioners Meeting

## April 18, 2011



# Board of Commissioners Meeting

4/18/11, Alden Town Hall, 7 PM

## Agenda

- Call to order
- Approve or consider changes to Agenda
- Approve minutes of 4/4/11 Board Meeting
- Treasurer's Financial Report
- Old Business
  - ILID implementation
  - Sign implementation
  - CBCW hiring
- New Business
  - Spring Information Meeting Agenda
  - Dredging
  - Wisconsin Lakes Partnership Convention Report
  - Board Meeting frequency



## **ILID Action Items**

### **From 4/4/11 Board Minutes**

1. Secure placement for both landings through county and town: Larry Voelker, Jerry Schlagel, Helen Johnson, and Bob Meyer
2. Technical aspects power/DSL: Bob Meyer
3. Amending contract terms: Eric Lindberg
4. Liability Insurance: Jerry Schlagel
5. Update on outcome of AIS ordinance: Larry Voelker



# Informational Meeting

May 21, 2011 9AM - Noon

(Open at 8:30 for coffee and sign-in)

West Immanuel Lutheran Church (Servants' Hall)

Spring Informational Meeting			
Agenda			
Topic	Topic Details	Presenter	Time
Opening Remarks	Agenda	Bob Meyer	5
	Housekeeping	Bob Meyer	5
Treasurer's Report	ADP ytd	Jerry Schlagel	10
Grant Status	2011 and New 3 year plan	Gary Dvick	10
Aquatic Plant Management	CLP Herbicide status	Gary Dvick	10
	Purple Loosestrife Operation Beetle	Bruce Balck	10
	Knotweed Identification and Plan	Gary Dvick	5
	Eurasian Milfoil Identification	Gary Dvick	5
	ALS Rapid Response & Fund	Gary Dvick	5
Clean Boats Clean Waters	Staffing, Training, Volunteers	Heidi Hazard	10
Water Quality	Secchi	David Zanick	5
	Clor & PT	David Zanick	5
Law Enforcement	Water Patrol	Bruce Balck	5
	Boating Rules	Bruce Balck	5
Boat Landing Enhancements	Signs	Bob Meyer	5
	ILIDS	Bob Meyer	5
Dredging	2011 Plan	Nate Wendt	5
Fish Stocking	History, 2011, donations	Nate Wendt	10
Web Site Value	Demo what's there	Mary Hazzard	10
Alden Township Update	Church Pine Landing Repair	Helen Johnson	5
	New Ordinances (parking?)	Helen Johnson	5
Community Ice Rink	Proposal	Steve Oswald	5
Social Night	Logistics and participation	Nancy Schlagel	5
Volunteer Opportunities	Job descriptions, needs, how to vol.	Bob Meyer	10
<b>Subtotal Presentations</b>			<b>160</b>
Questions and Public Input	3 minute limit?	All	20
<b>Total Meeting Time</b>			<b>180</b>





# Proposal to Change The Frequency of Board Meetings

## Current Status

- Plan is for quarterly
- Actual is 7 meetings in the last 12 months
- Scheduled from meeting to meeting.
- No annual calendar to make long term commitments
- District business is delayed
- Other Lake Districts meeting more frequently

## Proposed

- Plan for 9 monthly meetings
- Advance scheduling (2nd Monday night of the month)
- No meetings in January, February and November
- September Board Meeting follows Annual Meeting.
- No agenda items, no board meeting

# Committee Member Review

## Aquatic Plant Management Committee Members

**Bruce Balck: Church Pine**

**Tom Diaz: Big Lake**

**Beth Hartman: Round Lake**

**Brent Martin: Church Pine**

**Tom Tinkham: Big Lake**

**Hubert Wegele: Big Lake**

**David Zanick: Church Pine**

**Heidi Hazzard: Big Lake, Board Member**

**Helen Johnson: Alden Township, Board Member**

**Bob Meyer: Church Pine, Board Chair**

**Gary Ovick: Church Pine, Board member & Committee Chair**

**Jerry Schlagel: Church Pine, Board Member**

**Larry Voelker: Polk County, Board Member**

**Nate Wendt: Round Lake, Board Member**

## Water Patrol/Law Enforcement Committee Members

**Bruce Balck: Church Pine, Committee Chair**

**Tom Bach: Church Pine**

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# Committee Member Review

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## Clean Boats Clean Water Committee Members

**Heidi Hazzard: Big Lake, Committee Chair**

**Helen Johnson: Alden Township, Board Member**

**Bob Meyer: Church Pine, Board Chair**

**Gary Ovick: Church Pine, Board member**

**Jerry Schlagel: Church Pine, Board Member**

**Larry Voelker: Polk County, Board Member**

**Nate Wendt: Round Lake, Board Member**

**Tom Bach: Church Pine**

## Water Quality Committee Members

**Tom Tinkham: Big Lake, **Committee Chair****

**David Zanick: Church Pine**

**Gary Ovick: Church Pine, Board member**

**Heidi Hazzard: Big Lake, Board Member**

**Jeremy Williamson: Polk County**

**Brent Martin: Church Pine**

**Jerry Schlagel: Church Pine, Board Member**

# Committee Member Review

## Audit Committee Members

**Bob Meyer: Church Pine, Board Chair**

**Joel Hazzard: Big Lake**

## Website Committee Members

**Mary Hazzard: Big Lake**

## Social Committee Members

**Nancy Schlagel: Church Pine, Committee Chair**

**David Zanick: Church Pine**

**Rachel Starbuck: Big Lake**

## Dam Inspection Committee Members

**Bob Meyer: Church Pine, Board Chair**

## Navigation Committee Members

**Nate Wendt: Round Lake, Board Member**

## Legal Resource Committee Members

# Polk County Meeting

## 04/20/11

Presentation Material

**The Church and Pine, Round and  
Big Lake District Protection and Rehabilitation**



# Aquatic Plant Management Plan

Big Lake Boat Landing  
Aquatic Invasive Species  
Prevention Actions

# Aquatic Plant Management Plan

- Spring 2010
  - Plan developed by Committee of Lake Residents, District Board, Polk County & Town of Alden Supervisors and Consultant
- August 2010 Annual Business Meeting
  - Voters approve budget and levy to implement plan
- September 2010
  - WDNR approves plan
- April 2011
  - WDNR awards grant to fund plan implementation
- April 20, 2011
  - Involve Polk County in Big Lake Landing AIS prevention actions





Big Lake

Round Lake



60th Ave County Rd K

002777770000

002009490000

00000

NO ID# IN TAX ROLL

1 : 500

10 m  
20 ft





60 AV/CTH K

STOP

WEST EMMA EL.  
LUTHERAN CHURCH  
WELCOME YOU  
→





BIG LAKE STORE

NO PARKING  
IN FRONT OF  
BUSINESS

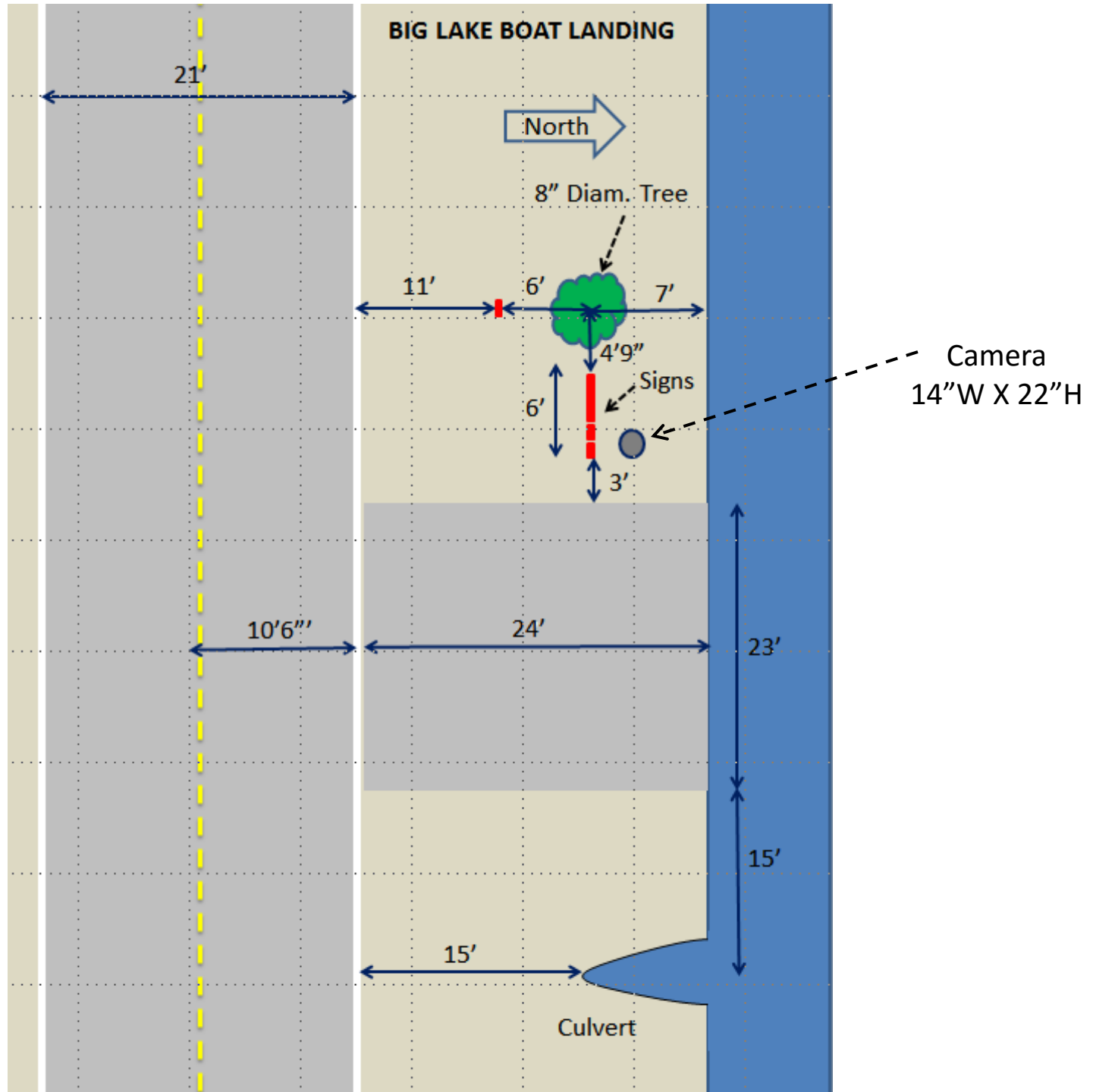




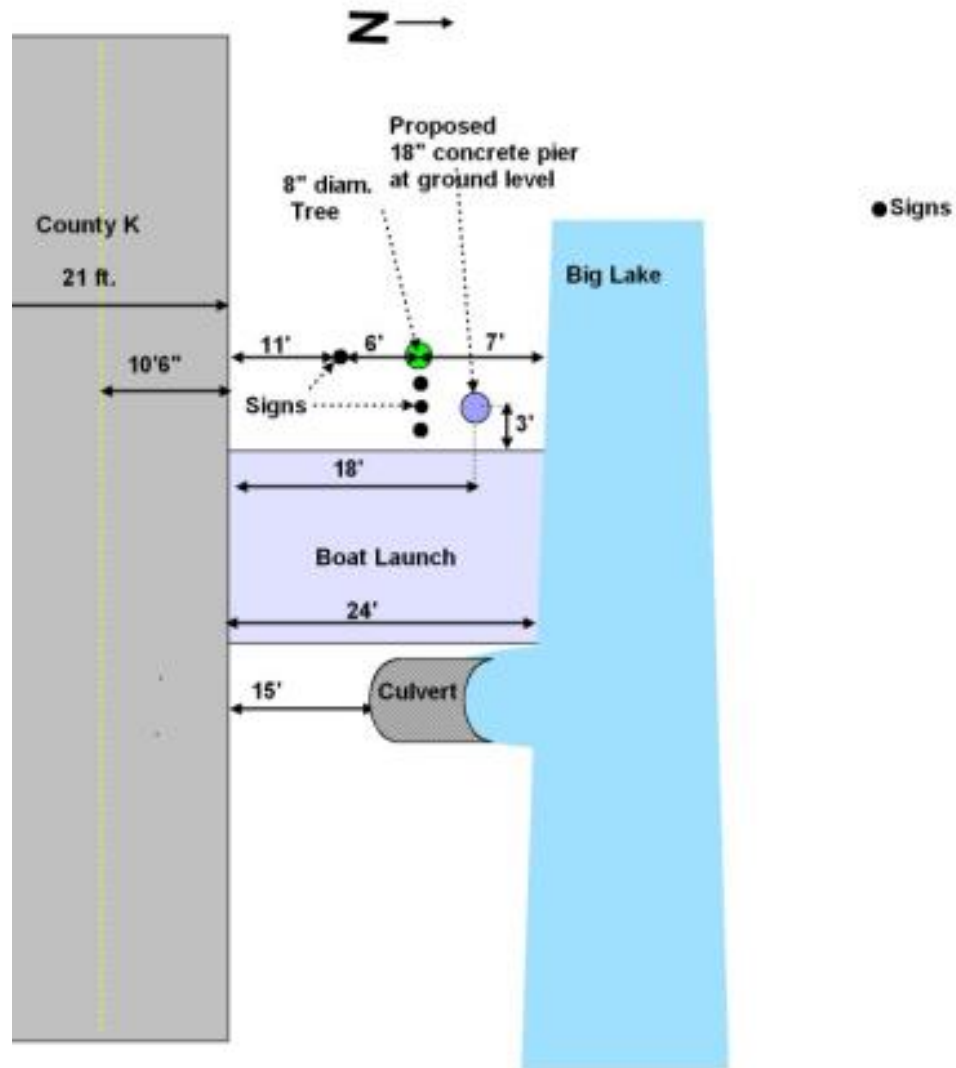


# Supporting Drawings and Pictures

# BIG LAKE BOAT LANDING



# Big Lake Proposed Launch Modifications





NO  
PARKING  
ANY  
TIME  
→

NO PARKING  
ANY TIME

NO PARKING  
ANY TIME

NO  
PARKING  
ANY  
TIME  
→

ATTENTION BOATERS  
REMOVE ALL WEEDS  
PURGE LIVEWELL  
BEFORE LAUNCHING

STOP  
No Parking  
Any Time





NO BOAT LAUNCH  
DURING  
ICE



BIG LAKE STORE  
ICE MAKER  
WINE COOLER  
HOT TUBS  
PATIO FURNITURE



60 W/CTH K

BIG LAKE STORE

REGISTRATION STATION





# Board of Commissioners Meeting

## April 4, 2011



## Agenda

Secretary's report-Heidi Hazzard  
Treasurer's report-Jerry Schlagel

### Old Business

WQ committee and grant update-Gary  
APM Grant update- Gary  
APM Plan update-Gary  
Boat Landing sign proposal review-Nate/Jerry  
CBCW-Heidi  
Eric Lindberg- ILID purchase contract review

### New Business

Church Pine boat launch repair update-Helen  
Spring meeting agenda  
Review of future board meeting agenda items



# Grant Status Report

## 4/4/11

- Status of Current Grants
- Un-approved Lake Management Grant
- 2011 DNR Grant Rankings
- New Approved AIS Grant
  - Agreement
  - Budget

By Gary Ovick

## Grant Status 04/04/11



### Grant LPL-1299-09 (Aquatic Plant Management Plan), 04/01/09 to 6/30/11

- \$13,333 Total Project Cost X .75 = \$10,000 Grant Revenue

Expense	Budget	Actual To Date
Consultants/Survey	\$10,211	\$9,635
Volunteer Hours	\$864 (72 hrs)	\$864 (173 hrs)
Supplies/Misc	\$2,258	\$3,201
<b>Total Project</b>	<b>\$13,333</b>	<b>\$12,836</b>

- Revenue received to date = \$7,500 Advance
- Status = Final reimbursement request submitted 03/17/11 for \$2,127
- Action Required = Receive reimbursement and close project.
- Committee Chair = Gary Ovick

### Grant AEPP-212-10 (Clean Boats Clean Waters), 10/01/09 to 12/31/11

- \$20,880 Total Project Cost X .75 = \$15,660 Grant Revenue

Expense	Budget	Actual To Date
Paid Inspectors	\$16,000	\$2,992
Volunteer Hours	\$4,080 (340 hrs)	\$1,799 (150 hrs)
Supplies/Misc	\$800	\$1,536
<b>Total Project</b>	<b>\$20,880</b>	<b>\$6,327</b>

- Grant Revenue received to date = \$3,915 Advance
- Status = Under budget
- Action Required = Prepare 2011 CBCW Plan to include:
  - Paid Inspector Salaries = \$6592
  - Consider New Sign Kiosks = \$5,680
  - Documented CBCW training & meeting presentations
  - Documented 190 volunteer hours
  - Two CBCW articles for Web
  - Final report including 2010 & 2011 accomplishments (see deliverables)
- Committee Chair = Heidi Hazzard



**Grant ACEI-099-11 (Aquatic Invasive Species Control), 04/01/11 to 12/31/13**

- \$124,294 Total Project Cost X .75 = \$93,220 Grant Revenue

Expense	Budget	Actual To Date
Volunteer Hours	\$14,532 (1,211hrs)	\$0
Consulting & Staff	\$31,590	\$0
Services	\$64,995	\$0
Printing & Mailing	\$1,110	\$0
Supplies/Misc.	\$12,067	\$0
<b>Total Project</b>	<b>\$124,294</b>	<b>\$0</b>

- Revenue received to date = \$0.00 No advance available
- Status = Board Implementing
- Action Required = Execute 2011 expenditures and volunteer actions, document all activities per requirements
- Committee Chair = Gary Ovick

**Grant XXX Lake Management Grant(s) Water Quality, 04/01/11 to 12/31/12**

- (3 Applications) \$31,129 Total Project Cost X .75 = \$23,347 Grant Revenue
- Status = Not Awarded, Scored 23/24, needed > 27
- Action Required = Improve the application and reapply in August 2011

<b>Group A Aquatic Invasive Species - Established Population Control Projects (ACEI) - 33 points possible</b>									
<b>GRANT #</b>	<b>SPONSOR</b>	<b>PROJECT</b>	<b>\$ REQUESTED</b>	<b>Running Total</b>	<b>Region</b>	<b>County</b>	<b>Access</b>	<b>Permits</b>	<b>Total</b>
<b>ACEI-093-11</b>	Tomahawk Lake Assn, Inc	Tomahawk Lk AIS Edu & Control Proj	\$173,333.00	\$173,333.00	NORr	Oneida	Y	Y	26
<b>ACEI-094-11</b>	Gordon-St. Croix Flowage Assn	APM Plan Imp. - EWM, CLP 3-yr	\$96,190.25	\$269,523.25	NORs	Douglas	Y	Y	26
<b>ACEI-095-11</b>	Rice Lake P&R District	APM Plan Imp. - CLP 3-yr	\$97,795.08	\$367,318.33	NORs	Barron	Y	Y	24
<b>ACEI-096-11</b>	Horseshoe Lk Impr Assn	APM Plan Imp. - EWM 3-yr	\$82,798.00	\$450,116.33	NORs	Polk	Y	Y	23
<b>ACEI-097-11</b>	Callahan Lake Protective Asso.	Callahan/Mud EWM Control 2011-13	\$27,240.00	\$477,356.33	NORc	Sawyer	Y	Will Apply	23
<b>ACEI-098-11</b>	Lake Metonga Association, Inc	Lk Metonga AIS (EWM)Control & Prev Proj-Ph 2	\$84,886.10	\$562,242.43	NORr	Forest	Y	Y	23
<b>ACEI-099-11</b>	Big Round Church Pine Lks P&R Dis	APM Plan Imp. - CLP, PL, Jap Knot 3-yr	\$93,220.50	\$655,462.93	NORs	Polk	Y	Y	23
<b>ACEI-100-11</b>	Chute Lake P&R District	EWM and CLP management	\$137,418.75	\$792,881.68	NER	Oconto	Y	Y	22
<b>ACEI-101-11</b>	Lake Nokomis Concerned Citizens	Bridge Lk AIS Control & Prev Proj - Ph 2	\$52,698.10	\$845,579.78	NORr	Lincoln	Y	Y	22
		<b>Total</b>	<b>\$845,579.78</b>						
<b>Group B</b>									
	Not funded below:								
	Deer Lake Impr Assn	APM Plan Imp. - CLP, PL 3-yr	\$45,402.50	\$45,402.50	NORs	Polk	Y	Y	22
	Vermillion Lakes Assn	APM Plan Imp. - EWM, CLP 3-yr	\$103,318.31	\$148,720.81	NORs	Barron	Y	Y	22
	Sawyer County LCD	Osprey Lake EWM Control 2011-13	\$9,207.00	\$157,927.81	NORc	Sawyer	Y	Y	21
	Balsam Lake P&R District	APM Plan Imp. - CLP, PL 3-yr	\$27,650.00	\$185,577.81	NORs	Barron	Y	No	20
	Boot Lake Association, Inc.	Boot Lk AIS Control & Prev Proj	\$34,132.00	\$219,709.81	NORr	Vilas	Y	Y	19
	Lower Spring Lk P&R Dist	EWM & CLP Control 5 Years	\$171,231.75	\$390,941.56	SCR	Jefferson	Y	Y	18
	City of Oshkosh	Millers Bay AIS project	\$42,436.50	\$433,378.06	NER	Winnebago	Y	Y	18
	Sandstone Flowage Assn	EWM control	\$7,719.00	\$441,097.06	NER	Marinette	Y	Y	18
	Sand Lake Mgt Dist	APM Plan Imp. - EWM 3-yr	\$70,699.00	\$511,796.06	NORs	Barron	Y	Y	18
	Town of Belle Plaine	Cloverlakes AIS control	\$68,266.00	\$580,062.06	NER	Shawano	Y	Y	17
	City of Marion	Marion Millpond AIS control	\$33,255.16	\$613,317.22	NER	Waupaca	Y	Y	14
	Long Lake P&R District	APM Plan Imp. - CLP 2-yr	\$68,250.00	\$681,567.22	NORs	Polk	Y	Y	14
		<b>Total</b>	<b>\$681,567.22</b>						

**Final Lake Planning Grant Priority List - Spring '11 - FY11**

*Dated 3/28/11*

**NOTE: All projects in Group A on this list are eligible for awards but must meet all program requirements before awards are issued.**

**\$461,869.39 Total \$\$ Requested**  
**\$221,633.70 LPL Awarded**  
**\$55,648.88 SPL Awarded**  
**\$277,282.58 Total LPL & SPL Awarded**

**Group A Large Awards**

GRANT #	SPONSOR	PROJECT	\$ REQUESTED	Running Total	Region	Cnty	*****	Total
LPL-1416-11	Three Lks Waterfront Assn.	Three Lks Chain Mgt Plng Proj - Big Stone Lk Ph. 1	\$8,362.62	\$8,362.62	NORr	Oncida	Y	28
LPL-1417-11	Three Lks Waterfront Assn.	Three Lks Chain Mgt Plng Proj - Big Stone Lk Ph. 2	\$8,101.80	\$17,064.42	NORr	Oncida	Y	28
LPL-1418-11	Three Lks Waterfront Assn.	Three Lks Chain Mgt Plng Proj - Crystal Lk Ph. 1	\$8,362.62	\$26,027.04	NORr	Oncida	Y	28
LPL-1419-11	Three Lks Waterfront Assn.	Three Lks Chain Mgt Plng Proj - Crystal Lk Ph. 2	\$8,101.80	\$34,128.84	NORr	Oncida	Y	28
LPL-1420-11	Three Lks Waterfront Assn.	Three Lks Chain Mgt Plng Proj - Deer Lk Ph. 1	\$8,362.62	\$43,091.46	NORr	Oncida	Y	28
LPL-1421-11	Three Lks Waterfront Assn.	Three Lks Chain Mgt Plng Proj - Deer Lk Ph. 2	\$8,101.80	\$51,193.26	NORr	Oncida	Y	28
LPL-1422-11	Three Lks Waterfront Assn.	Three Lks Chain Mgt Plng Proj - Dog Lk Ph. 1	\$8,362.62	\$60,155.88	NORr	Oncida	Y	28
LPL-1423-11	Three Lks Waterfront Assn.	Three Lks Chain Mgt Plng Proj - Dog Lk Ph. 2	\$8,101.80	\$68,257.68	NORr	Oncida	Y	28
LPL-1424-11	Three Lks Waterfront Assn.	Three Lks Chain Mgt Plng Proj - Laurel Lk Ph. 1	\$8,362.62	\$77,220.30	NORr	Oncida	Y	28
LPL-1425-11	Three Lks Waterfront Assn.	Three Lks Chain Mgt Plng Proj - Laurel Lk Ph. 2	\$8,101.80	\$85,322.10	NORr	Oncida	Y	28
LPL-1426-11	Three Lks Waterfront Assn.	Three Lks Chain Mgt Plng Proj - Virgin Lk Ph. 1	\$9,120.00	\$94,442.10	NORr	Oncida	Y	28
LPL-1427-11	City of Grantsburg	Phase 2	\$10,000.00	\$104,442.10	NORr	Burnett	Y	28
LPL-1428-11	Spectacle Lake P&R District	Spectacle Lake Stewardship Program - Ph. 1	\$10,000.00	\$114,442.10	NORr	Vilas	Y	28
LPL-1429-11	Spectacle Lake P&R District	Spectacle Lake Stewardship Program - Ph. 2	\$10,000.00	\$124,442.10	NORr	Vilas	Y	28
LPL-1430-11	Big Arbor Vitae Lake Assn.	Big Arbor Vitae Lake Mgt Planning Proj - Ph. 1	\$9,933.35	\$134,435.45	NORr	Vilas	Y	27
LPL-1431-11	Big Arbor Vitae Lake Assn.	Big Arbor Vitae Lake Mgt Planning Proj - Ph. 2	\$9,945.00	\$144,380.45	NORr	Vilas	Y	27
LPL-1432-11	Town of Newbold	Two Sisters Lake Mgt Planning Proj - Ph. 1	\$10,000.00	\$154,380.45	NORr	Oncida	Y	27
LPL-1433-11	Town of Newbold	Two Sisters Lake Mgt Planning Proj - Ph. 2	\$9,939.00	\$164,379.45	NORr	Oncida	Y	27
LPL-1434-11	Lake Julia Association, Inc	Lake Julia Mgt Planning Project - Ph. 3	\$3,321.00	\$167,700.45	NORr	Oncida	Y	27
LPL-1435-11	Friends of Lower Nine Mile Lk	Lower Nine Mile Lake Mgt Plng Proj - Ph. 3	\$3,971.25	\$171,671.70	NORr	Oncida	Y	27
LPL-1436-11	City of Grantsburg	Phase 1	\$10,000.00	\$181,671.70	NORr	Burnett	Y	27
LPL-1437-11	Margaret Lake Association	Margaret Lake Stewardship Program - Ph. 1	\$10,000.00	\$191,671.70	NORr	Oncida	Y	27
LPL-1438-11	Margaret Lake Association	Margaret Lake Stewardship Program - Ph. 2	\$9,962.00	\$201,633.70	NORr	Oncida	Y	27
LPL-1439-11	Town of Blackwell	Bear Lk Algal, WQ Assess. & Aquo. Plant Survey Pro	\$10,000.00	\$211,633.70	NORr	Forest	Y	27
LPL-1440-11	Town of Blackwell	Bear Lk Algal, WQ Assess. & Aquo. Plant Survey Pro	\$10,000.00	\$221,633.70	NORr	Forest	Y	27
<b>Total</b>			<b>\$221,633.70</b>					

**Group B**

Not funded below:

Pelican Lake POA	Pelican Lake Mgt Planning Project - Ph. 3	\$7,617.94	\$7,617.94	NORr	Oncida	Y	26
Balsam Lake P&R District	Long Range Plan Update	\$10,000.00	\$17,617.94	NORr	Polk	Y	25
Little Bearskin Lake Assn.	Little Bearskin Lake Mgt Planning Proj - Ph. 1	\$8,537.13	\$26,155.07	NORr	Oncida	Y	25
Little Bearskin Lake Assn.	Little Bearskin Lake Mgt Planning Proj - Ph. 2	\$7,361.25	\$33,516.32	NORr	Oncida	Y	25
Friends of the Jersey Flowage	Jersey Flowage Mgt Planning Proj Phase - 1	\$9,978.35	\$43,494.67	NORr	Lincoln	Y	25
Friends of the Jersey Flowage	Jersey Flowage Mgt Planning Proj Phase - 2	\$9,896.25	\$53,390.92	NORr	Lincoln	Y	25
Beaver Dam Lk Mgmt District	Phase 2 - Stormwater Pond Design	\$10,000.00	\$63,390.92	NORr	Barron	Y	24
Church Pine, Round, Big Lk P&R	Lake Management Planning - Ph. 2	\$4,827.53	\$68,218.45	NORr	Polk	Y	24
Beaver Dam Lk Mgmt District	Phase 1 - Stormwater Outfall Strategy	\$9,528.75	\$77,747.20	NORr	Barron	Y	23
Village of Barneveld	Birch Lake Mngt Plan Part 2: Prelim Eng & EA	\$9,993.75	\$87,746.95	SCR	Iowa	Y	23
Village of Barneveld	Birch Lake Mngt Plan Part 3: Biological Survey	\$3,000.00	\$90,746.95	SCR	Iowa	Y	23
Church Pine, Round, Big Lk P&R	Lake Management Planning - Ph. 1	\$8,482.61	\$99,229.56	NORr	Polk	Y	23
River Alliance of Wisconsin	Hemlock Slough Paired Lake Study 1 of 2	\$10,000.00	\$109,229.56	SCR	Sauk	Y	22
River Alliance of Wisconsin	LaValle Slough Paired Lake Study 2 of 2	\$10,000.00	\$119,229.56	SCR	Sauk	Y	22
T. of Schleswig SD #2	Phase 2 Comp Lake Mgt Plan	\$9,993.75	\$129,229.31	NER	Manitowish	Y	21
Big Cedar Lake Prot. & Reh.	Groundwater study	\$9,795.00	\$139,024.31	SER	Wash.	Y	21
Hooker Lake Mgt. Distr.	STH 83 study	\$5,625.00	\$144,649.31	SER	Kenosha	Y	19
Waushara County	Shoreline Data Analysis	\$10,000.00	\$154,649.31	NER	Waushara	Y	17
Columbia Co LWCD	Tarrant Lake APM & Depth Inventory	\$10,000.00	\$164,649.31	SCR	Columbia	Y	15
City of Independence	Bugle Dredge Fund Plan	\$10,000.00	\$174,649.31	w/CR	Tremp	Y	12
Tahkodah Lake District	Ground Water Study & Lake History	\$9,937.50	\$184,586.81	NORr	Bayfield	Y	6

**Total \$184,586.81**



State of Wisconsin Department of Natural Resources P.O. Box 7921 Madison, WI 53707		<b>YOUR COPY</b>	<b>AQUATIC INVASIVE SPECIES CONTROL GRANT AGREEMENT - Form 8700-307b</b> Rev. 7-05 Established Population Control Projects	
<b>Sponsor</b> Church Pine Round & Big Lake P & R District			<b>Project Number</b> ACEI-099-11	
<b>Project Title</b> APM Plan Implementation				
<b>Period Covered By This Agreement</b> April 1, 2011 To December 31, 2013			<b>Name of Program</b> Aquatic Invasive Species	
<b>Project Scope and Description of Deliverables</b> <p>Big, Round, and Church Pine Lakes P &amp; R District is sponsoring a project to implement approved activities from their Aquatic Plant Management Plan. These activities include chemically treating curlyleaf pondweed, purple loosestrife and giant knotweed, pre/post treatment monitoring, and reporting. The project also includes AIS prevention like CBCW, automated video surveillance, updated signs, and expanded education/outreach.</p> <p>Deliverables include treatment results/report including pre/post monitoring; watercraft inspection and video surveillance data, use agreement for camera installation, information and education products; and summary of prevention activities.</p> <p><b>Specific conditions:</b> Prior to installation of surveillance cameras at landing the sponsor must obtain written permission in the form of a use agreement from landing owners allowing installation and operation of cameras for the duration of the project.</p> <p>This scope summarizes the project detail provided in the application and does not negate tasks/deliverables described therein. Data, records, and reports, including GIS-based maps and digital images, must be submitted to the Department in a format specified by the regional Lake Coordinator.</p> <p>If consultant is to provide final report, it is recommended that Grantee provide DNR AIS Coordinator with a draft for comment on report adequacy prior to making final payment to the consultant. DNR to receive both paper and electronic .pdf copies of the final report along with, or prior to submission of grantee's final payment request.</p>				
The Following documents are incorporated into and made a part of this agreement: 1. Chapter NR 198, Wis. Adm. Code. 2. Aquatic Invasive Species Control Grant Application (Form 8700-307) and attachments.				
<b>GRANT AWARD DATA</b>				
<b>1. PROJECT COSTS</b>				
a. State Laboratory of Hygiene Analysis		\$0.00		
b. Other Laboratory Analysis		\$0.00		
c. Other Services (e.g., consulting, surveying services)		\$46,122.00		
d. Printing and Disseminating Final Report		\$1,110.00		
e. Other/Miscellaneous		\$77,062.00		
<b>2. TOTAL PROJECT COSTS</b>			<b>\$124,294.00</b>	
<b>3. GRANT AMOUNT (lesser of line 2 X 75% or \$200,000)</b>			<b>\$93,220.50</b>	
<b>4. LOCAL SHARE (line 2 minus line 3)</b>			<b>\$31,073.50</b>	
<b>5. ADVANCE PAYMENT CALCULATION</b>				
a. No advance for this grant type		\$ 0.00		
b. Minus State Laboratory of Hygiene Analysis Cost (line 1a) <i>The Department directly pays this cost.</i>		\$ 0.00		
<b>6. ADVANCE PAYMENT AMOUNT</b>			<b>\$ 0.00</b>	



ACEI-099-11 AIS Control Grant - Annual Budget	2011			2012			2013			Total		
	Volunteer Hours	Cash \$ Value	Cash Expense	Volunteer Hours	Cash \$ Value	Cash Expense	Volunteer Hours	Cash \$ Value	Cash Expense	Volunteer Hours	Cash \$ Value	Cash Expense
<b>AIS Prevention</b>												
Clean Boats Clean Waters (Paid Staff)						\$ 8,000			\$ 8,000			\$ 16,000
Clean Boats Clean Waters (Volunteer)				248	\$2,976		248	\$ 2,976		496	\$ 5,952	
Landing Monitoring (Divers)						\$ 1,000			\$ 1,000			\$ 2,000
Surveillance Cameras ILIDs			\$ 10,667									\$ 10,667
Investigate charging landing fees	40	\$ 480								40	\$ 480	
Signs (AIS for ILIDs)			\$ 800									\$ 800
Enforcement discussions (Consulting)			\$ 840									\$ 840
<b>CLP Control</b>												
Coordination of project activities (volunteer)	55	\$ 660		55	\$ 660		55	\$ 660		165	\$ 1,980	
Coordination of project activities (Consulting)			\$ 750			\$ 750			\$ 1,500			\$ 3,000
Pre & Post treatment survey			\$ 1,500			\$ 1,500			\$ 1,500			\$ 4,500
Re-map CLP beds			\$ 1,000			\$ 1,000			\$ 1,000			\$ 3,000
Permit Fees			\$ 665			\$ 665			\$ 665			\$ 1,995
CLP Treatment			\$ 20,000			\$ 20,000			\$ 20,000			\$ 60,000
<b>Purple Loosestrife &amp; Giant Knotweed</b>												
Cut & Treat Plants			\$ 1,000			\$ 1,000			\$ 1,000			\$ 3,000
Grow & Release Beetles	120	\$ 1,440								120	\$ 1,440	
Map Purple loosestrife			\$ 750									\$ 750
ID & Educate on G. Knotweed Removal	75	\$ 900		75	\$ 900					150	\$ 1,800	
<b>Education</b>												
Update Web Site (Volunteer)	20	\$ 240		20	\$ 240		20	\$ 240		60	\$ 720	
Update Web Site (Services)			\$ 500			\$ 500			\$ 500			\$ 1,500
Educational Meetings (Volunteer)	20	\$ 240		20	\$ 240		20	\$ 240		60	\$ 720	
Educational Meetings (Postage & Mailing)			\$ 20			\$ 20			\$ 20			\$ 60
Workshops (Volunteer)	20	\$ 240		20	\$ 240		20	\$ 240		60	\$ 720	
Workshops (Supplies)			\$ 200			\$ 200			\$ 200			\$ 600
Mailings (Volunteer)	20	\$ 240		20	\$ 240		20	\$ 240		60	\$ 720	
Mailings (Printing & Postage)			\$ 200			\$ 200			\$ 200			\$ 600
Brochure			\$ 450									\$ 450
<b>Summary</b>												
Volunteer and Cash Totals	370	\$4,440	\$ 39,342	458	\$5,496	\$ 34,835	383	\$ 4,596	\$ 35,585	1211	\$14,532	\$109,762
Project Cost Totals			\$ 43,782			\$ 40,331			\$ 40,181			\$124,294
Grant Reimbursement	75%		\$ 32,837			\$ 30,248			\$ 30,136			\$ 93,221
Lake District Match (Volunteer Value)			\$ 4,440			\$ 5,496			\$ 4,596			\$ 14,532
Lake District Match (Cash)			\$ 6,506			\$ 4,587			\$ 5,449			\$ 16,542



# Aquatic Plant Management

4/4/11

- Curly Leaf Pondweed Treatment
- Purple Loosestrife Treatment
- Giant Knotweed Treatment

By Gary Ovick



## CLP Herbicide Treatment

### Actions Completed

01/21/11

- Northern Aquatic Service, Dale Dressel owner, advised of award, reviewed dosage, process and action plan.

01/25/11

- Purchased 2 thermometers and a wind speed meter as recommended by NAS to determine treatment date. Forestry Suppliers \$169.89

01/26/11

- Received two possible contracts from NAS
  - 1) Agreed to treatment dose 1.25 lg / 2.0 sm bed = \$16,160
  - 2) NAS recommended treatment dose 1.5 lg / 2.5 sm bed = \$19,704
  - Suggest we approve (2) subject to getting grant funding.

01/31/11

- Published "Notice of Application for APM Permit"
  - No request for a meeting received

02/02/11

- Mailed "APM Notice" to District residents
  - 1 phone call received for information

02/03/11

- Paid Harmony Environmental \$560 for APM procurement services.
  - \$440 under the original \$1,000 estimate.

02/04/11

- Big and Round Lake permits sent WDNR
    - Permit fees = \$620 + \$45 = \$665
- 

03/17/11

- DNR (Mark Sundeen) email states "everything OK should see permits in a week".

03/29/11

- DNR Approves grant funding for AIS treatment effective 4/1/11

03/29/11

- Sent approved contract to NAS for herbicide treatment at "higher dosage"



## CLP Herbicide Treatment

### Pending Actions

Ice Out

- Begin water temperature monitoring (HH)

Water Temp = 48-51 degrees

- Pre-treatment CLP survey (EIS)

Water Temp = 50-60 degrees & Wind Speed < 10 mph

- Post signs (NAS)
- Apply Herbicide (NAS)

June

- Post-treatment Survey (EIS)
- Investigate performing a "turion" survey +\$400 to \$500 (GO)

Navigational problem in bay D

- Apply for Permit
- Apply Herbicide (NAS)

## Purple Loosestrife

June

- Grow and release beetles in large beds (BB)
  - April ... provide host Purple Loosestrife (BM)
  - May ... grow plants & acquire beetles
  - Late May/Early June ... release beetles

TBD

- Treat small beds cutting/herbicide (NAS)

## Giant Knotweed

April

- Investigate location and treatment with Polk County (GO)
- Advise residents on identifying and removal at Spring Meeting



# Proposal

## New Boat Landing Signs

# Church Pine Signs – 4/4/11



Informational sign with a map and diagrams. A yellow sticker on the sign reads "BRUCK IT OFF". Below the sign is a white sign with black text:

**ATTENTION BOATERS  
REMOVE ALL WEEDS  
PURGE LIVEWELL  
BEFORE LAUNCHING**

Polk County cares about our water resources!

**LOCAL ORDINANCE**

Boaters must remove all aquatic plants and invasive animals before launching and leaving the landing.

Fines - \$200-\$500.



Illegal to Transport

Polk County W-1000-10-08

PLEASE  
**STOP**  
AND

Remove All  
Aquatic Plants  
and Drain Water  
From Boat and Trailer

Wisconsin Department of Natural Resources

**HELP...**  
Prevent the Spread  
of Aquatic Exotic  
Plants and Animals

**BEFORE Launching**      **BEFORE leaving**

- Remove aquatic plants and animals
- Drain water from boat and trailer
- Dispose of untreated live bait on shore



**You Can Help - Don't:**

- Transport any aquatic plants or animals (except live bait) to other waters
- Place a boat or trailer with untreated aquatic plants or animals in any Wisconsin waters
- Transport water from inland waters

Wisconsin Department of Natural Resources

# Church Pine Signs – 4/4/11

**STOP**  
Remove All Aquatic Plants  
From Your Water  
and Trailer

**HELP...**  
Prevent the  
of Aquatic  
Plants and

**LOCAL ORDINANCE**  
Boaters must remove all aquatic  
plants and invasive animals before  
launching and leaving the landing.  
Fees - \$200-\$500.  
Illegal to Transport

INVESTMENT  
LIFE OF PLACE

**ATTENTION BOATERS**  
REMOVE ALL WEEDS  
PURGE LIVEWELL  
BEFORE LAUNCHING

# Big Lake Signs – 4/4/11



Informational sign with a brown roof and a yellow label at the bottom.

ATTENTION BOATERS  
REMOVE ALL WEEDS  
PURGE LIVEWELL  
BEFORE LAUNCHING

PLEASE STOP AND  
Remove All Aquatic Plants and Drain Water From Boat and Trailer

HELP Prevent the Spread of Aquatic Exotic Plants and Animals

LOCAL ORDINANCE  
Prohibits the release of all aquatic plants and animals except before boating and leaving the boating area.  
Penalty: \$200-\$500



# Ordinance Sign

## POLK COUNTY AQUATIC INVASIVE SPECIES ORDINANCE

- ▶ **INSPECT** boats, trailers and equipment
- ▶ **REMOVE** plants, animals, and mud
- ▶ **DRAIN** water from boats and all equipment including live well
- ▶ **DON'T MOVE** live fish away from a waterbody
- ▶ **BUY** minnows from a Wisconsin bait dealer (restricted use of leftover minnows)

**FINES**  
\$200 - \$500



Visit our website at:

[www.bigroundpine.com](http://www.bigroundpine.com)

Boaters must remove all aquatic plants and invasive animals **BEFORE LAUNCHING** and **LEAVING** the landing!



### STOP AQUATIC HITCHHIKERS!

Prevent the spread of invasive species and the fish disease VHS.

# Example Sign Hudson Park



# Proposed Sign

36" x 52" alum. display cabinet with polycarbonate face  
on-sided with painted cabinet and parts, lockable

60"



[www.LeboSign.com](http://www.LeboSign.com)  
1581 Livingston Rd. Hudson, NY 12406  
75-366-7226 Fax 75-366-7287

Customer Approval \_\_\_\_\_

Date \_\_\_\_\_

Quantity \_\_\_\_\_

**WARNING:** This drawing is the property of Lebo Sign Works Inc. and may not be copied and/or drawn to fabricate outside your company without written consent of Lebo Sign



1628 Livingsone Road / Hudson, WI 54016

## Estimate #1400

2/25/2011

Prepared for:  
Jerry Schlagal

Prepared by:  
Lebo Sign Works Inc.  
Salesperson: Mark Lebo  
1631 Livingstone Road  
Hudson, WI 54016  
Phone: 715-386-7226 Fax: 715-386-7267

Phone: 612-308-0210 Fax:

### Description:

Kiosk display cabinet

Quantity	Description	Each	Amount	Tax
2	36" x 52" Non-Illuminated aluminum display cabinet/kiosk, single-sided with alum. posts, clear hinged lockable window with clear lexan face and kick out bars, painted color to be determined, breathable vent with screen, 1" x 3" alum braces below cabinet to install existing 12" x 18" signs, installed with concrete	\$2,840.00	\$5,680.00	Yes

### Terms:

This estimate good for 30 days. 50% due on signing, balance due on completion.

DESIGN copyrighted by Lebo Sign Works, Inc. and cannot be copied without written consent from Lebo Sign Works, Inc.

ESTIMATES are not final until review of customer supplied artwork to Lebo Sign Works, Inc.

TAXES for state and county are applicable.

IF UNUSUAL (DIGGING) conditions (i.e. rocks, cement, water, frost, etc.) are encountered in ground installations, this contract is binding,

however, an additional cost based on our labor, plus 50% on sub-contract labor and materials, will be added to the above price.

PERMITS to the City, County, State, etc. are the direct responsibility of the client, if the client requests Lebo Sign Works, Inc. to obtain the necessary permits, the client will be billed for that service.

By my signature below, I authorize work to begin and agree to pay above amount in full according to the terms on this agreement.

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_ AMT. PAID TODAY: \_\_\_\_\_



ILID  
Contract Review  
4/4/11

## **Master Agreement- I-LIDS Boat Launch Monitoring**

MASTER AGREEMENT (the "Master Agreement") dated March 8, 2011 by and between Environmental Sentry Protection, LLC. ("ESP") and Church Pine, Round, and Big Lake Protection and Rehabilitation District ("Organization"). This Master Agreement details the responsibilities of all parties.

### **TERM AND TERMINATION**

- a. **Initial Term.** The term of this agreement shall commence upon March 8, 2011, and continue through December 30, 2013 with automatic annual renewals unless Organization provides written cancellation of contract for upcoming season by February 28. This agreement is subject to Polk County adopting modifications to its illegal to transport AIS ordinance that were recommended by ESP at the county meeting on February 17, 2011.
- b. **Termination.** Prior to the end of the Initial Term, ESP may after 45 day notice of deficiency to Organization terminate this Agreement due to failure of Organization to provide agreed upon compensation or support as documented in this agreement under this grant program. Prior to the end of the Initial Term, Organization may after 45 day notice of deficiency to ESP terminate this Agreement due to failure of I-LIDS to capture launches on video provided that there has been no damage to I-LIDS housing, sleeve, or networking equipment, Organization has maintained acceptable broadband communication services; and Organization has provided agreed upon maintenance of I-LIDS system.
- c. **Equipment.** At the end of each season and at the termination of the agreement, ESP will de-install and service equipment. Organization agrees to pay for any damage, equipment failure, or loss to I-LIDS or infrastructure equipment not covered by ESP warranty or insurance policy.

### **ESP SERVICES PROVIDED**

ESP shall provide Organization with the following during the term of this agreement:

1. Services in support of I-LIDS installation and planning including:
  - a. Network configuration and testing
  - b. Installation of and integration testing before May 30 each season
  - c. Removal and storage after October 1 each season
  - d. Installation of signage
  - e. Seasonal maintenance, video capture and storage
  - f. Review of 100 videos per month per site (or more if contracted)
2. Additional services in support of the district grant request for I-LIDS for 3 years including:
  - a. Producing an educational brochure for use by Organization
  - b. Working with Polk County on AIS ordinance
3. Maintenance of WAP networking equipment at the designated locations in Appendix A not including clearing of brush/tree growth that alters signal transmission. Such installation shall be in accordance with all regulations, local and state statutes, laws and guidelines relative to zoning setbacks and public safety.
4. Regular verification of operation of monitoring equipment. Monitor 200 videos per month during the season from installation through October 31, each year. This shall include reviewing videos and reporting of any boats or trailers carrying weeds the Organization's lake to either the DNR, or local law enforcement. ESP shall also provide password access for Organization residents.

5. ESP will provide launch statistics to Organization to include, but not be limited to, number of video transactions, by date, and number of infractions reported to authorities. ESP will also make available any of the video content for prosecution of violators.
6. ESP shall pay property damage insurance premiums to insure the I-LIDS and footing to its full value with a maximum of a \$500 deductible payable by Organization. Organization has the option of obtaining general liability insurance as an Organization or being named under ESP's general liability policy for an additional \$100 fee if so desired. A 1 year parts and labor warranty is provided on all equipment from date of purchase. Thereafter, parts warranties are extended as available from manufacturer (e.g. antenna).

#### **ORGANIZATION RESPONSIBILITIES**

1. Identify Organization CBCW Administrative Volunteer (if applicable), I-LIDS Contact, and a Wireless Access Point Contact per each site. Organization will take all responsibility for managing their CBCW program to meet requirements of any DNR grant agreement.
2. Obtain necessary permissions from township or county for installation if necessary. Provide for a local storage facility for I-LIDS housings.
3. Work with ESP to identify and maintain suitable resident for DSL or other broadband service (WAP Contact) to support the I-LIDS system that has line of sight to the landing and is as close as possible. Provision and pay for these services as agreed to with WAP Contact.
4. On at least a weekly basis, review I-LIDS system for interference or physical damage to the unit and notify ESP if any maintenance issue needs to take place. Organization agrees to promptly (within 1 day of identified damage) to remove the electronics sleeve for safe storage until repairs can be made. ESP will work with Organization to diagnose issues and ship or deliver field replaceable parts for the I-LIDS system at its earliest opportunity.
5. Replacement costs of parts damaged or failed that are not under original manufacturer's warranty. Travel and labor costs for resolution of I-LIDS operation due to vandalism, lightning, Organization modifications, or human actions (non ESP). Travel and labor costs due to equipment configuration issues are responsibility of ESP. Travel for repair will be scheduled as to occur from Maple Grove, MN, or closer. Outages due to unavailability of WAP, modification to WAP equipment, or any service related issue that is not related to device configuration are responsibility of Organization and will not be considered system failure per termination clause. ESP will make every effort to diagnose and repair issues remotely with assistance of designated Organization contacts before coming onsite.
6. Not to remove equipment from boat launch unless authorized by ESP. Not to remove components of the equipment except for return or repair. Not to change configuration settings unless authorized by ESP.
7. Follow ESP instructions for maintaining equipment in efficient working order, condition, and repair including replacing lenses or domes if damage occurs.

#### **PAYMENTS And FEES:**

In consideration of the services provided by ESP prices and terms are as quoted in Appendix C, Pricing.

**ENTIRE AGREEMENT**

This Master Agreement along with all attachments and exhibits constitutes the entire understanding of the parties and supersedes all prior oral or written agreements or understandings between the parties on the subject matter hereto.

**NOTICES**

Any and all notices sent pursuant to the terms of this Master Agreement shall be sent via regular mail addressed to ESP and Organization I-LIDS Contact identified in Appendix A.

**NO PARTNERSHIP**

No party shall act or hold itself out as an agent or partner of the other party hereto in connection with the Existing Business or otherwise. The parties do not intend this Letter of Agreement or the relationship hereunder to constitute a joint venture or partnership. The provisions of this Letter of Agreement are for the benefit only of the parties hereto, and no third party may seek to enforce, or benefit from, these provisions.

**GOVERNING LAW**

The parties agree that the terms of this Letter of Agreement shall be governed by the State of Wisconsin. The parties agree, as expeditiously as possible, to take all actions and seek all approvals, authorizations and consents as may be necessary in order to implement this Letter of Agreement.

**REPRESENTATION AND WARRANTIES**

ESP and Organization each represents and warrants to the other that (i) such party has the full corporate right, power and authority to enter into this Agreement and perform the acts required of it hereunder, (ii) the execution and performance of this Agreement, does not and will not violate any agreement which the parties are otherwise bound (iii) when executed and delivered, this Agreement will constitute the legal, valid, binding and enforceable obligation of the parties and (iv) the parties make no representations, warranties or agreements related to the subject matter hereof that are not expressly provided for in this Agreement.

**INDEMNIFICATION**

With regard to bodily injury and property damage liability only, Organization will indemnify and hold ESP and Sponsor, harmless from and against any and all claims, costs, expenses, damages and liabilities, including attorneys' fees, arising out of the use, possession, operation, control, maintenance, return, or other disposition of the Equipment under the terms of this Agreement.

**ACCEPTED AND APPROVED**

**ORGANIZATION**

BY \_\_\_\_\_ TITLE: \_\_\_\_\_  
DATE \_\_\_\_\_

**ESP**

BY \_\_\_\_\_ TITLE: \_\_\_\_\_  
DATE \_\_\_\_\_



## **APPENDIX A. Equipment and Installation Description**

DESIGNATED BOAT LANDING(S): South Church Pine, Big Lake County K

PERMANENT EQUIPMENT (Quantity 2)

Equipment owned by Organization shall include:

- 1) Wireless Access Point infrastructure or direct connection cabling POE injectors
- 2) Any boat landing infrastructure power, utility boxes, or underground cabling
- 3) Foundation Pier
- 4) 2 Internet Landing Installed Device Sensor (I-LIDS) consisting of
  - i. Stainless Steel Housing, Top Plate, portal covers, 1 cover, 1 Portal lense(s)
  - ii. Sleeve containing battery, sensor, circuitry, camera, PV Array
  - iii. Sign

## **APPENDIX B. Contact Information**

**ESP-Environmental Sentry Protection, LLC**

Name: Eric Lindberg

Phone: 763-473-0051

6500 Xenium Lane No, Maple Grove, MN 55311

Email: [eric@environmentalsentry.com](mailto:eric@environmentalsentry.com)

**Organization Grant Contact**

Name: Gary Ovick

Phone: 715-294-3938

Address: 491 Lake View Lane, Osceola, WI 54020

Email: [garyovick@aol.com](mailto:garyovick@aol.com)

**Organization I-LIDS Contact (Agreement, payments, and I-LIDS maintenance)**

Name: Jerry Schlagel

Phone: 715-294-4191

Address: 491B Lakeview Lane Osceola, WI 54020

Email: [njschlagel@centurytel.net](mailto:njschlagel@centurytel.net)

**Wireless Access Point Contact (Has or is eligible to receive DSL or other broadband service in home / has a line of sight to the boat launch / may be near boat launch / is ok with having external antenna mounted on building to point at boat launch / does not have to have computer or monitor I-LIDS system in any way)**

Name:

Phone:

Address:

Email:

### Appendix C. Pricing

The following table reflects 2010 pricing for I-LIDS site planning, installation, and monitoring. This pricing is consistent with the 2010 grant request, and is applicable irrespective of the grant request being approved by the DNR.

Initial Costs	
Installation includes: 2 hours of planning/approvals, footing, mounting plate, wireless antenna, installation/test, sensor calibration, parts/supplies, solar panel.	
Total Install Cost per Site \$2850	
Not included: additional planning time, underground burial of Cat-5 cable > 15 feet, POE injectors, or onsite AC electrical design or installation	
I-LIDS Purchase (Stainless steel housing, cover, camera, electronics, battery)	\$5526
Custom sign, post, mounting, installation	\$600
Total Initial Costs for 2 I-LIDS \$17,952	
Seasonal Costs	
Monthly I-LIDS operation, video capture and 200 videos/ month review	\$200
Seasonal insurance, installation, removal	\$500
Travel allowance (subject to increase based on price of gasoline)	\$200
Total for Season for 2 I-LIDS \$3800	
Other Costs	
Education brochure	\$900
ESP Administration as required for grant. Billable and reimbursed by DNR.	\$2160
Options	
Cost of review for additional videos captured (per 200 videos)	\$30
Hourly rate for non-warranty support	\$75

Pricing is valid until March 21, 2011. Pricing may change afterwards due to market fluctuations of material cost. Master Agreement must be accompanied by a down payment of 1/3 of initial costs. The second 1/3 of installation costs and purchase costs are due when installation is completed. 1/3 of Seasonal Costs are due by June 1st of each year and 1/3 due by September 1st. Other costs (e.g. Education brochure and Administration) will be billed to Organization as they are incurred. Except for installation and annual servicing as reflected in Travel Allowance above, a trip charge reflecting current mileage rate and hourly rate once onsite applies for any issues that cannot be remotely diagnosed that are the responsibility of Lake Organization.

### Grant Relevant Pricing

The following table (Big Church Pine – CBCW and I-LIDS Pricing) are consistent with Appendix C pricing and provided for reference. It shows the other program costs and volunteer requirements of associated parties as provided to Organization for inclusion in the February 2011 grant request.

Big Church Pine - CBCW & I-LIDS Grant Pricing					# of I-LIDS
	Year 1	Year 2	Year 3	Total	2
<b>ILIDS Startup</b>					
Establish Footing	800			800	1800
Wireless Antenna	600			600	1200
Installation/Test	1000			1000	2000
First Year - Sensor/camera calibration	200			200	400
Parts supplies (gaskets, lenses)	250			250	600
Subtotal	2850	0	0	2850	5700
<b>ILIDS Seasonal</b>					
Equipment purchase (include audio)	5526	0	0		
No Depreciation	5526	0	0	5526	11062
Monthly Operation (6 month season)	200	200	200	3600	7200
Seasonal removal/install insurance	200	500	500	1200	2400
Review of 10% of videos	0	0	0	0	0
Travel allowance	200	200	200	600	1200
Subtotal	7128	1900	1900	10928	21852
<b>Total for ILIDS</b>	<b>\$9,978</b>	<b>1900</b>	<b>1900</b>	<b>\$13,778</b>	<b>27562</b>
<b>Total ILIDS Grant Eligible</b>	<b>\$4,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,000</b>	<b>8000</b>
<b>Non-ILIDS Resources</b>					
In-person inspection hours per season	360	360	360	1,080	0
Paid Inspectors (\$12/hour)	\$3,600	\$3,600	\$3,600	\$10,800	21800
Advertising	\$180	110	180	\$470	940
Education brochure	\$450	\$0	\$0	450	900
Education and outreach	\$200	\$200	\$200	600	1200
Signage	\$600	\$0	\$0	600	1200
AIS Survey and ID Supplies	\$0	\$0	\$0	0	0
ESP CBCW Administration	\$360	\$360	\$360	1080	2180
Subtotal	<b>\$5,380</b>	<b>\$4,270</b>	<b>\$4,340</b>	<b>\$14,000</b>	<b>28000</b>
<b>Total Grant Request</b>	<b>\$9,380</b>	<b>\$4,270</b>	<b>\$4,340</b>	<b>\$18,000</b>	<b>36000</b>
<b>Association Match Required</b>	<b>\$1,787</b>	<b>\$1,423</b>	<b>\$1,447</b>	<b>\$4,687</b>	<b>\$8,333</b>
<b>Volunteer Contribution</b>					
DSL costs to Association	0	0	0	0	0
Launch Install Support (Association)	\$480	\$290	\$293	\$1,063	\$2,128
Launch Install Support (ESP)	\$320	\$0	\$0	\$320	\$640
ESP CBCW Administration	\$120	\$120	\$120	\$360	\$720
Association CBCW administration and monitoring (@\$12)	\$900	\$1,012	\$1,012	\$2,924	\$6,848
Subtotal	<b>\$1,820</b>	<b>\$1,422</b>	<b>\$1,425</b>	<b>\$4,687</b>	<b>8334</b>
<b>Association Funding</b>	<b>\$5,978</b>	<b>\$1,900</b>	<b>\$1,900</b>		<b>9778</b>

**Payment Schedule**

The following table does not show Educational brochure or administrative costs which will be billed as they are incurred.

<b>Description</b>	<b>Due Date</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Agreement - 1/2 Initial costs	3/21/2011	\$8976		
2011 Installation -second 1/2 Initial costs	5/15/2011	\$8976		
1/2 Seasonal costs (less \$300 year 1)	6/1/2011	\$1600		
1/2 Seasonal costs	9/1/2011	\$1600		
1/2 seasonal costs	June 1		\$1900	\$1900
1/2 seasonal costs	September 1		\$1900	\$1900
Total		\$21,152	\$3800	\$3800



Landing Pictures  
Church Pine  
4/4/11





ATTENTION BOATERS  
REMOVE ALL WEEDS  
PURGE LIVEWELL  
BEFORE LAUNCHING

NO SWIMMING













# Landing Pictures

Big Lake

4/4/11



NO  
PARKING  
ANY  
TIME  
→

NO PARKING  
ANY TIME

NO PARKING  
ANY TIME

NO  
PARKING  
ANY  
TIME  
→

ATTENTION BOATERS  
REMOVE ALL WEEDS  
PURGE LIVEWELL  
BEFORE LAUNCHING

STOP





NO SKIING  
NO TUBING  
NO ICE SKATING  
NO WAXING



BIG LAKE STORE  
BIG LAKE STORE





BIG LAKE STORE

PEPSI

REGISTRATION STATION

BIG LAKE STORE  
NO SWIMMING  
NO BOATING  
NO SKIING



60 W/CTH K

BIG LAKE STORE

PEPSI

REGISTRATION STATION



60 AV/CTH K

STOP

WEST EMMA EL.  
LUTHERAN CHURCH  
WELCOMES YOU  
→